ANNOUNCEMENT/NOTICE BOARD OF EDUCATION WORK SESSION

October 26, 2016
Immediately Following the Special Meeting Education Service Center - Board Room

## PURPOSE:

1. Operations Performance Report
a. Facilities ( 10 minutes)
2. Monthly Financial Report (10 minutes)
3. District Unified Improvement Plans Update (10 minutes)
4. School Health Improvement Plans Update ( 10 minutes)
5. District Benefit Plan (10 minutes)
6. Revised Job Descriptions ( 10 minutes)
a. Accounting \& Grants Fiscal Compliance Manager
b. Accounting Technician
c. P-Card Coordinator
7. 2016 Election Education/Information Update (10 minutes)
8. Policy and Procedure Review (10 minutes)
a. EBBB Accident Reports
b. EEAEG, EEAEG-R Use of Wireless Communication Devices While Operating a District Vehicle
c. JEA Compulsory Attendance Ages
d. JICB Care of School Property by Students
e. JIHB Parking Lot Searches
f. JJH, JJH-E, JJH-R Student Travel
g. JLCB, JLCB-R, JLCB-E Immunization of Students
9. Monthly Chief Officer Reports ( 10 minutes)
10. Chief Business Officer Performance Review - Assessments/Reports (15 minutes)

DATE OF POSTING: October 20, 2016

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## BOARD OF EDUCATION AGENDA ITEM 1

| BOARD MEETING OF: | October 26, 2016 |
| :--- | :--- |
| PREPARED BY: | Ron Lee, Director of Facilities |
| TITLE OF AGENDA ITEM: | Operations Update for Facilities |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Present an update of the operational support departments of the District.

RATIONALE: These periodic department updates keep the Board of Education and the general public abreast of the activities associated with the Nutrition Services, Transportation and Facilities/Grounds Departments. By providing key performance indicators (KPI's), dash board report updates and other key performance informational updates periodically we assist in re-establishing the District as a trustworthy recipient of taxpayer investment.

RELEVANT DATA AND EXPECTED OUTCOMES: An overview of the activities of each respective department will reflect overall efficiencies.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | The periodic updates provide transparency insight for the <br> Nutrition Services, Transportation and Facilities/Grounds <br> Departments. |
| :--- | :--- |
| Rock \#2—_Research, design and implement <br> programs for intentional community <br> participation | Providing community stakeholders key performance information <br> for the Nutrition Services, Transportation and <br> Facilities/Grounds Departments invites community <br> participation. |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | By providing key performance metrics, benchmarking <br> performance and continually reviewing operational performance, <br> the various operational departments will become recognized as <br> the best district to work and lead. |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success |  |

FUNDING REQUIRED: N/A
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: The information is provided to enhance transparency with the BOE and the District's stakeholders.

APPROVED BY: Jack W. Bay, Chief Operations Officer
DATE: October 17, 2016

# Facilities Department Progressive Update 

## Presented by:

## RonLee,

Director of Facilities

The Best Choice to Learn, Work and Lead

## Staffing of Facilities Team

 District

## Staffing <br> Update:

Positions Filled:

1. Fire \& Electrical Supervisor
2. Custodial Supervisor
3. Maintenance

Project Leaders
Positions Open:
4. Building

Custodial
Technician - V.S.
5. Grounds Lead

## The Best Choice to Learn, Work and Lead

## Supporting RMPEx Focus <br> Continuous Improvement of Operational Efficiency

1. RMPEx - getting better everyday
a. Leadership Development \& Succession Planning
b. School campus assessment tool - building team performance
c. WO's completed in 4 days or less (normal general tasks)
2. Resolving safety issues that are affecting education
3. GIS (Geographic Information Systems) w/ Long Term Planning
4. Capital Forecasting $-5 / 10$ years out
5. Energy Management


The Best Choice to Learn, Work and Lead

## Employee Climate Survey Trends

Staff Surveys are an important tool used to measure the employee climate.

These examples show a tremendous improvement from 2014 to 2015.

Our 2016 survey will be sent out by the end of October.


## The Best Choice to Learn, Work and Lead

## KPI's - Key Performance Indicators Quest to be THE BEST!

What is the SchoolDude?
Maintenance, Safety, Grounds, IT, Bldg. Automation


## Campus Champions -

We set a goal in 2015 to reach the "Campus Champion" level of the SchoolDude program, acknowledged as one of the top $20 \%$ effective users of the program nationwide.

## WE REACHED OUR GOAL IN JULY!

Moving forward, we are working toward a top 10\% Peak Performer level by Feb 2018.

## KPI's - Continuous Improvement

## Work Orders Completed in less than a Week

Percentage of routine work orders completed in less than seven days.

Work Orders Completed in less than a Week


## Work Hours per Employee per Week

Sum of Labor Hours for a rolling 12 month window divided by 50 weeks.


## The Best Choice to Learn, Work and Lead

## SD Building Automation -

Ties Facilities Direct to HVAC Scheduling


## The Best Choice to Learn, Work and Lead

## Energy Management

## District




Automation of vendor reporting directly into SchoolDude program

- no data entry

Tools used to flush out inefficient areas to create improvement planning with school leadership

Working to reduce energy footprint by school for the benefit of the District as a whole

## Security Camera Audit Report

- Example of Ticketing System Response

| 72 10.68.10.11 - ACTi - Model: ACM3411 | 10.68.10.11 | Odyssey Elementary |  | 8:15:59 AM 10/10/2016 | 8:15:58 AM 10/10/2016 | $640 \times 480$ | 4 | 16 KB |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| !73 10.68.10.12 - ACTi - Model: CAM6610 | 10.68.10.12 | Odyssey Elementary |  | 8:15:59 AM 10/10/2016 | 8:15:58 AM 10/10/2016 | $720 \times 480$ | 30 | 8 KB |
| !74 10.68.10.13 - ACTi - Model: ACM3411 | 10.68.10.13 | Odyssey Elementary |  | 8:15:59 AM 10/10/2016 | 8:15:58 AM 10/10/2016 | $640 \times 480$ | 4 | 15 KB |
| !75 10.68.10.16 - Sony - Model: SNC-CH260 | 10.68.10.16 | Odyssey Elementary | - | 8:15:59 AM 10/10/2016 | 6:45:04 AM 10/10/2016 | $1920 \times 1080$ | 10 | 51 KB |
| !76 10.68.10.17 - Sony - Model: SNC-DH110T | 10.68.10.17 | Odyssey Elementary |  | 8:15:59 AM 10/10/2016 | 7:56:36 AM 10/10/2016 | $1280 \times 720$ | 10 | 12 KB |
| !77 10.68.10.18 - Sony - Model: SNC-DH110T | 10.68.10.18 | Odyssey Elementary |  | 8:15:59 AM 10/10/2016 | 7:22:32 AM 10/10/2016 | $1280 \times 720$ | 10 | 8 KB |
| !78 10.68.10.19 - Sony - Model: SNC-DH110T | 10.68.10.19 | Odyssey Elementary |  | 8:15:59 AM 10/10/2016 | 7:27:54 AM 10/10/2016 | $1280 \times 720$ | 10 | 26 KB |
| :79 10.68 Sony - Model: SNC-CH260 | 10.68.10.20 | Odyssey Elementary |  | 8:15:59 AM 10/10/2016 | 6:52:33 AM 10/10/2016 | $1920 \times 1080$ | 10 | 51 KB |
| 8180.30 - Sony - Model: SNT-V704 | 10.68.10.30 | Odyssey Elementary |  | 8:15:59 AM 10/10/2016 | 7:38:48 AM 10/10/2016 | $640 \times 480$ | 10 | 34 KB |
| 81 s8.10.15 - Sony - Model: SNC-CH260 | 10.68.10.15 | Odyssey Elementary |  | 8:15:59 AM 10/10/2016 | 6:50:32 AM 10/10/2016 | $1920 \times 1080$ | 10 | 51 KB |
| 10.68.10.14 | 10.68.10.14 | Odyssey Elementary |  | - | - |  | 0 | -- |
| 10 62 1011 - AC.Ti - Model AC.M. 3411 | 10621011 | Statson Flementarv |  | 8-16.02 AM 10/10/2016 | 8-16.01 AM 10/10/2016 | $640 \times 480$ | 1.3 | 16 KR |

## Work Order: 58205

## Request Info

## Location

```
Save Reset Route To IT Incident
```

Odyssey Elementary School-14

## Building

Odyssey Original Building-2006 $\square$

## Area

-- Select Area -- V
Request Date
Status $\quad$ -
10/18/2016
Request Description $\square$
Work In Progress
Security camera off-line
IP 10.68.10.14 Acti 6610
Status Date
10/18/2016 10:37:28 AM
Status Last Changed By

## The Best Choice to Learn, Work and Lead

## Safety \& Health Compliance

- Conducted the 2016 Annual Fire inspection with CSFD for all schools (Falcon Fire Department worked with the CSFD to create an MOA). We are noticing a trend of the use of extension cords/multi-plug adaptors
- Partnered with Grainger and Sala/Protecta/3M to complete Annual Fall Protection training for our Grounds and Maintenance personnel. \& storing combustible items in front of electrical panels. The keys in the Knox Boxes were also checked and updated with new keys.



## The Best Choice to Learn, Work and Lead

## Safety \& Health Compliance

- Using Schoology to complete Occupational Safety \& Health Administration (OSHA) training for the building managers, building techs, and facilities personnel (Hazard Communication is $90 \%$ complete). We will be completing Asbestos Awareness next and then Blood borne Pathogens training.
 D. $49 \quad$ a Home courses - Gruaps - resources
- Collected and turned in all hazardous waste (paint, adhesives, stains, etc.) and universal waste (batteries and light bulbs) $10+$ years old from the schools, paint shed, warehouse, etc.


## Cultural Compass

Questions?

Thank you


The Best Choice to Learn, Work and Lead

BOARD OF EDUCATION AGENDA ITEM 2

| BOARD MEETING OF: | October 26, 2016 |
| :--- | :--- |
| PREPARED BY: | Ryan Johanson, Accounting Group Manager |
| TITLE OF AGENDA ITEM: | Monthly Financial Update |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Report to the Board of Education the performance of actual revenues and expenditures versus budgeted revenues and expenditures in all funds with comparison to prior year. Reference the first attached spreadsheet: the first column is the list of each fund the District has. The 2015-2016 columns start with the approved budget for the entire year compared to revenues and expenditures through May. Percentages over $100 \%$ on a revenue line are good in that we received more revenue than was anticipated. If any of the expenditure lines were higher than the percentage of year concluded, that fund could be an area of possible concern depending upon why it was high.

The 2015-2016 year-end fund balance columns are required by statute. This is showing you the budgeted and anticipated end-of-year fund balance. The 2014-2015 columns are the prior year's total budget and the actual through June 2015. These amounts are provided for comparison to the current year amounts.

RATIONALE: This report is to keep the BOE informed of spending. It is required quarterly by law, however, it is being provided monthly in D49 in keeping with the Board's goal of financial transparency and fiscal responsibility.

RELEVANT DATA AND EXPECTED OUTCOMES: It is expected that the monitoring of expenditures will result in keeping spending in line with the Board's goals and direction as budgeted.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—-Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Clarity and transparency in financial management strategy <br> and decisions. |
| :--- | :--- |
| Rock \#2——Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive |  |
| Rock \#5— Customize our educational <br> systems to launch each student toward success |  |

AMOUNT BUDGETED: 2015/16 = \$156.8mm
(all funds)

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: No specific action necessary beyond recognizing the receipt of these reports and this information.

## El Paso County School District 49



Brett Ridgway, Chief Business Officer
Ron Sprinz, Finance Group Manager Ryan Johanson, Accounting Group Manager

## Management Reporting

September 30, 2016
All Fund Rev/Exp Summary ..... 2
General Fund Source/Program Summary ..... 3
General Fund School Mgmt Reports

- Summary Views ..... 4-5
- Zones Fully Loaded ..... 6-7
- Zones \& Schools Direct Exp by Prog ..... 8-17
- Internal Svc \& Vendor Groups ..... 18-20
- $\quad$ Schools \& Zones Side-by-Side ..... 21-26
- Student Based Funding \& Normalizations
Key Component Analyses
- Financial - S\&B, Utilities, Supples ..... 27-28
- Fund 74 Cash; Nutrition \& Trans. Depts. ..... 29-31
- Cash \& Investments ..... 32
Capital Projects \& MLO-Op Spends ..... 33
Grant Programs Summary ..... 34-39
Special Education Programs Summary ..... 40-42
Preschool Programs Summary ..... 43
Subsidized Programs Summary ..... 44
Financial Balance Sheet Summary ..... 45
Financial P\&L Source \& Object Summary ..... 46

| 25\% of year concluded | September 30, 2016 |  |  |  |  |  | 135,900.94 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | ${ }^{140,25,323}$ | 34,998,078 |  | 33,022.214 | (8,203,60) | ${ }^{24,888,604}$ |  | 42,156,471 |  |
| Fund Description |  | Current Year 16-17 cAct | \% of Budget | Year End Fund Balance Walkforward |  |  | Prior Year |  |  |
|  | 16-17 obud |  |  | Boy | YTD Result | Eoy | $15-16$ obud | 15-16 cAct | \% of Budget |
| GENERAL FUND (10) Chg. FundBal | 0 | $(4,569,279)$ |  | $\frac{\text { Budget }}{\text { Actual }}$ | $\frac{\text { Budget }}{\text { Actual }}$ | $\begin{aligned} & \frac{\text { Budget }}{\text { Actual }} \end{aligned}$ | - | $(5,387,048)$ |  |
| Revenue | \$100,597,938 | \$21,582,903 | 21.45\% | \$10,944,723 | \$0 | \$10,944,723 | \$92,965,000 | \$18,523,523 | 19.93\% |
| Expenditures | \$100,597,938 | \$26,152,182 | 26.00\% | \$10,944,723 | -\$4,569,279 | \$6,375,444 | \$92,965,000 | \$23,910,571 | 25.72\% |
| INSURANCE RESERVE FUND (18) |  | 78,093 |  |  |  |  |  | $(504,265)$ |  |
| Expenditures | \$750,000 | \$805,437 | 107.39\% | \$380,653 | \$0 | \$380,653 | \$650,000 | \$166,815 | 25.66\% |
|  | \$750,000 | \$727,344 | 96.98\% | \$380,653 | \$78,093 | \$458,746 | \$650,000 | \$671,080 | 103.24\% |
| COLORADO PRESCHOOL PROGRAM (19) |  | $(4,012)$ |  |  |  |  |  | 9,287 |  |
| Revenue | \$452,704 | \$113,176 | 25.00\% | \$70,802 | \$0 | \$70,802 | \$446,014 | \$111,504 | 25.00\% |
| Expenditures | \$452,704 | \$117,188 | 25.89\% | \$70,802 | -\$4,012 | \$66,790 | \$446,014 | \$102,217 | 22.92\% |
| CAPITAL RESERVE FUND (15) |  | (1,278,455) |  |  |  |  |  | $(1,004,183)$ |  |
| RevenueExpenditures | \$3,500,000 | \$902,635 | 25.79\% | \$1,286,850 | \$0 | \$1,286,850 | \$3,500,000 | \$875,000 | 25.00\% |
|  | \$3,500,000 | \$2,181,090 | 62.32\% | \$1,286,850 | -\$1,278,455 | \$8,394 | \$3,500,000 | \$1,879,183 | 53.69\% |
| GRANT FUND (22 \& 26) |  |  |  |  |  |  | $(455,883)$ |  |  |
| RevenueExpenditures | \$7,430,100 | \$579,235 | 7.80\% | \$4,558 | \$0 | \$4,558 | \$6,540,000 | \$783,201 | 11.98\% |
|  | \$7,430,100 | \$579,235 | 7.80\% | \$4,558 | \$0 | \$4,558 | \$6,995,883 | \$783,201 | 11.20\% |
| FEE FOR SERVICE TRANSPORTATION FUN <br> Revenue <br> Expenditures |  | (243,443) |  |  |  |  |  | (224,570) |  |
|  | \$1,235,686 | \$97,130 | 7.86\% | \$0 | \$0 | \$0 | \$1,175,486 | \$90,497 | 7.70\% |
|  | \$1,235,686 | \$340,573 | 27.56\% | \$0 | -\$243,443 | -\$243,443 | \$1,175,486 | \$315,067 | 26.80\% |
| MLO FUND (16) \& BOND REDEMP FUND (31 Revenue Expenditures | 1,122,846 | (836,567) |  |  |  |  |  | (11,100,447) |  |
|  | \$12,732,054 | \$203,285 | 1.60\% | \$15,787,622 | \$1,122,846 | \$16,910,468 | \$14,614,930 | \$190,118 | 1.30\% |
|  | \$11,609,208 | \$1,039,851 | 8.96\% | \$15,787,622 | -\$836,567 | \$14,951,056 | \$14,614,930 | \$11,290,565 | 77.25\% |
| BUILDING FUND (43) Chg. FundBal <br> Revenue  <br> Expenditures  |  | 70,999 |  |  |  |  |  | 35,516 |  |
|  | \$100,000 | \$70,999 | 71.00\% | \$419,545 |  | \$419,545 | \$75,000 | \$35,516 | 47.35\% |
|  | \$100,000 | \$0 | 0.00\% | \$419,545 | \$70,999 | \$490,545 | \$75,000 | \$0 | 0.00\% |
| KIDS' CORNER B/A FUND (2i $\quad$ Chg. FundBalRevenueExpenditures | (0) | 5,430 |  |  |  |  |  |  |  |
|  | \$326,461 | \$98,089 | 30.05\% | \$22,877 | \$0 | \$22,877 | \$321,636 | \$0 | 0.00\% |
|  | \$326,461 | \$92,659 | 28.38\% | \$22,877 | \$5,430 | \$28,307 | \$321,636 | \$0 | 0.00\% |
| NUTRITION SERVICES (21) Chg. FundBal Revenue Expenditures | (0) | $(2,841)$ |  |  |  |  | - | 66,112 |  |
|  | \$3,286,187 | \$807,708 | 24.58\% | \$1,488,434 | \$0 | \$1,488,434 | \$3,459,145 | \$779,546 | 22.54\% |
|  | \$3,286,187 | \$810,549 | 24.67\% | \$1,488,434 | -\$2,841 | \$1,485,593 | \$3,459,145 | \$713,434 | 20.62\% |
| HEALTH INSURANCE (64) Chg. FundBal$\begin{aligned} & \text { numbers excuide } \\ & \text { conta } \\ & \text { cevenue }\end{aligned}$Expenditures |  | $(1,418,942)$ |  |  |  |  |  | (940,861) |  |
|  | \$8,400,000 | \$892,197 | 10.62\% | \$2,055,615 |  | \$2,055,615 | \$8,197,200 | \$973,360 |  |
|  | \$8,400,000 | \$2,311,140 | 27.51\% | \$2,055,615 | -\$1,418,942 | \$636,673 | \$8,197,200 | \$1,914,221 | 23.35\% |
| SCHOLARSHIP FUND (73) Chg. FundBal <br> Revenue  <br> Expenditures  | - | 6 |  |  |  |  | - | (994) |  |
|  | \$200 | \$6 | 3.08\% | \$6,133 | \$0 | \$6,133 | \$200 | \$6 | 3.06\% |
|  | \$200 | \$0 | 0.00\% | \$6,133 | \$6 | \$6,139 | \$200 | \$1,000 | 500.00\% |
| PUPIL ACTIVITY FUND (74) Chg. FundBal <br> Revenue Expenditures |  | $(4,600)$ |  |  |  |  |  | $(13,280)$ |  |
|  | \$2,566,838 | \$641,666 | 25.00\% | \$564,402 | \$0 | \$564,402 | \$3,500,000 | \$562,654 | 16.08\% |
|  | \$2,566,838 | \$646,266 | 25.18\% | \$564,402 | -\$4,600 | \$559,802 | \$3,500,000 | \$575,934 | 16.46\% |

## EL PASO COUNTY SCHOOL DISTRICT 49 MONTHLY REVENUE SUMMARY -GENERAL FUND:

September 30, 2016
LOCAL

| * Property Taxes 11\%-11\%-0\% | \$18,506,027 | \$18,912,722 | \$58,284 | 0.3\% |
| :---: | :---: | :---: | :---: | :---: |
| * Delinquent Taxes \& Interest 0\% | $(43,976)$ | $(54,858)$ | (10) | 0.0\% |
| * Specific Ownership Tax 1\% | 2,011,056 | 1,916,005 | 357,213 | 18.6\% |
| Specific Ownership Tax-Bond 1\% - 13\% | 868,390 | 1,057,405 | 147,063 | 13.9\% |
| Tuition \& Fees | 135,367 | 123,630 | 31,720 | 25.7\% |
| Local Grants \& Donations | - | - | - | - |
| Earnings on Investments | 57,528 | 48,878 | 30,914 | 63.2\% |
| Charter School Purchased Services | 2,817,624 | 4,888,430 | 755,212 | 15.4\% |
| Other Local Revenue | 859,437 | 903,076 | 145,877 | 16.2\% |
| TOTAL LOCAL REVENUE 15\%-16\%-4\% | \$25,211,452 | \$27,795,287 | \$1,526,273 | 5.5\% |
| 14\%-14\%-2\% | 22,393,828 | 22,906,858 | 771,061 |  |
| STATE |  |  |  |  |
| * Equalization - State Share 80\%-79\%-85\% | \$132,133,108 | \$136,521,456 | \$34,152,308 | 25.0\% |
| Equalization - CDE Audit Adjustment | $(40,631)$ | $(44,328)$ | - |  |
| Vocational Education | 163,660 | 781,999 | - | - |
| Special Education | 3,826,698 | 3,615,908 | 3,579,220 | 99.0\% |
| Transportation | 414,772 | 378,047 | - | - |
| Transportation - CDE Audit Adjustment | - | - | - |  |
| Gifted Revenue | 195,165 | 150,000 | - | - |
| Other State Revenue | 1,938,555 | 2,411,097 | 779,592 | 32.3\% |
| TOTAL STATE REVENUE $84 \%-84 \%-96 \%$ | \$138,631,327 | \$143,814,179 | \$38,511,120 | 26.8\% |


| FEDERAL |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Public law 874 - Impact Aid | \$325,548 | \$325,548 | \$0 | - |
| Other Federal Resources | 641,782 | 171,743 | 11,764 | 6.8\% |
| TOTAL FEDERAL REVENUE $0.6 \%-0.3 \%-0 \%$ | \$967,330 | \$497,291 | \$11,764 | 2.4\% |
| 1\%-0\% -0\% |  |  |  |  |
| TOTAL REVENUE | \$164,810,110 | \$172,106,757 | \$40,049,157 | 23.3\% |
| Less: Oth Fund Revenue Transfers | $(4,670,844)$ | $(4,250,000)$ | $(1,062,500)$ | 25.0\% |
| Less: CPP Transfer | $(446,014)$ | $(452,704)$ | $(113,176)$ | 25.0\% |
| Less: Charter School PPR Transfers | (66,177,565) | $(66,806,115)$ | $(17,290,578)$ | 25.9\% |
| NET REVENUE | \$93,515,687 | \$100,597,938 | \$21,582,903 | 21.5\% |
|  |  |  |  |  |
| District Coordinated School Student FTE | 12,404.68 | 12,871.92 | 12,871.92 | 100.0\% |
| District Coordinated School Net PPR | \$7,538.74 | \$7,815.30 | \$1,676.74 | 21.5\% |
| Charter School Student FTE | 9,430.02 | 9,669.32 | 9,669.32 | 100.0\% |
| Total District Student FTE (SFTE) | 21,834.70 | 22,541.24 | 22,541.24 | 100.0\% |
|  |  |  |  |  |

## Revenue \& Expense Summary

|  |  | 16-17 oBud | per pupil | 16-17 cAct | per pupil |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Formula Program Funding | \$157,295,325 | \$6,978 | \$34,567,794 | \$1,534 |
|  | Other Local Revenue | 7,021,419 | 545 | 1,110,786 | 86 |
|  | Other State Revenue | 7,292,723 | 567 | 4,358,812 | 339 |
|  | Federal Revenue | 497,291 | 39 | 11,764 | 1 |
|  | Gross Revenue | \$172,106,757 | \$8,129 | \$40,049,157 | \$1,959 |
| Revenue Allocations |  |  |  |  |  |
|  | Capital \& Insurance Funds | $(4,250,000)$ | (330) | $(1,062,500)$ | (83) |
|  | Colorado Preschool Program | $(452,704)$ | (35) | $(113,176)$ | (9) |
|  | Charter Schools | $(66,806,115)$ | 52 | $(17,290,578)$ | (191) |
|  | Net General Fund Revenue | \$100,597,938 | \$7,815 | \$21,582,903 | \$1,677 |
| 39\% | General Education (programs 0010-0030) | $(38,909,392)$ | $(3,023)$ | $(9,679,993)$ | (752) |
| 6\% | Other Instructional (programs 0040-1699) | $(5,971,964)$ | (464) | $(1,675,388)$ | (130) |
| 10\% | Special Education (program 1700) | $(10,356,649)$ | (805) | $(3,233,579)$ | (251) |
| 1\% | Athletic Extracurricular (program 1800) | $(962,175)$ | (75) | $(128,015)$ | (10) |
| 0\% | Academic Extracurricular (program 1900) | $(249,324)$ | (19) | $(6,586)$ | (1) |
| 56\% | Total Instructional Spend | (56,449,504) | $(4,385)$ | $(14,723,562)$ | $(1,144)$ |
| 6\% | Student Support Services (program 2100) | $(6,425,353)$ | (499) | $(1,755,255)$ | (136) |
| 6\% | Instructional Staff Support (program 2200) | $(6,514,331)$ | (506) | $(1,249,675)$ | (97) |
| 1\% | Board Administration (program 2300) | $(1,103,301)$ | (86) | $(203,991)$ | (16) |
| 9\% | School Administration (program 2400) | $(9,081,447)$ | (706) | $(2,326,299)$ | (181) |
| 1\% | Business Services (program 2500) | $(1,479,890)$ | (115) | $(399,092)$ | (31) |
| 10\% | Operations \& Maintenance (program 2600) | $(9,729,767)$ | (756) | $(2,445,874)$ | (190) |
| 2\% | Student Transportation Svc (program 2700) | $(2,266,992)$ | (176) | $(541,235)$ | (42) |
| 4\% | Central Support Svc (program 2800) | $(4,045,738)$ | (314) | $(1,338,074)$ | (104) |
| 1\% | Risk Management (program 2850) | $(1,023,925)$ | (80) | $(238,034)$ | (18) |
| 0\% | Facilities Acquisition/Construction | $(174,453)$ | (14) | $(57,982)$ | (5) |
| 1\% | Other Uses of Funds | $(722,662)$ | (56) | $(868,506)$ | (67) |
| 2\% | Operating Reserves | $(1,580,575)$ | (123) | $(4,605)$ | (0) |
|  | TABOR Reserve | - | - | - | - |
| 44\% | Total Support Service Spend | (44,148,434) | $(3,430)$ | $(11,428,620)$ | (888) |
| 100\% | Total Spend | (\$100,597,938) | (\$7,815) | (\$26,152,182) | (\$2,032) |
| 0\% | Fund Balance Change | \$0 | \$0 | (\$4,569,279) | (\$355) |
| 53\% | Direct Instructional Spend | $(53,409,667)$ | $(4,149.32)$ | $(13,386,954)$ | $(1,040)$ |
| 23\% | Direct Support Spend | $(23,512,610)$ | $(1,826.66)$ | $(5,411,560)$ | (420) |
| 24\% | Indirect Spend (Support \& Instruct) | $(23,675,661)$ | $(1,839.33)$ | $(7,353,669)$ | (571) |
| Locational Recast of Total Spend |  | (100,597,938) | $(7,815.30)$ | $(26,152,182)$ | $(2,032)$ |
|  |  |  | 10/17/201 | - 3:23 PM |  |

## EL PASO COUNTY SCHOOL DISTRICT 49

## MONTHLY EXPENSE SUMMARY -GENERAL FUND ZONES \& GROUPS

## EXPENSE SUMMARY GRID

| $\begin{gathered} \text { Falcon } \\ \text { Zone } \\ \text { Location } \end{gathered}$ | Personnel Costs | Implementation Costs | bud var. <br> 16,971,303 <br> Total |
| :---: | :---: | :---: | :---: |
| 132-Falcon ES | 405,178 | 35,547 | 440,725 |
|  | 1,894,508 | 153,358 | 2,047,866 |
| 134-Meridian Rch ES | 755,449 | 73,098 | 828,547 |
|  | 3,096,806 | 241,924 | 3,338,730 |
| 137-Woodmen Hill ES | 918,338 | 72,808 | 991,146 |
|  | 3,613,458 | 254,908 | 3,868,367 |
| 220-Falcon MS | 1,060,807 | 151,736 | 1,212,544 |
|  | 4,335,370 | 456,973 | 4,792,343 |
| 310-Falcon | 1,385,911 | 205,616 | 1,591,527 |
|  | 5,894,937 | 1,099,446 | 6,994,384 |
| 530-Falcon Zone | 120,177 | 141,162 | 261,339 ${ }^{\text {as' }}$ |
|  | 578,322 | 677,122 | 1,255,444 |
| Total | 4,645,860 | 679,969 | 5,325,829 |
|  | 19,413,400 | 2,883,731 | 22,297,132 |
| 0.0\% | 87\% | 10\% | 1,391 |
| iconnect | 623,843 | 461,535 | bud var. |
| Location | Personnel | Implementation | 4,664,567 |
|  | Costs | Costs | Total |
| 510/511 - PLC | 363,006 | 142,346 | 505,352 |
|  | 1,477,291 | 287,666 | 1,764,958 |
| 464-SSAE | 441,896 | 392,547 | 834,442 |
|  | 1,811,635 | 289,988 | 2,101,623 |
| 340-PPEC | 79,581 | - | 79,581 |
|  | 663,446 | 50,536 | 713,982 |
| 525-FHP | 118,059 | 24,278 | 142,337 |
|  | 502,930 | 78,669 | 581,600 |
| 595-other | 158,175 | 156,147 | 314,322 |
|  | 676,228 | 340,694 | 1,016,922 |
| 522-iConnect Zone | 32,347 | 19,746 | 52,092 |
|  | 264,565 | 149,044 | 413,609 |
| Total | 1,193,063 | 735,063 | 1,928,126 |
|  | 5,396,095 | 1,196,598 | 6,592,693 |
| 0.0\% | 82\% | 16\% | 1,732 |



EL PASO COUNTY SCHOOL DISTRICT 49


## EL PASO COUNTY SCHOOL DISTRICT 49



## EL PASO COUNTY SCHOOL DISTRICT 49



## EL PASO COUNTY SCHOOL DISTRICT 49




EL PASO COUNTY SCHOOL DISTRICT 49 MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM


## EL PASO COUNTY SCHOOL DISTRICT 49

## MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM DIRECT SPENDS BY SCHOOL LOCATION

## September 30, 2016

Reg. Instruct SPED Instruct
th Instruct



| 134 | Meridian Ranch Elementar |
| :--- | :--- |
| $16-17$ cAct Personnel Costs |  |



## EL PASO COUNTY SCHOOL DISTRICT 49



## EL PASO COUNTY SCHOOL DISTRICT 49

## MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM DIRECT SPENDS BY SCHOOL LOCATION



## EL PASO COUNTY SCHOOL DISTRICT 49

## MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM DIRECT SPENDS BY SCHOOL LOCATION



## EL PASO COUNTY SCHOOL DISTRICT 49

## MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM DIRECT SPENDS BY SCHOOL LOCATION

## September 30, 2016

Reg. Instruct SPED Instruct


## EL PASO COUNTY SCHOOL DISTRICT 49

## MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM <br> 

DIRECT SPEND
September 30, 2016


## EL PASO COUNTY SCHOOL DIST



## EL PASO COUNTY SCHOOL DISTRICT 49




EL PASO COUNTY SCHOOL DISTRICT 49


FSD49-1617TB-20160930.xIsx - V1-2

## EL PASO COUNTY SCHOOL DISTRICT 49

| MONTHLY EXPENSE SUMMARY－GENERAL FUND：MULTI PROGRAM IMPLEMENTATION COSTS BY SCHOOL LOCATION－TOTAL \＆PER PUPIL |  |  |  |  |  |  | Preschool or | Support Services for |  |  | School | Other <br> Direct Spend |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| September 30， 2016 |  |  | Reg．Instruct | SPED Instruct | Oth Instruct | Extracurr | Post－Secondary | Students | Staff | Security | Admin |  |  |  |
| 16－17 cAct | SFTE |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | － |  |  |  |  |  |  |  |  |  |  |  |  |
| 132 Falcon Elementar Implementation C | 276.59 |  | 6，876 | － | － | － |  | － |  | 488 | 7，074 | 21，110 | 35，547 |  |
| 134 Meridian Ranch E Implementation C | 674.31 | 。 | 24，267 | － | － | － | 7，978 | － |  | 345 | 7，446 | 33，062 | 73，098 | \％ |
| 137 Woodmen Hills E Implementation C | 691.52 | 。 | 23，360 | － | － | － | 139 | － | 1，453 | 315 | 4，869 | 42，672 | 72，808 | 。 |
| 220 Falcon Middle Co Implementation C | 940.00 |  | 17，744 | 99 | － | 14，756 | 1，950 |  | 946 | 420 | 9，013 | 106，810 | 151，736 |  |
| 310 Falcon High Cons Implementation C | 1，247．51 | 。 | 26，859 | 2，308 | － | 23，904 | 16，663 | 237 | － | 345 | 9，944 | 125，357 | 205，616 |  |
| 530 Falcon Zone Levs Implementation C | 3，829．93 | ． | 85，767 | － | － | － | 48，703 | － | － | － | 5，824 | 869 | 141，162 | \％ |
| 131 Evans Elementar Implementation C | 667.78 |  | 33，658 | 207 | － | － |  | 1，080 | 5，190 | 563 | 6，695 | 36，756 | 84，147 |  |
| 135 Remington Eleme Implementation C | 520.86 | ＊ | 16，808 | － | － | － | 85 | － | 382 | 315 | 2，747 | 71，420 | 91，757 |  |
| 138 Springs Ranch El Implementation C | 509.00 | ${ }^{*}$ | 35，219 | － | － | － | 279 | － | 4，000 | 315 | 2，097 | 38，599 | 80，509 | 8 |
| 225 Horizon Middle C． 1 mplementation C | 716.48 | ＊ | 39，266 | 326 | － | 12，600 | 1，246 | － |  | 1，065 | 6，552 | 82，619 | 143，674 | ${ }^{\text {ro }}$ |
| 315 Sand Creek High Implementation C | 1，230．75 | ＊ | 33，249 | （76） | － | 25，926 | 13，658 | 231 | 16，944 | 398 | 7，399 | 137，152 | 234，880 |  |
| 531 Sand Creek Zone Implementation C | 3，644．87 | ＊ | 31，687 | － | （492） | － | － | ． | － | － | 72，319 | 1，082 | 104，595 | － |
| 136 Ridgeview Eleme Implementation C | 719.36 | ＊ | 14，113 | － | － | － | 34 | － | 1，154 | 1，505 | 3，562 | 32，501 | 52，868 | $\ldots$ |
| 139 Stetson Elementa Implementation C | 510.02 | ＊ | 28，591 | － | － | － | 20，794 | － | － | 1，072 | 4，031 | 25，473 | 79，960 |  |
| 140 Odyssey Element Implementation C | 495.57 | ＊ | 15，219 | 99 | － | － | 187 | － | 535 | 345 | 1，743 | 24，620 | 42，747 | ${ }_{8}$ |
| 230 Skyview Middle C Implementation C | 1，110．00 | ＊ | 18，373 | 448 | － | － | 2，045 | 211 | 1，244 | 660 | 3，761 | 67，273 | 94，015 | ${ }^{10}$ |
| 320 Vista Ridge High Implementation C | 1，448．99 | ＊ | 46，607 | － | － | 44，772 | 55，646 | － |  | 480 | 5，485 | 97，689 | 250，680 | 13 |
| 532 Vista Ridge Zone Implementation C | 4，283．94 | ． | － | － | － | － | － | － | － | － | 61，419 | 1，268 | 62，687 |  |
| 464 Springs Studio fol Implementation C | 655.77 | ＝ | 125 | 35 | 313，811 | － | 55，369 | － | 3，250 | 595 | 8，949 | 10，412 | 392，547 | 。 |
| 522 iconnect Zone LE Implementation C | 1，113．18 | ＊ | － | － | － | － | － | － |  | － | 155，026 | 1，121 | 156，147 | \％ |
| 525 Falcon Homesch Implementation C | 131.28 | ＊ | 20 | － | 10，870 | － | － | － | 1，120 | 315 | 2，386 | 9，567 | 24，278 | ${ }^{18}$ |
| 510 Patriot Learning C Implementation C | 161.13 | ＊ | 1，300 | 89 | 16，542 | － | 71，197 | 70 | － | 360 | 18，411 | 34，377 | 142，346 |  |
| 595 Other Programs：Implementation C | 12，871．92 | 。 | 20 | － | 803 | － | － | － | － | 495 | 271 | 18，157 | 19，746 | ${ }^{3}$ |
| 340 Pikes Peak Early Implementation C | 165.00 | － | － | － | － | － | － | － | － |  |  |  |  |  |
| 132 Falcon Elementar Implement／sFTE | 276.59 | 。 | 24.86 | － | － | － |  |  |  | 1.76 | 25.57 | 76.32 | 128.52 |  |
| 134 Meridian Ranch E Implement／／SFTE | 674.31 | － | 35.99 | － | － | － | 11.83 | － | － | 0.51 | 11.04 | 49.03 | 108.40 | － |
| 137 Woodmen Hills E Implement／sFTE | 691.52 | 。 | 33.78 | － | － | － | 0.20 | － | 2.10 | 0.46 | 7.04 | 61.71 | 105.29 | ${ }^{*}$ |
| 220 Falcon Middle Co Implement／sFTE | 940.00 | 。 | 18.88 | 0.11 | － | 15.70 | 2.07 | － | 1.01 | 0.45 | 9.59 | 113.63 | 161.42 | － |
| 310 Falcon High Cons Implement／sFTE | 1，247．51 | ＊ | 21.53 | 1.85 | － | 19.16 | 13.36 | 0.19 | － | 0.28 | 7.97 | 100.49 | 164.82 | ＊ |
| 530 Falcon Zone Leve Implement／sFTE | 3，829．93 | ． | 22.39 | － | － | － | 12.72 | － | － | － | 1.52 | 0.23 | 36.86 | － |
| 131 Evans Elementar Implement／／SFTE | 667.78 | ＊ | 50.40 | 0.31 | － | － |  | 1.62 | 7.77 | 0.84 | 10.03 | 55.04 | 126.01 | ＊ |
| 135 Remington Eleme Implement／sFTE | 520.86 | ＊ | 32.27 |  | － | － | 0.16 | － | 0.73 | 0.60 | 5.27 | 137.12 | 176.16 | ${ }^{\circ}$ |
| 138 Springs Ranch El Implement／／SFTE | 509.00 | ＊ | 69.19 | － | － | － | 0.55 | － | 7.86 | 0.62 | 4.12 | 75.83 | 158.17 |  |
| 225 Horizon Middle C． Implement／／SFTE | 716.48 | ＊ | 54.80 | 0.46 | － | 17.59 | 1.74 | － | － | 1.49 | 9.14 | 115.31 | 200.53 | \％ |
| 315 Sand Creek High Implement／sFTE | 1，230．75 | ＂ | 27.02 | （0．06） | － | 21.07 | 11.10 | 0.19 | 13.77 | 0.32 | 6.01 | 111.44 | 190.84 | ＂ |
| 531 Sand Creek Zone Implement／sFTE | 3，644．87 | ＊ | 8.69 | － | （0．14） | － | － | － | － | － | 19.84 | 0.30 | 28.70 | － |
| 136 Ridgeview Eleme Implement／／SFTE | 719.36 | ＊ | 19.62 | － | － | － | 0.05 | － | 1.60 | 2.09 | 4.95 | 45.18 | 73.49 | ${ }^{\circ}$ |
| 139 Stetson Elemente Implement／SFTE | 510.02 | ＊ | 56.06 | － | － | － | 40.77 | － |  | 2.10 | 7.90 | 49.94 | 156.78 | － |
| 140 Odyssey Elemeni Implement／sFTE | 495.57 | ＝ | 30.71 | 0.20 | － | － | 0.38 | － | 1.08 | 0.70 | 3.52 | 49.68 | 86.26 | ${ }^{10}$ |
| 230 Skyview Middle C Implement／sFTE | 1，110．00 | ＝ | 16.55 | 0.40 | － | － | 1.84 | 0.19 | 1.12 | 0.59 | 3.39 | 60.61 | 84.70 | 100 |
| 320 Vista Ridge High Implement／sFTE | 1，448．99 | ＊ | 32.17 | － | － | 30.90 | 38.40 | － | － | 0.33 | 3.79 | 67.42 | 173.00 | ${ }^{4}$ |
| 532 Vista Ridge Zone Implement／sFTE | 4，283．94 | ． | － | － | － | － | － | － | － | － | 14.34 | 0.30 | 14.63 |  |
| 464 Springs Studio fol Implement／SFTE | 655.77 | ＊ | 0.19 | 0.05 | 478.54 | － | 84.43 | － | 4.96 | 0.91 | 13.65 | 15.88 | 598.60 | 。 |
| 522 iConnect Zone Le lmplement／sFTE | 1，113．18 | ＊ | － | － |  | － | － | － |  |  | 139.26 | 1.01 | 140.27 | 2 |
| 525 Falcon Homesch I Implement／sFTE | 131.28 | ＊ | 0.15 | － | 82.80 | － | － | － | 8.53 | 2.40 | 18.18 | 72.88 | 184.93 | ${ }^{18}$ |
| 510 Patriot Learning C Implement／sFTE | 161.13 | ＊ | 8.07 | 0.55 | 102.66 | － | 441.86 | 0.43 | － | 2.23 | 114.26 | 213.35 | 883.42 |  |
| 595 Other Programs：Implement／sFTE | 12，871．92 | ＊ | 0.00 | － | 0.06 | － | － | － | － | 0.04 | 0.02 | 1.41 | 1.53 | ${ }^{2}$ |
| 340 Pikes Peak Early Implement／sFTE | 165.00 | s | － | － | － | － | － | － | － | － |  |  |  | ${ }^{14}$ |
| FSD49－1617TB－20160930．xIs | －V1－2 |  |  |  |  | Page | 2 ／ 47 |  |  |  |  | 10／17／20 | 3：23 PM |  |

EL PASO COUNTY SCHOOL DISTRICT 49 MONTHLY EXPENSE SUMMARY－GENERAL FUND：MULTI PROGRAM
DIRECT SPEND
September 30， 2016
$16-17 \mathrm{cA}$

| September 30， 2016 |  |  | Reg．Instruct | SPED Instruct | Oth Instruct | Extracurr | Post－Secondary | Students | Staff | Security | Admin | Direct Spend | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 16－17 cAct | SFTE |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 132 Falcon Elementaa Total Direct | 276.59 |  | 257，387 | 68，492 | － | － | － | 20，919 | － | 488 | 54，257 | 39，183 | 440，725 | ${ }_{3}$ |
| 134 Meridian Ranch ETotal Direct | 674.31 |  | 553，465 | 59，504 | 20，439 | － | 15，641 | 28，145 |  | 1，201 | 92，420 | 57，732 | 828，547 | ${ }^{29}$ |
| 137 Woodmen Hills E Total Direct | 691.52 |  | 662，230 | 114，904 | 5，692 | － | 15，735 | 32，973 | 1，453 | 1，573 | 87，181 | 69，405 | 991，146 | ns |
| 220 Falcon Middle Co Total Direct | 940.00 |  | 729，973 | 75，250 | 30，463 | 16，021 | 1，950 | 72，861 | 9，182 | 22，521 | 102，559 | 151，766 | 1，212，544 | 35 |
| 310 Falcon High Cons Total Direct | 1，247．51 |  | 845，519 | 92，677 | 6，299 | 58，406 | 138，634 | 94，183 | 7，105 | 24，075 | 110，043 | 214，585 | 1，591，527 | 45 |
| 530 Falcon Zone Leve Total Direct | 3，829．93 |  | 85，767 | 3，540 | 14，897 |  | 48，703 |  | 12，739 | － | 94，826 | 869 | 261，339 | ms |
| 131 Evans Elementar Total Direct | 667.78 |  | 519，253 | 61，385 | 16，928 |  |  | 28，621 | 24，555 | 979 | 83，482 | 64，638 | 799，841 | ${ }^{6} 5$ |
| 135 Remington Eleme Total Direct | 520.86 |  | 502，282 | 70，268 | 14，478 | － | 2，154 | 29，599 | 21，461 | 1，739 | 64,728 | 107，469 | 814，178 | 05 |
| 138 Springs Ranch El Total Direct | 509.00 |  | 528，975 | 143，421 | 19，783 | － | 13，628 | 29，409 | 22，662 | 3，002 | 65，217 | 69，157 | 895，254 | ${ }_{75}$ |
| 225 Horizon Middle C．Total Direct | 716.48 |  | 642，459 | 130，298 | 13，729 | 21，930 | 1，246 | 66，687 | 28，367 | 20，533 | 96，770 | 124，151 | 1，146，170 | ${ }_{75}$ |
| 315 Sand Creek High Total Direct | 1，230．75 |  | 923，676 | 191，813 | 27，525 | 38，025 | 31，125 | 89，777 | 30，691 | 21，819 | 130，435 | 210，511 | 1，695，397 | ${ }^{4} 5$ |
| 531 Sand Creek Zone Total Direct | 3，644．87 |  | 34，091 | 2 | （492） | － | － |  | 27，152 | － | 133，570 | 19，020 | 213，342 | ms |
| 136 Ridgeview Eleme Total Direct | 719.36 |  | 575，406 | 120，678 | 31，093 | － | 12，113 | 37，847 | 26，082 | 3，077 | 82，674 | 64，830 | 953，800 | ${ }^{2} 5$ |
| 139 Stetson Elemente Total Direct | 510.02 |  | 500，555 | 132，952 | 26，573 | － | 31，033 | 25，826 | 3，785 | 3，926 | 78，382 | 55，839 | 858，870 | 85 |
| 140 Odyssey Elemeni Total Direct | 495.57 |  | 531，416 | 101，366 | 24，577 | － | 2，302 | 29，383 | 4，450 | 3，258 | 65，541 | 51，018 | 813，311 | ${ }^{105}$ |
| 230 Skyview Middle C Total Direct | 1，110．00 |  | 824，939 | 189，875 | 32，182 | 957 | 2，045 | 81，085 | 6，908 | 19，783 | 117，938 | 123，185 | 1，398，896 | 2ms |
| 320 Vista Ridge High Total Direct | 1，448．99 |  | 889，353 | 130，406 | 37，495 | 68，590 | 122，096 | 113，426 | － | 38，299 | 144，373 | 204，144 | 1，748，181 | ms |
| 532 Vista Ridge Zone Total Direct | 4，283．94 |  | － | 2 | － | － | － | － | 24，690 | － | 163，419 | 19，206 | 207，318 | ${ }^{105}$ |
| 464 Springs Studio fol Total Direct | 655.77 |  | 28，975 | 39，193 | 530，319 | － | 55，369 | 44，805 | 3，250 | 595 | 110，796 | 21，140 | 834，442 | ${ }^{5}$ |
| 522 iConnect Zone Le Total Direct | 1，113．18 |  |  | － |  | － | － |  |  | － | 313，201 | 1，121 | 314，322 | ${ }^{25}$ |
| 525 Falcon Homesch Total Direct | 131.28 |  | 20 | － | 104，474 | － | － | 2，236 | 1，120 | 315 | 20，055 | 14，117 | 142，337 | ${ }_{10} 8$ |
| 510 Patriot Learning（ Total Direct | 161.13 |  | 21，020 | 11，230 | 183，055 | － | 89，813 | 36，820 | － | 6，802 | 86，200 | 70，414 | 505，352 | 45 |
| 595 Other Programs：Total Direct | 12，871．92 |  | 20 | － | 19，486 | － | － |  | － | 495 | 271 | 31，820 | 52，092 | 25 |
| 340 Pikes Peak Early Total Direct | 165.00 |  | 46，410 | － | － | － | － | 19，753 | － |  | 13，417 |  | 79，581 | us |
| 132 Falcon Elemental Tot Dir／SFTE | 276.59 | $\cdots$ | 930.57 | 247.63 |  |  |  | 75.63 |  | 1.76 | 196.16 | 141.66 | 1，593．42 | ＊ |
| 134 Meridian Ranch E Tot Dir／SFTE | 674.31 | 。 | 820.79 | 88.24 | 30.31 | － | 23.19 | 41.74 | － | 1.78 | 137.06 | 85.62 | 1，228．73 | $\cdots$ |
| 137 Woodmen Hills E Tot Dir／sFTE | 691.52 | 。 | 957.64 | 166.16 | 8.23 | － | 22.75 | 47.68 | 2.10 | 2.28 | 126.07 | 100.37 | 1，433．29 | 4 |
| 220 Falcon Middle Co Tot Dir／SFTE | 940.00 | ＊ | 776.57 | 80.05 | 32.41 | 17.04 | 2.07 | 77.51 | 9.77 | 23.96 | 109.11 | 161.45 | 1，289．94 | $\infty$ |
| 310 Falcon High Cons Tot Dir／SFTE | 1，247．51 | 。 | 677.77 | 74.29 | 5.05 | 46.82 | 111.13 | 75.50 | 5.70 | 19.30 | 88.21 | 172.01 | 1，275．76 | \％ |
| 530 Falcon Zone Levt Tot Dir／sFTE | 3，829．93 | ． | 22.39 | 0.92 | 3.89 | － | 12.72 | － | 3.33 | － | 24.76 | 0.23 | 68.24 | － |
| 131 Evans Elementar Tot Dir／SFTE | 667.78 | ＊ | 777.58 | 91.92 | 25.35 | － | － | 42.86 | 36.77 | 1.47 | 125.01 | 96.80 | 1，197．76 | \％ |
| 135 Remington Eleme Tot Dir／SFTE | 520.86 | ． | 964.33 | 134.91 | 27.80 | － | 4.13 | 56.83 | 41.20 | 3.34 | 124.27 | 206.33 | 1，563．14 | \％ |
| 138 Springs Ranch El Tot Dir／SFTE | 509.00 | ＂ | 1，039．24 | 281.77 | 38.87 | － | 26.77 | 57.78 | 44.52 | 5.90 | 128.13 | 135.87 | 1，758．85 | 5 |
| 225 Horizon Middle C，Tot Dir／SFTE | 716.48 | $\cdots$ | 896.69 | 181.86 | 19.16 | 30.61 | 1.74 | 93.08 | 39.59 | 28.66 | 135.06 | 173.28 | 1，599．72 | ${ }^{\circ}$ |
| 315 Sand Creek High Tot Dir／sFTE | 1，230．75 | ＊ | 750.50 | 155.85 | 22.36 | 30.90 | 25.29 | 72.94 | 24.94 | 17.73 | 105.98 | 171.04 | 1，377．53 | ${ }^{5}$ |
| 531 Sand Creek Zone Tot Dir／SFTE | 3，644．87 | ＊ | 9.35 | 0.00 | （0．14） | － | － | － | 7.45 | － | 36.65 | 5.22 | 58.53 | $\infty$ |
| 136 Ridgeview Eleme Tot Dir／SFTE | 719.36 | ＊ | 799.89 | 167.76 | 43.22 | － | 16.84 | 52.61 | 36.26 | 4.28 | 114.93 | 90.12 | 1，325．90 | － |
| 139 Stetson Elemente Tot Dir／sFTE | 510.02 | ～ | 981.44 | 260.68 | 52.10 | － | 60.85 | 50.64 | 7.42 | 7.70 | 153.68 | 109.48 | 1，683．99 | 10 |
| 140 Odyssey Elemeni Tot Dir／SFTE | 495.57 | 。 | 1，072．33 | 204.55 | 49.59 | － | 4.65 | 59.29 | 8.98 | 6.57 | 132.25 | 102.95 | 1，641．16 | ${ }^{168}$ |
| 230 Skyview Middle C Tot Dir／SFTE | 1，110．00 | 。 | 743.19 | 171.06 | 28.99 | 0.86 | 1.84 | 73.05 | 6.22 | 17.82 | 106.25 | 110.98 | 1，260．27 | ${ }^{10}$ |
| 320 Vista Ridge High Tot Dir／sFTE | 1，448．99 | ＊ | 613.77 | 90.00 | 25.88 | 47.34 | 84.26 | 78.28 |  | 26.43 | 99.64 | 140.89 | 1，206．48 | us |
| 532 Vista Ridge Zone Tot Dir／SFTE | 4，283．94 | 。 |  | 0.00 |  | ． | － |  | 5.76 | － | 38.15 | 4.48 | 48.39 | － |
| 464 Springs Studio fol Tot Dir／SFTE | 655.77 |  | 44.19 | 59.77 | 808.70 |  | 84.43 | 68.32 | 4.96 | 0.91 | 168.96 | 32.24 | 1，272．46 |  |
| 522 iConnect Zone Le Tot Dir／SFTE | 1，113．18 | ＊ |  | ， | － | － |  | ， |  |  | 281.36 | 1.01 | 282.36 | \％ |
| 525 Falcon Homeschi Tot Dir／SFTE | 131.28 | ＊ | 0.15 | － | 795.81 | － | － | 17.03 | 8.53 | 2.40 | 152.77 | 107.53 | 1，084．22 | \％ |
| 510 Patriot Learning（ Tot Dir／sFTE | 161.13 | ． | 130.45 | 69.70 | 1，136．07 | － | 557.39 | 228.51 |  | 42.21 | 534.97 | 437.00 | 3，136．30 |  |
| 595 Other Programs：Tot Dir／SFTE | 12，871．92 | ＊ | 0.00 | － | 1.51 | － | － |  | － | 0.04 | 0.02 | 2.47 | 4.05 | ${ }^{5}$ |
| 340 Pikes Peak Early Tot Dir／SFTE | 165.00 | ＊ | 281.27 | － | － | － | － | 119.71 | － | － | 81.32 | － | 482.31 | ${ }^{5}$ |

FSD49－1617TB－20160930．xlsx－V1－2

EL PASO COUNTY SCHOOL DISTRICT 49

# MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM 

September 30, 2016

Reg. Instruct SPED Instruc
SFTE
16-17 oBud


FSD49-1617TB-20160930.xlsx - V1-2
Page 24 / 47
10/17/2016-3:23 PM

EL PASO COUNTY SCHOOL DISTRICT 49

## MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM

September 30, 2016
16 -17 oBud

Reg. Instruct SPED Instruct

132 Falcon Elementar Implementation C 134 Meridian Ranch E Implementation C
137 Woodmen Hills E Implementation C 220 Falcon Middle Co Implementation C 320 Falcon High Cons Implementatation C 530 Falcon Zone Leve Implementation C 131 Evans Elementar Implementation C 135 Remington Eleme Implementation C 138 Springs Ranch El Implementation C
225 Horizon Middle CI Implementation C 315 Sand Creek High Implementation C 531 Sand Creek Zone Implementation C 136 Ridgeview Eleme Implementation C 139 Stetson Elemente Implementation C 140 Odyssey Elemen I IIplementation C 230 Skyview Middle C Implementation C 320 Vista Ridge High Implementation C
532 Vista Ridge Zone Implementation C 464 Springs Studio fo Implementatation C 464 Springs Studio fol Implementation C 525 Falcon Homeschı Implementatation C 510 Patriot Learning C Implementation C 595 Other Programs: Implementation C
340 Pikes Peak Early Imperatan 132 Falcon Elementar Implementation C 134 Meridian enemal Implement / SFTE 137 Woodmen Hills E Implement / sFTE 220 Falcon Middle Co Implement / sFTE 220 Falcon Middle Co Implement / sFTE 530 Falcon Zone Leve Implement / sFTE 131 Evans Elementar Implement/SFTE 135 Remington Eleme Implement / sFTE 138 Springs Ranch El Implement / sFTE 225 Horizon Middle C. Implement / sFTE 315 Sand Creek High Implement / SFTE $136 \frac{\text { Ridgeview Eleme Implement/ / STE }}{}$ 136 Ridgeview Eleme Implement / sFTE
139 Stetson Elemente Implement / sFTE
 230 Skyview Middle C Implement / SFTE 320 Vista Ridge High Implement / SFTE 532 Vista Ridge Zone Implement / sFTE 464 Springs Studio fo Implement / SFTE 522 iConnect Zone LE Implement / sFTE
525 Falcon Homesch Implement / sFTE 525 Falcon Homesch I Implement/ sFT 595 Other Programs: Implement / SFTE 340 Pikes Peak Early Implement / sFTE
FSD49-1617TB-20160930.xIsx - V1-2

SFTE
276.59
 940.00 $1,247.51 \geqslant$
$3,829.93$
0.

| $\begin{array}{r} 1,247.51 \\ 3,829.93 \\ 667.78 \end{array}$ |  |
| :---: | :---: |
|  |  |
|  |  |


| 667.78 |  |
| :---: | :---: |
| 520.86 | * |
| 509.00 | " |
| 1.230 .75 | ${ }^{\text {a }}$ |


| 50.00 | 44,63 |
| :--- | :--- |
| $1,230.75$ | 79,05 |
| $3,644.87$ | 86,551 |
| 7.36 |  | $3,644.87 n$

719.36
5 $719.366^{2}$
510.02
495 $1,110.00{ }^{n}$ $1,448.99{ }_{2}$
$4,283.94$ $4,283.94$
655.77
$1,113.18$ 131.28 \%


$\square$

Security

Othe Direct Spend
$\square$

| 17,102 | 3,967 | 117,817 |  |
| :---: | :---: | :---: | :---: |
|  | - | - |  |
| 730 | - | 28,149 |  |
| 2,000 | 300 | 63,882 |  |
| 730 | - | 23,550 |  |
| - | - | - |  |
| 92.04 | - | - |  |
| 78.35 | 1.11 | - |  |
| 80.21 |  | - |  |

 | 4,602 |
| :--- |
| 2,252 |

| 107,268 | 153,358 | 3 |
| :---: | :---: | :---: |
| 154,968 | 241,924 | * |
| 166,761 | 254,908 | \% |
| 299,228 | 456,973 | * |
| 520,578 | 1,099,446 | 8 |
| 473,387 | 677,122 | * |
| 159,778 | 249,168 | * |
| 138,250 | 208,533 | ${ }^{\circ}$ |
| 154,902 | 223,215 |  |
| 236,416 | 366,322 | ${ }^{7}$ |
| 499,920 | 874,152 | * |
| 572,957 | 1,022,672 | * |
| 169,271 | 271,485 | \% |
| 154,552 | 228,086 | $\propto$ |
| 126,272 | 196,450 | ${ }^{\text {ma }}$ |
| 313,127 | 511,271 | ${ }^{\text {mom }}$ |
| 427,576 | 859,170 |  |
| 634,608 | 799,732 | ${ }^{\text {п® }}$ |
| 76,770 | 289,988 | 。 |
| 57,448 | 340,694 | ${ }^{20}$ |
| 44,145 | 78,669 | ${ }^{18}$ |
| 166,549 | 287,666 | s |
| 120,814 | 149,044 | ${ }^{3}$ |
| 50,536 | 50,536 | 12 |
| 387.82 | 554.46 | * |
| 229.82 | 358.77 |  |
| 241.15 | 368.62 | ${ }^{*}$ |
| 318.33 | 486.14 | $\cdots$ |
| 417.29 | 881.31 | a |
| 123.60 | 176.80 | ¢ |
| 239.27 | 373.13 | * |
| 265.43 | 400.36 | ¢ |
| 304.33 | 438.54 |  |
| 329.97 | 511.28 | \% |
| 406.19 | 710.26 | * |
| 157.20 | 280.58 | - |
| 235.31 | 377.40 | * |
| 303.03 | 447.21 | $\infty$ |
| 254.80 | 396.41 | ${ }^{100}$ |
| 282.10 | 460.60 | ${ }^{\text {w }}$ |
| 295.09 | 592.94 | ${ }^{14}$ |
| 148.14 | 186.68 |  |
| 117.07 | 442.21 | 。 |
| 51.61 | 306.05 | ${ }^{2}$ |
| 336.27 | 599.25 |  |
| 1,033.63 | 1,785.31 | c |
| 9.39 | 11.58 | ${ }^{2}$ |

EL PASO COUNTY SCHOOL DISTRICT 49
MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM
DIRECT SPEND
September 30, 2016



# EL PASO COUNTY SCHOOL DISTRICT 49 <br> District Financial Summary <br> Key Financial Categories <br> September 30, 2016 

2016-17 Fiscal Year Utilities \& Supplies

Building / Location ->

| FES | MRES | WHES | FMS | FHS | EES | RES | SRES | HMS | SCHS | RvES | $\frac{\text { SES }}{139}$ | OES | SMS | $\frac{\text { VRHS }}{320}$ | $\frac{\text { PLC }}{510}$ | Central Office $\quad$ All Other |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 132 | 134 | 137 | 220 | 310 | 131 | 135 |  | 225 | 315 | 136 | 139 | 140 | 230 | 320 | 510 | Office All Other |
| Falcon Area Zone |  |  |  |  | Sand Creek Zone |  |  |  |  | POWER Zone |  |  |  |  |  |  |


| 16-17 cAct |  |  |  |  |  |  | , |  |  |  |  |  | 兂 |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Object Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 611,372 |
| 0411 Water/Sewage | 3,528 | 5,949 | 13,805 | 58,189 | 34,282 | 7,176 | 5,074 | 9,612 | 18,860 | 28,642 | 5,765 | 1,738 | 4,431 | 13,699 | 19,826 | 4,398 | 4,737 | 239,710 |
| 0421 Disposal Services | 726 | 854 | 1,454 | 1,931 | 2,427 | 667 | 829 | 814 | 763 | 2,504 | 814 | 521 | 814 | 1,727 | 1,549 | 817 | 2,912 | 22,127 |
| 0621 Natural Gas | 177 | 350 | 1,078 | 923 | 897 | 480 | 2,770 | 600 | 940 | 9,628 | 974 | 769 | 144 | 2,107 | 1,625 | 510 | 556 | 24,526 |
| 0622 Electricity | 9,504 | 9,967 | 14,276 | 23,415 | 39,545 | 10,886 | 14,548 | 13,220 | 24,348 | 51,253 | 12,204 | 9,493 | 9,106 | 19,005 | 29,785 | 8,891 | 25,564 | 325,008 |
| 0610 Supplies-Instructional | 7,827 | 17,575 | 17,906 | 19,105 | 25,479 | 26,820 | 14,522 | 19,643 | 24,862 | 21,630 | 3,829 | 9,320 | 13,730 | 9,874 | 25,447 | 18,490 | - | 276,059 |
| Supplies-Other | (23) | $(2,662)$ | 2,311 | 14,260 | 27,614 | 5,553 | $(3,804)$ | $(5,844)$ | 15,722 | 17,383 | 2,871 | $(1,444)$ | 1,842 | 10,151 | 27,551 | 15,999 | 233,807 | 361,290 |
| 0640 Books | 299 | 9,634 | 1,108 | 2,307 | 3,075 | - ${ }^{\text {" }}$ | 4,120 | 845 | 6,536 | 10,612 | - ${ }^{\text {- }}$ |  | 205 | 1,418 | 22 | 135 | 36,175 | 76,493 |
| 0643 Periodicals | - | - | - | 2,254 | 50 | - | - | - | 593 | - | - | - | - | - |  | - | 32,351 | 35,248 |

16-17 oBud

| $\frac{\text { Object Code }}{0411 \text { Water/Sewage }}$ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 2,541,926 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 17,670 | 31,770 | 41,976 | 51,000 | 164,787 | 31,541 | 15,000 | 24,661 | 51,000 | 86,000 | 28,164 | 24,392 | 6,485 | 56,050 | 85,896 | 30,000 | 2,000 | 748,391 |
| 0421 Disposal Services | 4,150 | 4,800 | 4,200 | 7,200 | 9,000 | 3,500 | 8,206 | 4,200 | 4,100 | 9,200 | 4,500 | 3,000 | 4,400 | 8,500 | 7,800 | 5,400 | 9,655 | 101,811 |
| 0621 Natural Gas | 13,000 | 17,000 | 16,000 | 40,750 | 45,000 | 15,000 | 16,000 | 15,000 | 27,416 | 72,325 | 15,000 | 20,000 | 14,000 | 32,000 | 34,000 | 12,500 | 8,100 | 413,090 |
| 0622 Electricity | 30,550 | 45,050 | 48,575 | 107,100 | 136,640 | 44,000 | 50,602 | 47,600 | 70,000 | 180,000 | 59,000 | 54,000 | 47,000 | 106,514 | 144,000 | 56,657 | 51,345 | 1,278,634 |
| 0610 Supplies-Instructional | 17,571 | 40,320 | 50,590 | 41,825 | 78,339 | 35,267 | 34,453 | 34,327 | 37,589 | 46,627 | 26,542 | 19,868 | 50,567 | 54,063 | 60,353 | 40,093 | - | 668,392 |
| Supplies-Other | 11,888 | 3,169 | 16,286 | 44,806 | 70,873 | 15,595 | $(2,301)$ | 6,506 | 34,609 | 50,329 | 18,773 | 13,100 | 7,608 | 14,498 | 33,049 | 5,758 | 819,206 | 1,163,753 |
| 0640 Books | 1,300 | 19,620 | 3,200 | 3,295 | 21,505 | 2,900 | 10,000 | 1,628 | 3,853 | 11,249 | 200 | - | 10,200 | 13,872 | - | 4,739 | 216,630 | 324,191 |
| 0643 Periodicals | - | - | 225 | 3,025 | 50 | - | - | - | 1,225 | - | - | - | 140 | 350 | - | 250 | 37,788 | 43,053 |


| 16-17 cAct \% of 16-17 oBud Object Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | $\begin{array}{r} 24,109.86 \\ 24.1 \% \\ \hline \end{array}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 0411 Water/Sewage | 20\% | 19\% | 33\% | 114\% | 21\% | 23\% | 34\% | 39\% | 37\% | 33\% | 20\% | 7\% | 68\% | 24\% | 23\% | 15\% | 237\% | 32.0\% |
| 0421 Disposal Services | 18\% | 18\% | 35\% | 27\% | 27\% | 19\% | 10\% | 19\% | 19\% | 27\% | 18\% | 17\% | 19\% | 20\% | 20\% | 15\% | 30\% | 21.7\% |
| 0621 Natural Gas | 1\% | 2\% | 7\% | 2\% | 2\% | 3\% | 17\% | 4\% | 3\% | 13\% | 6\% | 4\% | 1\% | 7\% | 5\% | 4\% | 7\% | 5.9\% |
| 0622 Electricity | 31\% | 22\% | 29\% | 22\% | 29\% | 25\% | 29\% | 28\% | 35\% | 28\% | 21\% | 18\% | 19\% | 18\% | 21\% | 16\% | 50\% | 25.4\% |
| 0610 Supplies-Instructional | 45\% | 44\% | 35\% | 46\% | 33\% | 76\% | 42\% | 57\% | 66\% | 46\% | 14\% | 47\% | 27\% | 18\% | 42\% | 46\% | - | 41.3\% |
| Supplies-Other | (0\%) | (84\%) | 14\% | 32\% | 39\% | 36\% | 165\% | (90\%) | 45\% | 35\% | 15\% | (11\%) | 24\% | 70\% | 83\% | 278\% | 29\% | 31.0\% |
| 0640 Books | 23\% | 49\% | 35\% | 70\% | 14\% |  | 41\% | 52\% | 170\% | 94\% |  |  | 2\% | 10\% | no budget | 3\% | 17\% | 23.6\% |
| 0643 Periodicals | - | - | - | 75\% | 100\% | - | - | - | 48\% | - | - | - | - | - | - |  | 86\% | 81.9\% |




Operational \& Financial Data Review
September 30, 2016
Fund 10: General Fund Program

| September 30, 2016 | 16-17 cAct | $16-17$ oBud | Variance | $\begin{gathered} \begin{array}{c} \% \\ \text { Budget } \end{array} \\ \hline \end{gathered}$ | 15-16 cAct |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Fund 10: General Fund Program |  |  |  | 100\% |  |
| Revenue |  |  |  |  |  |
| 3160 State Subsidy |  | 378,047.06 | $(378,047.06)$ | 0\% | 414,772.20 |
| 2774 Activity Chargebacks | 24,197.57 | 221,799.37 | $(197,601.80)$ | 11\% | 257,634.12 |
| Misc Revenue | 23,187.62 | 23,187.62 | - | 100\% | 23,187.62 |
| Adjusted Revenue | 47,385.19 | 623,034.05 | $(575,648.86)$ | 8\% | 695,593.94 |
| Expenses |  |  |  |  |  |
| 2710 Transportation Administratior | 72,855.19 | 244,314.50 | (171,459.31) | 30\% | 260,182.42 |
| 2720 General Transportation | 99,331.19 | 367,063.89 | (267,732.70) | 27\% | 398,977.00 |
| 2721 SPED Transportation | 256,318.02 | 1,235,701.12 | $(979,383.10)$ | 21\% | 1,147,802.59 |
| 2740 Transportation Mechanics | 120,280.86 | 498,291.55 | (378,010.69) | 24\% | 325,466.24 |
| 2774 Activity Transportation | 11,021.83 | 93,341.35 | $(82,319.52)$ | 12\% | 165,505.42 |
| 2850 Workman's Comp | 8,946.87 | - | 8,946.87 |  | 50,082.32 |
| All Other Expenses | 2,055.35 | 7,050.35 | $(4,995.00)$ | 29\% | 13,692.55 |
| Gross Expense | 570,809.31 | 2,445,762.76 | 1,874,953.45 | 23\% | 2,361,708.54 |
| Fund 10 Net Revenue / (Expense) | (523,424.12) | $(1,822,728.71)$ | (1,299,304.59) | 29\% | (1,666,114.60) |
| Net Activity Transportation | 13,175.74 | 128,458.02 | (115,282.28) | 10\% | 92,128.70 |

## und 25: Fee-for-Service Program

| Revenue |  | - |  |  | $(295,652.50)$ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| (86,479.51) Free \& Reduced Subsidy |  | 281,806.17 | $(281,806.17)$ | 0\% | 289,918.25 |
| ${ }_{(156,96,43)}$ Other General Fund Subsidy |  | 177,179.83 | $(177,179.83)$ | 0\% | 5,734.25 |
| 3160 State Subsidy |  | 462,000.00 | $(462,000.00)$ | 0\% | 515,214.57 |
| 2720 FFS Transport Revenue | 97,047.50 | 314,700.26 | $(217,652.76)$ | 31\% | 364,379.50 |
| Misc Revenue | 82.09 | - | 82.09 |  | 295,891.93 |
| Total Revenue | 97,129.59 | 1,235,686.26 | $(1,138,556.67)$ | 8\% | 1,175,486.00 |
| Expenses |  |  |  |  |  |
| 2720 General Transportation | 340,223.01 | 1,235,686.26 | 895,463.25 | 28\% | 1,104,656.31 |
| 2850 Workman's Comp | 6,292.91 | - | $(6,292.91)$ |  | 27,664.12 |
| All Other Expenses | $(5,943.39)$ | - | $(4,202.03)$ |  | 43,165.57 |
| Total Expense | 340,572.53 | 1,235,686.26 | 895,113.73 | 28\% | 1,175,486.00 |
| Fund 25 Net Revenue / (Expense) | (243,442.94) | - | 243,442.94 |  |  |



| Overall Dept Net Revenue $/$ (Expense | $(794,024.81)$ | $(2,297,851.98)$ | $(1,503,827.17)$ | $35 \%$ | $(794,024.81)$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |

$(1,928,336.03)$

## Ridership Statistics

| Rides YTI | 16-17 cAct Ridership |  |  | Total Rides | 15-16 cAct Ridership |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | FFS | Free/Reduced | SPED |  | FFS | F \& R | SPED | Total Rides |
| August |  |  |  | - | 29,030 | 25,459 | 4,995 | 59,484 |
| September |  |  |  | - | 21,927 | 25,974 | 6,354 | 54,255 |
| October |  |  |  | - | 22,963 | 18,988 | 4,170 | 46,121 |
| November |  |  |  | - | 27,490 | 24,608 | 4,247 | 56,345 |
| December |  |  |  | - | 25,152 | 22,947 | 4,029 | 52,128 |
| January |  |  |  | - | 35,332 | 32,036 | 5,550 | 72,918 |
| February |  |  |  | - | 31,072 | 26,010 | 4,763 | 61,845 |
| March |  |  |  | - | 27,599 | 22,492 | 4,629 | 54,720 |
| April |  |  |  | - | 36,455 | 30,359 | 6,276 | 73,090 |
| May | 133,401 | 45,423 | 12,559 | 191,383 | 37,476 | 17,984 | 2,896 | 58,356 |
| Aug-May | 133,401 | 45,423 | 12,559 | 191,383 | 294,496 | 246,857 | 47,909 | 589,262 |
|  | 69.7\% | 23.7\% | 6.6\% |  | 50.0\% | 41.9\% | 8.1\% |  |
|  | 74.6\% | 25.4\% |  |  |  |  |  |  |
| YTD | 133,401 | 45,423 | 12,559 | 191,383 | 37,476 | 17,984 | 2,896 | 58,356 |
|  | 256.0\% | 152.6\% | 333.7\% | 228.0\% |  |  |  |  |


|  | 2015-16 |  |  | 2016-17 |  |  | \% Change | Projected (Annualized) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | EoP Balance | EoP Int | EoP Yield | YTD Bal | YTD Intest | YTD Yield |  | Interest $\$$ Var | Rate/ Voll Mix |
| Program Funds (Fund 10, 19, 15) |  |  |  |  |  |  |  |  |  |
| Financial Institution |  |  |  |  |  |  |  |  |  |
| 1st Bank | 263,466 | 1,123 | 0.27\% | 278,546 | 116 | 0.17\% | 5.72\% | (659.42) | -1/0/0 |
| colotrust | 22,430,899 | 46,448 | 0.32\% | 16,463,886 | 19,555 | 0.49\% | -26.60\% | 31,771.10 | 20/7/5 |
| Farmer's State Bank | 251,785 | 3,428 | 0.34\% | 255,205 | 258 | 0.38\% | 1.36\% | (2,395.22) | -2/-2/2 |
| Garden of the Gods Bank | 515,428 | 2,093 | 0.41\% | 515,546 | - | 0.00\% | 0.02\% | (2,093.10) | -3/-2/3 |
| UMB Pooled Cash | - | - | - | 53,653 | - | 0.00\% | 0.00\% | - | 0/0/0 |
| Other (Petty Cash \& F21 CT) | 500 | - | - | 500 | - | 0.00\% | 0.00\% | - | 0/0/0 |
| Total Cash \& Investments | 23,462,078 | 53,092 | 0.31\% | 17,567,335 | 19,929 | 0.45\% | -25.12\% | 26,623.36 | 31/-3/-2 |
| Bond \& COP Redemption Funds (Fund $31 \& 16$ ) |  |  |  |  |  |  |  |  |  |
| Financial Institution |  |  |  |  |  |  |  |  |  |
| colotrust | 8,832,899 | 24,621 | 0.36\% | 9,176,411 | 10,152 | 0.44\% | 3.89\% | 15,987.38 | 44/-13/-17 |
| Bank of New York | 7,522,551 | $(3,417)$ | (0.06\%) | 7,592,248 | $(1,524)$ | (0.08\%) | 0.93\% | (2,680.21) | -10/1/6 |
| UMB Pooled Cash | 67,095 | - | - | - | - | - | (100.00\%) | - | 0/0/0 |
| Other | - | - |  |  | - |  | - | - | 0/0/0 |
| Total Cash \& Investments | 16,422,545 | 21,203 | 0.17\% | 16,768,659 | 8,628 | 0.21\% | 2.11\% | 13,307.17 | 44/-11/-20 |
| Insurance Reserve \& Transaction Funds (Fund 18 \& 64) |  |  |  |  |  |  |  |  |  |
| Einancial Institution |  |  |  |  |  |  |  |  |  |
| COLOTRUST | 866,528 | 5,232 | 0.38\% | 1,180,447 | 1,134 | 0.38\% | 36.23\% | (694.75) | ) $3 / 3 /-1$ |
| Citibank | 259,366 | - | - | 474,286 | - | - | 82.86\% | - | 0/0/0 |
| UMB Pooled Cash | 45,135 | - | - | - | - | - | (100.00\%) | - | 0/0/0 |
| Other | - | - | - | - | - | - | - | $-$ | 0/0/0 |
| Total Cash \& Investments | 1,171,029 | 5,232 | 0.28\% | 1,654,733 | 1,134 | 0.27\% | 41.31\% | (694.75) | -3/4/-2 |
| All Other Funds (Fund 21, 22, 25, 26, 43, 73, 74) |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| 1st Bank (Kid's Zone) | 46,578 | - | - | 38,175 | - | - | (18.04\%) | - | 0/0/0 |
| 1st Bank (Fees) | 189,393 | - | - | 153,095 | - | - | (19.17\%) | - | 0/0/0 |
| Deposits in Process (Fees) | - |  | - | - | - | - |  |  | 0/0/0 |
| Farmer's State Bank (NutrSvc) | 50,479 | 7,082 | 1.07\% | 287,890 | 145 | 0.28\% | 470.32\% | $(6,502)$ | -6/-4/3 |
| Deposits in Process (NutrSvc) |  | - |  | 21,944 | - | - | - | - | 0/0/0 |
| Farmer's State Bank (Trans) | 65,370 | 239 | 0.20\% | 234,436 | 45 | 0.11\% | 258.63\% |  | 0/-1/1 |
| Deposits in Process (Trans) | 225 | - |  | 225 | - | - | - | - | 0/0/0 |
| Colotrust | 172,427 | - | - | 172,427 | - | - | - | - | 0/0/0 |
| Activity Accts (CT) | 630,659 | 2,330 | 0.37\% | 631,367 | 708 | 0.45\% | 0.11\% | 502 | 0/0/0 |
| Activity Acts (UMB \& FSB) | 1,708,570 | - |  |  | - |  | (100.00\%) | - | 0/0/0 |
| Other UMB Pooled Cash | 222,887 | - | - | 863,054 | - | - | 287.22\% |  | 0/0/0 |
| Other (Cash Drawers \& F43 CT | 31,312 | 23 | 0.06\% | 35,052 | 4 | 0.01\% | 11.95\% |  | -1/0/1 |
| Total Cash \& Investments | 3,117,899 | 9,674 | 0.00\% | 2,437,666 | 902 | 0.14\% | (21.82\%) | $(6,067)$ | -7/0/1 |
| Total Cash \& Investments by Institution |  |  |  |  |  |  |  |  |  |
| 1st Bank | 499,436 | 1,123 | 0.17\% | 469,816 | 116 | 0.10\% | (5.93\%) | (659) | -1/-1/1 |
| colotrust | 32,933,412 | 76,300 | 0.32\% | 27,624,539 | 30,841 | 0.44\% | (16.12\%) | 47,064 | 61/-8/-6 |
| Bank of New York | 7,522,551 | $(3,417)$ | (0.06\%) | 7,592,248 | $(1,524)$ | (0.08\%) | 0.93\% | (2,680) | -10/1/6 |
| Farmer's State Bank | 367,634 | 10,510 | 0.59\% | 777,531 | 403 | 0.21\% | 111.50\% | (8,898 | -8/-6/5 |
| Garden of the Gods Bank | 515,428 | 2,093 | 0.41\% | 515,546 | - | - | 0.02\% | $(2,093)$ | -3/-1/2 |
| Citibank | 259,366 |  | - | 474,286 | - | - | 82.86\% | - | 0/0/0 |
| Uмв | 2,043,687 | - | - | 916,707 | - | - | (55.14\%) | - | 0/0/0 |
| Other (Petty Cash, DiP) | 32,037 | 23 | 0.05\% | 57,721 | 4 | 0.03\% | 80.17\% | (6) | ) $-1 /-1 / 2$ |
| Total Cash \& Investments | 44,173,551 | 86,631 | 0.25\% | 38,428,393 | 29,840 | 0.31\% | (13.01\%) | 32,727 | 74/-23/-18 |

## General Fund Cash Balance Trend by Bank Account




| Location | Description | Account Number | (Approved) Budgeted Funds for 2015-2016 | Current Forecast <br> (Adjusted) for <br> 2014-2015 | Balance Currently Showing | Purchase Order | Encumbered | Paid | Available Balance | Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |


|  | Capital Reserve-Funded Projects |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| DW | Contingency (2016-2017 Funded Projects) | 7-15-800-00-9000-0840-000-0000 | 119,082.89 | 413,985.71 | 149,082.89 |  |  |  | 149,082.89 |  |
| DW | Switches | 7-15-800-28-2844-0432-901-0000 | 210,000.00 | 210,000.00 | 210,000.00 |  |  |  | 210,000.00 |  |
| DW | Repair Cracks in District Parking Lots | 7-15-800-26-2630-0430-902-0000 | 100,000.00 | 100,000.00 | 100,000.00 |  |  |  | 9,527.85 | Planned for Summer Break 2017 |
|  |  |  |  |  |  | 81998 | 9,047.22 | 81,424.93 |  |  |
| DW | Parking Lot Striping | 7-15-800-26-2630-0490-903-0000 | 50,000.00 | 50,000.00 | 50,000.00 |  |  |  | 9,536.00 | Planned for Summer Break 2017 |
|  |  |  |  |  |  | 82034 |  | 37,964.00 |  |  |
|  |  |  |  |  |  | 82055 | 2,500.00 |  |  |  |
| Lease | CO Equipment Lease - Principal | 7-15-600-51-5100-0913-000-0000 | 165,877.09 | 165,877.09 | 165,877.09 | 81602 | - | 165,877.09 | - |  |
| Lease | CO Equipment Lease - Interest | 7-15-600-51-5100-0833-000-0000 | 8,418.10 | 8,418.10 | 8,418.10 | 81602 | - | 8,418.10 | - |  |
| Lease | SSAE Lease - Principal | 7-15-464-49-4900-0913-000-0000 | 78,941.72 | 78,941.72 | 78,941.72 |  |  | 19,203.63 | 59,738.09 |  |
| Lease | SSAE Lease - Interest | 7-15-464-49-4900-0833-000-0000 | 59,050.00 | 59,050.00 | 59,050.00 |  |  | 15,294.30 | 43,755.70 |  |
| Lease | Creekside Interest | 7-15-540-41-4100-0913-940-0000 | 161,150.65 | 161,150.65 | 161,150.65 |  |  | 35,090.17 | 126,060.48 |  |
| Lease | Creekside Principal | 7-15-540-41-4100-0833-940-0000 | 144,691.55 | 144,691.55 | 144,691.55 |  |  | 41,370.38 | 103,321.17 |  |
| CO | Finish Asphalt West of Board Room | 7-15-600-41-4100-0710-904-0000 | 75,000.00 | 75,000.00 | 75,000.00 |  | 37,704.50 |  | 37,295.50 | Loop needed, then will be completed |
| CO | New Communications Building (Mezzanine) | 7-15-600-46-4600-0723-905-0000 | 200,000.00 | 200,000.00 | 200,000.00 |  |  |  | 200,000.00 |  |
| CSSC | Parking Lot and Lighting - Phase I | 7-15-540-41-4100-0710-906-0000 | 265,000.00 | 265,000.00 | 265,000.00 |  |  |  | 4,127.29 | PO issued, in process - ETA mid November |
|  |  |  |  |  |  | 81661 | - | 110.50 |  |  |
|  |  |  |  |  |  | 82119 | - | 1,975.00 |  |  |
|  |  |  |  |  |  | 82050 | - | 4,725.67 |  |  |
|  |  |  |  |  |  | PC | - | 26.54 |  |  |
|  |  |  |  |  |  | 82750 | 253,823.00 |  |  |  |
|  |  |  |  |  |  | 82731 | 72.50 |  |  |  |
|  |  |  |  |  |  | 82740 | 139.50 |  |  |  |
| FAC | (2) Storage Containers - Grounds Site | 7-15-710-26-2630-0735-907-0000 | 10,000.00 | 10,000.00 | 10,000.00 |  |  |  | 10,000.00 | Ordered, 1 will be used at CO |
| FAC | Expand Fence around Grounds Barn | 7-15-710-42-4200-0735-908-0000 | 20,000.00 | 20,000.00 | 20,000.00 |  |  |  | 20,000.00 |  |
| FAC | Replacement Truck for Grounds | 7-15-710-26-2650-0730-911-0000 | 60,000.00 | 60,000.00 | 60,000.00 |  |  |  | (47,427.00) |  |
|  |  |  |  |  |  | 82551 | 35,575.00 |  |  |  |
|  |  |  |  |  |  | 82704 | 71,852.00 |  |  |  |
| FAC | Surveillance for Grounds | 7-15-710-26-2660-0490-909-0000 | 15,000.00 | 15,000.00 | 15,000.00 |  |  |  | 13,600.00 |  |
|  |  |  |  |  |  | 82548 | 1,400.00 |  |  |  |
| FES | Improve Fire Loop - East Road | 7-15-132-41-4100-0710-910-0000 | 10,000.00 | 10,000.00 | 10,000.00 |  |  |  | 10,000.00 | Locates done, low spots being filled, 10/14 grater, 17th road base |
| FMS | Front Patio - Concrete/Drainage | 7-15-220-26-2630-0430-912-0000 | 20,000.00 | 20,000.00 | 20,000.00 |  |  |  | 20,000.00 | Estimate in process |
| FMS | Hallways Asbestos Abatement | 7-15-220-26-2624-0340-913-0000 | 60,000.00 | 30,000.00 | 30,000.00 |  |  |  | (6,640.82) | Completed |
|  |  |  |  |  |  | 81872 |  | 2,363.00 |  |  |



| (Approved) <br> Budgeted Funds <br> for 2015-2016 | Current Forecast <br> (Adjusted) for <br> 2014-2015 | Balance <br> Currently <br> Showing | Purchase <br> Order | Encumbered | Paid | Available Balance |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |


|  |  |  |  |  |  | 81669 |  | 11,352.82 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  | 81505 |  | 22,925.00 |  |  |
| FMS | Hallway Flooring | 7-15-220-26-2623-0430-914-0000 | 80,000.00 | 80,000.00 | 80,000.00 |  |  |  | 67,742.74 | Completed |
|  |  |  |  |  |  | 82054 | 12,189.52 |  |  |  |
|  |  |  |  |  |  | PC |  | 67.74 |  |  |
| FMS | Storage Container | 7-15-220-26-2630-0735-915-0000 | 5,000.00 | 5,000.00 | 5,000.00 |  |  |  | 5,000.00 |  |
| FMS | Lightning Mitigation | 7-15-220-26-2623-0340-916-0000 | 50,000.00 | 50,000.00 | 50,000.00 |  |  |  | 50,000.00 | Planned for Fall Break |
| FLC | Locker Room Renovation (to make useable) | 7-15-510-46-4600-0723-917-0000 | 25,000.00 | 25,000.00 | 25,000.00 |  |  |  | 20,452.00 | Complete |
|  |  |  |  |  |  | 81682 |  | 4,548.00 |  |  |
| FLC | Building Retrofit | 7-15-510-46-4600-0723-949-0000 | 372,288.00 | 372,288.00 | 372,288.00 |  |  |  | (93,229.39) |  |
|  |  |  |  |  |  | 81550 | 14,616.00 | 21,250.71 |  |  |
|  |  |  |  |  |  | 81552 | - | 793.02 |  |  |
|  |  |  |  |  |  | 81629 | 43,727.00 | 25,000.00 |  |  |
|  |  |  |  |  |  | 81650 |  | 6,150.00 |  |  |
|  |  |  |  |  |  | 81668 |  | 8,666.34 |  |  |
|  |  |  |  |  |  | 81676 |  | 8,248.04 |  |  |
|  |  |  |  |  |  | 81684 |  | 1,932.86 |  |  |
|  |  |  |  |  |  | 81692 |  | 12,521.98 |  |  |
|  |  |  |  |  |  | 81695 | - | 6,840.00 |  |  |
|  |  |  |  |  |  | 81719 | 4,378.00 | - |  |  |
|  |  |  |  |  |  | 81739 | - | 9,393.46 |  |  |
|  |  |  |  |  |  | 81782 | 5,750.01 | - |  |  |
|  |  |  |  |  |  | 81789 | - | 6,847.43 |  |  |
|  |  |  |  |  |  | 81839 |  | 282.05 |  |  |
|  |  |  |  |  |  | 81840 |  | 4,760.00 |  |  |
|  |  |  |  |  |  | 81841 | - | 10,837.00 |  |  |
|  |  |  |  |  |  | 81842 |  | 273.02 |  |  |
|  |  |  |  |  |  | 81843 | 7,040.00 | - |  |  |
|  |  |  |  |  |  | 81845 | 6,900.00 | 2,460.00 |  |  |
|  |  |  |  |  |  | 81846 |  | 39.68 |  |  |
|  |  |  |  |  |  | 81847 |  | 97.82 |  |  |
|  |  |  |  |  |  | 81874 |  | 5,684.70 |  |  |
|  |  |  |  |  |  | 81875 |  | 7,579.60 |  |  |
|  |  |  |  |  |  | 81980 |  | 57,688.13 |  |  |
|  |  |  |  |  |  | 81985 |  | 26,350.00 |  |  |
|  |  |  |  |  |  | 82000 |  | 700.00 |  |  |
|  |  |  |  |  |  | 82006 |  | 391.87 |  |  |
|  |  |  |  |  |  | 82016 | 6,018.00 | - |  |  |
|  |  |  |  |  |  | 82017 |  | 6,500.00 |  |  |
|  |  |  |  |  |  | 82025 |  | 942.00 |  |  |

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Page ††Ă2 / 47


| (Approved) <br> Budgeted Funds <br> for 2015-2016 | Current Forecast <br> (Adjusted) for <br> 2014-2015 | Balance <br> Currently <br> Showing | Purchase <br> Order | Encumbered | Paid | Available Balance |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |


|  |  |  |  |  |  | 82035 |  | 8,193.35 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  | 82036 |  | 584.00 |  |  |
|  |  |  |  |  |  | 82038 |  | 1,435.29 |  |  |
|  |  |  |  |  |  | 82042 |  | 722.25 |  |  |
|  |  |  |  |  |  | 82043 |  | 558.91 |  |  |
|  |  |  |  |  |  | 82117 |  | 3,021.25 |  |  |
|  |  |  |  |  |  | 82250 | - | 1,057.00 |  |  |
|  |  |  |  |  |  | 82251 | - | 1,399.50 |  |  |
|  |  |  |  |  |  | 82256 | - | 3,925.00 |  |  |
|  |  |  |  |  |  | 82264 |  | 41,602.00 |  |  |
|  |  |  |  |  |  | 82333 | 10,271.00 | - |  |  |
|  |  |  |  |  |  | 82352 |  | 90.94 |  |  |
|  |  |  |  |  |  | 82438 |  | 418.36 |  |  |
|  |  |  |  |  |  | 82700 | 1,865.71 | - |  |  |
|  |  |  |  |  |  | 82711 | 1,195.53 | - |  |  |
|  |  |  |  |  |  | 82722 | 14,367.00 | - |  |  |
|  |  |  |  |  |  | 82732 | 8,132.56 | - |  |  |
|  |  |  |  |  |  | 82740 | 594.75 | - |  |  |
|  |  |  |  |  |  | 82747 | 74.45 | - |  |  |
|  |  |  |  |  |  | 82751 | 118.31 | - |  |  |
|  |  |  |  |  |  | PC |  | 43,866.11 |  |  |
|  |  |  |  |  |  | PC |  | 40.88 |  |  |
|  |  |  |  |  |  | PC |  | 1,324.52 |  |  |
| FMS | Drainage System | 7-15-220-26-2630-0710-918-0000 | 6,000.00 | 6,000.00 | 6,000.00 |  |  |  | 5,530.42 |  |
|  |  |  |  |  |  | PC |  | 469.58 |  |  |
| SES | Remove/Revamp Fire Doors | 7-15-139-26-2670-0430-919-0000 | 10,000.00 | 10,000.00 | 10,000.00 |  |  |  | 10,000.00 |  |
| SVMS | MDF Room Security | 7-15-230-26-2660-0490-920-0000 | 8,500.00 | 8,500.00 | 8,500.00 |  |  |  | 1,653.00 |  |
|  |  |  |  |  |  | 82334 | 6,847.00 |  |  |  |
| SVMS | Ramp to 6th Grade | 7-15-230-26-2623-0490-921-0000 | 15,000.00 | 15,000.00 | 15,000.00 |  |  |  | 12,045.90 | Complete |
|  |  |  |  |  |  | 81746 |  | 2,954.10 |  |  |
| VRHS | Change out Waterless Urinals \& Plumbing | 7-15-320-26-2627-0490-922-0000 | 30,000.00 | 30,000.00 | 30,000.00 |  |  |  | 30,000.00 | Estimate in process |
| EES | New Roof and Ladders | 7-15-131-26-2623-0723-923-0000 | 400,000.00 | 400,000.00 | 400,000.00 |  |  |  | 400,000.00 |  |
| HMS | Extend Fence or Add Railing for Retaining Wall | 7-15-225-42-4200-0735-924-0000 | 6,500.00 | 6,500.00 | 6,500.00 |  |  |  | 6,500.00 |  |
| HMS | Locker Room Flooring | 7-15-225-26-2623-0430-925-0000 | 20,000.00 | 20,000.00 | 20,000.00 |  |  |  | 20,000.00 |  |
| RES | HVAC System Improvements | 7-15-135-26-2691-0490-926-0000 | 70,000.00 | 70,000.00 | 70,000.00 |  |  |  | 70,000.00 | Condensing unit replacement - 1st is compete, 2nd planned for Fall Break |
| RES | Water Heater Storage | 7-15-135-26-2691-0490-927-0000 | 60,000.00 | 60,000.00 | 60,000.00 |  |  |  | 60,000.00 | Estimate in process |
| TRANS | ATV with Hydraulic Plow | 7-15-720-26-2650-0730-928-0000 | 9,500.00 | 9,500.00 | 9,500.00 |  |  |  | 697.07 | Complete |


| Location | Description | Account Number | (Approved) Budgeted Funds for 2015-2016 | Current Forecast <br> (Adjusted) for <br> 2014-2015 | Balance Currently Showing | Purchase Order | Encumbered | Paid | Available Balance | Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |


|  |  |  |  |  |  | 81555 |  |  | 8,802.93 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| TRANS | Buses | 7-15-720-27-2790-0732-931-0000 | 500,000.00 | 500,000.00 | 500,000.00 |  |  |  |  |  | 55,437.97 |  |  |
|  |  |  |  |  |  | 81390 |  | - | 444,562.03 |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Total of Original Budgeted Capital Projects |  | \$ 3,500,000.00 | \$ 3,764,902.82 | \$ 3,500,000.00 |  |  | 556,198.56 | \$ 1,249,994.58 | \$ | 1,693,806.86 |  |  |



|  | Completion of Prior Year Capital Projects (Funds ca | from 2015-2016) |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| DW | Repair \& Maintenance of Modulars | 6-15-800-26-2623-0430-903-0000 | 39,543.42 |  |  |  | (497.68) |  |
|  |  |  |  | 75005 | 497.68 |  |  |  |
| DW | Repair Cracks in District Parking Lots | 6-15-800-26-2630-0430-904-0000 | 99,845.26 |  |  |  |  |  |
| DW | Repair \& Maintenance of Concrete | 6-15-800-26-2630-0430-905-0000 | 9,307.04 |  |  |  | $(14,400.00)$ |  |
|  |  |  |  | 81633 |  | 14,400.00 |  |  |
| DW | Electrical relays for 25 classrooms - high schools only | 6-15-800-26-2625-0430-906-0000 | 8,662.86 |  |  |  |  |  |
| DW | IT Access Points - High Schools Only | 7-15-800-28-2844-0432-917-0000 |  |  |  |  | (450.00) |  |
|  |  |  |  | 81820 |  | 450.00 |  |  |
| EES | Remodel Evans Kitchen | 6-15-131-46-4600-0723-939-0000 | 147,170.27 |  |  |  | (116,551.65) | Screen door being mounted |
|  |  |  |  | 82204 | - | 4,154.00 |  |  |
|  |  |  |  | 79671 | 1,875.00 |  |  |  |
|  |  |  |  | 81163 |  | 84,840.98 |  |  |
|  |  |  |  | 81768 |  | 23,309.45 |  |  |
|  |  |  |  | 82265 |  | 51.75 |  |  |
|  |  |  |  | 82264 |  | 2,302.50 |  |  |
|  |  |  |  | PC |  | 17.97 |  |  |
| FMS | Fire alarm panel upgrades | 6-15-220-26-2670-0430-913-0000 | 13,291.30 |  |  |  |  |  |
| FMS | Stadium Drainage System | 6-15-220-26-2630-0710-914-0000 | 172,168.32 |  |  |  | (147,055.22) |  |
|  |  |  |  | 82209 |  | 55,837.46 |  |  |
|  |  |  |  | 81828 |  | 43,281.94 |  |  |
|  |  |  |  | 81661 |  | 212.50 |  |  |
|  |  |  |  | PC |  | 23,205.92 |  |  |
|  |  |  |  | 82378 | 244.85 | 15,012.55 |  |  |



| (Approved) <br> Budgeted Funds <br> for 2015-2016 | Current Forecast <br> (Adjusted) for <br> 2014-2015 | Balance <br> Currently <br> Showing | Purchase <br> Order | Encumbered | Paid | Available Balance |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |





|  | Total of Fund 15 |  | \$ 3,500,000.00 | \$ 4,809,361.06 | \$ 3,500,000.00 |  | \$ | 617,789.97 | \$ | 2,181,090.32 |  | 701,119.71 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | MLO-Op Money Projects (Safety \& Security related) |  |  |  |  |  |  |  |  |  |  |  |  |
| FHS | Intercom System | 7-16-310-26-2670-0490-901-XXXX | 145,000.00 | 145,000.00 |  |  |  |  |  |  |  |  |  |
| MRES | Fence West End of Bus Loop | 7-16-134-42-4200-0735-902-XXXX | 15,000.00 | 15,000.00 |  |  |  |  |  |  |  |  |  |
| RVES | Fencing around Modulars | 7-16-136-42-4200-0735-903-XXXX | 10,000.00 | 10,000.00 |  |  |  |  |  |  |  |  |  |
| SES | Concrete Walkway Access to \& from Bus Drop Off | 7-16-139-26-2630-0430-904-XXXX | 15,000.00 | 15,000.00 |  |  |  |  |  |  |  |  |  |
| SES | Fencing by South Gate Area | 7-16-139-42-4200-0735-905-XXXX | 10,000.00 | 10,000.00 |  |  |  |  |  |  |  |  |  |
| VRHS | Fencing from NW Corner of Soccer to Football Field | 7-16-320-42-4200-0735-906-XXXX | 40,000.00 | 40,000.00 |  |  |  |  |  |  |  |  |  |
| TRANS | Seat Belts | 7-16-720-26-2650-0490-907-XXXX | 35,000.00 | 35,000.00 |  |  |  |  |  |  |  |  |  |
| TRANS | Video Surveillance for Route Buses | 7-16-720-26-2650-0490-908-XXXX | 34,200.00 | 34,200.00 |  |  |  |  |  |  |  |  |  |
| DW | New Badge System | 7-16-800-26-2660-0490-909-XXXX | TBD | TBD |  |  |  |  |  |  |  |  |  |
| HMS | Parking Lot | 7-16-225-42-4200-0735-000-0103 |  |  |  |  |  |  |  |  |  | (312,021.21) |  |
|  |  |  |  |  |  | 82749 |  | 305,389.21 |  |  |  |  |  |
|  |  |  |  |  |  | 82731 |  |  |  | 1,457.50 |  |  |  |
|  |  |  |  |  |  | 82119 |  |  |  | 2,150.00 |  |  |  |
|  |  |  |  |  |  | 82036 |  |  |  | 1,621.50 |  |  |  |
|  |  |  |  |  |  | 81662 |  |  |  | 400.50 |  |  |  |
|  |  |  |  |  |  | 81661 |  |  |  | 1,002.50 |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Total of MLO-Op Funded Projects (District-Wide Group Decision) |  | \$ 304,200.00 | \$ 304,200.00 |  |  | \$ | 305,389.21 | \$ | 6,632.00 | \$ | (312,021.21) |  |

Grand Total of All Capital/MLO Projects

## El Paso County School District 49

MLO-Op Fund Operational Spends
2016-17 Fiscal Year
2016-17 Fiscal Year

As a result of the successful passage of Ballot Question 3A on November 4, 2014, District 49 was authorized to use monies collected with the Mill Levy Override originally authorized in N Total 16-17 Available
issued in November 2006 for the purposes of Facility Construction, and subsequently refinanced in February 2015) for operating spends in the following four purposes:

## Shortened to:

(1) Attracting and retaining highly effective teachers . . .

Compensation
(2) Offering Classes for Students to receive college credits . . .
(3) Securing the grounds, traffic flow, main entries, and classrooms at district schools . . .
(4) Provide students with Technology ...

Programs
Safety/Security
Technology

In addition to the specific categories spelled out in the ballot, D49 Admin determined to classify spends into the following patterns:
(1) Ongoing (aka Run-rate) - meaning it is being committed to, every year, on into the forseeable future
(2) Periodic - meaning it reflects a spend that may need to occur again in the future, but not every year
(3) One-Time - meaning the spend will not recur in the same manner, same place, etc., in the forseeable future

The combination of these two concepts result in the MLO-Op spends being reported in the following grid:

|  | Ongoing | Periodic | One-Time | Total |
| ---: | :--- | :--- | :--- | :--- |
| Compensation |  |  |  |  |
| Programs |  |  |  |  |
| Safety/Security |  |  |  |  |
| Technology |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

In February 2015, the D49 Board of Education determined that MLO funds would be made available to the four coordinated school innovation zones as previously established and to the District charter schools - as was stated and intended in the Ballot Language of Question 3A, according to a pattern that recognizes that the vast majority of funds ( $80 \%$ ) should be directed to students residing in-district, and the remainder should be directed to all students.

El Paso County School District 49
MLO-Op Fund Operational Spends
2016-17 Fiscal Year
Grand Total of All Expenditures at All Schools

|  | Ongoing |  | Periodic |  | One-Time |  | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | \$ | description | \$ | description | \$ | description |  |
| Compensation | $\begin{array}{r} - \\ 25,768.31 \\ - \\ \hline 25,768.31 \end{array}$ | Coordinated Central Coordinated Schools Charters <br> Total | $\begin{array}{r} 425,001.16 \\ 29,998.84 \\ - \\ \hline 455,000.00 \end{array}$ | Coordinated Central Coordinated Schools Charters Total | $\begin{array}{r} 335,000.00 \\ 179,960.58 \\ 17,737.81 \\ \hline 532,698.39 \end{array}$ | Coordinated Central Coordinated Schools Charters Total | $\begin{array}{r} 760,001.16 \\ 235,727.73 \\ 17,737.81 \\ \hline 1,013,466.70 \end{array}$ |
| Programs |  | Coordinated Central Coordinated Schools Charters <br> Total |  | Coordinated Central Coordinated Schools Charters <br> Total | $\begin{array}{r} 465,000.00 \\ 652,011.00 \\ 943.7 \\ \hline \end{array}$ | Coordinated Central Coordinated Schools Charters | $\begin{array}{r} 465,000.00 \\ 652,011.00 \\ 943.74 \\ \hline 1,117,954.74 \end{array}$ |
| Safety / Security |  | Coordinated Central Coordinated Schools Charters <br> Total |  | Coordinated Central <br> Coordinated Schools <br> Charters <br> Total | $\begin{array}{r} 140,278.8 \\ 350,463.8 \\ - \end{array}$ | Coordinated Central Coordinated Schools Charters <br> Total | $\begin{array}{r} 140,278.84 \\ 350,463.89 \\ - \\ \hline 490,742.73 \end{array}$ |
| Technology |  | Coordinated Central Coordinated Schools Charters <br> Total |  | Coordinated Central Coordinated Schools Charters <br> Total | $\begin{array}{r} 2,084,027.9 \\ 1,379,994.2 \\ \hline 3,464,022.1 \end{array}$ | Coordinated Central Coordinated Schools Charters <br> Total | $\begin{array}{r} 2,084,027.90 \\ 1,379,994.28 \\ \hline 3,464,022.18 \end{array}$ |
| Total | $\begin{array}{r} 25,768.31 \\ - \\ \hline 25,768.31 \end{array}$ | Coordinated Central Coordinated Schools Charters Total | $\begin{array}{r} 425,001.16 \\ 29,998.84 \\ - \\ \hline 455,000.00 \end{array}$ | Coordinated Central <br> Coordinated Schools <br> Charters <br> Total | $\begin{array}{r} 940,278.8 \\ 3,266,463.3 \\ 1,398,675.8 \\ \hline 5,605,418.0 \end{array}$ | Coordinated Central Coordinated Schools Charters Total | $\begin{aligned} & 1,365,280.00 \\ & 3,322,230.52 \\ & 1,398,675.83 \\ & \hline 6,086,186.35 \end{aligned}$ |





| El Paso County School District 49 |  |  |  |  | $0 / 10$ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| MLO-Op Fund Oper | al Spends | Carryover | \$524,022.37 |  |  |
| 2016-17 Fiscal Year |  | 2016-2017 60\% \$356,664.40 |  |  |  |
|  |  | Total 16-17 Start | \$880,686.77 |  |  |
| Total of All Expenditures in POWER Zone |  | Quarter 4 Allocation | \$237,776.40 | TBD as of today 351,623.53 |  |
|  |  | Total 16-17 Available | \$1,128,113.17 | TBD with 40\% Allocation 589,399.93 |  |
|  | Ungoing | Periodic |  | Une-IIme | Iotal |
| Compensation | 6208.34 RVE Reading Interv 7772.92 OES Reading Interv 11,787.05 SES Reading Interv | 9,650.00 | Tchr Sal Repositioning | 300.67 RVE Reading Interv 158,538.51 Interventionist (3)* 18,199.33 RVE Reading Interv* | 212,456.82 |
| Programs |  |  |  | 30,565.14 Bio Sci Curr <br> 45,054.75 Black Box Chairs <br> 30,244.04 Eureka Math/CKLA <br> 16,489.80 Kagan \&iste <br> 100,798.69 Eureka Math/CKLA* | 223,152.42 |
| Safety / Security |  |  |  |  |  |
| Technology |  |  |  | 26,748.80 Chromebooks <br> 9,983.98 Costco TVs <br> 4,221.20 OES Chromebooks * <br> 1,030.00 RVE Chromebooks * <br> 61,120.02 Blended Learn Supp * <br> 589,399.93 TBD | 692,503.93 |
| Total | 25,768.31 | 9,650.00 |  | 1,092,694.86 | $\begin{gathered} \text { authorized } \\ \text { 1,128,113.17 } \\ \mathbf{1 , 1 2 8 , 1 1 3 . 1} \end{gathered}$ |

El Paso County School District 49
MLO-Op Fund Operational Spends
2016-17 Fiscal Year
Total of All Expenditures Plans in iConnect Zone

## 2016-2017 60\%

Total 16-17 Start
Quarter 4 Allocation
\$210,407.73

|  | Total 16-17 Available |
| :---: | :---: |
|  | Ongoing |








## 2014-3A MLO OVERSIGHT COMMITTEE - ENDORSED/CAUTIONED LIST

## OCTOBER 27TH 2015

## BLRA REQUESTS

1 Compensation- Director of Individualized Education
2 Technology -
3 Programs - Curricula in Counseling Department
4 Safety - Surveillance Security Cameras
$61,100.00$ Endorsed
$27,400.00$ Endorsed
3,000.00 Endorsed
2,400.00 Endorsed

FALCON ZONE
1 Program - Professional Development - Engage in New York Math
2 Technology - Eureka Math on-line Materials
3 FMS Technology - Apple TV Boxes
4 FMS Technology -iPads
5 WHES Safety- School wide mini blinds
6 MRES Program - Parent training CKLA
7 MRES Safety - Purchase 3 additional cameras
8 MRES Program - Onsitev coaching A McREL consultant - Classroom Instr that works
9 FES Technology - 39 iPads plus cart
48,000.00 Endorsed
14,175.00 Endorsed
19,500.00 Endorsed
20,000.00 Endorsed
8,785.00 Endorsed
3,200.00 Endorsed
5,000.00 Endorsed
3,600.00 Endorsed
19,970.95 Endorsed

## POWER ZONE

1 RVES Technology - 30 Chrome Books 1 Chrome Cart
2 SES Teechnology - iPads
3 VRHS Program - Math Curriculum
4 VRHS Technology - Chrome Books Chrome Carts
$23,000.00$ Endorsed
20,000.00 Endorsed
39,375.00 Endorsed
43,500.00 Endorsed

TRANSPORTATION
1 Technology - 12 Seon Camera System
SAND CREEK ZONE

## 2014-3A MLO OVERSIGHT COMMITTEE - ENDORSED/CAUTIONED LIST

2 Technology Zone Wide - Chromebooks and Chrome Carts/Printers
3 Safety \& Security Zone Wide - Radios and Cameras
250,000.00 Endorsed
4 Program/Technology - HMS Innovation Institute
5 Program - Band Equipment (HMS \& SCHS)
6 Safety \& Security - Weight Room SCHS
40,000.00 Cautioned

## NOVEMBER 4TH 2015

ROCKY MOUNTAIN CLASSICAL

1 Compensation - 1.5\% Salary Increase
2 Safety \& Security - Sidewalk Installation Student Drop off Zone
3 Technology - Upgrade Computers \& Access Points

## PIKES PEAK SCHOOL of EXPEDITIONARY LEARNING

1 Compensation Teacher Salary freeze
2 Safety \& Security - Security Parking lot attendant
3 Safety \& Security - Admin Telephone - Direct line to security
4 Technology - Laptops

```
10,000.00 Endorsed
44,716.82 Endorsed
```

$21,431.00$ Endorsed
$1,875.00$ Endorsed
900.00 Endorsed
5,000.00 Endorsed

## SPRINGS STUDIO FOR ACADEMIC EXCELLENCE

1 Program/Compensation - Lead Online Mentor
2 Safety \& Security - Cameras
3 Technology - Chromebooks
$17,450.00$ Endorsed
5,000.00 Endorsed
18,250.00 Endorsed

FALCON HOME SCHOOL
1 Program-GRIT (Math, English, History and Science)
2 Program - Concurrent Enrollment
3 Safety \& Security - Volunteer Fingerprinting
4 Safety \& Security - Badge System Installed
5,000.00 Endorsed
8,000.00 Endorsed
1,200.00 Endorsed
1,900.00 Cautioned

5,000.00 Endorsed
1,000.00 Endorsed
1,900.00 Cautioned

## 2014-3A MLO OVERSIGHT COMMITTEE - ENDORSED/CAUTIONED LIST

## PATRIOT LEARNING CENTER

1 Technology - Computer Lab

## IMAGINE CLASSICAL ACADEMY

1 Safety \& Security - Grass Turf in PE Area
COORDINATED SCHOOLS
1 Program - Summer Read Camp
2 Program - Extend MyON Reading Subscription through 17-18 School Year

```
15,642.00 Endorsed
```

47,000.00 Cautioned

28,000.00 Endorsed
111,200.00 Endorsed

## DECEMBER 1ST 2016

FALCON ZONE
1 Technology - Falcon High School Kindles (School wide)

```
31,435.00 Endorsed

2 Thchnology - Falcon Elementary School Access Points
3 Technology - Meridian Ranch Elementary Chromebooks Carts
4 Program - Woodmen Hills Elementary ELA Curricular Materials

VISTA RIDGE HIGH SCHOOL
1 Technology - 210 Chromebooks \& 7 Chrome Carts
64,512.00 Endorsed
DISTRICT WIDE
1 Compensation - Teacher Salary Repositioning

\section*{2014-3A MLO OVERSIGHT COMMITTEE - ENDORSED/CAUTIONED LIST}

\section*{JANUARY 26TH, 2016}

\section*{DISTRICT WIDE}

1 Technology - District Wide Access Points
FALCON ZONE

\section*{POWER ZONE}

1 Compensation - Literacy Excellence Specialist at OES
2 Program - Zone wide ISTE Professional Development (technology conference)
3 Compensation - UCCS Stem Consultant Zone Wide

\section*{TRANSPORTATION}

1 Technology - Mobile Dispatching Bus
8,091.00 Endorsed

\section*{FEBRUARY 23RD, 2016}

\section*{HORIZON MIDDLE SCHOOL}

1 Security - New Parking Lot

\section*{300,000.00 Endorsed}

VISTA RIDGE HIGH SCHOOL
1 Technology - 12 Access Points for the Black Box and Gym
2 Program-215 Cushioned Seats for the Black Box Bleacher System in the Black Box
\[
\begin{aligned}
& \text { 14,364.00 Endorsed } \\
& \text { 53,125.00 Cautioned }
\end{aligned}
\]

\section*{SKY VIEW MIDDLE SCHOOL}

1 Compensation - Stipends for Teachers to grade BEACON Tests on a Saturday

\section*{2014-3A MLO OVERSIGHT COMMITTEE - ENDORSED/CAUTIONED LIST}
MARCH 15TH, 2016
COORDINATED SCHOOLS1 Program - Coordinator of Literacy Performance Position85,000.00 Endorsed
IMAGINE CLASSICAL ACADEMY1 Compensation -Realignment of Teacher Salary2 Program - CKLA (Core Knowledge Language Arts )
71,670.00 Endorsed
68,329.32 Endorsed
iConnect ZONE
1 Technology - PLC Access Points, Hardware2 Technology - PLC Reapir Marquee3 Security - Cameras and Security Door Entries4 Program - MyOn - PPSEL
35,478.24 Endorsed
44,000.00 Endorsed ..... 18,472.50 Endorsed
CONCURRENT ENROLLMENT
1 Program - Reallocate CE Funds to allow for Transportation

\section*{VISTA RIDGE HIGH SCHOOL}
1 Program-215 Cushioned seats for the bleacher system in the Black Box

\section*{RIDGEVIEW ELEMENTARY}
1 Safety \& Security - RVES Sidewalk
2 Safety \& Security - RVES Preschool Sidewalk

\section*{2014-3A MLO OVERSIGHT COMMITTEE - ENDORSED/CAUTIONED LIST}

\section*{POWER ZONE}

1 Program/Compensation - Full Time Literacy Coach
2 Program - ISTE Conference
3 Program - Zone wide SCALE Professional Development (Presented at April 26 meeting)
4 Program - Zone Wwide KAGAN Professional Development

12,000.00 Endorsed
5,000.00 Endorsed
25,000.00 Tabled
25,000.00 Tabled

\section*{APRIL 26TH, 2016}

\section*{SAND CREEK ZONE}

1 Technology - Zone wide - Reallocate funds to Chromebooks

\section*{VISTA RIDGE HIGH SCHOOL}

1 Technology - TI 84 Spot Light
2 Technology - Graphing Calculators Class sets
3 Program - Marching Band Uniforms
4 Program - Band Instruments

SKY VIEW MIDDLE SCHOOL
1 Technology - Media Production Lab2
2 Program - 4 week summer school program (remediation/credit recovery)

POWER ZONE
1 Program - KAGAN Professional Development (5000 per school)
2 Program - SCALE Professional Development ( 3 elem)

316,000.00 Endorsed
\[
\begin{aligned}
& \text { 4,500.00 Endorsed } \\
& \text { 9,488.00 Endorsed } \\
& \text { 20,000.00 Cautioned } \\
& \text { 12,100.00 Endorsed }
\end{aligned}
\]

9,625.71 Endorsed
4,580.00 Endorsed
```

25,000.00 Endorsed

```
25,000.00 Endorsed

\section*{2014-3A MLO OVERSIGHT COMMITTEE - ENDORSED/CAUTIONED LIST}

\section*{FALCON ZONE}

1 Program - Falcon Elem - Reading Currculum
2 Program - Woodmen Hills - Language Arts Materials
3 Program - Meridian Ranch - Math Interv Trainig 15 Staff memebers
4 Program - Meridian Ranch - K-3 Teachers LETRS Train 40 Staff
5 Safety - Falcon Middle School - Floor Tile Replacemnt
6 Safety - Falcon Middle - Replacement of lockers
7 Technology - Falcon High School - Kindles HD8 (remove prev apple tv)
8 Technology/Program - Falcon High School - Online options for ELL Students
9 Technology - Project Lead the way computers
10 Technology - READ 180 \& Math 180 Intervention laptops
\begin{tabular}{|c|c|}
\hline 38,034.00 & Endorsed \\
\hline 70,000.00 & Endorsed \\
\hline 27,000.00 & Endorsed \\
\hline 19,000.00 & Endorsed \\
\hline 102,250.00 & Cautioned \\
\hline 51,000.00 & Cautioned \\
\hline 53,577.00 & Endorsed \\
\hline 16,625.00 & Endorsed \\
\hline 17,642.00 & Endorsed \\
\hline 17,642.00 & Endorsed \\
\hline
\end{tabular}


\section*{May 17th, 2016}

SAND CREEK ZONE
1 Security - Horizon Middle School - Two way radios
2 Technology - Zone wide - 23 Chrome Carts
3 Program - Sand Creek High School - Grad Point program
4 Program - Zone Wide - Math 180 and Do the Math
5 Program - Zone Wide - Project lead the way
3,682.20 Tabled
\(276,000.00\) Tabled
166,600.00 Endorsed
165,404.10 Endorsed
32,000.00 Tabled

RMCA
1 Program - Summer Literacy Camp
3,925.00 Endorsed

POWER ZONE
1 Program /Compensation - Primary Literacy Positions (3)
2 Program - CKLA (Elem Schools)

\section*{2014-3A MLO OVERSIGHT COMMITTEE - ENDORSED/CAUTIONED LIST}

\section*{FALCON ZONE}

1 Program - Falcon Elem to add \$ Reading Materials from prev request

\section*{SPED PRESCHOOL}

1 Compensation/Program/Security - Zone wide- Additional Preschool Paras if necessary
```

4,782.84 Endorsed

```

250,000.00 Endorsed

\section*{JUNE 28TH, 2016}

FALCON ZONE
1 Program - Proffesional Development - Classroom Instruction that Works
2 Program/Technology - Eureka Math (3 elem)
3 Program/Technology - ASPIRE Assessment (3 elem)
4 Technology - MRES iPad Upgrade 5th grade
5 Technology - iPad cases 5th grade
6 Program - WHES LETRS Training
7 Safety \& Security - FHS Intercom
\(12,600.00\) Endorsed
\(14,175.73\) Endorsed
\(7,248.00\) Endorsed
\(56,100.00\) Endorsed
\(8,012.22\) Endorsed
\(16,179.80\) Endorsed
\(131,177.00\) Endorsed

POWER ZONE

1 Program - VRHS Science Curriculum
2 Program - VRHS Math Curriculum
3 Technology- OES Chromebooks
4 Technology - RVE Chromebooks
5 Program - OES Eureka
6 Program/Compensation - RVES Para for CKLA Curriculum
7 Program - RVE, STE Eureka Math

IMAGINE CLASSICAL ACADEMY
1 Compensation - Performace increase
2 Technology-Chromebooks
34,713.00 Endorsed
71,104.00 Endorsed
\(23,000.00\) Endorsed
9,000.00 Endorsed
12,505.29 Endorsed
18,500.00 Endorsed
\(22,500.00\) Endorsed
\(22,500.00\) Endorsed

56,000.00 Endorsed
\(60,980.13\) Endorsed

\section*{2014-3A MLO OVERSIGHT COMMITTEE - ENDORSED/CAUTIONED LIST}

August 23, 2016
FALCON ZONE

> 1 Program - Adaptive Schools Training - Admin
> 2 Program - Math 180 - Falcon Middle School, Falcon High School
> 3 Program - Pathways of Progress Training - Zone
> 4 Program - Letrs Training Falcon Elementary
> 5 Technology - 72 Chrome Books with Carts - Falcon Middle School
> 6 Program - Do the Math Curriculum - Woodmen Hills Elementary
6,600.00 Cautioned
58,843.00 Endorsed
1,250.00 Endorsed
16,180.00 Endorsed
\(22,756.00\) Endorsed
16,184.73 Endorsed

\section*{SKYVIEW ELEMENTARY}

1 Technology - Chromebooks and Carts - Skyview Middle School
2 Technology - Computer Lab (New Computers) - Skyview Middle School
3 Safety/Security - Raptor and Scanner - Skyview Middle School
4 Safety/Security - Extra Duty SRO - Skyview Middle School
48,400.00 Endorsed
25,490.00 Endorsed
2,085.00 Endorsed
9,900.00 Endorsed

\section*{IMAGINE CLASSICAL ACADEMY}

1 Compensation - Performance Bonuses through Nov 1, 2016 - Imagine
2 Technology - Chromebooks and Carts
3 Safety/Security - FBI Certified LS-Digital Fingerprint System
4 Safety/Security - Columbine locks for all classroom doors
\(60,000.00\) Endorsed
60,019.31 Endorsed
8,000.00 Endorsed
4,156.00 Endorsed

POWER ZONE
1 Program - Eureka Math Workbooks - Ridgeview Elem
2 Program- Kagan Training - Ridgeview Elem

\section*{2014-3A MLO OVERSIGHT COMMITTEE - ENDORSED/CAUTIONED LIST}

\section*{September 27, 2016}

\section*{iConnect Zone}
```

1 Saftey/Security - Springs Studio 6-8 Cameras
2 Safety\Security - Falcon Homeschool 6iPads Check in Check out system
3 Safety\Security - FHAP\PPEC A - Phone at main entrances
4 Safety\Security - Falcon Legacy - Zello
5 Safety\Security - Raptor System PPEC/FHAP
6 Safety\Security SSAE - Zello
7 Safety\Security - Badge Entry System - PHS,PPEC, FHAP
8 Program - Affective Education Patriot High School
9 Program-/ Makerspace Pikes Peak Early College
10 Technology Pikes Peak Early College 5 70 inch TV's
1 1 Technology - PPSEL LAptopsChargers, ipad cart, 45 iPads, etc
1 2 Technology - PPSEL 8 Cisco Meraki * Meraki Cloud Cont
13 Safet\Security - Admin Phone Camera, Buxzz in door
14 Safety\Security - PPSEL - Chains, and other equip to block lane
15 Compensation - PPSEL - competative salaries
1 6 Compensa1 - PPSEL - Burst Cordinator
1 7 Safety\Security - PPSEL Parking lot drain/ additional lane/structual damage of sidewalk
1 8 Technology - Laptops for remaining teachers/ Chrome books to complete lab
19 Technology - 42 Cisco Meraki
20 Safety\Security - Second set of security doors
21 Safety\Security - RMCA Sidewalk connecting two areas
22 Safety\Security - Finger Print Scanner RMCA
23 Compensation-1.5% raise and stioend bonus 2nd year of 2 year request
24 Compensation - Reading and Math Interventionists 4 positions READ Act will cover part of the costs

```
\begin{tabular}{|c|c|c|}
\hline 15,000.00 & Endorsed & \\
\hline 2,274.00 & Endorsed & \\
\hline 531.03 & Endorsed & \\
\hline 1,800.00 & Tabled & Endorsed \\
\hline 2,000.00 & Endorsed & \\
\hline 1,566.50 & Tabled & Endorsed \\
\hline 5,000.00 & Endorsed & \\
\hline 17,250.00 & Endorsed & \\
\hline 10,000.00 & Endorsed & \\
\hline 4,500.00 & Endorsed & \\
\hline 32,021.00 & Endorsed & \\
\hline 8,659.86 & Endorsed & \\
\hline 4,887.00 & Endorsed & \\
\hline 600.00 & Endorsed & \\
\hline 73,500.00 & Endorsed & \\
\hline 14,937.00 & Endorsed & \\
\hline 20,000.00 & Endorsed & \\
\hline 10,000.00 & Endorsed & \\
\hline 6,350.00 & Endorsed & \\
\hline 8,500.00 & Endorsed & \\
\hline 3,900.00 & Cautioned & \\
\hline 19,450.00 & Endorsed & \\
\hline 130,000.00 & Endorsed & \\
\hline 98,448.00 & Endorsed & \\
\hline
\end{tabular}

\section*{2014-3A MLO OVERSIGHT COMMITTEE - ENDORSED/CAUTIONED LIST}

\section*{Sand Creek Zone}

1 Program - Elementary Schools Eureka Math Student Teacher Materials
2 Technology - Google Expeditions Innovations Institute HMS
3 Safety \(\backslash\) Security - Panther Den Camera Buzz System
4 Program - Sand Creek Zone Project Lead The Way \Makerspace
5 Technology - Sand Creek High School LED Screens, Apple TV, Printer, HDMI Cables
65,241.88 Endorsed
18,298.00 Endorsed
2,200.00 Endorsed
29,800.00 Endorsed
5,000.00 Endorsed

\section*{Falcon Zone}

\footnotetext{
1 Technology - 12 TVS, Mounting Hardware, HDMI Cables FES
2 Technology - FES 306 Headphones
3 Safety \(\backslash\) Security - FES Walkie Talkies
4 Technology - Monitor for Assistant Principal
5 Technology - FES Itunes apps
6 Technology - Aluminum Tripod FES
7 Program - Breakout EDU Boxes FES
8 Technology - iPad Pro, IpAd Pro Heavy FES
9 Technology - Google Cardboard Kit FES
10 Technology - Stero Headset FES
11 Technology FMS 32 Large TV Screens
12 Technology - Apple TVS with Cables FMS
13 Technology - 2 Chrome Book Carts FMS
14 Safety Security - Secondary door to prevent entry into main building
15 Technology - 5 iPads Gifted and Talented Program FMS
16 Technology - 150 Chromebooks MRES
17 Safety - 6 push button locks for interior doors
18 Program - CKLA Consumables MRES
19 Program - Math Recovery materials MRES
20 Program - Professional Development 4 days - Kathy Bratten Amplify Specialist
}
\begin{tabular}{|c|c|}
\hline 9,518.33 & Endorsed \\
\hline 3,763.80 & Endorsed \\
\hline 206.97 & Endorsed \\
\hline 172.00 & Cautioned \\
\hline 2,000.00 & Endorsed \\
\hline 113.98 & Endorsed \\
\hline 552.00 & Endorsed \\
\hline 802.99 & Endorsed \\
\hline 425.60 & Endorsed \\
\hline 108.00 & Endorsed \\
\hline 19,240.88 & Endorsed \\
\hline 1,979.56 & Endorsed \\
\hline 24,056.00 & Endorsed \\
\hline 2,030.85 & Endorsed \\
\hline 3,294.98 & Endorsed \\
\hline 52,000.00 & Endorsed \\
\hline 1,500.00 & Endorsed \\
\hline 8,000.00 & Endorsed \\
\hline 5,000.00 & Endorsed \\
\hline 8,000.00 & Endorsed \\
\hline
\end{tabular}

\section*{2014-3A MLO OVERSIGHT COMMITTEE - ENDORSED/CAUTIONED LIST}

Transportation
172 Seatbelts to retrofit 3 away trip buses - Zone contributing to the funding
2 Seon Cameras 12 cameras - Zones contributing to the funding

25,200.00 Endorsed
32,852.00 Endorsed

\section*{EL PASO COUNTY SCHOOL DISTRICT 49}

\section*{District Financial Summary}

\section*{Grant Accounting Review}

Grant Programs - 16-17 cAct
September 30, 2016
Percent of year completetd \(25 \%\)
25 Active Local Grants
SCHS-SCETC \({ }^{13}\) Active State/Fed Grat
PLC-Century Link
FVA - K-12 Contribution
ICZ-CLCS
EES-FEF -HOEHN
OES-Neumann IPAD RES - Healthy Schools SMS-Healthy School Champ CHS - Musical Instrumen CHOIR
VE-GEN Youth Found PLC-School Garden SCHS-Lockheed Martin PLTW SCHS - Robertson Art Scholarshif \(\frac{\text { KP }}{\text { Communications Scholarship }}\) HMS-IBARMS Biosphere FMS-CO DNS-Archery ANTHEM WELLNESS FUND CHF-CREATING HEALTHY SCH FHS-CYBER PATRIOT


Total Personne Protessional Purchase Services
 \(\xrightarrow{\text { Purchase Services }} \begin{aligned} & \text { Property } \\ & \text { Other } \\ & \text { Supplies } \\ & \text { Equipme }\end{aligned}\) \(\xlongequal{\text { Protessional }} \begin{gathered}\text { Purchase Services } \\ \text { Property } \\ \text { Other } \\ \text { Supplies } \\ \text { Equipme }\end{gathered}\) ent
 Total
Implementation Costs nentatio \((1,593)\)
\begin{tabular}{|c|c|c|c|c|c|c|c|}
\hline - & - & - & - & - & \((1,593)\) & - & (1, \\
\hline - & - & - & - & \((4,518)\) & - & - & (4) \\
\hline - & - & - & - & - & - & - & \\
\hline - & - & - & - & - & - & - & \\
\hline - & - & - & - & (859) & - & - & \\
\hline - & - & - & - & - & - & - & \\
\hline - & - & - & - & - & - & - & \\
\hline - & - & - & - & - & - & - & \\
\hline - & - & - & - & - & - & - & \\
\hline - & - & - & - & - & - & \((7,857)\) & (7 \\
\hline - & - & - & - & - & - & - & \\
\hline - & - & - & - & - & - & - & \\
\hline - & - & - & - & \((1,959)\) & - & - & (1) \\
\hline - & - & - & - & - & - & - & \\
\hline - & - & - & - & - & - & - & \\
\hline - & - & - & - & - & - & - & \\
\hline (,733) & \((2,400)\) & - & (742) & - & - & - & (3 \\
\hline - & - & - & - & \((23,344)\) & - & - & (23 \\
\hline - & - & - & - & - & - & - & \\
\hline - & - & - & - & - & - & - & \\
\hline - & \((7,924)\) & - & - & \((2,257)\) & - & - & (10 \\
\hline ,476) & \((4,000)\) & - & (45) & \((11,302)\) & - & - & (15 \\
\hline - & - & - & (67) & - & - & - & \\
\hline - & \((1,947)\) & - & - & \((20,209)\) & - & \((12,084)\) & (34 \\
\hline & - & - & - & - & - & - & \\
\hline
\end{tabular}

\(\qquad\)
\(\qquad\)


EL PASO COUNTY SCHOOL DISTRICT 49
District Financial Summary
Grant Accounting Review
Grant Programs - 16-17 cAct


\section*{EL PASO COUNTY SCHOOL DISTRIC}

\section*{District Financial Summary}

Grant Accounting Review
September 30, 201
Percent of year completetd \(25 \%\)

\section*{25 Active Local Grants}

13 Active State/Fed Gran
SCHS-SCETC
FES-Fuel up to Play
FVA - K-12 Contribution
ICZ-CLCS
EES-FEF -HOEHN
OES-Neumann IPAD
RES - Healthy Schools
SMS-Healthy School Cham
SCHS - Musical Instrumen
HOIR
E-GEN Youth Found EES-Healthy Schools SCHS-Lockheed Martin PLTW SCHS - Robertson Art Scholarshif

Communications Scholarship HMS-IBARMS Biosphere FMS-CO DNS-Archery ANTHEM WELLNESS FUND CHF-CREATING HEALTHY SCH YBER PATRIOT ROTC
Grant Accounting R
September 30, 2016
\(\qquad\)
25 Active Local Grants Sheet Revenue Recognized Personne Protessional Purchase Services Supplies Equipment Otner \begin{tabular}{c|c} 
Total \\
\(\begin{array}{c}\text { Implementation } \\
\text { Costs }\end{array}\) \\
\hline
\end{tabular}

\author{
Grand
}(should be zero) \begin{tabular}{|c} 
(shoula be \\
Revenue
\end{tabular} Expense
Balance Test Sheet Revenue

\section*{3 Active Staterd}

\section*{State \& Federal Grants}

EXP \& At Risk Students
Counselor Corps Grant EARLY LITERACY GRANT STATE LIBRARY GRANT
TITLE 1
IDEA PART B
Perkins
IDEA Preschool
TITLE IV
TITLE IV
TITLE V
TITLE II-D
TITLE III
TITLE II-D-ARRA
TITLE I-A-ARRA
IDEA PART B-ARRA
RVES-IDEA-Preschool-ARRA
INDICATOR 14
SWAP
STEM
ESCAPE IB GRANT
School Improvement Prog

SWAP-OCC/PREP
K12 STEM-SUB
Charter School Startup
PRESCHL-PYRAMID
TITLE III IMMIGRANT Program NBCT Grant \(\frac{\text { DODEA AIM }}{\text { TITLE III Set Aside }}\)
\begin{tabular}{ll} 
TITLE III Set Aside & 7030 \\
AIM - ES & 736 \\
& 756
\end{tabular}

AIM - ES
\(\begin{array}{ll}\text { Medicaid } & 9003\end{array}\) Dept of Defense

Combined Grant Results
Fund \(22 \quad\) Accrued
Combined

\section*{EL PASO COUNTY SCHOOL DISTRI}

\section*{District Financial Summary}

\section*{Grant Accounting Review}

\section*{September 30, 20}

Percent of year completetd \(25 \%\)
\[
25 \text { Active Local Grants }
\]

Grant Programs - cAct voBud

SCHS-SCETC \({ }^{1}\)
\[
\begin{aligned}
& 25 \text { Active Local Grants } \\
& 13 \text { Active State/Fed Grants }
\end{aligned}
\] PLC-Century Link FVA - K-12 Contribution ICZ-CLCS EES-FEF -HOEHN OES-Neumann IPAD RES - Healthy Schools SMS-Healthy School Champ SHOIR HOIR

EN Youth Found C-School Garden PLC-SChool Garden SCHS - Robertson Art Scholarshiy \(\frac{\mathrm{KP}}{\text { Communications Scholarship }}\) HMS-IBARMS Biosphere FMS-CO DNS-Archery ANTHEM WELLNESS FUND CHF-CREATING HEALTHY SCHC FHS-CYBER PATRIOT ROTC
\begin{tabular}{|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|}
\hline \multicolumn{16}{|l|}{District Financial Summary
Grant Accounting Review} \\
\hline \multicolumn{2}{|l|}{September 30, 2016} & \multirow[t]{4}{*}{Begining Balance Sheet Revenue (Accr) / Deter} & \multirow[t]{4}{*}{Recognized Revenue Revenue} & \multirow[b]{4}{*}{Total Personnel Costs} & \multicolumn{2}{|l|}{\multirow[t]{4}{*}{Purchase Services Property}} & \(\cdots\) & - & \({ }^{*}\) & " & \multicolumn{5}{|c|}{(should be zero)} \\
\hline 2016-17 Fiscal Year & & & & & & & & & & & Total & & Revenue \& & Current Year & Ending Balance \\
\hline Percent of year completetd & 25\% & & & & & & & & Equipment & Other & Implementation Costs & Grand Total Spend & Expense Balance Test & Net Receipts (Distributions) & Sheet Revenue (Accr) / Deter \\
\hline 25 Active Local & Grants & & & & & & & Supplies & Equipment & otner & & & & & \\
\hline \multicolumn{16}{|l|}{13 Active State/Fed Grants} \\
\hline \multicolumn{16}{|l|}{State \& Federal Grants} \\
\hline EXP \& At Risk Students & 3183 & - & & - & - & - & & & - & - & & & & & \\
\hline Counselor Corps Grant & 3192 & & & & - & & & & & & & & & & \\
\hline EARLY LITERACY GRANT & 3203 & - & & \((277,006)\) & (49,370) & - & \((17,546)\) & - & - & - & (66,916) & \((343,922)\) & \((343,922)\) & \((343,922)\) & \((343,922)\) \\
\hline State library grant & 3207 & - & & - & - & - & & & & - & & & & & \\
\hline TITLE 1 & 4010 & \((89,896)\) & \((136,709)\) & 112,444 & 1,672 & - & 8,315 & 14,279 & - & - & 24,265 & 136,709 & - & 15,164 & 61,977 \\
\hline IDEA PART B & 4027 & \((494,249)\) & \((182,849)\) & 146,423 & - & - & 36,426 & - & - & - & 36,426 & 182,849 & - & 527,569 & 216,170 \\
\hline Perkins & 4048 & \((67,483)\) & & & - & - & & - & - & - & & & & 134,966 & 67,483 \\
\hline IDEA Preschool & 4173 & \((4,727)\) & \((5,231)\) & 5,210 & - & - & 21 & - & - & - & 21 & 5,231 & - & 6,216 & 6,720 \\
\hline titleiv & 4186 & - & & . & - & - & - & - & - & - & & & & - & \\
\hline TITLE V & 4298 & - & & - & - & & & - & & & & & & & \\
\hline TITLE II-D & 4318 & - & & - & - & - & - & - & - & - & - & - & - & - & - \\
\hline TITLE III & 4365 & \((12,282)\) & \((5,273)\) & 183 & 1,198 & - & 3,695 & 197 & - & - & 5,090 & 5,273 & - & 12,360 & 5,351 \\
\hline TITLE II-A & 4367 & \((13,651)\) & \((17,646)\) & 3,469 & 7,800 & - & 6,377 & - & - & - & 14,177 & 17,646 & - & 13,653 & 17,647 \\
\hline TITLE II-D-ARRA & 4386 & - & - & - & - & - & - & - & - & - & - & - & - & - & - \\
\hline TITLE I-A-ARRA & 4389 & - & - & - & - & - & - & - & - & - & - & - & - & - & \\
\hline IDEA PART B-ARRA & 4391 & - & & - & - & - & - & & - & & & - & - & - & \\
\hline RVES-IDEA-Preschool-ARRA & 4392 & - & - & - & - & - & - & - & - & - & - & - & - & - & - \\
\hline INDICATOR 14 & 5027 & - & - & - & - & - & - & - & - & - & - & - & - & - & \\
\hline SWAP 6126 & 5126 & - & - & - & - & - & - & - & - & - & & & - & & \\
\hline REMS-Security & 5184 & & & - & - & & - & & & & & & & & \\
\hline STEM 6215 & 5215 & - & - & - & - & - & - & - & - & - & - & - & - & - & - \\
\hline ESCAPE IB GRANT & 5330 & 5,194 & - & - & - & - & - & - & - & - & - & . & - & \((10,388)\) & \((5,194)\) \\
\hline School Improvement Program & 5377 & - & - & - & - & - & - & - & - & - & - & - & - & - & \\
\hline RTTT-EARLY LIT & 5412 & - & - & - & - & - & - & & - & & - & - & - & - & \\
\hline SWAP-OCCIPREP & 6126 & - & - & - & - & - & - & - & - & - & - & - & - & - & - \\
\hline K12 STEM-SUB & 6215 & - & - & - & - & - & - & - & - & - & - & - & - & - & - \\
\hline Charter School Startup & 5282 & \((112,696)\) & - & - & - & - & - & - & - & - & - & - & - & 118,262 & 5,566 \\
\hline PRESCHL-PYRAMID & 6323 & - & - & - & - & - & - & - & - & - & - & - & - & - & \\
\hline TITLE III IMMIGRANT Program & 6365 & (718) & - & - & - & - & - & - & - & - & - & - & - & 1,436 & 718 \\
\hline NBCT Grant & 6397 & - & - & - & - & - & - & - & - & - & - & - & - & - & - \\
\hline DODEA AIM & 7030 & - & - & - & - & - & - & - & & & - & & & - & \\
\hline TITLE III Set Aside & 7365 & \((7,476)\) & & & - & & - & & & & - & - & - & 8,616 & 1,139 \\
\hline AIM - ES & 7556 & - & \((1,570)\) & - & - & - & 1,570 & - & - & - & 1,570 & 1,570 & - & - & 1,570 \\
\hline Medicaid & 9003 & 631,139 & 846,309 & \((248,930)\) & \((15,000)\) & \((2,000)\) & \((7,241)\) & \((158,886)\) & (121,571) & \((292,680)\) & \((597,378)\) & \((846,309)\) & - & \((497,715)\) & \((712,885)\) \\
\hline Dept of Defense & 9005 & & & & - & & & & & - & - & & & - & \\
\hline Combined Grant Results & & (112,946) & \[
6,506,943
\] & (5,473,029) & \((44,845)\) & \((2,000)\) & 26,077 & (964,351) & (119,978) & \((272,739)\) & (1,377,836) & \((6,850,865)\) & \((343,922)\) & 5,864,651 & \((755,238)\) \\
\hline Fund 22 & Accrued & \((804,571)\) & 6,899,349 & \((5,460,566)\) & \((53,700)\) & \((2,000)\) & 31,618 & \((1,000,449)\) & (121,571) & \((292,680)\) & (1,438,782.79) & (6,899,348.52) & - & 6,044,612 & 392,014 \\
\hline Fund 26 & Deferred & 691,625 & \((48,483)\) & \((12,463)\) & 8,855 & - & \((5,541)\) & 36,098 & 1,593 & 19,941 & 60,946 & 48,483 & - & (179,961) & \((1,147,252)\) \\
\hline Combined & & \((112,946)\) & 6,850,865 & \((5,473,029)\) & (44,845) & \((2,000)\) & 26,077 & \((964,351)\) & \((119,978)\) & \((272,739)\) & \((1,377,836)\) & (6,850,865) & & 5,864,651 & (755,238) \\
\hline
\end{tabular}

\section*{EL PASO COUNTY SCHOOL DISTRICT 49}

\section*{District Financial Summary}

\section*{Special Programs Review}

September 30, 2016
2016-17 Fiscal Year
 (Accr) / Defer

Recognized
Revenue
Personnel Personnel
Costs Pro

\section*{16-17 cAct}

Special Education Programs \& Special Education Component of General Programs

\section*{Designated Funding}
\(\frac{\text { Grant Code }}{3130}\) 3130 eFTE ECEA Fund 10 Pro
eneral
otal SP Total SPED School Lewels 170 Adaptive Pysical Disability 1 Vision Impaired 1720 Hearing Impaired
SLIC - Sig Lim Intell Cap
1730
1740 SIED - Sig ID Emot Disab 1750 SOCO - Autism (Soc/Comn 1760 SLDD-Speech/Lang Disab 1770 Speech Path / Language MH - Multiple Handicap Preschool Elevates
\(\begin{array}{lr} & 1771 \\ & 1791 \\ & 1797\end{array}\) Extended School Year Summer School Social Work /Behaviorall SF 2113 SWAAAC Admin
\(\qquad\) Psychologist 2140 Deaf \& HH \(/\) /hysical Ther 2150 Occupational/Physical Ther Administration Other Miscellaneous Specific Administration
Grant \(\quad\) Grant Code
\begin{tabular}{|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|}
\hline Grant & Grant Code & & & & & & & & & & & & & & \\
\hline IDEA Title VIB 22 & 4027 & \((494,249)\) & 182,849 | & \((146,423)\) & & & \((36,426)\) & & & & \((36,426) \mid\) & \((182,849)\) | & - & 460,928 | & (216,170) \\
\hline Program Name & Prog \# & & & & - & - & & & - & - & & & & & \\
\hline General & 1700 & & - & - & & - & - & & - & - & - & - & - & & \\
\hline Total School Programs & 170x & & - & \((146,423)\) & - & - & \((35,917)\) & & - & - & (35,917) & \((182,339)\) & \((182,339)\) & & \\
\hline SWAAAC & 1780 \% & & - & - & - & - & - & - & - & - & - & - & - & & \\
\hline Psychologist & 2140 & & - & - & - & - & - & - & - & - & - & - & - & & \\
\hline Administration & 2231 & & - & - & - & - & - & - & - & - & - & - & - & & \\
\hline Workman's Comp & 2850 & & - & - & - & - & (510) & - & - & - & (510) & (510) & (510) & & \\
\hline Grant & Grant Code & & & & & & & & & & & & & & \\
\hline IDEA Title VIB PS 22 & 4173 & \((4,727)\) | & 5,231 | & \((5,210)\) & - & - & (21) & - & - & & (21) & \((5,231)\) | & - & 3,238 | & \((6,720)\) | \\
\hline Program Name & Prog \# & & & - & - & - & - & - & - & & - & & - & & \\
\hline Preschool & 0041 . & & - & - & - & - & - & - & - & - & - & - & - & & \\
\hline Preschool & 1791 mome & & - & \((5,210)\) & - & - & - & - & - & - & & \((5,210)\) & \((5,210)\) & & \\
\hline Workman's Comp & \(2850=\) & & - & , & . & - & (21) & - & . & - & (21) & (21) & (21) & & \\
\hline Grand Total Consolidated & & | & 3,029,300 | & (3,167,061) & (92,921) & \((6,751)\) & \((912,004)\) & \((107,235)\) & \((60,166)\) & (21,594)| & (1,200,671)| & (4,367,732) | & \((1,338,432)\) & 463,959 | & \((222,956)\) \\
\hline
\end{tabular}

\section*{EL PASO COUNTY SCHOOL DISTRICT 49}

\section*{District Financial Summary}

\section*{Special Programs Review}

September 30, 2016
2016-17 Fiscal Year

Begining Balance Sheet Revenue
(Accr) / Defer

Total
Personne Personnel
Costs
Recognized
Revenue
Revenue
\(\begin{array}{lllll}\text { Percent of year completetd } & 25 \% & \text { (Accr)/Defer } & \text { Revenue } & \text { Costs } \\ \text { Special Education Programs } & \& \text { Special Education Component of General Programs }\end{array}\)
Special Education Programs 16-17 oBud
\(\frac{\text { Designated Funding }}{\text { ECEA Fund } 10} \frac{\text { Grant Code }}{3130}\) eFTE ECEA Fund Name General Total School Programs Adaptive Pysical Disability Vision Impaired "wnewn 1720 Hearing Impaired
1730 SLIC - Sig Lim IIttell Cap 1740 SIED - Sig ID Emot Disab 1750 SOCO - Autism (Soc/Comn 1760 SLDD-Speech/Lang Disab 1770 Speech Path / Language MH - Multiple Handicap "Preschool Elevates
\(\begin{array}{lr}\text { 17...". } & 1791 \\ & 1797\end{array}\) Extended School Year Summer School 1 Social Work /Behaviorall SF 2113 SWAAAC Admin
\begin{tabular}{ll} 
Health Svc / Nurses & 2130 \\
\hline Psychologist & 2140 \\
2150
\end{tabular} Deaf \& HH
Occupational/Physical Ther Administration Other Miscellaneous
Other Miscellaneous 2721
Administration \(\begin{array}{cc}\text { Administration } \quad 2410 \\ \text { Grant } & \text { Grant Code }\end{array}\)


\section*{EL PASO COUNTY SCHOOL DISTRICT 49}

\section*{District Financial Summary}

\section*{Special Programs Review}

September 30, 2016

Begining Balance Sheet Revenue (Accr)/Defer

Recognized
Revenue

Total
Persannel
Corsonnel
Costs \(\qquad\) Pro

Purchase Services
 Costs


Grand

\section*{Special Education Programs \& Special Education Component of General Programs}

\section*{Act voBud}
\begin{tabular}{|c|c|c|c|c|c|c|c|c|c|c|c|}
\hline Designated Funding G & Grant Cod & & eFTE & & & & & & & & \\
\hline ECEA Fund 10 & 3130 & & \((1,354.9)\) & \((774,688)\) & 10,967,850 & 877,938 & 3,239 & \((189,246)\) & 49,039 & 14,544 & 233,950 | \\
\hline Program Name & Prog \# & & & & - & - & - & - & - & - & - \\
\hline General & 1700 & \(\ldots\) & (28.0) & - & 263,072 & - & - & (738,000) & - & - & - \\
\hline "Total 'School' Programs & 170X & & (294.0) & - & 2,336,245 & 75,339 & - & 393,434 & 26,187 & 1,207 & 4,360 \\
\hline Adaptive Pysical Disability & - 1710 & ve & (7.9) & - & 107,674 & - & - & 2,914 & 1,176 & - & - \\
\hline "Vision Impaired & 1720 & vos & (4.0) & - & 60,256 & -' & - & 1,063 & 1,000 & (7,5996) & - \\
\hline Hearing Impaired & 1730 & \({ }_{\text {pue }}\) & - & - & - & - & - & 2,200 & 896 & - & - \\
\hline SLIC' - Sig Liim Intell Cap & 1740 & \%ow & (84.9) & - & 526,459 & - & - & -"' & - & - & - \\
\hline SIED - Sig Id Emot Disab & 1750 & vo & (112.0) & - & 626,512 & - & - & - & - & - & - \\
\hline SOCO - Autism (Soc/Comn & mi 1760 & \%ex & (88.0) & - & 532,726 & - & - & - & - & - & - \\
\hline 'SLD- - Speech/Lang Disab & 1770 & \%o & -" & - & (14,433) & - & - & - & - & - & - \\
\hline Speech Path / Language & 1771 & \({ }^{\text {yow }}\) & (92.0) & - & 590,057 & 614,644 & - & 4,209 & 995 & - & - \\
\hline MH - Multiple Handicap & 1780 & \(\ldots\) & (241.9) & - & 1,269,568 & - & 171 & 1,692 & 2,321 & 12,629 & - \\
\hline Preschool & 1791 & , mmo & (33.0) & - & 290,584 & - & 230 & 97,988 & 7,658 & - \({ }^{\text {a }}\) & 14 \\
\hline Elevates & 1797 & vo & - & - & - & - & - & - & - & - & - \\
\hline Extended School Year & 1798 & vo & - & - & - & - & - & - & - & - & - \\
\hline Summer School & 1799 & \% & - & . & (1,005) & - & - & 7,905 & 6,000 & - & . \\
\hline Social Work /'Behaviorolv & S\% 2113 & = & (15.9) & - & 229,849 & - & - & -7." & -"' & - & - \\
\hline SWAAAC Admin & 2126 & :mand & - & - & - & - & - & - & - & - & - \\
\hline Health Sve / Nurses & 2130 & \({ }^{2 \times 2}\) & (35.9) & - & 240,057 & - & 350 & 3,292 & 823 & (50) & 50 \\
\hline Psychologist & 2140 & 2 & (28.0) & - & 328,777 & (9,083) & - & 5,840 & 280 & - & - \\
\hline Deaf \& HH & 2150 & 20x & (10.0) & - & 125,191 & - & 1 & 1,180 & 1,432 & (537) & - \\
\hline Occupational/Physical Ther & er 2160 & 2 & (36.0) & - & 321,349 & 197,037 & - & 6,074 & 2,308 & & - \\
\hline Administration & 2231 & 2mme & (27.4) & - & 2,357,418 & - & 2,291 & 5,307 & (3,136) & 304 & 22,737 \\
\hline Transportation & 2721 & \({ }^{\text {nowo }}\) & (216.0) & & 769,494 & - & " \({ }^{\text {and }}\) & & 1,100 & 5,000 & 206,789 \\
\hline Other Miscellaneous & several & \({ }^{730}\) & - & - & 8,000 & - & - & 15,655 & - & - & - \\
\hline Administration & 2410 & \({ }^{2 n e m}\) & - & - & - & - & 196 & - & - & - & - \\
\hline
\end{tabular}
\begin{tabular}{|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|}
\hline Grant & Grant Code & & & & & & & & & & & & & & \\
\hline IDEA Title VIB 22 & 4027 & \((494,249)\) | & 182,849 | & \((146,423)\) & - & - & \((36,426)\) & - & - & - & \((36,426)\) | & \((182,849)\) & - & 460,928 | & \((216,170)\) \\
\hline Program Name & Prog \# & & & - & - & - & - & - & - & - & & - & & & \\
\hline General & 1700 & & - & - & - & - & - & - & - & - & - & - & - & & \\
\hline Total School Programs & 170X & & - & \((146,423)\) & - & - & \((35,917)\) & & - & - & \((35,917)\) & \((182,339)\) & \((182,339)\) & & \\
\hline SWAAAC & 1780 mm & & - & - & - & - & - & & - & - & - & - & - & & \\
\hline Psychologist & 2140 & & - & - & - & - & - & - & - & - & - & - & - & & \\
\hline Administration & 2231 , & & - & - & - & - & & & - & - & - & - & - & & \\
\hline Workman's Comp & 2850 -m & & - & - & - & - & (510) & - & - & - & (510) & (510) & (510) & & \\
\hline Grant & Grant Code & & & & & & & & & & & & & & \\
\hline IDEA Title VIB PS 22 & 4173 & \((4,727)\) & 5,231 | & \((5,210)\) & - & - & (21) & - & - & - & (21) & \((5,231)\) | & - & 3,238 | & (6,720) \\
\hline Program Name & Prog \# & & & - & - & - & - & - & - & - & - & - & - & & \\
\hline Preschool & 0041 & & - & - & - & - & - & - & - & - & - & - & - & & \\
\hline Preschool & 1791 , & & - & \((5,210)\) & - & - & - & - & - & - & - & \((5,210)\) & \((5,210)\) & & \\
\hline Workman's Comp & 2850 & & - & - & - & - & (21) & - & - & - & (21) & (21) & (21) & & \\
\hline Grand Total Consolidate & & & (586,608) & 10,816,218 & 877,938 & 3,239 & (225,694) & 49,039 & 14,544 & 233,950 | & 953,015 | & 11,769,233 | & 11,182,625 & & \\
\hline
\end{tabular}

\section*{EL PASO COUNTY SCHOOL DISTRICT 49}

\section*{District Financial Summary
Special Programs Review \\ Special Programs Review}

September 30, 2016
Percent of year completetd 25\% Sheet Revenue (Accr)/ Det
\begin{tabular}{l|l} 
Recognized & Total
\end{tabular} Recognized Revenu
ersonnel Costs

Consolidated PreSchool Analysis


 Total
Personnel Personnel
Costs \(\qquad\) \begin{tabular}{c} 
Purchase Services \\
\hline Professional \(\quad\) Property \\
\hline
\end{tabular}
Percent of year completetd \(25 \%\)
Other Designated Funding 16-17 cAct
\begin{tabular}{|c|c|c|c|}
\hline CVA Fund 10 & 3120
3130 & & 2841220 \\
\hline ELEA FA Fund 10 & 3130 & & 2,841,220 \\
\hline G\&T Fund 10 & 3140 & & 150,465 \\
\hline READ Act 10 & 3206 & & 57237 \\
\hline Transportation 10 & 3160 & & \\
\hline DOE ImpAid 10 & 4041 & & - \\
\hline DOD ROTC 10 & 9001 & & 11,764 \\
\hline DOD ImpAid 10 & 9005 & & \\
\hline CPP Fund 19 & 3141 & (21,842) & 113,176 \\
\hline State NutrMatch 51 & 3161 & & - \\
\hline Start Smart 51 & 3164 & & \((1,601)\) \\
\hline K-2 Reduced 51 & 3169 & & \((4,788)\) \\
\hline Commodities 51 & 4550 & & - \\
\hline FR Bkfast 51 & 4553 & & \((48,608)\) \\
\hline FR Lunch 51 & 4555 & & \((380,384)\) \\
\hline
\end{tabular}
\begin{tabular}{|c|r} 
& \begin{tabular}{r}
\((227,891)\) \\
\((3,015,428)\)
\end{tabular} \\
\((270,404)\) \\
\((95,763)\) \\
\((9,614)\) \\
\hline & \((440,428)\) \\
- & - \\
11,764 & \((119,618)\) \\
\hline- & \(-113,176\) \\
- & \((93,387)\) \\
\hline\((1,601)\) & \\
\((4,788)\) & \\
\((48,608)\) & \\
\((380,384)\) & \\
&
\end{tabular}

\begin{tabular}{|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|}
\hline \multicolumn{16}{|l|}{Other Designated Funding 16-17 oBud} \\
\hline CVA Fund 10 & 3120 & - & 781,999 & \((1,127,918)\) & \((8,900)\) & - & \((195,666)\) & (213,474) & \((146,974)\) & \((127,187)\) & \((692,202)\) & \((1,820,120)\) & (1,038,121) & & \\
\hline ECEA Fund 10 & 3130 & - & 3,615,908 & (13,983,279) & \((970,859)\) & \((9,990)\) & \((686,310)\) & (156,274) & \((74,710)\) & \((255,544)\) & \((2,153,686)\) & (16,136,965) & (12,521,057) & & \\
\hline ELPA Fund 10 & 3140 & & 263,856 & \((1,163,821)\) & \((15,000)\) & & \((13,804)\) & \((24,887)\) & \((18,000)\) & \((1,000)\) & \((72,691)\) & \((1,236,512)\) & \((972,657)\) & & \\
\hline G\&T Fund 10 & 3150 & - & 150,000 & \((459,144)\) & \((17,270)\) & & \((26,487)\) & \((33,300)\) & \((3,000)\) & - & \((80,057)\) & \((539,201)\) & \((389,201)\) & & \\
\hline READ Act 10 & 3206 & - & 581,598 & \((175,514)\) & - & - & (463) & \((87,055)\) & - & - & \((87,518)\) & \((263,032)\) & 318,566 & & \\
\hline Transportation 10 & 3160 & & 378,047 & \((1,962,225)\) & (115,873) & (54,900) & \((33,460)\) & \((696,841)\) & \((14,650)\) & 610,957 & \((304,767)\) & \((2,266,992)\) & \((1,888,945)\) & & \\
\hline DOE ImpAid 10 & 4041 & & 324,491 & & - & & & - & & - & - & - & 324,491 & & \\
\hline DOD ROTC 10 & 9001 & & 172,800 & \((493,275)\) & - & & \((1,750)\) & - & - & & \((1,750)\) & \((495,025)\) & \((322,225)\) & & \\
\hline DOD ImpAid 10 & 9005 & & - & & . & & - & - & & - & & & & & \\
\hline CPP Fund 19 & 3141 & (21,842) & 452,704 & (326,628) & & & (93,372) & (29,400) & & \((3,304)\) & \((126,076)\) & (452,704) & - & 452,704 & (21,842) \\
\hline State NutrMatch 51 & 3161 & & & & & & & & & & & & & & \\
\hline Start Smart 51 & 3164 & & \((4,467)\) & & & & & & & & & & \((4,467)\) & \((4,467)\) & \\
\hline K-2 Reduced 51 & 3169 & & \((19,786)\) & & & & & & & & - & - & \((19,786)\) & \((19,786)\) & \\
\hline Commodities 51 & 4550 & & - & & & & & & & & - & - & - & - & \\
\hline FR Bkfast 51 & 4553 & & \((167,263)\) & & & & & & & & - & & \((167,263)\) & \((167,263)\) & \\
\hline FR Lunch 51 & 4555 & & \((1,390,716)\) & & & & & & & & & & \((1,390,716)\) & \((1,390,716)\) & \\
\hline \multicolumn{16}{|l|}{Other Designated Funding cAct v obud} \\
\hline CVA Fund 10 & 3120 & - & 781,999 & \((900,028)\) & \((8,450)\) & & \((167,729)\) & (167,874) & \((54,216)\) & \((126,634)\) & \((524,903)\) & (1,424,930) & \((642,931)\) & & \\
\hline ECEA Fund 10 & 3130 & - & 774,688 & (10,967,850) & \((877,938)\) & \((3,239)\) & 189,246 & \((49,039)\) & \((14,544)\) & \((233,950)\) & \((989,463)\) & (11,957,313) & \((11,182,625)\) & & \\
\hline ELPA Fund 10 & 3140 & & 113,391 & \((893,417)\) & \((13,932)\) & - & 5,626 & \((21,964)\) & \((16,817)\) & \((1,000)\) & \((48,087)\) & \((941,504)\) & \((828,114)\) & & \\
\hline G\&T Fund 10 & 3150 & - & 150,000 & \((363,381)\) & \((9,627)\) & - & \((11,671)\) & \((13,628)\) & \((3,000)\) & - & \((37,927)\) & (401,307) & (251,307) & & \\
\hline READ Act 10 & 3206 & - & 524,361 & \((165,900)\) & - & - & (277) & \((39,618)\) & - & - & \((39,895)\) & (205,794) & 318,566 & & \\
\hline Transportation 10 & 3160 & - & 378,047 & \((1,521,797)\) & (71,173) & \((45,075)\) & \((32,100)\) & \((583,687)\) & \((10,666)\) & 538,741 & \((203,961)\) & (1,725,758) & \((1,347,710)\) & & \\
\hline DOE ImpAid 10 & 4041 & - & 324,491 & - & - & - & - & - & - & - & - & - & 324,491 & & \\
\hline DOD ROTC 10 & 9001 & - & 161,036 & \((373,658)\) & - & & (952) & - & - & - & (952) & \((374,610)\) & \((213,574)\) & & \\
\hline DOD ImpAid 10 & 9005 & & - & - & . & & - & - & - & - & - & - & - & & \\
\hline CPP Fund 19 & 3141 & & 339,528 & (233,241) & - & & (74,144) & (25,763) & - & (2,368) & (102,275) & (335,516) & 4,012 & 343,540 & 4,012 \\
\hline State NutrMatch 51 & 3161 & & & & & & & & & & & & & & \\
\hline Start Smart 51 & 3164 & & \((2,866)\) & & & & & & & & & & \((2,866)\) & \((2,866)\) & \\
\hline K-2 Reduced 51 & 3169 & & \((14,997)\) & & & & & & & & & & \((14,997)\) & \((14,997)\) & \\
\hline Commodities 51 & 4550 & & - & & & & & & & & & - & - & - & - \\
\hline FR Bkfast 51 & 4553 & & \((118,655)\) & & & & & & & & - & - & \((118,655)\) & \((118,655)\) & \\
\hline FR Lunch 51 & 4555 & & \((1,010,332)\) & & & & & & & & & & \((1,010,332)\) & (1,010,332) & \\
\hline \multicolumn{16}{|c|}{FSD49-1617TB-20160930.xlsx - SPED-PS-Subs Page 44/47 10/17/2016-3:23 PM} \\
\hline
\end{tabular}

\begin{tabular}{|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|}
\hline Percent of year completetd & 25\% & General Fund & CPP & \begin{tabular}{l}
Insurance \\
Reserve
\end{tabular} & Health Insurance & Grants & \begin{tabular}{c} 
MLO / COP \\
Transact Fund \\
\hline
\end{tabular} & G.O. Bond Redemption & Cap Reserve & Cap Projects Building Fund & Kids' Corner & \begin{tabular}{l}
FFS \\
Transportation
\end{tabular} & Nutrition Services & Scholarship & School Activity Accts \\
\hline Fund \#s -> & & 10 & 19 & 18 & 64 & 22 \& 26 & 16 & 31 & 15 & 43 & 27 & 25 & 21 & 73 & 23 \& 74 \\
\hline Revenue Categorical & & 16-17 cAct & . & . & , & * & * & * & * & * & * & n & * & * & * \\
\hline Property Tax & & 60,800 & - & - & & - & 24,146 & 23,995 & - & - & & - & & - & \\
\hline Specific Ownership Tax & & 504,276 & - & - & & & 141,866 & - & & - & & & & - & \\
\hline Abatements & & \((2,526)\) & - & - & - & - & \((1,001)\) & \((1,095)\) & - & - & - & - & & - & \\
\hline Subtotal Net Tax Revenue & & 562,550 & - & - & & & 165,011 & 22,900 & & - & & & & & \\
\hline Charter School Cost Reimb. & - & 786,893 & - & - & - & - & - & - & - & - & - & - & & - & - \\
\hline Interest Income & \(\cdots\) & 30,914 & - & - & 2,113 & - & 14,971 & (648) & - & - & - & 82 & - & 6 & 1,103 \\
\hline All Other Local Revenue & & (640,978) & - & 617,937 & 265,533 & 106,309 & - & 1,050 & 27,635 & 70,999 & 98,089 & 97,048 & 372,236 & - & 641,844 \\
\hline Total Local Revenue & & 739,380 & - & 617,937 & 267,646 & 106,309 & 179,982 & 23,303 & 27,635 & 70,999 & 98,089 & 97,130 & 372,236 & 6 & 642,947 \\
\hline State Share (Equalization) & \({ }^{\prime \prime}\) & 34,152,308 & - & - & - & - & - & - & - & - & - & - & - & - & \\
\hline All Other State Revenue & & 4,358,812 & - & - & - & 39,856 & - & - & - & - & - & - & 6,390 & - & \\
\hline Total State Revenue & & 38,511,120 & - & - & - & 39,856 & - & - & - & - & - & - & 6,390 & - & \\
\hline Federal Revenue & - & 11,764 & - & - & - & 433,070 & - & - & - & - & - & - & 429,082 & - & - \\
\hline Interfund Transfers & \(\infty\) & \((1,062,500)\) & - & 187,500 & - & - & - & - & 875,000 & - & - & - & - & - & - \\
\hline Per-Pupil Direct Allocations & & \((113,176)\) & 113,176 & - & - & - & - & - & - & - & - & - & & - & \\
\hline Charter School Allocation & & (17,290,578) &  & - & & & & - & & - & & & & & \\
\hline All Other Revenue & & 786,893 & - & - & 624,552 & (0) & - & - & - & - & - & - & & - & \((1,281)\) \\
\hline Total Other Revenue & & (17,679,361) & 113,176 & 187,500 & 624,552 & (0) & - & - & 875,000 & - & - & - & & & \((1,281)\) \\
\hline Total Revenue & & 21,582,903 & 113,176 & 805,437 & \[
\begin{gathered}
892,197 \\
\text { \#UIV/U! }
\end{gathered}
\] & 579,235 & 179,982 & 23,303 & 902,635 & 70,999 & 98,089 & 97,130 & 807,708 & 6 & 641,666 \\
\hline Expense Categorical by Objec & & & & & & & & & & & & & & & \\
\hline Regular Salaries & "o & \((14,543,110)\) & \((68,808)\) & - & - & \((257,145)\) & \((212,640)\) & - & - & - & \((39,666)\) & \((155,800)\) & \((291,613)\) & - & - \\
\hline Other Salaries (sub, extra, etc.) & - & \((277,412)\) & (881) & \((3,000)\) & - & \((8,485)\) & \((18,272)\) & - & - & - & \((8,514)\) & \((38,559)\) & \((16,318)\) & - & \\
\hline Medicare & \({ }_{\text {m }}\) & \((209,567)\) & (979) & (44) & - & \((2,978)\) & \((2,944)\) & & & - & (592) & \((2,962)\) & \((4,338)\) & & \\
\hline PERA (employer share) & \% & ( \(2,778,576\) ) & \((12,937)\) & - & - & \((39,053)\) & \((38,907)\) & & & - & \((7,828)\) & \((39,900)\) & \((57,287)\) & & \\
\hline Insurance \& Other & & \((1,546,297)\) & \((9,782)\) & - & & \((36,711)\) & \((3,232)\) & - & - & - & \((5,619)\) & \((62,281)\) & \((31,078)\) & - & \\
\hline Total Personnel Costs & & (19,354,961) & \((93,387)\) & \((3,044)\) & - & \((344,371)\) & \((275,994)\) & - & - & - & \((62,219)\) & \((299,502)\) & \((400,634)\) & - & - \\
\hline Purchase Services-Professione & m & (1,228,872) & - & \((44,352)\) & \((2,311,140)\) & \((49,571)\) & (439) & \((6,078)\) & \((36,641)\) & - & \((2,187)\) & (82) & (155) & - & \((52,757)\) \\
\hline Purchase Services-Property & \(\cdots\) & \((518,310)\) & - & - & - & - & \((1,947)\) & - & \((328,263)\) & - & \((17,164)\) & - & \((42,552)\) & - & \((6,267)\) \\
\hline Purchase Services-Other & - & \((1,701,878)\) & \((19,228)\) & \((678,919)\) & & \((72,772)\) & \((18,594)\) & - & - & - & (800) & \((6,293)\) & \((18,036)\) & - & \((28,907)\) \\
\hline Supplies & \(\cdots\) & \((2,242,402)\) & \((3,637)\) & \((1,029)\) & - & \((79,038)\) & \((429,034)\) & - & - & - & \((9,096)\) & - & \((346,919)\) & - & \((495,643)\) \\
\hline Equipment & * & \((460,747)\) & - & - & - & \((12,722)\) & \((307,766)\) & - & \((1,530,932)\) & - & - & - & (230) & - & - \\
\hline Other & & \((645,011)\) & (936) & - & - & \((20,761)\) & 0 & - & \((285,254)\) & - & \((1,193)\) & \((34,695)\) & \((2,023)\) & - & \((62,692)\) \\
\hline Total Implementation Costs & & \((6,797,221)\) & \((23,801)\) & (724,301) & (2,311,140) & \((234,864)\) & (757,779) & \((6,078)\) & (2,181,090) & - & \((30,440)\) & \((41,070)\) & \((409,915)\) & - & \((646,266)\) \\
\hline Total Expense & & \((26,152,182)\) & \((117,188)\) & \((727,344)\) & \((2,311,140)\) & \((579,235)\) & \((1,033,773)\) & \((6,078)\) & (2,181,090) & - & \((92,659)\) & \((340,573)\) & \((810,549)\) & - & \((646,266)\) \\
\hline Net Revenue (Expense) & & \((4,569,279)\) & \((4,012)\) & 78,093 & \((1,418,942)\) & - & \((853,791)\) & 17,225 & \((1,278,455)\) & 70,999.29 & 5,430 & \((243,443)\) & \((2,841)\) & 6 & \((4,600)\) \\
\hline
\end{tabular}
\begin{tabular}{|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|}
\hline Percent of year completetd & 25\% & General Fund & CPP & Insurance Reserve & Health Insurance & Grants & MLO / COP Transact Fund & G.O. Bond Redemption & Cap Reserve & Cap Projects Building Fund & Kids' Corner & \begin{tabular}{l}
FFS \\
Transportation
\end{tabular} & Nutrition Services & Scholarship & School Activity Accts \\
\hline Fund \#s -> & & 10 & 19 & 18 & 64 & 22 \& 26 & 16 & 31 & 15 & 43 & 27 & 25 & 21 & 73 & 23 \& 74 \\
\hline Revenue Categorical & & 16-17 obud & & & & & * & & * & * & * & * & = & * & * \\
\hline Property Tax & \(\ldots\) & 18,912,722 & - & - & - & & 7,369,330 & 4,641,174 & & - & & & & - & \\
\hline Specific Ownership Tax & & 2,973,409 & - & - & & - & 701,250 & - & & - & & & & - & \\
\hline Abatements & & \((54,858)\) & - & - & - & - & - & - & - & - & - & - & & - & \\
\hline Subtotal Net Tax Revenue & & 21,831,273 & - & - & & & 8,070,580 & 4,641,174 & & - & - & & & & \\
\hline Charter School Cost Reimb. & \(\pm\) & 4,888,430 & - & - & - & - & - & - & - & - & - & & & - & \\
\hline Interest Income & " & 48,878 & - & - & - & - & 10,300 & - & & - & - & - & - & 50 & - \\
\hline All Other Local Revenue & & (3,861,723) & - & - & 8,400,000 & 57,826 & - & 10,000 & - & 100,000 & 326,461 & 773,686 & 1,703,955 & 150 & 2,566,838 \\
\hline Total Local Revenue & & 22,906,858 & - & - & 8,400,000 & 57,826 & 8,080,880 & 4,651,174 & - & 100,000 & 326,461 & 773,686 & 1,703,955 & 200 & 2,566,838 \\
\hline State Share (Equalization) & \({ }^{\prime \prime}\) & 136,521,456 & - & - & & - & & - & & - & - & & - & - & \\
\hline All Other State Revenue & & 7,292,723 & - & - & & 383,778 & - & - & - & - & - & 462,000 & 24,253 & - & \\
\hline Total State Revenue & & 143,814,179 & - & - & - & 383,778 & - & - & - & - & - & 462,000 & 24,253 & - & \\
\hline Federal Revenue & \(\infty\) & 497,291 & - & - & - & 6,988,496 & - & - & - & - & - & - & 1,557,979 & - & - \\
\hline Interfund Transfers & & \((4,250,000)\) & - & 750,000 & - & & - & - & 3,500,000 & - & - & & & - & \\
\hline Per-Pupil Direct Allocations & & \((452,704)\) & 452,704 & - & - & - & - & - & - & - & - & & & - & \\
\hline Charter School Allocation & \(\pm\) & (66,806,115) & - & - & & & & & & & & & & & \\
\hline All Other Revenue & & 4,888,430 & - & - & - & - & - & - & - & - & - & - & - & - & \\
\hline Total Other Revenue & & (666,620,390) & 452,704 & 750,000 & - & - & - & - & 3,5000,000 & - & - & - & & - & \\
\hline Total Revenue & & 100,597,938 & 452,704 & 750,000 & 8,400,000 & 7,430,100 & 8,080,880 & 4,651,174 & 3,500,000 & 100,000 & 326,461 & 1,235,686 & 3,286,187 & 200 & 2,566,838 \\
\hline Expense Categorical by Object & & & & & & & & & & & & & & & \\
\hline Regular Salaries & "0 & (58,530,339) & \((200,876)\) & - & & \((4,745,650)\) & \((67,682)\) & & & - & (163,021) & \((510,285)\) & (1,137,571) & & \\
\hline Other Salaries & \(\cdots\) & (5,513,935) & \((62,948)\) & - & - & \((16,350)\) & \((56,000)\) & - & - & - & \((29,009)\) & \((109,000)\) & \((98,001)\) & - & - \\
\hline Medicare & \({ }^{\text {a }}\) & \((857,290)\) & \((1,714)\) & - & & \((7,639)\) & (974) & - & & & \((2,510)\) & \((8,878)\) & \((15,487)\) & - & - \\
\hline PERA (employer share) & \({ }^{2}\) & (11,419,400) & \((24,092)\) & - & - & \((43,174)\) & \((13,130)\) & - & - & - & \((31,809)\) & \((120,620)\) & \((220,689)\) & - & - \\
\hline Insurance & & \((5,857,894)\) & \((36,998)\) & - & - & \((1,004,587)\) & \((5,570)\) & - & - & - & \((29,521)\) & \((282,495)\) & \((138,252)\) & - & - \\
\hline Total Personnel Costs & & \((82,178,858)\) & \((326,628)\) & - & & \((5,817,400)\) & \((143,356)\) & - & & - & \((255,870)\) & (1,031,279) & \((1,610,000)\) & - & \\
\hline 82\% & & 28.3\% & 23.8\% & - & - & 22.2\% & 15.9\% & - & - & - & 33.2\% & 66.5\% & 30.3\% & - & - \\
\hline Purchase Services-Professione & \(\cdots\) & \((4,625,003)\) & - & - & (8,250,000) & \((94,416)\) & \((365,000)\) & \((25,000)\) & \((110,000)\) & - & \((17,617)\) & - & \((6,853)\) & - & \((115,827)\) \\
\hline Purchase Services-Property & \(\cdots\) & (1,738,770) & - & - & - & \((2,000)\) & - & - & \((688,500)\) & - & \((17,988)\) & - & \((39,449)\) & - & \((35,193)\) \\
\hline Purchase Services-Other & \(\pm\) & \((3,590,343)\) & \((93,372)\) & \((750,000)\) & & \((46,695)\) & \((28,780)\) & - & - & - & \((3,703)\) & \((3,000)\) & \((87,162)\) & - & \((110,375)\) \\
\hline Supplies \(\quad 5 \%\) & \(\infty\) & \((5,532,464)\) & \((29,400)\) & - & & \((1,043,389)\) & \((469,725)\) & - & - & - & \((25,094)\) & - & (1,213,320) & - & \((2,081,597)\) \\
\hline Equipment 1\% & - & \((854,734)\) & - & - & - & \((132,700)\) & \((359,269)\) & - & \((1,964,288)\) & \((100,000)\) & \((3,894)\) & - & (741) & - & - \\
\hline Other & & \((2,077,765)\) & \((3,304)\) & - & \((150,000)\) & \((293,500)\) & \((6,714,750)\) & \((3,503,328)\) & \((737,212)\) & - & \((2,293)\) & \((201,408)\) & \((328,662)\) & (200) & \((223,846)\) \\
\hline Total Implementation Costs & & \((18,419,080)\) & \((126,076)\) & (750,000) & (8,400,000) & \((1,612,700)\) & \((7,937,525)\) & \((3,528,328)\) & \((3,500,000)\) & \((100,000)\) & \((70,590)\) & \((204,408)\) & \((1,676,187)\) & (200) & (2,566,838) \\
\hline Total Expense & & \((100,597,938)\) & \((452,704)\) & \((750,000)\) & \((8,400,000)\) & \((7,430,100)\) & \((8,080,880)\) & \((3,528,328)\) & \((3,500,000)\) & \((100,000)\) & \((326,461)\) & \((1,235,686)\) & \((3,286,187)\) & (200) & \((2,566,838)\) \\
\hline Net Revenue (Expense) & & 0 & - & - & - & - & (0) & 1,122,846 & - & - & (0) & - & (0) & - & - \\
\hline
\end{tabular}

BOARD OF EDUCATION AGENDA ITEM 3
\begin{tabular}{|l|l|}
\hline BOARD MEETING OF: & October 26, 2016 \\
\hline PREPARED BY: & Amber Whetstine, Executive Director of Learning Services \\
\hline TITLE OF AGENDA ITEM: & Unified Improvement Planning Update \\
\hline ACTION/INFORMATION/DISCUSSION: & Discussion \\
\hline
\end{tabular}

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Unified Improvement Plan (UIP) serves as our key process for planning strategic improvement efforts at the district level and in our schools related to improving student learning outcomes. With the delayed release of state assessment scores this year, schools are beginning to analyze summative results from the 2015-2016 school year. Strategic actions are beginning to be developed for the remainder of the 2016-2017 school year and beyond, based on these results. The District Major Improvement Strategies (Primary Literacy, 49 Pathways, Alignment to Academic Standards and Professional Learning) guide the overall improvement work of the schools in each zone.

RATIONALE: The UIP process fulfills state-level requirements for improvement planning and accreditation as well as serves to meet compliance requirements related to READ Act, Gifted and Talented and Title I, II and III funding allocation reporting. The Board has requested updates regarding the on-going UIP process to support our commitment to our Strategy of Culture and Continuous Improvement.

\section*{RELEVANT DATA AND EXPECTED OUTCOMES:}

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:
\begin{tabular}{|l|l|}
\hline \begin{tabular}{l} 
Rock \#1—_Reestablishing the district as a \\
trustworthy recipient of taxpayer investment
\end{tabular} & \begin{tabular}{l} 
The UIP process provides a template to prioritize resources aligned with \\
improvement efforts.
\end{tabular} \\
\hline \begin{tabular}{l} 
Rock \#2_-Research, design and implement \\
programs for intentional community \\
participation
\end{tabular} & \begin{tabular}{l} 
The DAC and SAC serve to provide community input into improvement \\
process planning.
\end{tabular} \\
\hline \begin{tabular}{l} 
Rock \#3- Grow a robust portfolio of \\
distinct and exceptional schools
\end{tabular} & \begin{tabular}{l} 
Leaders have autonomy to develop improvement strategies aligned with \\
district strategic priorities and zone / school needs.
\end{tabular} \\
\hline \begin{tabular}{l} 
Rock \#4— Build firm foundations of \\
knowledge, skills and experience so all learners \\
can thrive.
\end{tabular} & \begin{tabular}{l} 
The district and school UIPs include strategies to build firm foundations in \\
literacy and math.
\end{tabular} \\
\hline \begin{tabular}{l} 
Rock \#5- Customize our educational \\
systems to launch each student toward success
\end{tabular} & \begin{tabular}{l} 
The district and school UIPs include strategies to develop individualized \\
Pathways to support student success beyond high school.
\end{tabular} \\
\hline
\end{tabular}

FUNDING REQUIRED: N/A
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: N/A
APPROVED BY: Peter Hilts, CEO
DATE: October 14, 2016

\section*{District/10}

\title{
Unified Improvement Planning Process
} Update to the Board of Education October 26, 2016

Presented by:
Amber Whetstine, Executive Director of Learning Services

\section*{Continuous Improvement Process}


\section*{The \\ Best Choice to Learn,}

\section*{Reading Proficiency by \(3^{\text {rd }}\) Grade District}

Target: Increase the percentage of students scoring at benchmark on DIBELS Next by 20 percentage points from beginning of year to end of year

Outcome: Target Partially Met


\section*{The Best Choice to Learn, Work and Lead}

\section*{Target: Increase \\ ACT average \\ composite scores to \\ 21 in all coordinated comprehensive high schools.}

Outcome: Target
Partially Met


Percentile Rank-Reading
Target: Increase the District Mean Scale Score Percentile Rank by 10 points at each level Outcome: Target Partially Met


\section*{Percentile Rank-Math}

Target: Increase the District Mean Scale Score Percentile Rank by 10 points at each level Outcome: Target Partially Met


The Best Choice to Learn, Work and Lead

\section*{Percentile Rank-Writing}

Target: Increase the District Mean Scale Score Percentile Rank by 10 points at each level Outcome: Target Partially Met


\section*{Major Improvement Strategies}

Primary Literacy
Commit to an intentional focus on primary literacy instruction in grades \(\mathrm{K}-3\) with a goal of ensuring all students read by the end of third grade

\section*{Major Improvement Strategies}

\section*{49 Pathways}

Ensure all students are career and workforce ready by implementing individualized pathways for students

\section*{Major Improvement Strategies}

\section*{Standards-Aligned Instruction}

Continue to support leaders and teachers with aligning instruction to grade-level Colorado Academic Standards (CA) with an appropriate level of rigor, depth of knowledge and application

\section*{Major Improvement Strategies}

\section*{Professional Development}

Continue to provide professional development for teachers and leaders to sustain instructional improvement efforts

\section*{District}

\section*{Questions?}

\section*{The Best Choice to Learn, Work and Lead}

The
Best Choice

\section*{to Learn, Work and Lead}

\section*{School-Level Major Improvement Strategies (DRAFT) \\ October 2016}

\section*{Primary Literacy}
- Increase the knowledge and implementation of instructional strategies and refine our intervention systems to support all students to meet reading benchmarks in grades K-3 - EIES
- Implement two additional reading programs to provide specific, targeted instruction to meet the individual needs of our students (Read Naturally and Sonday) -RES
- Increase focus on Primary Literacy to ensure students are reading grade level material throughout instruction and learning, and ensure that students with a Significant Reading Deficiency (SRD) are supported through instruction and interventions - SRES
- Intentionally focus on primary literacy instruction to achieve a goal of \(100 \%\) reading proficiency by 3rd grade - FESOT
- Use Core Knowledge Language Arts CKLA to systematically target foundational literacy skills - MRES
- Provide research-based targeted interventions and professional development to support the individual needs of students to increase the number of students at benchmark and decrease the number of students with a significant reading deficiency - WHES
- Commit to an intentional focus on Primary Literacy instruction in grades K3 with a goal of ensuring all students are proficient in reading by the end of 3rd grade - ICA
- Address the needs of all learners by providing small group instruction to meet all learner profiles, including students with Dyslexic characteristics in order to raise achievement in reading - OES

\section*{49 Pathways}
- Ensure all students are career and workforce ready by implementing individual pathways for students -VRHS
- Develop and deliver ACT preparation materials to improve knowledge and skills for all 11th graders prior to the 2016 ACT exam - FHS
- Ensure 11th grade students are SAT ready by implementing assessmentspecific lessons in core classes - SCHS
- Implement processes associated with 49 Pathways effectively to ensure students are exposed to course opportunities that focus on their learning interests and strengths - FMS
- Ensure all students are college and/or workforce ready by implementing individualized pathways for students-SSEA

\section*{Standards-Aligned Curriculum, Instruction and Assessment}
- Implement with fidelity an aligned and viable high school math curriculum in all grades and courses - FHS
- Enhance and improve standards-based core reading, writing, and math instruction to include: providing all students with equal access to rigor as defined by the Colorado Academic Standards, and utilizing data to guide instructional decisions for all student abilities - EIES
- Consistently implement Classroom Instruction That Works (CITW) and differentiation strategies - FESOT
- Implement best instructional practices to effectively differentiate instruction for all learners in the classroom - FMS
- Implement an effective, purposeful, and deliberate intervention system for delivering reading and math intervention- HMS
- Enhance the knowledge, implementation, and planning of purposeful, standards-based instruction, including improving the use of effective instructional practices: concept-based teaching, differentiated instruction, cooperative learning, inquiry, and higher-level questioning - HMS
- Use Eureka Math curriculum to deliver increased rigor that exceed the Colorado Academic Standards - MRES
- Ensure that all teachers are delivering instruction aligned with the Colorado Academic Standards - OES
- Use a collaborative Professional Learning Community process to ensure successful delivery and assessment of instructional units/lessons that are aligned with Colorado Academic Standards, while addressing the differentiated needs of all learners - RVES
- Develop and implement consistent policies and procedures for creating Individualized Education Plans for special education students to include goals tied to grade level standards - FHS
- Develop and use collaborative processes that ensure that all teachers are delivering instructional units and lessons that are aligned with the Colorado Academic Standards- SMS

BOARD OF EDUCATION AGENDA ITEM 4
\begin{tabular}{|l|l|}
\hline BOARD MEETING OF: & October 26, 2016 \\
\hline PREPARED BY: & Rachel Duerr, Health and Wellness Coordinator \\
\hline TITLE OF AGENDA ITEM: & School Health Improvement Plans - Draft Review \\
\hline ACTION/INFORMATION/DISCUSSION: & Information \\
\hline
\end{tabular}

\section*{BACKGROUND INFORMATION, DESCRIPTION OF NEED:}

The School Wellness Policy ADF states "The Wellness Advisory Council will communicate with the Chief Education Officer to integrate this Wellness Policy into each schools’ unified improvement plans." To meet this requirement, the school wellness co-leaders will submit copies of their School Health Improvement Plans (SHIPs) following the same deadlines as the Unified Improvement Plans.

\section*{RATIONALE:}

All schools have SHIPs based on their assessment, needs and school priorities. The SHIPs must focus on one of the ten components of the Whole School, Whole Community, Whole Child model. The ten components include: Family Engagement, Community Involvement, Health Education, Physical Education and Physical Activity, Health Services, Nutrition Environment and Services, Counseling, Psychological and Social Services, Physical Environment, Social and Emotional Climate, and Health Promotion for Staff.

\section*{RELEVANT DATA AND EXPECTED OUTCOMES:}

Information item for the board of education to show draft SHIPs for each school. Research shows a link between health outcomes and the academic success of students.

\section*{IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:}

Rock \#1—Reestablishing the district as a trustworthy recipient of taxpayer investment

Rock \#2—Research, design and implement programs for intentional community participation
Rock \#3- Grow a robust portfolio of distinct and exceptional schools

Rock \#4-Build firm foundations of knowledge, skills and experience so all learners can thrive.
Rock \#5- Customize our educational systems to launch each student toward success

District 49 has received national and state level recognition for our work around healthy schools as well as a number of outside grants to support our work.
Family Engagement and Community Involvement are two components of the WSCC model and many schools include these in their SHIPs.
SHIPs provide the framework for each school to focus on continuous improvement around school health. Each school tailors SHIPs to meet the needs of their individual populations. School health teams have autonomy to develop health improvement strategies aligned with the mission, vision and needs of the school.
Research shows a link between health outcomes and the academic success of students.

FUNDING REQUIRED: Funded through grants.
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Information only

\author{
APPROVED BY: Peter Hilts, Chief Education Officer
}

DATE: September 29, 2016

\title{
Wellness Update \\ School Health Improvement Plans (SHIPs)
}

Rachel Duerr
Coordinator of Health \& Wellness

The Best Choice to Learn, Work and Lead

\section*{Wellness Funding 2016-17}
> Anthem Staff Wellness Fund
> Medicaid Committee
> The Colorado Health Foundation - Creating Healthy Schools
> Kaiser Permanente Thriving Schools


Focused Fitness PE PD Day
August 2016

\section*{Staff Wellness}

Offerings To Date for 2016-2017
> Ascent to Excellence
> Hot On Yoga
> Mindfulness Based Stress Reduction for Educators Class
> 31 Day Love What You Eat Nutrition Challenge
> Workplace Wellness That Works Book Study
> Diabetes Prevention Programs


APEX Team 3 - Start of Barr Trail Ascent to Excellence - July 2016

\section*{Falcon Zone SHIPs}

> Falcon High School
> Falcon Middle School
> Falcon Elementary School
> Meridian Ranch Elementary School
> Woodmen Hills Elementary School

MRES Students Run for Funds
Second-grader Wesley Lammers, 7, participates in an Apex Fun Run fundraiser Sept. 15 at Meridian Ranch Elementary School.

WHES Healthy Schools Champion Recipient April 2016


\section*{The Best Choice to Learn, Work and Lead}

\section*{iConnect Zone Coordinated School SHIPs}
> Patriot High School
> Pikes Peak Early College
> Springs Studio for Academic Excellence


PPEC \& SSAE focusing on decreasing sugar drinks and increasing water consumption for staff and students

\section*{The Best Choice to Learn, Work and Lead}

\section*{iConnect Zone \\ Charter School SHIPs}
> Banning Lewis Ranch Academy
> GOAL Academy
> Imagine Classical Academy
> Rocky Mountain Classical Academy


RMCA New Weight Set

\section*{POWER Zone SHIPs}
> Vista Ridge High School
> Skyview Middle School
> Odyssey Elementary School
> Ridgeview Elementary School
> Stetson Elementary School


VRHS Wolf Pack Wellness
Social Media Challenge Students and Staff

\section*{Sand Creek Zone SHIPs}
> Sand Creek High School
> Horizon Middle School
> Evans Elementary School

> Remington Elementary School
> Springs Ranch Elementary School


Fourth-grader Caydon Howard, 10, performs a pull-up during the Sand Creek Zone Health and Wellness Expo April 29 at Sand Creek High School

\section*{The Best Choice to Learn, Work and Lead}

\section*{Healthy Schools Successful Students School Health Improvement Plan (SHIP)}

\section*{What is the School Health Improvement Plan?}

The School Health Improvement Plan is a school's one-year work plan to address the school's health need(s). The following provides guidance for completing each component of a SHIP.
\begin{tabular}{|c|c|}
\hline SHIP Components & SHIP Checklist \\
\hline \begin{tabular}{l}
Priority Area: Ten Components of The Whole School, Whole Community, Whole Child Model \\
It is recommended school teams complete a school health assessment, such as Smart Source and identify priority areas for improvement from the Whole School, Whole Community, Whole Child model prior to writing their SHIP. Your SMART objectives should demonstrate how you will improve your selected priority area. Which priority area(s) did your school team decide to address this year? Does your SMART objective align with your priority area(s)? \\
For example: After completing your assessment, your school health team identified the following priority areas to address this school year: \\
- Provide students with opportunities for physical activity on a daily basis outside of the physical education program \\
- Classrooms offer non-food or healthy rewards \\
Based on your priority areas, your SMART objectives might look like this: \\
- By December 1, \(75 \%\) of teachers and staff will implement physical activity breaks in their classroom on a daily basis. \\
- By December 1, \(100 \%\) of teachers and staff will use non-food rewards for behavior or accomplishments.
\end{tabular} & \begin{tabular}{l}
\(\square\) Priority area(s) for improvement has been identified by the school health team using an assessment and prioritization process \\
\(\square\) SMART objective(s) demonstrates efforts to improve priority area
\end{tabular} \\
\hline \begin{tabular}{l}
SMART Objective: \\
Well-written objectives always answer the following question: WHO is going to do WHAT, WHEN, and TO WHAT EXTENT? They should describe participants, actions or interactions, and activities. \\
- Specific: Who? (Target Population) and What? (Action/Activity) \\
- Measurable: How much change is expected? \\
- Attainable: Can it be realistically accomplished given current resources and constraints. \\
- Relevant: Does it address needs and proposes reasonable action steps to lead to desirable results. \\
- Time-phased: Does it provide a timeline indicating by when the objective will be met.
\end{tabular} & Specific
Measurable
Attainable
Relevant
Time-phased \\
\hline
\end{tabular}

\section*{Data Collection:}

Data collected should show evidence that you successfully met or made progress towards meeting the SMART objective. Data can be qualitative (e.g., student reactions) or quantitative (e.g., student grades or results from an assessment.) Generally speaking, data are collected to get a baseline and then again after a plan has been implemented.

\section*{Action Steps:}

Action steps are the activities needed to implement the SHIP and reach the stated SMART objective. When writing action steps, start them with a verb.
In addition to the action steps necessary for achieving the SMART objective, SHIPs should also include the following action steps:
- Regular meetings with your school health team
- Data collection activities (e.g., pre and post surveys, assessments, observations, etc.)
- Work on your school/district wellness policy (e.g., assessing communicating, revising, implementing, etc.)
\(\square\) Data collection is aligned with the SMART objectives
\(\square\) Action steps are clear, complete, and in the correct sequential order
\(\square\) Action steps are aligned with the SMART objective
\(\square \quad\) Budget is realistic and clearly aligned with action steps
\(\square \quad\) Responsibilities are shared across all team members
\(\square\) Staff and students, beyond the team, are involved
\(\square \quad\) Data collection is built into the action steps
\(\square \quad\) Team and grant responsibilities are built into action steps

\section*{Things to Remember:}
1. Don't try to take on everything at once!
2. The focus of the SHIP should be on the health needs/highest priorities identified through the school assessment.
3. Get input from other individuals in your school on how best to address your school's health needs.
4. Meet regularly with your school health team and monitor SHIP progress.
5. Build sustainability efforts into your SHIP.
6. A final consideration, if you gave your SHIP to someone who is not familiar with your plan would they understand what you are planning on doing? If no consider adding more details!

\section*{Falcon Elementary School \\ Healthy Schools Successful Students: School Health Improvement Plan (SHIP)}

To be Implemented in School Year:
Co-leader Name(s): Melissa Ardolf, Kirin Kinder
Principal: Malinda Keck
Priority Area \#1: What priority area have you selected to focus your efforts?
We would like to continue a high level of staff participation in our wellness initiatives. Last year showed our highest levels of participation yet.

\section*{SMART Objective \#1 (desired change):}

By May 2017, Falcon Elementary School of Technology School Health Team will implement and/or continue a minimum of 3 initiatives to INCREASE STAFF WELLNESS for at least \(50 \%\) of the FES staff population of 50.
\(\square\) New Objective \(\square \mathrm{X}\) Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved?
- \# of staff wellness programs offered - 3
- \# of staff participating in staff wellness events
o Nutrition Challenge in October-
o Fitbit Challenge in January-
o Staff Wellness Week in April-
- Wellness week pre-(baseline evaluation ) \& post survey results
\begin{tabular}{|l|l|l|l|l|}
\hline \multicolumn{1}{|c|}{ Action steps to achieve SMART Objective } & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline \begin{tabular}{l} 
Promote and participate the Nutition Challenge in \\
October. Monthly, mid challenge and overall prizes \\
are awarded.
\end{tabular} & December 2016 & Melissa and Kirin & \begin{tabular}{c} 
\$N/A- no \\
budget needed \\
as Anthem is \\
sponsoring
\end{tabular} & \\
\hline \begin{tabular}{l} 
Promote and participate in our school Fitbit \\
Challenge in January. Overall prizes will be awarded.
\end{tabular} & March 2017 & Melissa and Kirin & \(\$ 250\) & \\
\hline
\end{tabular}
\begin{tabular}{|l|c|c|c|c|}
\hline & & & & \\
\hline \begin{tabular}{l} 
Create and distribute a "Spring Break Wellness \\
Checklist" that offers fun healthy ideas to do over \\
spring break; offer incentive for staff that can mark \\
off a certain number -pre and post stress \\
questionnaire will be handed out before spring and \\
after spring break. Will post results of data from the \\
spring break checklist and stress questionnaire.
\end{tabular} & April 2017 & Melissa and Kirin & \(\$ 250\) \\
\hline Submit Success Story & May 2017 & Melissa and Kirin & \(\$\) \$N/A & \\
\hline \\
\hline
\end{tabular}

\section*{Priority Area \#2: What priority area have you selected to focus your efforts?}

\section*{SMART Objective \#2 (desired change):}

By May 2017, the Falcon Elementary School of Technology School Health Team will implement and/or continue a minimum of 5 initiatives to INCREASE PHYSICAL ACTIVITY for at least \(50 \%\) of the FES student/staff population of 304.
\(\square\) New Objective \(\square\) XContinuing/Expanded Objective

\section*{Data: What data will you collect that will indicate the objective has been achieved?}

Data specific to Objective
- \# of physical activity programs offered- 5
- \# of student participating in physical activity events -
o Winter: Walking Club: February- March, 11 sessions (number of participants to be determined)
o Go Noodle: Whole school- all year
o Fall - Dance Club/Yoga: November- December, 12 sessions (number of participants to be determined)
o Spring - Tennis Club: April- May, 10 sessions (number of participants to be determined)
o Fall - Disc Golf - August- September, 10 sessions (number of participants to be determined)
\begin{tabular}{|c|c|c|c|c|}
\hline Action steps to achieve SMART Objective & Timeline & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline
\end{tabular}
\begin{tabular}{|l|c|c|c|c|}
\hline & (By When) & & \begin{tabular}{c} 
(Note funding \\
stream)
\end{tabular} \\
\hline \begin{tabular}{l} 
Continue offering 4 free after school physical activity \\
calendar options for students (walking club, dance, \\
disc golf and indoor tennis).
\end{tabular} & May 2017 & Melissa and Kirin & \$N/A \\
\hline \begin{tabular}{l} 
Activity bus will be offered during our winter walking \\
club to students who would not have been able to \\
participate otherwise.
\end{tabular} & March 2017 & Melissa and Kirin & \begin{tabular}{c} 
\$N/A- it is \\
being funded \\
through Kaiser
\end{tabular} \\
\hline \begin{tabular}{l} 
Go Noodle will be used by each classroom teacher \\
for their entire class daily for at least 15 to 20 \\
minutes.
\end{tabular} & May 2017 & Melissa and Kirin & \begin{tabular}{c} 
\$N/A- it is \\
funded \\
through the \\
Colo. Health \\
Foundation
\end{tabular} \\
\hline
\end{tabular}

Describe other activities beyond your SHIP that support and further the health and wellness of students, staff, and family in your school:
-Kaiser Permanente Assembly is a possibility for the spring.

\section*{Healthy Schools Successful Students: School Health Improvement Plan (SHIP)}

To be Implemented in School Year: 2016-2017

\section*{Co-leader Name(s): Cheryl Allen \& Greg Morris}

Principal: Cheryl DeGeorge
Priority Area \#1: What priority area have you selected to focus your efforts?
Integrating teachers in with students for after school excercise program 2 days a week.

\section*{SMART Objective \#1 (desired change):}

Reach students that may not be involved in sports and make excercise fun and a life long habit. Also encourage staff to participte in the exercise days, again to help fit exercise into a healthy lifestyle.
\(\square\) New Objective X \(\square\) Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved? We will chart how many students and staff participate. Many students that were in the start up last year have graduated, so starting almost over.
\begin{tabular}{|l|c|c|c|c|}
\hline \multicolumn{1}{|c|}{ Action steps to achieve SMART Objective } & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline Get it started & Nov 8 & Greg Morris & \(\$ 0\) & \\
\hline Advertize - announcements & \begin{tabular}{c} 
Start Week Oct \\
31
\end{tabular} & Cheryl Allen & \(\$ 0\) & \\
\hline \begin{tabular}{l} 
Buy a few hand weights to supplement FHS stock for \\
growth
\end{tabular} & Dec 31 & Greg \& Cheryl & \(\$ 200\) & \\
\hline
\end{tabular}

\section*{Priority Area \#2: What priority area have you selected to focus your efforts?}

Start a club for health conscience staff and students

\section*{SMART Objective \#2 (desired change):}

Make a more formal group with people with same interests that span 4 grade levels and will hopefully come up with fun activities related to exercise and healthy eating.
\(\square\) X New Objective \(\square\) Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved? If we get members it will be achieved
\begin{tabular}{|l|c|c|c|c|}
\hline \multicolumn{1}{|c|}{ Action steps to achieve SMART Objective } & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline Get permission from Principal to form new club & Nov 18 & Cheryl & \(\$ 0\) & \\
\hline Advertize & All Dec & Cheryl & \(\$ 0\) & \\
\hline Club first meeting in January & Jan 2017 & Cheryl \& Greg & \(\$ 0\) & \(\$ 200\) \\
\hline Order t-shirts for all members (Staff \& students) & End Jan 2017 & Cheryl \& Greg & \(\$ 200\) \\
\hline
\end{tabular}

\footnotetext{
***Copy and paste this table if you have more than two SMART Objectives.
}

\section*{Falcon Middle School}

\section*{Healthy Schools Successful Students: School Health Improvement Plan (SHIP)}

To be Implemented in School Year: 2016-2017
\begin{tabular}{|l|l|l|l|l|}
\hline \begin{tabular}{l} 
Co-leader Name(s):Sam Cates Jedd Sims \\
Principal: Brian Smith
\end{tabular} \\
\hline Priority Area \#1: What priority area have you selected to focus your efforts? Physical Activity \\
\hline SMART Objective \#1 (desired change): To increase activity by students during recess time and decrease discipline issues. \\
X New Objective \(\square\) Continuing/Expanded Objective
\end{tabular}
\begin{tabular}{l} 
Priority Area \#2: Fitness \\
\hline \begin{tabular}{l} 
SMART Objective \#2 (desired change): FMS staff will participate in after school training programs to increase their knowledge \\
of weight training and fitness.
\end{tabular} \\
\(\square\) New Objective \(\square\) Continuing/Expanded Objective
\end{tabular} \begin{tabular}{l} 
Data: What data will you collect that will indicate the objective has been achieved? \\
Staff will complete an optional survey at the end of the training letting us know what they have learned.
\end{tabular}

\section*{Meridian Ranch Elementary School Healthy Schools Successful Students: School Health Improvement Plan (SHIP)}

\section*{To be Implemented in School Year: 2016-2017}

\section*{Co-leader Name(s): Stephanie Kelkenberg/Tarike Adams}

Principal: Ed Kulbacki

Priority Area \#1: What priority area have you selected to focus your efforts?
Social/Emotional well-being
SMART Objective \#1 (desired change): By May 2017, D49 Meridian Ranch will implement a school-wide program (individual classroom sensory tool kits) to assist in promoting focus, concentration and decreasing stress levels in the classroom X New Objective \(\square\) Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved?
Tracking sheet for teachers to keep on how many students utilize the sensory tools provided in their rooms.
Student survey to ask if they utilized the sensory tools and if so, were they helpful or not.
\begin{tabular}{|l|c|c|c|c|}
\hline \multicolumn{1}{|c|}{ Action steps to achieve SMART Objective } & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline \begin{tabular}{l} 
Medicaid application for fiddle sensory boxes and exercise discs for the \\
classrooms was approved on October 5, 2016 \\
Wendi Sidney will be placing the order during the last week of fall break \\
and shipping directly to MRES.
\end{tabular} & \begin{tabular}{c} 
After fall break \\
2016
\end{tabular} & \begin{tabular}{c} 
Stephanie \\
Kelkenberg
\end{tabular} & \(\$ 1,454.75\) & \\
\hline & & & \(\$\) & \\
\hline & & \(\$\) & \(\$\) & \(\$(1,454.75\) \\
\hline
\end{tabular}
\begin{tabular}{|c|c|c|c|c|}
\hline \multicolumn{5}{|l|}{Priority Area \#2: What priority area have you selected to focus your efforts? Increased playground physical activity} \\
\hline \multicolumn{5}{|l|}{\begin{tabular}{l}
Provide outside playground equipment to increase more physical activity on the playground during the two recesses that are provided daily to each student in the building. \\
X New Objective \(\square\) Continuing/Expanded Objective
\end{tabular}} \\
\hline \multicolumn{5}{|l|}{Data: What data will you collect that will indicate the objective has been achieved? Number of students playing with playground equipment (quarterly count during recess).} \\
\hline Action steps to achieve SMART Objective & Timeline (By When) & Person(s) Responsible & Budget Needed (Note funding stream) & Action Step Completed \\
\hline Purchase balls, jumpropes, foam footballs, foam balls and bats, etc. for recess bins that have already been provided. & After fall break & Stephanie Kelkenberg & \$500 & \\
\hline & & & \$ & \\
\hline & & & \$ & \\
\hline & & & \$ & \\
\hline \multicolumn{3}{|r|}{BUDGET NEEDED FOR THIS OBJECTIVE:} & \multicolumn{2}{|l|}{\$500} \\
\hline
\end{tabular}

\section*{Describe other activities beyond your SHIP that support and further the health and wellness of students, staff, and family in your school:}
- Apex Fun Run-A team of four from Apex spends two weeks on our campus to teach the students character lessons and build the hype for the Fun Run. Students have friends and family pledge to donate money for each lap they run during the event. Students run on a \(1 / 16\) th mile track and can run up to 59 laps!
- Jump rope for Heart- Students raise money for the American Heart Association and jump rope to celebrate their healthy hearts! Our event takes place in PE during their normal Perspectives time and we talk about nutrition, healthy choices, and heart healthy habits.
- Hydration Station - Students have the opportunity all day long to refill water bottles with filtered water. MRES currently has one hydration station in use and is in the process of having a water fountain installed that has a water filter internally installed.

\section*{Woodmen Hills Elementary School}

\section*{Healthy Schools Successful Students: School Health Improvement Plan (SHIP)}

To be Implemented in School Year: 2016-2017

\section*{Co-leader Name(s): Melissa Riggs and Kelly Baun}

Principal: Kathy Pickering
Priority Area \#1: What priority area have you selected to focus your efforts?
- Provide students with opportunities for physical activity on a daily basis outside of the physical education program

SMART Objective \#1 (desired change):
- By end of year, \(75 \%\) of teachers and staff will implement physical activity breaks in their classroom on a daily basis.
\(\square\) New Objective X Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved?
- Brain Break Calendars
- GoNoodle Data
\begin{tabular}{|l|c|c|c|c|}
\hline \multicolumn{1}{|c|}{ Action steps to achieve SMART Objective } & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline \begin{tabular}{l} 
Staff and students will participate in Go Noodle and Fit \\
Stick activities during the school week.
\end{tabular} & daily & classroom teachers & \(\$ 0\) & \\
\hline \begin{tabular}{l} 
Classroom Teachers will be provided with a "Brain Break \\
Calendar" to record activity
\end{tabular} & daily & classroom & \(\$ 0\) & \\
\hline \begin{tabular}{l} 
Free Before School Walking Club available 2 mornings \\
each week
\end{tabular} & \begin{tabular}{c} 
W,F 7:45am- \\
\(8: 15 a m\)
\end{tabular} & \begin{tabular}{c} 
teacher/staff \\
volunteers
\end{tabular} & \(\$ 0\) & \\
\hline \begin{tabular}{l} 
Adding in a 2nd water hydration station to benefit \\
students who are housed in the modular/portable \\
buildings
\end{tabular} & November 2016 & Building Manager & \begin{tabular}{c}
\(\$ 950\) medicaid \\
grant
\end{tabular} & \\
\hline
\end{tabular}

Priority Area \#2: What priority area have you selected to focus your efforts?
- Generate an excitement about fresh fruits and vegetables through hands-on experiences with a school garden

\section*{SMART Objective \#2 (desired change):}
- By end of school year have a producing garden that is accessible to staff, families, and the community

New Objective X Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved?
- Student and parent surveys using Google Forms
- Data gathered from Cafeteria Manager on an increase in fruit and vegetable consumption during lunch
- Visual data through observing the growth of the garden
\begin{tabular}{|l|l|l|l|l|}
\hline \multicolumn{1}{|c|}{ Action steps to achieve SMART Objective } & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline \begin{tabular}{l} 
purchase hail guards to help protect new growth in the \\
spring \\
Veggie Patch.com
\end{tabular} & April 2017 & \begin{tabular}{c} 
Melissa Riggs \\
Kelly Baun
\end{tabular} & \$600 (approx)
\end{tabular}

\section*{Priority Area \#3: What priority area have you selected to focus your efforts?}

Provide staff with healthy opportunities that support physical and mental wellness.

\section*{SMART Objective \#1 (desired change):}

By May 18, 2017, \(75 \%\) of staff members at WHES will participate in at least one of the optional wellness activities offered.

\section*{\(\square\) New Objective x Continuing/Expanded Objective}

\section*{Data: What data will you collect that will indicate the objective has been achieved?}
-Data from Hot on Yoga and the district about how many signed up
- \# of participants in Nutrition Challenge
-A volunteer sheet in the lounge for Walking Club
-We will record amount of gallons consumed from the water bar
\begin{tabular}{|c|c|c|c|c|}
\hline Action steps to achieve SMART Objective & Timeline (By When) & Person(s) Responsible & Budget Needed (Note funding stream) & Action Step Completed \\
\hline Advertise and promote the Hot on Yoga free membership & August, 2016 & Team Representatives & \$ & \\
\hline Advertise and promote the 31 Day Nutrition Challenge & \[
\begin{gathered}
\text { Sept./Oct. } \\
2016
\end{gathered}
\] & Team Representatives & \$ & \\
\hline Encourage staff to sign up to volunteer for Walking Club Wednesdays and Fridays - gave out t-shirts for volunteering for the first two days. & Monthly & Team Representatives & \$8 per shirt & \\
\hline Water Bar - provide fruit infused options for staff. Staff decorated cups to use & Quarterly & Kelly Baun, JoAnne Gebhardt, Wendy Murphy, Elizabeth Marshall, Amanda Eggleston & \$350 & \\
\hline \multicolumn{3}{|r|}{BUDGET NEEDED FOR THIS OBJECTIVE:} & \multicolumn{2}{|l|}{about \$450} \\
\hline
\end{tabular}

\section*{Describe other activities beyond your SHIP that support and further the health and wellness of students, staff, and} family in your school:
- Gardening offers hands-on, experiential learning opportunities in a wide array of disciplines, including the natural and social sciences, math, language arts (e.g., through garden journaling), visual arts (e.g., through garden design and decoration), and nutrition. With recent concern over relatively weak science and math skills among American children, the need for innovation in science and math teaching is apparent. There is mounting evidence that students who participate in school gardening score significantly higher on standardized science achievement tests (Klemmer, et.al. 2005).
- We hope that this will also encourage healthy eating choices among members in our school in and community.
- Non-stationary consequences for student misbehavior
- Landsharks, Watch Dog Dads, hydration station, flexible seating in classrooms

\section*{Banning Lewis Ranch Academy Healthy Schools Successful Students: School Health Improvement Plan (SHIP)}

To be Implemented in School Year: 2016-2017
Co-leader Name(s): Lisa DeHoyos, Mark Carlson
Principal: Kelly Warren
Priority Area \#1: What priority area have you selected to focus your efforts?
Nutrition - We want to focus on student hydration

\section*{SMART Objective \#1 (desired change):}
\(100 \%\) of BLRA students will have access to water bottle water fountains for their personal water bottles.

X New Objective \(\square\) Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved?
Observation of student use of fountains (photographs) and feedback from physical education instructors on hydration.
\begin{tabular}{|l|c|c|c|c|}
\hline \multicolumn{1}{|c|}{ Action steps to achieve SMART Objective } & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline Check for grants available & December 2016 & Mark Carlson & \(\$ 0.00\) & \\
\hline Compare prices and installation for water fountain & January 2017 & Mark Carlson & \(\$ 1000.00\) & \\
\hline & & & \(\$\) & \(\$\) \\
\hline
\end{tabular}
\begin{tabular}{|c|c|c|c|c|}
\hline \multicolumn{5}{|l|}{\begin{tabular}{l}
Priority Area \#2: What priority area have you selected to focus your efforts? \\
Physical Activity - BLRA teachers will incorporate fitness objectives in their weekly lesson plans.
\end{tabular}} \\
\hline \multicolumn{5}{|l|}{\begin{tabular}{l}
SMART Objective \#2 (desired change): \\
By December 2016, 100\% of BLRA classrooms will include brain breaks(such as gonoodle) at least 3 times a week. x New Objective \(\square\) Continuing/Expanded Objective
\end{tabular}} \\
\hline \multicolumn{5}{|l|}{Data: What data will you collect that will indicate the objective has been achieved? We will use surveys to collect data and end of semester teacher interviews.} \\
\hline Action steps to achieve SMART Objective & Timeline (By When) & Person(s) Responsible & Budget Needed (Note funding stream) & Action Step Completed \\
\hline Staff participation in gonoodle.com at monthly meetings & 2017-2016 monthly & Lisa DeHoyos Mark Carlson & \$ 0.00 & \\
\hline Student participation in gonoodle.com weekly & December 2016 & BLRA staff & \$ 0.00 & \\
\hline & & & \$ & \\
\hline \multicolumn{3}{|r|}{BUDGET NEEDED FOR THIS OBJECTIVE:} & \$ 0.00 & \\
\hline
\end{tabular}

\footnotetext{
Describe other activities beyond your SHIP that support and further the health and wellness of students, staff, and family in your school:

BLRA staff will incorporate fitness activities into staff meeting and professional development time. In addition, the "Smile Squad" will create opportunities for staff to workout outside of the school week.

We will hand-in-hand with the Parent Teacher Organization to provide health related activities for families such as a Spring Walk-a-thon to promote health living (mind and body).
}

\section*{GOAL Academy \\ Healthy Schools Successful Students: School Health Improvement Plan (SHIP)}

To be Implemented in School Year: 2016-17

\section*{Co-leader Name(s): Anna Nava and Keisha Lacy \\ Executive Director: Carolyn Gery}

Priority Area \#1: What priority area have you selected to focus your efforts? Nutrition: Healthy Choices
SMART Objective \#1 (desired change): Partnering with the Expanded Food and Nutrition Education Program to offer a series of healthy options nutritional cooking classes for students to improve healthy food choices.
\(\square\) New Objective X Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved?
We will monitor attendance at class offered as well as requesting a course evaluation and feedback survey where the student can indicate the benefits achieved from this course.
\begin{tabular}{|c|c|c|c|c|}
\hline Action steps to achieve SMART Objective & Timeline (By When) & Person(s) Responsible & Budget Needed (Note funding stream) & Action Step Completed \\
\hline Reach out to the Program Director at CSU get available dates for the courses & 10/15 & Anna Nava & \$0 & \\
\hline Conduct a survey of staff to determine the best schedule which will work for staff based on the program dates & 10/30 & Anna Nava & \$ & \\
\hline Schedule these courses in all regions where the courses are available & 10/30 & Anna Nava & \$ & \\
\hline Communicate with students/staff the dates scheduled for the nutritional cooking classes & 11/5 & Anna Nava & \$ & \\
\hline \multicolumn{3}{|r|}{BUDGET NEEDED FOR THIS OBJECTIVE:} & \multicolumn{2}{|l|}{\$0} \\
\hline
\end{tabular}
\begin{tabular}{|c|c|c|c|c|}
\hline \multicolumn{5}{|l|}{Priority Area \#2: What priority area have you selected to focus your efforts? Healthy Choices} \\
\hline \multicolumn{5}{|l|}{\begin{tabular}{l}
SMART Objective \#2 (desired change): \\
\(\square X\) New Objective \(\square\) Continuing/Expanded Objective To provide staff with healthy tips and activities for the mind, body and soul in the Bits and Bytes on a monthly basis.
\end{tabular}} \\
\hline \multicolumn{5}{|l|}{Data: What data will you collect that will indicate the objective has been achieved? Have staff participate in monthly challenges and answer questions from the information provided in the Bits and Bytes. Provide proof via email, pictures, etc.} \\
\hline Action steps to achieve SMART Objective & Timeline (By When) & Person(s) Responsible & Budget Needed (Note funding stream) & Action Step Completed \\
\hline Meet with Danny Saenz (marketing) to get information on how to post in Bits and Bytes - the school-wide newsletter and determine on-going news blasts related to program dates and challenge deadlines & \[
\begin{gathered}
\text { October15, } \\
2016
\end{gathered}
\] & Keisha Lacy & 0 & \\
\hline Notify staff via email of health challenge in Bits and Bytes & \[
\begin{gathered}
\text { October 24, } \\
2016
\end{gathered}
\] & Keisha Lacy & 0 & \\
\hline Post first challenge in Bits and Bytes & \[
\begin{gathered}
\text { November 1, } \\
2016 \\
\hline
\end{gathered}
\] & Keisha Lacy & 0 & \\
\hline Announce winners and provide prizes & ongoing & Keisha Lacy & \$10.00 & \\
\hline \multicolumn{3}{|r|}{BUDGET NEEDED FOR THIS OBJECTIVE:} & \multicolumn{2}{|l|}{\$160} \\
\hline
\end{tabular}

\section*{Describe other activities beyond your SHIP that support and further the health and wellness of students, staff, and} family in your school:
Offering several experiential opportunities regionally that include hiking and walking for both students and staff to participate.
Encouraging staff and students lunches and frequent breaks in order to take walks and stretch during their work day

\section*{Imagine Classical Academy \\ Healthy Schools Successful Students: School Health Improvement Plan (SHIP)}

To be Implemented in School Year: 2016-2017

\section*{Co-leader Name(s): Lynn Day, Jennifer Dalton}

\section*{Principal: Frank Fowler}

Members: Eddy Lieberman, Joe Littlefield, Julie Dalton, Elsi Maurice, Patty Prettyman
Priority Area \#1: What priority area have you selected to focus your efforts?
Improving the staff's physical and mental wellness.

\section*{SMART Objective \#1 (desired change):}

The staff members of Imagine Classical Academy will increase stamina, endurance, muscular strength and well being.
\(x \square\) New Objective \(\square\) Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved?
We will imput staff step counts and track sign-in sheet for after school fitness programs
\begin{tabular}{|l|c|c|c|c|}
\hline \multicolumn{1}{|c|}{ Action steps to achieve SMART Objective } & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline \begin{tabular}{l} 
We have started a Karate Program and Fitness class for \\
staff members after school three days a week.
\end{tabular} & \begin{tabular}{c} 
Monday Sept. \\
\(19 t h 2016\)
\end{tabular} & \begin{tabular}{c} 
Joe Littlefield \& Amy \\
Esquibel
\end{tabular} & \(\$ 0\) & \\
\hline \begin{tabular}{l} 
Provide pedometers to staff members to participate in \\
the Team Pedometer program.
\end{tabular} & \begin{tabular}{c} 
Monday, Oct. \\
17,2016
\end{tabular} & Lynn Day & \(\$ 0\) & \(\$ 0\) \\
\hline \begin{tabular}{l} 
Set-up a google doc program to track team step counts. \\
\begin{tabular}{l} 
Monday, Oct. \\
17,2016
\end{tabular} \\
\hline \begin{tabular}{l} 
Provide Incentives to the Grade Level team with the most \\
steps per quarter.
\end{tabular} \\
Dec. 15th, 2016
\end{tabular} & Loe Littlefield & \(\$ 0\) & \(\$ 250.00\) & \\
\hline
\end{tabular}

Priority Area \#2: What priority area have you selected to focus your efforts?
Our focus this year will be to increase student physical activity levels during the academic school day.
\begin{tabular}{|c|c|c|c|c|}
\hline \multicolumn{5}{|l|}{\begin{tabular}{l}
SMART Objective \#2 (desired change): \\
Our goal is to have \(75 \%\) of \(\mathrm{K}-5\) classrooms using GoNoodle throughout the year. \\
\(x \square\) New Objective \(\square\) Continuing/Expanded Objective
\end{tabular}} \\
\hline \multicolumn{5}{|l|}{Data: What data will you collect that will indicate the objective has been achieved?} \\
\hline Action steps to achieve SMART Objective & Timeline (By When) & Person(s) Responsible & Budget
Needed
(Note funding
stream) & Action Step Completed \\
\hline Administer a survey to all K-5 teachers to assess their familiarity and usage of GoNoodle in their classroom. & 10/28/16 & Lynn Day \& Joe Littlefield & \$0.00 & \\
\hline Review the results of the survey and offer training to those teachers who are unfamiliar with GoNoodle and the brain break benefits. . & 11/11/2016 & Jennifer Dalton \& Lynn Day & \$0.00 & \\
\hline Administer an end of year survey to all K-5 teachers to report their GoNoodle minutes accumulated to verify the usage. & 4/28/17 & Lynn Day \& Joe Littlefield & \$0.00 & \\
\hline Determine incentive/rewards to provide to K-5 classrooms for the highest usage. & 5/12/17 & Julie Dalton & \$100.00 & \\
\hline \multicolumn{3}{|r|}{BUDGET NEEDED FOR THIS OBJECTIVE:} & \multicolumn{2}{|l|}{\$100.00} \\
\hline
\end{tabular}

\section*{Healthy Schools Successful Students School Health Improvement Plan (SHIP)}

\section*{What is the School Health Improvement Plan?}

The School Health Improvement Plan is a school's one-year work plan to address the school's health need(s). The following provides guidance for completing each component of a SHIP.
\begin{tabular}{|c|c|}
\hline SHIP Components & SHIP Checklist \\
\hline \begin{tabular}{l}
Priority Area: Ten Components of The Whole School, Whole Community, Whole Child Model \\
It is recommended school teams complete a school health assessment, such as Smart Source and identify priority areas for improvement from the Whole School, Whole Community, Whole Child model prior to writing their SHIP. Your SMART objectives should demonstrate how you will improve your selected priority area. Which priority area(s) did your school team decide to address this year? Does your SMART objective align with your priority area(s)? \\
For example: After completing your assessment, your school health team identified the following priority areas to address this school year: \\
- Provide students with opportunities for physical activity on a daily basis outside of the physical education program \\
- Classrooms offer non-food or healthy rewards \\
Based on your priority areas, your SMART objectives might look like this: \\
- By December 1, \(75 \%\) of teachers and staff will implement physical activity breaks in their classroom on a daily basis. \\
- By December 1, \(100 \%\) of teachers and staff will use non-food rewards for behavior or accomplishments.
\end{tabular} & \begin{tabular}{l}
\(\square \quad\) Priority area(s) for improvement has been identified by the school health team using an assessment and prioritization process \\
\(\square\) SMART objective(s) demonstrates efforts to improve priority area
\end{tabular} \\
\hline \begin{tabular}{l}
SMART Objective: \\
Well-written objectives always answer the following question: WHO is going to do WHAT, WHEN, and TO WHAT EXTENT? They should describe participants, actions or interactions, and activities. \\
- Specific: Who? (Target Population) and What? (Action/Activity) \\
- Measurable: How much change is expected? \\
- Attainable: Can it be realistically accomplished given current resources and constraints. \\
- Relevant: Does it address needs and proposes reasonable action steps to lead to desirable results. \\
- Time-phased: Does it provide a timeline indicating by when the objective will be met.
\end{tabular} & \begin{tabular}{l}
\(\square\) Specific \\
- Measurable \\
\(\square\) Attainable \\
\(\square\) Relevant \\
\(\square\) Time-phased
\end{tabular} \\
\hline
\end{tabular}

\section*{Data Collection:}

Data collected should show evidence that you successfully met or made progress towards meeting the SMART objective. Data can be qualitative (e.g., student reactions) or quantitative (e.g., student grades or results from an assessment.) Generally speaking, data are collected to get a baseline and then again after a plan has been implemented.

\section*{Action Steps:}

Action steps are the activities needed to implement the SHIP and reach the stated SMART objective. When writing action steps, start them with a verb.
In addition to the action steps necessary for achieving the SMART objective, SHIPs should also include the following action steps:
- Regular meetings with your school health team
- Data collection activities (e.g., pre and post surveys, assessments, observations, etc.)
- Work on your school/district wellness policy (e.g., assessing communicating, revising, implementing, etc.)
\(\square\) Data collection is aligned with the SMART objectives
\(\square\) Action steps are clear, complete, and in the correct sequential order
\(\square\) Action steps are aligned with the SMART objective
\(\square \quad\) Budget is realistic and clearly aligned with action steps
\(\square \quad\) Responsibilities are shared across all team members
\(\square \quad\) Staff and students, beyond the team, are involved
\(\square\) Data collection is built into the action steps
\(\square \quad\) Team and grant responsibilities are built into action steps

\section*{Things to Remember:}
1. Don't try to take on everything at once!
2. The focus of the SHIP should be on the health needs/highest priorities identified through the school assessment.
3. Get input from other individuals in your school on how best to address your school's health needs.
4. Meet regularly with your school health team and monitor SHIP progress.
5. Build sustainability efforts into your SHIP.
6. A final consideration, if you gave your SHIP to someone who is not familiar with your plan would they understand what you are planning on doing? If no consider adding more details!

To be Implemented in School Year: 2016-2017

\section*{Co-leader Name(s):Mary Wright and Greg Cox}

Principal: Dan Mulay

\section*{Priority Area \#1: What priority area have you selected to focus your efforts?}

Team meetings, student accountability, and total wellness

\section*{SMART Objective \#1 (desired change):}

The students will be more involved with fit-step accountability and various gym clubs (i.e. weights, fitness classes, and open gym) \(\square\) New Objective \(\square\) Continuing/Expanded Objective

\section*{Data: What data will you collect that will indicate the objective has been achieved?}

Student logs (both fit-steps, wieght training sheets, and sign-in sheets)
\begin{tabular}{|l|c|c|c|c|}
\hline \multicolumn{1}{|c|}{ Action steps to achieve SMART Objective } & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Budget \\
Person(s) \\
Responsible \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline \begin{tabular}{l} 
Develop a communication for the school which will \\
promote PHS and the Wellness Committee.
\end{tabular} & November 2016 & Wright/Cox & \(\$ 0\) & Yes \\
\hline \begin{tabular}{l} 
Establish a monthly meeting calendar, agendas, and \\
sign-in sheets.
\end{tabular} & November 2016 & Wright/Cox & \$0 & Yes \\
\hline \begin{tabular}{l} 
Brain Gym action steps in each teacher's classroom, \\
through the Kaiser Grant.
\end{tabular} & Daily & Cox & \$0 & \begin{tabular}{l} 
In- \\
Progress
\end{tabular} \\
\hline \begin{tabular}{l} 
Implement daily Fit-Steps, during P.E. classes and track \\
progress for gym clubs (weights, fitness classes, and \\
open gym)
\end{tabular} & Daily & Wright/Cox & \(\$ 0\) & \begin{tabular}{l} 
In- \\
Progress
\end{tabular} \\
\hline
\end{tabular}

Priority Area \#2: What priority area have you selected to focus your efforts?

\section*{SMART Objective \#2 (desired change):}
\(\square\) New Objective \(\square\) Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved?
\begin{tabular}{|l|l|l|l|c|}
\hline Action steps to achieve SMART Objective & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline & & & \(\$\) & \\
\hline & & & \(\$\) & \\
\hline
\end{tabular}
***Copy and paste this table if you have more than two SMART Objectives.

Describe other activities beyond your SHIP that support and further the health and wellness of students, staff, and family in your school:
1. 31-day challenge for staff.
2. Promoting healthier food choices.
3. Continuing the "fitness in the classroom" through the Kaiser Permenente Grant.
4. Parent University at PHS - mental health awareness for parents/students.
5. Enhanced PE through Medicaid grant for Climbing Ropes.

\section*{Pikes Peak Early College \\ Healthy Schools Successful Students: School Health Improvement Plan (SHIP)}

\section*{To be Implemented in School Year: 2016-17}

\section*{Co-leader Name(s): Dale Bonavita}

Principal: Dave Knoche
Priority Area \#1: What priority area have you selected to focus your efforts?
Physical Fitness and Stress Management
SMART Objective \#1 (desired change): Once a month we will be holding a Culinary Club to focus on healthy eating options.
Additionally we have sports equipment (football, foosball table, frisbee, corn hole and disc golf). We will be hosting mini tournaments once per month with students to get them active during the day.
\(\square\) X New Objective \(\square\) Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved?
We will monitor attendance at sessions and do an exit ticket once per quarter to determine the benefits for staff and students
\begin{tabular}{|c|c|c|c|c|}
\hline Action steps to achieve SMART Objective & Timeline (By When) & Person(s) Responsible & Budget Needed (Note funding stream) & Action Step Completed \\
\hline Put activities on schedule & 10/7 & Dale Bonavita & \begin{tabular}{l}
see medicaid request form (\$800 PA \\
Supplies, \$330 Culinary Club)
\end{tabular} & \\
\hline Determine a schedule for staff and students & 10/7 & Dale Bonavita & \$ & \\
\hline Hold meeting with Admin to foster support & 9/15 & Dale and Dave & \$ & \\
\hline Communicate with students/staff regarding upcoming opportunities & ongoing & Dale Bonavita & \$ & \\
\hline \multicolumn{3}{|r|}{BUDGET NEEDED FOR THIS OBJECTIVE:} & \multicolumn{2}{|l|}{\$1130} \\
\hline
\end{tabular}
\begin{tabular}{|c|c|c|c|c|}
\hline \multicolumn{5}{|l|}{Priority Area \#2: What priority area have you selected to focus your efforts? Nutrition - Healthier dietary and beverage choices for staff and students} \\
\hline \multicolumn{5}{|l|}{SMART Objective \#2 (desired change): To improve overall health of staff and students through positive nutritional choices including increasing water consumption and decreasing sugar intake
} \\
\hline \multicolumn{5}{|l|}{\begin{tabular}{l}
Data: What data will you collect that will indicate the objective has been achieved? \\
We will create a google form or poster to be filled out once per quarter to determine the below outcomes.
\end{tabular}} \\
\hline Action steps to achieve SMART Objective & Timeline (By When) & Person(s) Responsible & Budget
Needed
(Note funding
stream) & Action Step Completed \\
\hline Seek out community resources for healthy alternatives & 10/15 & Dale Bonavita \& Irene Oneal & \$ & \\
\hline Research to purchase a purified water machine and submit Mediciad Application & 9/30 & Dale Bonavita \& Cathy Toffel & \(\$ 339.48\) (Medicaid) & \\
\hline Create a chart for students and staff showing days with healthy food choices which eliminates fast food & 10/15 & Dale and Irene & \$ & \\
\hline Create a chart for students and staff showing days without sugar drinks including monster drinks, soda etc & 10/15 & Dale \& Irene & \$ & \\
\hline \multicolumn{3}{|r|}{BUDGET NEEDED FOR THIS OBJECTIVE:} & \multicolumn{2}{|l|}{\$} \\
\hline
\end{tabular}

\section*{Describe other activities beyond your SHIP that support and further the health and wellness of students, staff, and} family in your school:
I would love to engage families and the PPEC community in a hike each semester. Also I would love to create some type of fitness competition/activity with our staff to facilitate healthier choices and an exercise routine.
I want more of our staff to participate in physical activity. Therefore we will participate in the tournaments as well.

\section*{Healthy Schools Successful Students School Health Improvement Plan (SHIP)}

\section*{What is the School Health Improvement Plan?}

The School Health Improvement Plan is a school's one-year work plan to address the school's health need(s). The following provides guidance for completing each component of a SHIP.
\begin{tabular}{|c|c|}
\hline SHIP Components & SHIP Checklist \\
\hline \begin{tabular}{l}
Priority Area: Ten Components of The Whole School, Whole Community, Whole Child Model \\
It is recommended school teams complete a school health assessment, such as Smart Source and identify priority areas for improvement from the Whole School, Whole Community, Whole Child model prior to writing their SHIP. Your SMART objectives should demonstrate how you will improve your selected priority area. Which priority area(s) did your school team decide to address this year? Does your SMART objective align with your priority area(s)? \\
For example: After completing your assessment, your school health team identified the following priority areas to address this school year: \\
- Provide students with opportunities for physical activity on a daily basis outside of the physical education program \\
- Classrooms offer non-food or healthy rewards \\
Based on your priority areas, your SMART objectives might look like this: \\
- By December 1, 75\% of teachers and staff will implement physical activity breaks in their classroom on a daily basis. \\
- By December 1, \(100 \%\) of teachers and staff will use non-food rewards for behavior or accomplishments.
\end{tabular} & \begin{tabular}{l}
\(\square \quad\) Priority area(s) for improvement has been identified by the school health team using an assessment and prioritization process \\
\(\square\) SMART objective(s) demonstrates efforts to improve priority area
\end{tabular} \\
\hline \begin{tabular}{l}
SMART Objective: \\
Well-written objectives always answer the following question: WHO is going to do WHAT, WHEN, and TO WHAT EXTENT? They should describe participants, actions or interactions, and activities. \\
- Specific: Who? (Target Population) and What? (Action/Activity) \\
- Measurable: How much change is expected? \\
- Attainable: Can it be realistically accomplished given current resources and constraints. \\
- Relevant: Does it address needs and proposes reasonable action steps to lead to desirable results. \\
- Time-phased: Does it provide a timeline indicating by when the objective will be met.
\end{tabular} & \(\square \quad\) Specific
Measurable
Attainable
Relevant
Time-phased \\
\hline
\end{tabular}

\section*{Data Collection:}

Data collected should show evidence that you successfully met or made progress towards meeting the SMART objective. Data can be qualitative (e.g., student reactions) or quantitative (e.g., student grades or results from an assessment.) Generally speaking, data are collected to get a baseline and then again after a plan has been implemented.

\section*{Action Steps:}

Action steps are the activities needed to implement the SHIP and reach the stated SMART objective. When writing action steps, start them with a verb.
In addition to the action steps necessary for achieving the SMART objective, SHIPs should also include the following action steps:
- Regular meetings with your school health team
- Data collection activities (e.g., pre and post surveys, assessments, observations, etc.)
- Work on your school/district wellness policy (e.g., assessing communicating, revising, implementing, etc.)
\(\square\) Data collection is aligned with the SMART objectives
\(\square\) Action steps are clear, complete, and in the correct sequential order
\(\square\) Action steps are aligned with the SMART objective
\(\square \quad\) Budget is realistic and clearly aligned with action steps
\(\square \quad\) Responsibilities are shared across all team members
\(\square \quad\) Staff and students, beyond the team, are involved
\(\square \quad\) Data collection is built into the action steps
\(\square \quad\) Team and grant responsibilities are built into action steps

\section*{Things to Remember:}
1. Don't try to take on everything at once!
2. The focus of the SHIP should be on the health needs/highest priorities identified through the school assessment.
3. Get input from other individuals in your school on how best to address your school's health needs.
4. Meet regularly with your school health team and monitor SHIP progress.
5. Build sustainability efforts into your SHIP.
6. A final consideration, if you gave your SHIP to someone who is not familiar with your plan would they understand what you are planning on doing? If no consider adding more details!

\section*{Rocky Mountain Classical Academy Healthy Schools Successful Students: School Health Improvement Plan (SHIP)}

To be Implemented in School Year: 2016-17

\section*{Co-leader Name(s): Steve Pomeroy Nick Bestor \\ Principal: Mike Wedor}

Priority Area \#1: What priority area have you selected to focus your efforts?
Provide students with opportunities for physical activity on a daily basis outside of the physical education program

\section*{SMART Objective \#1 (desired change):}

Create new and expand on current before and after school activities for both students and faculty.
\(\square X\) Yes New Objective \(\square\) Continuing/Expanded Objective--No
Data: What data will you collect that will indicate the objective has been achieved?
- Measure participation in before and after school activities that include Physical Activity and or Exercise.
\begin{tabular}{|l|c|c|c|c|}
\hline \multicolumn{1}{|c|}{ Action steps to achieve SMART Objective } & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline Create Adult Before and After School Fitness Activities & November 1 2016 & Nick Bestor & 100.00 & \\
\hline \begin{tabular}{l} 
Create opportunities for fitness buddies or partnerships \\
between staff to increase ones accountability and commitment \\
to their fitness goals.
\end{tabular} & November 1 2016 & Nick Bestor & 200.00 & \\
\hline \begin{tabular}{l} 
Get feedback from staff and students concerning their wants \\
and needs concerning information and programing concerning \\
health and wellness
\end{tabular} & October 1 2016 & Nick Bestor & 0.0 & \\
\hline & & Subtotal & \(\$ 300.00\) \\
\hline
\end{tabular}

\section*{Priority Area \#2: What priority area have you selected to focus your efforts?}

Provide greater opportunities for students and staff to participate in physical activity and exercise before school

\section*{SMART Objective \#2 (desired change):}

Expand on current offerings concerning our strength and condition programs.
\(\square X\) Yes New Objective \(\square\) Continuing/Expanded Objective--No

\section*{Data: What data will you collect that will indicate the objective has been achieved?}

Measure participation in before and/or after school strength training and/or conditioning programs.
\begin{tabular}{|l|c|c|c|c|}
\hline \multicolumn{1}{|c|}{ Action steps to achieve SMART Objective } & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline \begin{tabular}{l} 
Purchase more equipment to expand exercise selection and \\
allow more students and staff to participate in our strength \\
training and conditioning program. \\
Examples: Calibrate and mark a walking/jogging path around \\
the school. Purchase additional mats upon which to exercise. \\
Increase open gym availability. Purchase additional strength \\
training equipment and provide necessary education and \\
training.
\end{tabular} & \begin{tabular}{c} 
November 1, \\
2016
\end{tabular} & Nick Bestor & 700.00 \\
\hline \begin{tabular}{l} 
Have students and staff self-monitor progress to increase \\
accountability. \\
Examples: Maintain a log to demonstrate 30 minutes of daily \\
activity; record numbers utilizing open gym time; observe \\
numbers of persons walking on path.
\end{tabular} & November 1 2016 & Nick Bestor & & \\
\hline
\end{tabular}

***Copy and paste this table if you have more than two SMART Objectives.
Describe other activities beyond your SHIP that support and further the health and wellness of students, staff, and family in your school:
We seek to provide ways and means for each person at RMCA to obtain 30 minutes of physical activity each day. We plan to calibrate and mark a walking/jogging path around the school grounds. We also plan to provide additional equipment and opportunities for personnel to integrate 30 minutes of physical activity into their daily workdays. We are creating a health tips newsletter to send out to staff monthly.

We are currently working on connecting staff with other schools' staff members to create fitness groups, which support each other in their own health and general wellness goals. Within our school community, we have individuals who enjoy group participation and/or individual, private training. We desire to provide all school community members the opportunity to improve his/her health and well-being in an unobtrusive manner.

\section*{Odyssey Elementary School}

\section*{Healthy Schools Successful Students: School Health Improvement Plan (SHIP)}

To be Implemented in School Year: 2016-2017

\section*{Co-leader Name(s): Mark Breeding, Beth Drake}

Principal: Sarah McAfee
Priority Area \#1: What priority area have you selected to focus your efforts?
Physical Activity - 2016-17 Staff will participate in a quarterly step challenge
SMART Objective \#1 (desired change):
\(50 \%\) of Odyssey Elementary staff will participate in physical activity challenges that encourages healthy living throughout the school year September 2016 - May 2017.
\(\square\) New Objective X Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved?
Data from Fitbit tracking steps and Maintain Don't Gain Challenge, and other challenges that may occur.
\begin{tabular}{|c|c|c|c|c|}
\hline Action steps to achieve SMART Objective & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline Introduce fitness challenges at staff meeting & \(9 / 13 / 16\) & \begin{tabular}{c} 
Mark Breeding / \\
Beth Drake
\end{tabular} & \(\$ \$\) & \\
\hline Send reminder email to staff member & \(9 / 10 / 16\) & \begin{tabular}{c} 
Mark Breeding/ Beth \\
Drake/ Diane Neff
\end{tabular} & \(\$\) & \\
\hline Data tracking begins & \(9 / 14 / 16\) & Diane Neff & \(\$\) & \\
\hline \begin{tabular}{c} 
Encourage participation - Weekly prizes/ t-shirts for staff \\
members who participate in step challenge
\end{tabular} & as needed/weekly & \begin{tabular}{c} 
Mark Breeding, \\
Beth Drake,Diane \\
Neff
\end{tabular} & \(\$\) & \\
\hline
\end{tabular}

\section*{Priority Area \#2: What priority area have you selected to focus your efforts?}

Increase student engagement and physical activity during recess.

\section*{SMART Objective \#2 (desired change):}

By May 25, 2017, 30\% (166) students (K-5) will increase their physical activity during recess (15 minutes a day) through the use of recess activity equipment and gradelevel playground packs.
\(\square\) Continuing/Expanded Objective: OES SHIP from 2014-15
Data: What data will you collect that will indicate the objective has been achieved?
- Number of recess playground packs ordered (6)
- Teachers and students feedback
- Number of minutes equipment is used (75 minutes/week)
\begin{tabular}{|l|l|l|c|c|}
\hline \multicolumn{1}{|c|}{ Action steps to achieve SMART Objective } & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline \begin{tabular}{l} 
Purchase six recess packs/bags (one for each grade \\
level K-5)
\end{tabular} & Jan. 2017 & \begin{tabular}{c} 
Mark Breeding/Beth \\
Drake
\end{tabular} & \(\$ 50\) \\
\hline \begin{tabular}{l} 
Purchase recess equipment for the packs \\
(3 basketballs, 3 volleyballs, 3 playground balls, 3 \\
soccer ball, and 3 footballs) for each grade level.
\end{tabular} & Jan. 2017 & \begin{tabular}{c} 
Mark Breeding/Beth \\
Drake
\end{tabular} & \begin{tabular}{c} 
\$900 Medicaid \\
Grant
\end{tabular} & \\
\hline \begin{tabular}{l} 
The teacher in charge of the recess pack at each \\
grade level will observe how the recess bins add \\
value to recess and increase physical activity
\end{tabular} & \begin{tabular}{l} 
Collect Data in \\
April
\end{tabular} & \begin{tabular}{c} 
Mark Breeding/Beth \\
Drake and Grade \\
level teacher \\
responsible for pack
\end{tabular} & \$0 & \\
\hline
\end{tabular}
```

Describe other activities beyond your SHIP that support and further the health and wellness of students, staff, and family in your school:
Describe other activities that support and further the health and wellness of students, staff, and family in your school:
Here at Odyssey we are always looking to get our students involved into a healthier way to living. Just before Thanksgiving our school holds a "Turkey Trot" which we encouraged students to run and donate food items. These food items were in turn given to families in need in our school community.
OES is activity involved with Jump Rope for Heart- encouraging students to get active.
OES hosts Land Sharks Running Club in the fall and spring.
Morning Walking Club
Before/After School Activity- hockey, bowling, dance, dance, revolution, and more

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\section*{SHIP purchases (2014-15) - hydration filter and water bottles}

Kaiser Permanente Before/After School Program:
Bowling
Walking Club
Handball
Geocaching
Dance, Dance, Revolution

\section*{4 exercise stations added to enhance playground funded by KP grant}

\section*{Ridgeview Elementary School}

\section*{Healthy Schools Successful Students: School Health Improvement Plan (SHIP)}

To be Implemented in School Year: 2016-2017
Co-leader Name(s): Lori Dion, Julie Hegger
Principal: Theresa Ritz/Marjorie McKeal
Priority Area \#1: What priority area have you selected to focus your efforts?
Physical Activity - Ridgeview Walking Club WOW (walk of wellness)
SMART Objective \#1 (desired change):
The desired goal is to increase participation by \(50 \%\) more students, staff, and parents involved in the weekly (once a week for 30 minutes) walking club from the previous year. 2015-16 had approximately 14 students and 5 staff. This activity will build physical fitness, school spirit, and team building skills. The team will reach a total of 100 miles by May 2017.
\(x\) New Objective \(\square\) Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved?
Attendance taken and miles recorded for rewards
\begin{tabular}{|l|c|c|c|c|}
\hline \multicolumn{1}{|c|}{ Action steps to achieve SMART Objective } & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline \begin{tabular}{l} 
Coordinate with health and wellness team to plan and \\
schedule walks. \\
Information out to the school via newsletter, daily \\
announcements, schoology posts.
\end{tabular} & \begin{tabular}{c} 
Sept. 2016-May \\
2017
\end{tabular} & Becki Sims & \(\$ 500.00\) & \\
\hline
\end{tabular}
\begin{tabular}{|c|c|c|c|c|}
\hline \multicolumn{5}{|l|}{\begin{tabular}{l}
Priority Area \#2: What priority area have you selected to focus your efforts? \\
\(100 \%\) of the staff present on Oct. 7th will attend a Professional Development provided by Dr. Steven Grammer on the topic of stress management (National Eat Well Work Well)
\end{tabular}} \\
\hline \multicolumn{5}{|l|}{\begin{tabular}{l}
Teachers will seek out and try to reduce their stress through relaxation strategies such as hot on yoga, meditation, calming music, professional development on stress management. \\
Staff will take a survey on stress, attend the professional development on Oct. 7th, implement strategies from the PD, take survey again on Nov. 14th. Surveys will be compare to find out if stress was reduced. \\
x New Objective \(\square\) Continuing/Expanded Objective
\end{tabular}} \\
\hline \multicolumn{5}{|l|}{Data: What data will you collect that will indicate the objective has been achieved?} \\
\hline Action steps to achieve SMART Objective & Timeline (By When) & Person(s) Responsible & Budget
Needed
(Note funding
stream) & Action Step Completed \\
\hline & & & \$ & \\
\hline & & & \$ & \\
\hline \multicolumn{3}{|r|}{BUDGET NEEDED FOR THIS OBJECTIVE:} & \$ & \\
\hline
\end{tabular}
```

Describe other activities beyond your SHIP that support and further the health and wellness of students, staff, and
family in your school:
Girls on the Run
Work out Wednesdays approx. every }6\mathrm{ weeks
Cheerleading
Jump rope
volleyball
softball
Fuel up to Play 60
Boosterthon fun run
Go Noodle
cooking classes
Kagan strategies
WOW walks
Professional Development (Kagan, healthy eating and exercise, walking classroom)

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Hot on Yoga
Brain Breaks
boy scouts/girl scouts
2nd hydration station
Stress management course - AHA
Healthy food pot lucks, monthly
District Hiking club
31 day nutrition challenge
Diabetes prevention program
work place wellness bookstudy
flu shots provided

Healthy Schools Successful Students: School Health Improvement Plan (SHIP)
To be Implemented in School Year:
Co-leader Name(s): Lisa Jones, Deb Lagle
Principal: Jeff Moulton
Priority Area \#1: What priority area have you selected to focus your efforts?
-Increase physical activity and wellness among the Stetson Elementary Community.

\section*{SMART Objective \#1 (desired change):}
-By May 2017 will continue supporting existing programs and encourage increased usage to include \(100 \%\) of Stetson students and staff and initiate "Work Out Wednesdays."
\(\square\) New Objective X Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved?
-Number of students participating in Walking-Club
-Number of students attending school dances
-Number of classrooms and minutes using Go-Noodle
-Number of minutes classrooms are walking/doing physical activities
\begin{tabular}{|l|c|c|c|c|}
\hline \multicolumn{1}{|c|}{ Action steps to achieve SMART Objective } & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline New: Establish Go-Noodle Leader Board & Nov. 2017 & \begin{tabular}{c} 
Deb Lagle \\
Lisa Jones
\end{tabular} & \(\$\) & \\
\hline \begin{tabular}{l} 
New: Estasblish a FaceBook page where hikes, trails ect \\
can be posted. Communicate this to school community, \\
put on school webpage.
\end{tabular} & Dec. 2017 & \begin{tabular}{c} 
Deb Lagle \\
Lisa Jones
\end{tabular} & \(\$\) & \(\$\) \\
\hline
\end{tabular}
\begin{tabular}{|l|c|c|c|c|}
\hline \begin{tabular}{l} 
Cont: Increase Go noodle usage through out grade \\
levels/school wide
\end{tabular} & Dec. 2017 & All SES staff & & \\
\hline & & & \\
\hline
\end{tabular}

\section*{Priority Area \#2: What priority area have you selected to focus your efforts?}
-Staff nutrition

\section*{SMART Objective \#2 (desired change):}
-Staff will take a survey on personal nutrition practice, attend presentation during professional development, apply new knowledge and follow up with a exit survey.

X New Objective \(\square\) Continuing/Expanded Objective

\section*{Data: What data will you collect that will indicate the objective has been achieved?}
-Survey information: How did nutritional habits change and what effect did it have on overall health?
\begin{tabular}{|l|c|c|c|c|}
\hline \multicolumn{1}{|c|}{ Action steps to achieve SMART Objective } & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline New: send out initial survey & Nov & Deb/Lisa & \(\$ 0\) & \\
\hline New: Schedule presentation speaker and date & Dec 1 & Deb/Lisa & \begin{tabular}{c}
\(\$ 500\) (Healthy \\
Schools Grant \\
and principal \\
budget)
\end{tabular} & \\
\hline New: send out exit survey & May 1 & Deb/Lisa & \(\$\) & \\
\hline
\end{tabular}
\begin{tabular}{|l|l|l|l|l|}
\hline & & & & \\
\hline BUDGET NEEDED FOR THIS OBJECTIVE: & \(\$ 500\) & \\
\hline
\end{tabular}
\({ }^{* * *}\) Copy and paste this table if you have more than two SMART Objectives.
Describe other activities beyond your SHIP that support and further the health and wellness of students, staff, and family in your school:
recycling program in the lunchroom
garden club
Fuel Up to Play 60
walking club
Girls on the Run
Boosterathon
Hiking activities available to staff
Hot on Yoga
Brain Breaks
Kagan Strategies

\section*{Healthy Schools Successful Students: School Health Improvement Plan (SHIP)Skyview Middle School - Nutrition}
\begin{tabular}{|c|c|c|c|c|}
\hline \multirow[b]{2}{*}{\begin{tabular}{l}
School Name: Skyview Middle School \\
Co-leader Name(s): Tony Marino and Megan Rasmusen \\
Principal: Cathy Tinccui
\end{tabular}} & & & & \\
\hline & & & & \\
\hline SMART Objective (desired change): By May 2017, D49 Skyview Middle School will begin a full implementation of a student cooking club and implement at least 1 new NUTRITION meal plan per session. The club will be held seven times this school year. Three times the first semester and four times the second semester. The club will include at least two staff members and no more than 50 students per meeting. & & & & \\
\hline \begin{tabular}{l}
What data will you collect that will indicate the objective has been achieved? \\
Number of students who actively participate in the club. \\
\# students in fall session = 50 anticipated \\
\# students in spring session \(=50\) anticipated \\
\# of classes held in fall= 3-4 \\
\# of classes held in spring 3-4 planned
\end{tabular} & & & & \\
\hline Action steps to achieve SMART Objective & Timeline (By When) & Person(s) Responsible & Budget Needed & Action
Step
Completed \\
\hline Skyview WSCC Team meeting to discuss and begin planning for cooking club & Begin Aug Continue through the rest of the school year & WSCC Team & \$0 & May 2017 \\
\hline Apply for Medicaid grant to support ingredients & Aug. 2016 & Whole School Co- & \$500- & Aug 2017 \\
\hline
\end{tabular}
\begin{tabular}{|l|c|c|c|c|}
\hline for cooking club & On-going & Leaders & \begin{tabular}{c} 
Medicaid \\
Grant
\end{tabular} & \\
\hline \begin{tabular}{l} 
Broadcast Cooking Club program through the \\
Broadcasting class (Friday TV News \\
announcements)
\end{tabular} & Begin Dec & \begin{tabular}{c} 
Broadcasting \\
Teacher, Class, \\
WSCC Team
\end{tabular} & \$0 & May 2017 \\
\hline \begin{tabular}{l} 
Include Cooking Club information in the School \\
Newsletter to reach parents
\end{tabular} & \begin{tabular}{c} 
Dec. 2015 \\
On-going
\end{tabular} & \begin{tabular}{c} 
WSCC Team \\
SMS Secretary
\end{tabular} & \(\mathbf{\$ 0}\) & May 2017 \\
\hline \begin{tabular}{l} 
Distribute Cooking Club information to parents \\
through Parent Portal
\end{tabular} & \begin{tabular}{c} 
Dec. 2015 \\
On-going
\end{tabular} & \begin{tabular}{c} 
WSCC Team \\
IC Secretary
\end{tabular} & \$0 & May 2017 \\
\hline Collect data & \begin{tabular}{c} 
End of each \\
meeting
\end{tabular} & May 1st, 2017 & Whole School Co- \\
Leaders
\end{tabular}

\section*{Healthy Schools Successful Students: School Health Improvement Plan (SHIP)Skyview Middle School - Physical Activity}

Date: 08/24/16
\begin{tabular}{|l|l|l|l|}
\hline \begin{tabular}{l} 
School Name: Skyview Middle School \\
Co-leader Name(s): Tony Marino and Megan \\
Rasmusen \\
Principal: Cathy Tinucci
\end{tabular} & & & \\
\hline \begin{tabular}{l} 
SMART Objective: By May 2017, D49 Skyview \\
Middle School Physical Education Department will \\
implement a Health Education Program to all \\
seventh graders. By the end of the year we will \\
educate 360 students. 80\% of students \\
(approximately 288 students), will pass the class and \\
be educated on health related topics; along with \\
provide them feedback to make appropriate lifestyle \\
changes.
\end{tabular} & & & \\
\hline \begin{tabular}{l} 
What data will you collect that will indicate the \\
objective has been achieved?
\end{tabular} & & & \\
\hline
\end{tabular}
\begin{tabular}{|c|c|c|c|c|}
\hline \begin{tabular}{l}
- 360 students enrolled in Heathy Education Classes \\
- \(80 \%\) of the students will pass the health class. \\
- Students will be taught the Health Curriculum second and third quarters of this year.
\end{tabular} & & & & \\
\hline Action steps to achieve SMART Objective & Timeline (By When) & Person(s) Responsible & Budget Needed & Action
Step
Completed \\
\hline Skyview PE teachers, along with administration and an instructional coach, will collaborate on which curriculum to implement. & May 2015 & PE Department, instrusctuional coach and SMS administration & \begin{tabular}{l}
\$0- \\
Curriculum funded by school
\end{tabular} & X \\
\hline Determine scheduling of Health Education classes. & August 2016 & SMS administration and counseling dept. & \$0 & X \\
\hline PE Department will create a Health Syllabus & Sept 2015 & PE Department & \$0 & x \\
\hline Each teacher will have classroom setup & Sept 2015 & PE Department & \$0 & \\
\hline Health teachers will have weekly meeting to discuss cirruclum and plan the lessons & Aug 2016 & PE Department & \$0 & On going \\
\hline Purchase Health posters and put them up & Oct 2016 & PE Department & \$302.10 & X \\
\hline Purchase supplies for Health Education class from Office Max & Oct 2016 & PE Department & \$189.24 & X \\
\hline Pre-test & Oct 2016 & PE Department & \$0 & On going \\
\hline Post-test & Dec 2016 & PE Department & \$0 & On going \\
\hline Final grade submitted on Infinite Campus & Dec 2016 & PE Department & \$0 & On going \\
\hline & & & & \\
\hline & & & & \\
\hline
\end{tabular}

\section*{Describe other activities that support and further the health and wellness of students, staff, and family in your school:}

Skyview holds a Staff Wellness Week in March, prior to Spring Break. Each day is devoted to a healthy practice; for example, veggie day, smoothie day, granola day, massage day, etc... Funds from SMART Source Assessment help support the week. The food is put in the teacher's lounge. Staff also receives a healthy checklist to complete over Spring Break, if they choose to participate. Checklist includes items such as: go out to dinner, call an old friend, go hiking, etc... This checklist helps promote physical, social, and mental/emotional health. Staff members who turn in their checklist are entered to win a prize. Skyview also hosts a Health Expo through enrichment classes every year. Community members come in and talk about health issues including nutrition and physical activity. Again this year we will be partnering with Skyview's FuelUp to Play 60 club to promote healthy choices and physical activity. Fuel Up, along with the WSCC Team will team up to help support the Cooking Club.

\section*{Vista Ridge High School \\ Healthy Schools Successful Students: School Health Improvement Plan (SHIP)}

To be Implemented in School Year: 2016-2017

\section*{Co-leader Name(s): Kelly O'Cain and Brittany Jilek}

Principal: Bruce Grose
Priority Area \#1: What priority area have you selected to focus your efforts? Students
Encourage students to make healthy nutritional choices and to increase physical activity outside of school hours.

\section*{SMART Objective \#1 (desired change):}
- By May 2017, every grade level will have access to a raised garden bed to grow healthy food
- By December 2016, we would like at least \(25 \%\) of the student body to participate in our social media challenge documenting their healthy choices
- By May 2017, we would like \(60 \%\) or more of the student body to participate in our social media challenge documenting their healthy choices

X New Objective \(\square\) Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved?
- We will track how many student instagram pictures are posted with our hashtag \#wolfpackwellness documenting student's heatlhy lifestyle and eating choices during the school year as well as rewarding the top instagram posters each week.
\begin{tabular}{|c|c|c|c|c|}
\hline Action steps to achieve SMART Objective & Timeline (By When) & Person(s) Responsible & Budget Needed (Note funding stream) & Action Step Completed \\
\hline \begin{tabular}{l}
Meet with grounds \& facilities to discuss logistics and location of the garden project. \\
Grant request for funding - wood for beds, soil, seeds to start. \\
If location and water source is found - begin garden project in March
\end{tabular} & \begin{tabular}{l}
By November 15th \\
As soon as possible \\
March begin construction May completion
\end{tabular} & Brittany Jilek and Kelly O'Cain & \[
\begin{gathered}
\$ 1,500 \\
\text { (Medicaid) }
\end{gathered}
\] & \\
\hline
\end{tabular}
\begin{tabular}{|l|l|l|l|l|}
\hline \begin{tabular}{l} 
Apply and be approved by the communications \\
department for official instagram accounts. \\
\begin{tabular}{l} 
Promote wellness challenge to students to start October \\
31st
\end{tabular} \\
October 31st
\end{tabular} & Kelly O'Cain & & \\
\hline Track top student posters weekly and by quarter. & \begin{tabular}{c} 
Weekly and \\
Quartler
\end{tabular} & Brittany and Kelly & \begin{tabular}{c} 
Brittany Jilek \\
incentives - \\
CHF
\end{tabular} & \\
\hline \begin{tabular}{l} 
Track how many posts and how many student posted for \\
the wellness challege to see success of the challenge.
\end{tabular} & May 15th & \begin{tabular}{c} 
Kelly O'Cain and \\
Brittany Jilek
\end{tabular} & \$ & \\
\hline \\
BUDGET NEEDED FOR THIS OBJECTIVE: & \$1,750 to start
\end{tabular}

\section*{Priority Area \#2: What priority area have you selected to focus your efforts? Staff}
- We would like to encourage our staff members to make healthier lifestyle choices including activities and nutrition

\section*{SMART Objective \#2 (desired change):}
- By December 2016, we would like at least \(25 \%\) of the VRHS staff to participate in our social media challenge documenting their healthy choices
- By May 2017, we would like \(60 \%\) or more of the VRHS staff to participate in our social media challenge documenting their healthy choices.
- By May 2017, we would like at least \(50 \%\) of our staff to have used their free Hot On Yoga account at least one time or more.
- In December 2016 we would like at least \(40 \%\) of our staff to participate in our ugly sweater 5 k .

X New Objective \(\square\) Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved?
- We will track how many staff facebook pictures are posted into our group page Wolf Pack Wellness documenting their healthy lifestule and eating choices during the school year as well as rewarding the top posters every week.
- We will track how many staff check in's occur at Hot On Yoga or facebook posts.
\begin{tabular}{|c|c|c|c|c|}
\hline Action steps to achieve SMART Objective & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline
\end{tabular}
\begin{tabular}{|l|l|l|l|l|}
\hline & & & stream) & \\
\hline \begin{tabular}{l} 
Apply and be approved by the communications \\
department for official Facebook account. \\
Promote wellness challenge to students to start October \\
31 st
\end{tabular} & Ocober 31st & \begin{tabular}{c} 
Brittany Jilek and \\
Kelly O'Cain
\end{tabular} & \(\$ 0\)
\end{tabular}

\section*{Describe other activities beyond your SHIP that support and further the health and wellness of students, staff, and family in your school: \\ - We are going to send a fun nutrition or healthy activities meme with a new recipe to staff every Friday.}
- We will continue to partner with the district to encourage VRHS staff participation in wellness challenges.
- We will plan at least one group hike for VRHS staff to do together during the school year.
- We are looking into reserving the weight room for a staff workout group.
- We are looking into joining the SWAT smoking cessation/education program.

\section*{Evans International Elementary School Healthy Schools Successful Students: School Health Improvement Plan (SHIP)}

To be Implemented in School Year: 2016-2017

\section*{Co-leader Name(s): Bryan Mickelson, Brandy Fowler}

Principal: Michelle Slyter
Priority Area \#1: What priority area have you selected to focus your efforts?
Physical Activity

\section*{SMART Objective \#1 (desired change):}

Evans Elementary will increase daily physical activity level through before school, after school and in-class activities. At least four after school activities that will include 100 students and two before school activities that will include at least 50 students will be held. All students (700) will be involved in in-class activity breaks between August 2016 and May 2017.
\(\square\) New Objective x Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved?
Students must enroll for each activity. Enrollment forms will serve as the data collection for this objective. The following data points will be collected:
- \# of participants enrolled
- \# of sessions offered
- \# of additional minutes of physical activity provided
- \# of weekly minutes of in-class activity breaks
- Surveys completed by \(4^{\text {th }}\) grade students and teachers using The Walking Classroom
\begin{tabular}{|c|c|c|c|c|}
\hline Action steps to achieve SMART Objective & Timeline (By When) & Person(s) Responsible & Budget Needed (Note funding stream) & Action Step Completed \\
\hline \begin{tabular}{l}
Plan for and facilitate after school activity sessions that include a variety of PE lessons \\
- Grade 3-5 Q2 \\
- Grade K-2 Q2 \\
- Grade 3-5 Q3 \\
- Grade K-2 Q3
\end{tabular} & \begin{tabular}{l}
October 2016 \\
- April 2017
\end{tabular} & Bryan Mickelson & Speedstacks: Stackmat Pro 8 @ \$29.99; Speed Stacks Jumbo Cups 1 @ \$199.99; Speed Stack Stack Spots 1 @ \$59.99 & \\
\hline
\end{tabular}
\begin{tabular}{|c|c|c|c|c|}
\hline & & & Total cost: \$499.90 & \\
\hline Plan for and facilitate before school walking club & August 2016 May 2017 & Brandy Fowler & \$0 & \\
\hline \begin{tabular}{l}
Conduct in-class activity breaks: \\
- GoNoodle \\
- Morning announcements student-led activity \\
- Other activities
\end{tabular} & \begin{tabular}{l}
August 2016 - \\
May 2017
\end{tabular} & Classroom Teachers & \$0 & \\
\hline Incorporate The Walking Classroom into 4th Grade Curriculum & To be determined (based on funding date from Medicaid funds) & \(4^{\text {th }}\) Grade Classroom Teachers & \begin{tabular}{l}
\$1,500 \\
(Medicaid funding) \$1,700 (Grant)
\end{tabular} & \\
\hline Meet with school health team to identify and plan activities for the remainder of the school year & Bi-monthly & Bryan Mickelson, Lisa Hartman, Ginger Ernst, Tara Wiltz, Cissilee Shapiro & \$0 & \\
\hline Collect Data & Quarterly for Kaiser & Bryan Mickelson & & \\
\hline \multicolumn{3}{|r|}{BUDGET NEEDED FOR THIS OBJECTIVE:} & \multicolumn{2}{|l|}{\(\$ 499.90+\$ 3,200\) funded separately} \\
\hline
\end{tabular}

\section*{Priority Area \#2: What priority area have you selected to focus your efforts?}

Student Health, Wellness and Safety

\section*{SMART Objective \#2 (desired change):}

Evans Elementary will increase student understanding of a variety of health, wellness and safety topics through holding a one day health jam and Boosterthon Fun Run in which \(100 \%\) of the Evans student population will participate.
\(\square\) New Objective \(\square\) Continuing/Expanded Objective

\section*{Data: What data will you collect that will indicate the objective has been achieved?}
- All students will create a summary of what they learned at the health jam
- All students will understand how many laps they run
- Student attendance on the day of the health jam / Fun Run will be recorded
- Feedback from classroom teachers
\begin{tabular}{|l|c|c|c|c|}
\hline \multicolumn{1}{|c|}{ Action steps to achieve SMART Objective } & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline \begin{tabular}{l} 
Plan for stations that will be included in the health jam. \\
Coordinate with external organizations that will support \\
the event.
\end{tabular} & \begin{tabular}{c} 
September \\
\(2016-\) \\
January 2017
\end{tabular} & Bryan Mickelson & \(\$ 0\) \\
\hline Coordination with Boosterthon regarding Fun Run & \begin{tabular}{c} 
September \\
\(2016-\) \\
January 2017
\end{tabular} & Ginger Ernst & \(\$ 0\) \\
\hline Conduct Health Jam and Fun Run event & February 2017 & Bryan Mickelson / & Ginger Ernst & \(\$ 0\) \\
\hline Collect data & February 2017 & All Staff & \(\$ 0\) & \\
\hline
\end{tabular}

\section*{Describe other activities beyond your SHIP that support and further the health and wellness of students, staff, and family in your school:}

Fourth and fifth grade students get chosen to participate in student counsel to promote leadership and school activities. Evans works with an organization that gives bags of new clothing to ten students who are in need. For Thanksgiving, each grade level sponsors a community organization. The grade level brings in needed items, and writes letters of thanks. During October, Evans has Healthy Choice Days to give information and promote healthy choices at school, home, and within the community. Each day a new theme is presented and an activity is completed within the class. Small groups are held each day by the counselor to work a variety of skills. Skills like social skills, grief, changing families, and anger are worked on.

\section*{Horizon Middle School \\ Healthy Schools Successful Students: School Health Improvement Plan (SHIP)}

To be Implemented in School Year: 2016-2017

\section*{Co-leader Name(s): Jessica Brooks and Sheldon Dewitt}

\section*{Principal:}

Dustin Horras (Elizabeth Dalzell-Wagers as admin supervisor)
Priority Area \#1: What priority area have you selected to focus your efforts?
Nutrition - Continued work on the greenhouse.

\section*{SMART Objective \#1 (desired change):}

The greenhouse will be in place by the end of October for the purpose of establishing a farmers market on school grounds. It will also be used as an instructional tool with half used for growing crops and the other half as a lab for class use.

Data: What data will you collect that will indicate the objective has been achieved?
- We will have customers sign in during the week, in order to keep track of the number of people using the farmers market during its first year of operation.
- Once the Farmers Market is in full operation, we will have a yearly financial report available.
- Teachers and students can show the benefit of the greenhouse through class work and related projects.
\begin{tabular}{|c|c|c|c|c|}
\hline Action steps to achieve SMART Objective & Timeline (By When) & Person(s) Responsible & Budget Needed (Note funding stream) & Action Step Completed \\
\hline \begin{tabular}{l}
- Green House will be finished the first part of October. \\
- Plants will be planted and growing by the end of October. \\
- The plans are for half of the greenhouse to be used for raising crops and the other half to be used as a lab for classroom use. \\
- The students will be planting the crops and maintaining the green house. \\
- Teachers will be trained on how to use and incorporate the greenhouse into their subject area.
\end{tabular} & October 2016 & William Yerger, Sheldon DeWitt, Jessica Shonk & \$1,131.73 (Medicaid) & Yes \\
\hline
\end{tabular}
\begin{tabular}{|l|l|l|l|l|}
\hline \begin{tabular}{l} 
• The plan is to have a club made up of students \\
and staff to help run the farmers market.
\end{tabular} & & & & \\
\hline \begin{tabular}{l} 
- We will meet once a quarter throughout the year \\
with the wellness team to discuss our school's \\
progress.
\end{tabular} & TBD & \begin{tabular}{c} 
Jessica Shonk \\
Sheldon DeWitt
\end{tabular} & n/a & Yes \\
\hline \begin{tabular}{l} 
Data collection for the farmers market will be in \\
the spring of 2017
\end{tabular} & SPRING 2017 & \begin{tabular}{c} 
Jessica Shonk \\
Sheldon DeWitt \\
William Yerger
\end{tabular} & N/A & Yes \\
\hline
\end{tabular}

\section*{Priority Area \#2: What priority area have you selected to focus your efforts?}

Encourage students and faculty to engage in more physical activity.

\section*{SMART Objective \#2 (desired change):}

Twice a year, students and staff will compete in a game during a school-wide assembly.

\section*{\(\square\) New Objective X Continuing/Expanded Objective}

\section*{Data: What data will you collect that will indicate the objective has been achieved?}

Students and staff names will be collected as data, to show what percentage of staff and students paticipated in the games throughout the year.
\begin{tabular}{|c|c|c|c|c|}
\hline Action steps to achieve SMART Objective & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline \begin{tabular}{l} 
- Sudents and staff will participate in two of the \\
three type contests. Kickball, Volleyball, and \\
Basketball.
\end{tabular} & TBD & \begin{tabular}{c} 
Sheldon DeWitt, \\
Jessica Shonk
\end{tabular} & N/A & Yes \\
\hline
\end{tabular}
\begin{tabular}{|c|c|c|c|c|}
\hline - We will discuss these activites with the wellness commitee at our next meeting. & & & & \\
\hline - A school wide 5 K run may be held on the last day of school at Horizon. We will encourage all staff and students to participate in this event. & TBD & Sheldon DeWitt, Jessica Shonk Jen McClain & N/A & YES \\
\hline - We also run a field day through our renaissance program for students to do activities on the football field and staff run the events & \[
\begin{gathered}
\text { September } \\
2016
\end{gathered}
\] & Jen McClain, Lori Maher, Jackie Ornelas & N/A & yes \\
\hline & & & \$ & \\
\hline \multicolumn{3}{|r|}{BUDGET NEEDED FOR THIS OBJECTIVE:} & \multicolumn{2}{|l|}{NONE} \\
\hline
\end{tabular}
\({ }^{* * *}\) Copy and paste this table if you have more than two SMART Objectives.

\section*{Describe other activities beyond your SHIP that support and further the health and wellness of students, staff, and family in your school:}
- The majority of students develope a custom fitness plan in their Physical Education classes. They work on reaching their fitness goal one day a week throughout the year. They also test at least three times during the semester, to see if they are making positive fitness progress.
- Students are encouraged to play or be active everyday outside of school.
- We started a weight lifting program for 7th and 8th grade students at 7:00 am on Tuesday and Thursday.

\section*{Remington Elementary School \\ Healthy Schools Successful Students: School Health Improvement Plan (SHIP)}

To be Implemented in School Year: 2016-2017

\section*{Co-leader Name(s): Suzy Ancell and Rocio Padilla}

Principal: Lisa Fillo

Priority Area \#1: What priority area have you selected to focus your efforts?
Physical Activity

\section*{SMART Objective \#1 (desired change):}

Remington Elementary will increase daily physical activity level through before school, after school and in-class activities. At least one after school activitie that will include 20 students and one before school activities that will include at least 20 students will be held. All students (550) will be involved in in-class activity breaks between August 2016 and May 2017.
\(\square\) New Objective X Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved?
- \# of participants enrolled in Girls on the Run and Land Sharks
- \# of sessions offered
- \# of additional minutes of physical activity provided
- \# of weekly minutes of in-class activity breaks - collected with GoNoodle
\begin{tabular}{|l|l|c|c|c|}
\hline Action steps to achieve SMART Objective & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline \begin{tabular}{l} 
Conduct in-class activity breaks: \\
\(-\quad\) GoNoodle
\end{tabular} & \begin{tabular}{c} 
August 2016- \\
May 2017
\end{tabular} & \begin{tabular}{c} 
Classroom \\
Teachers
\end{tabular} & \(\$ 0\) & Yes \\
\hline \begin{tabular}{c} 
Girls on the Run \\
\(-\quad\) Program set up and completion \\
\(-\quad\) CSH RES funds - not grant
\end{tabular} & \begin{tabular}{c} 
August 2016 - \\
May 2017
\end{tabular} & \begin{tabular}{c} 
Heather Reading \\
Karri Verrill \\
Jodi Price
\end{tabular} & \(\$ 150\) & Yes \\
\hline
\end{tabular}
\(\left.\begin{array}{|l|l|l|l|l|}\hline \begin{array}{c}\text { Land Sharks } \\
-\quad \text { Program set up and completion }\end{array} & \begin{array}{c}\text { August 2016 - } \\
\text { May 2017 }\end{array} & \begin{array}{c}\text { Scott Whitson } \\
\text { Gina Sheets }\end{array} & \$ 0\end{array}\right]\)\begin{tabular}{l} 
Yes
\end{tabular}

\section*{Priority Area \#2: What priority area have you selected to focus your efforts?}

Student Health, Wellness and Safety

\section*{SMART Objective \#2 (desired change):}

Remington Elementary will increase student wellness by encouraging the drinking of water at school. A hydration station will be installed and available to all Remington students (550). Remington Elementary will increase student understanding of a variety of health, wellness, and safety topics through Boosterthon Fun Run in which \(100 \%\) of the Remington student population will participate.

X New Objective \(\square\) Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved?
- Number of bottles saved using the hydration station counter
- All students will understand how many laps they run
- Student attendance on the day Fun Run will be recorded
\begin{tabular}{|c|c|c|c|c|}
\hline Action steps to achieve SMART Objective & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline & August 2016- & \begin{tabular}{c} 
Karri Verrill \\
James Sellman
\end{tabular} & \begin{tabular}{c}
\(\$ 1009.80\) \\
\(\$ 2140.00\)
\end{tabular} & Yes \\
Nay 2017 & No \\
\hline
\end{tabular}
\(\left.\begin{array}{|l|l|l|l|l|}\hline \begin{array}{l}\text { Hydration Station - Medicaid } \\ \text { Hydration Station Installation - CSH funds and RES } \\ \text { budget }\end{array} & & \begin{array}{c}\text { Lisa Fillo } \\ \text { Rocio Padilla }\end{array} & & \\ \hline \begin{array}{c}\text { Coordination with Boosterthon regarding Fun Run } \\ -\quad \text { RES paid Booseterthon fee } \\ -\quad \text { Scheduled for March 9, 2017 }\end{array} & \begin{array}{c}\text { August 2016 - } \\ \text { May 2017 }\end{array} & \begin{array}{c}\text { Karri Verrill } \\ \text { Heather Reading }\end{array} & \$ 2000.00\end{array}\right\}\) Yes

Describe other activities beyond your SHIP that support and further the health and wellness of students, staff, and family in your school:
Collaborating with PTA for nonedible prizes for events


Describe other activities beyond your SHIP that support and further the health and wellness of students, staff, and family in your school:

Healthy Staff Pot Lucks - once a monthly Staff participation in D49 wellness events

\section*{Sand Creek High School \\ Healthy Schools Successful Students: School Health Improvement Plan (SHIP)}

To be Implemented in School Year: 2016-2017

\section*{Co-leader Name(s): Joey Hinson and Rebekah Davis}

Principal: Jared Felice
Priority Area \#1: What priority area have you selected to focus your efforts?
Community engagement

\section*{SMART Objective \#1 (desired change):}

By May 31, 2016, SCHS will host a zone-wide health expo with participation from other zone schools and local community health vendors to present information regarding living a healthy lifestyle. This expo will be open to any zone staff or student/families.
\(\square\) New Objective X Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved? \# of participants
Feedback from participants and vendors
\begin{tabular}{|c|c|c|c|c|}
\hline Action steps to achieve SMART Objective & Timeline (By When) & Person(s) Responsible & Budget Needed (Note funding stream) & Action Step Completed \\
\hline \begin{tabular}{l}
Set date for Health Expo \\
- Reserve rooms - gym, wrestling room, stage, etc \\
- Put on zone calendar - contact Cindy Miller \\
- Put on school calendar
\end{tabular} & \[
\begin{gathered}
\text { December 16, } \\
2016
\end{gathered}
\] & Rebekah Davis Franklin Hinson Lauren S. & \$0 & \\
\hline \begin{tabular}{l}
Set schedule for planning meetings \\
Dates: 10/24/16, xxx, xxx
\end{tabular} & \[
\begin{gathered}
\hline \text { December 16, } \\
2016 \\
\hline
\end{gathered}
\] & Rebekah Davis Franklin Hinson & \$ & \\
\hline \begin{tabular}{l}
Assign tasks and deadlines for \\
- Contacting vendors - invite \\
- School level incentives \\
- Marketing plan \\
- Volunteer recruitment
\end{tabular} & \[
\begin{gathered}
\text { December 16, } \\
2016
\end{gathered}
\] & Rebekah Davis Franklin Hinson & \$ & \\
\hline Collect Data from participants & May 2017 & Rebekah Davis Franklin Hinson & \$ & \\
\hline \multicolumn{3}{|r|}{BUDGET NEEDED FOR THIS OBJECTIVE:} & \multicolumn{2}{|l|}{\$} \\
\hline
\end{tabular}
\begin{tabular}{|c|c|c|c|c|}
\hline \multicolumn{5}{|l|}{Priority Area \#2: What priority area have you selected to focus your efforts? Physical activity} \\
\hline \multicolumn{5}{|l|}{\begin{tabular}{l}
SMART Objective \#2 (desired change): \\
By May 31, 2016 SCHS will host a Color Run 5K for staff and students in District 49. Increase participation over 2015-16 color run by \(5 \%\).
New Objective X Continuing/Expanded Objective
\end{tabular}} \\
\hline \multicolumn{5}{|l|}{\begin{tabular}{l}
Data: What data will you collect that will indicate the objective has been achieved? \\
\# of participants \\
Feedback from participants
\end{tabular}} \\
\hline Action steps to achieve SMART Objective & Timeline (By When) & Person(s) Responsible & Budget Needed (Note funding stream) & Action Step Completed \\
\hline Set date for the Color Run - contact Color Run company & \[
\begin{gathered}
\text { December 16, } \\
2016 \\
\hline
\end{gathered}
\] & Rebekah Davis Franklin Hinson & \$ & \\
\hline \begin{tabular}{l}
Assign tasks and deadlines for \\
- Contacting food truck vendors - invite \\
- School level incentives \\
- Marketing plan \\
- Volunteer recruitment
\end{tabular} & \[
\begin{gathered}
\text { December 16, } \\
2016
\end{gathered}
\] & Rebekah Davis Franklin Hinson & \$ & \\
\hline Anthem Staff incentives for 5K? & \[
\begin{gathered}
\hline \text { December 16, } \\
2016
\end{gathered}
\] & Rebekah Davis Franklin Hinson & \$ & \\
\hline Collect Data & May 2017 & Rebekah Davis Franklin Hinson & \$ & \\
\hline \multicolumn{3}{|r|}{BUDGET NEEDED FOR THIS OBJECTIVE:} & \multicolumn{2}{|l|}{\$} \\
\hline
\end{tabular}

\section*{Describe other activities beyond your SHIP that support and further the health and wellness of students, staff, and family in your school:}

SCHS promotes district staff wellness challenges and provides opportunities for students to get involved with the Health Committee as well as SWAT (Students Working Against Tobacco).

\section*{Springs Ranch Elementary School \\ Healthy Schools Successful Students: School Health Improvement Plan (SHIP)}

To be Implemented in School Year: 2016-2017

\section*{Co-leader Name(s): Jeff Ingram and Brian Hepperle \\ Principal: Jim Kyner}

Priority Area \#1: What priority area have you selected to focus your efforts? Increase Physical Activity and Wellness among the Springs Ranch Elementary population (Students, Staff, Community)

SMART Objective \#1 (desired change): By May 2017, Springs Ranch Elementary School (SRES) will continue 5 existing programs and implement 2 new programs to increase physical activity and wellness for \(100 \%\) of Springs Ranch students. \(\square\) New Objective x Continuing/Expanded Objective
Data: What data will you collect that will indicate the objective has been achieved?
\# of students participating in the Walk-a-Thon
- \# of students participating in the school dance
- \# of students participating in Walk To School day
o The raw number of students participating in at least one of the above programs should equall \(100 \%\) of our student population.
Data from fitness assessments ( \(3^{\text {rd }}-5^{\text {th }}\) grade)
Data from GoNoodle for each classroom
\begin{tabular}{|c|c|c|c|c|}
\hline Action steps to achieve SMART Objective & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline NEW - Build an outdoor classroom for use by Springs \\
Ranch teachers and students & April 2017 & Jeff Ingram & \begin{tabular}{c} 
\$2,000 \\
(from school \\
health budget)
\end{tabular} & \begin{tabular}{c} 
Currently \\
in \\
planning \\
stages
\end{tabular} \\
\hline \begin{tabular}{c} 
CONT - GoNoodle will be utilized to increase brain \\
breaks, zumba, and general physical activity level within \\
the classrooms.
\end{tabular} & \begin{tabular}{c} 
School Year \\
\(\mathbf{2 0 1 6 - 1 7}\)
\end{tabular} & All SRES Staff & \(\mathbf{\$ 0}\) & \begin{tabular}{c} 
In \\
Progress
\end{tabular} \\
\hline \begin{tabular}{c} 
CONT - Springs Ranch will increase physical activity \\
breaks in the classroom by providing teachers with brain \\
break resources
\end{tabular} & \begin{tabular}{c} 
School Year \\
\(\mathbf{2 0 1 6 - 1 7}\)
\end{tabular} & All SRES Staff & \(\mathbf{\$ 0}\) & On-Going \\
\hline
\end{tabular}
\begin{tabular}{|l|c|c|c|c|}
\hline \begin{tabular}{l} 
CONT - Offer school-wide, after school Dance to \\
encourage physical activity
\end{tabular} & \begin{tabular}{c} 
Fall 2016 \\
Spring 2017
\end{tabular} & WSCC Team/PTO & \$0 & \begin{tabular}{c} 
In \\
Progress
\end{tabular} \\
\hline \begin{tabular}{l} 
CONT - Host an all school Walk-a-Thon fundraiser for \\
Springs Ranch as an alternative to fundraisers that \\
feature poor nutrition foods.
\end{tabular} & \begin{tabular}{c} 
September 1, \\
2016
\end{tabular} & \begin{tabular}{c} 
Brian Hepperle \\
Jeff Ingram
\end{tabular} & \(\mathbf{\$ 0}\) & Complete \\
\hline CONT - Participate in the National "Walk-to-School" Da & October 2016 & \begin{tabular}{c} 
WSCC Team, \\
Springs Ranch \\
PTO
\end{tabular} & \(\mathbf{\$ 0}\) & Complete \\
\hline
\end{tabular}

\section*{Priority Area \#2: What priority area have you selected to focus your efforts?}

Build a school garden to give teachers opportunities to teach science lessons as well as nutrition concepts
SMART Objective \#2 (desired change):
By the end of the 2016-2017 school year, Springs Ranch Elementary will have at least 1 school garden built on school grounds.
x New Objective \(\square\) Continuing/Expanded Objective

\section*{Data: What data will you collect that will indicate the objective has been achieved?}

Number of vegetables/plants planted before the school year is over.
Survey teachers about plans to utilize school garden in their lessons for the 2017-2018 school year.
\begin{tabular}{|c|c|c|c|c|}
\hline Action steps to achieve SMART Objective & \begin{tabular}{c} 
Timeline \\
(By When)
\end{tabular} & \begin{tabular}{c} 
Person(s) \\
Responsible
\end{tabular} & \begin{tabular}{c} 
Budget \\
Needed \\
(Note funding \\
stream)
\end{tabular} & \begin{tabular}{c} 
Action \\
Step \\
Completed
\end{tabular} \\
\hline \begin{tabular}{c} 
NEW - Build a school garden to give teachers \\
opportunities to teach science lessons as well as \\
nutrition concepts.
\end{tabular} & May 2017 & \begin{tabular}{c} 
Anne Flemke/ \\
Dawn Schofstall
\end{tabular} & \begin{tabular}{c} 
\$1,500 \\
Medicaid \\
grant
\end{tabular} & \begin{tabular}{c} 
Currently \\
in \\
planning \\
stages
\end{tabular} \\
\hline \\
BUDGET NEEDED FOR THIS OBJECTIVE: & \(\$ 1,500\) \\
\hline
\end{tabular}

\section*{BOARD OF EDUCATION AGENDA ITEM 5}
\begin{tabular}{|l|l|}
\hline BOARD MEETING OF: & October 26, 2016 \\
\hline PREPARED BY: & \begin{tabular}{l} 
Brett Ridgway, Chief Business Officer \\
Shannon Hathaway, Risk \& Benefits Manager
\end{tabular} \\
\hline TITLE OF AGENDA ITEM: & Changes to District's Employee Benefit Plan \\
\hline ACTION/INFORMATION/DISCUSSION: & Action \\
\hline
\end{tabular}

BACKGROUND INFORMATION, DESCRIPTION OF NEED: In July 2008, Falcon School District embarked on plan to self-fund its Health Insurance benefit program. This was and continues to be a good and appropriate strategy for a business this size ( \(1,400+\) employees).

Every year, virtually every company that provides a benefit program has to make adjustments to that program in terms of offerings and pricing to allow the program to continue. For self-funded programs such as ours, the adjustments are more at our discretion rather than simply being 'told' by the insurance underwriter. However, having that discretion comes with risks associated with making decisions that could harm the viability of the plan in the future.

In May 2011, we significantly changed our health plan offering to cease providing a HMO option and begin offering an HSA option. This was done in recognition of where the future was headed with health care and to control costs for the district, and the employees by extension, as a result. That has proven to be a wise change, as our average plan costs have only changed by \(4.4 \%\) over the last five years, projecting into 2017. This year, we felt it appropriate to only seek offers from Insurance carriers through our Insurance Broker - Hub International Insurance Services. As always, we strive to validate our plan offerings as well as seek the best option for the coming calendar year to serve our employee's healthcare needs.

RATIONALE: In general, a self-funded health insurance plan should strive for a fund balance that represents one-third (33\%) of the average annual claims expense - or, carry an 'Aggregate Stop Loss Insurance' (ASL) program that limits the total exposure to the plan. D49 has consistently carried ASL as part of the overall plan design, and so we are able to target a fund balance lower than \(33 \%\). At the year-end of \(2015 / 16\), the ratio was measured at \(29 \%\), which is actually about \(1 \%\) lower than our go-forward target due to the timing of receipts of pharmacy rebates from our change to the plan in 2016.

RELEVANT DATA AND EXPECTED OUTCOMES: After review of our offers, we believe that our plan design continues to be appropriate.

At this point, we are recommending an increase to program revenue of \(4.7 \%\). The D49 plan has traditionally assigned just under \(70 \%\) of plan costs to the district and the remaining \(30 \%\) to the employees. In 2016, the precise measure of that distribution was \(69.6 \%-30.4 \%\). For 2017, that ratio is moving very slightly to \(69.4 \%-30.6 \%\). To affect this change, we evaluated a number of scenarios to come up with the following recommendation of employee share monthly rates:
\begin{tabular}{l|ccc|ccc|} 
& OAP-2015 & \(\frac{\text { OAP-2016 }}{}\) & & OAP-change & HSA-2015 & \\
Employee Only & 80 & 85 & 5 & 0 & 0 & HSA-change \\
Employee/Spouse & 415 & 435 & 20 & 285 & 300 & 15 \\
Employee/Child & 340 & 360 & 20 & 210 & 220 & 10 \\
Family & 600 & 630 & 30 & 470 & 495 & 25
\end{tabular}

It is an important strategy/priority with the affordable care act to maintain the employee only HSA cost at \(0 \$\) if at all possible to be certain that we have an 'affordable' option. We have also taken care to ensure that there is no impact to the district, up or down, relative to which option (OAP or HSA) the employee chooses. In the past the differences have been immaterial, but, as of last year, they are literally zero when adding in the HAS account contributions the District makes at each level, which is proposed to move to \(\$ 125\) per month except for the employee only tier which will move to \(\$ 100\) per month.

BOE Work Session October 26, 2016
Item 5 continued
\begin{tabular}{|l|l|}
\hline \begin{tabular}{l} 
Rock \#1-Reestablishing the district as a \\
trustworthy recipient of taxpayer investment
\end{tabular} & \begin{tabular}{l} 
Clarity and transparency in financial management strategy and \\
decisions.
\end{tabular} \\
\hline \begin{tabular}{l} 
Rock \#2-Research, design and implement \\
programs for intentional community participation
\end{tabular} & \\
\hline \begin{tabular}{l} 
Rock \#3— Establish District 49 as the best \\
district in Colorado to learn, work and lead
\end{tabular} & \begin{tabular}{l} 
D49's plan design and service offerings are starting to separate us \\
from other districts in what we can offer and the cost to the \\
employees.
\end{tabular} \\
\hline \begin{tabular}{l} 
Rock \#4—— Build firm foundations of \\
knowledge, skills and experience so all learners \\
can thrive.
\end{tabular} & \\
\hline \begin{tabular}{l} 
Rock \#5- Customize our educational \\
systems to launch each student toward success.
\end{tabular} & \\
\hline
\end{tabular}

FUNDING REQUIRED: Yes
AMOUNT BUDGETED: 2016/17~\$6.177mm
(Working-Amended Budget)
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: N/A.
APPROVED BY: Brett Ridgway, Chief Business Officer
DATE: October 19, 2016

\section*{El Paso County School District No. 49}

\section*{Self-Insured Employee Health Program}

Historical Financial Performance
\begin{tabular}{|c|c|c|c|c|c|c|c|c|c|}
\hline \multicolumn{10}{|l|}{Assets} \\
\hline 64-600-00-0000-8101-000-0000 & UMB OPERATING ACCOUNT & 11 & 1,119.44 & 1,027.50 & 2,356.00 & - & - & - & - \\
\hline 64-000-64-0000-8111-000-0000 & HEALTH-COLOTRUST-\#8005 & 12 & 926,731.67 & 717,922.61 & 697,047.58 & 1,352,173.71 & 1,193,925.80 & 350,650.88 & 866,528.18 \\
\hline 64-800-64-0000-8101-000-0000 & CITIBANK FSB-INSURANCE & 12 & 315,806.40 & 333,211.78 & 291,045.53 & 251,945.02 & 223,760.99 & 327,980.53 & 259,365.66 \\
\hline 64-000-00-0000-8132-010-0000 & DUE TO/FROM & 19 & 701,244.57 & 883,684.96 & 878,569.00 & 691,298.40 & 816,659.39 & 2,089,872.17 & 1,846,089.28 \\
\hline & Total Assets & & 1,944,902.08 & 1,935,846.85 & 1,869,018.11 & 2,295,417.13 & 2,234,346.18 & 2,768,503.58 & 2,971,983.12 \\
\hline \multicolumn{10}{|l|}{Liabilities} \\
\hline 64-000-00-0000-7421-000-0000 & ACCTS PAYABLE & 21 & \((415,000.00)\) & (824,630.50) & (580,000.00) & (340,052.50) & \((280,000.00)\) & \((446,873.55)\) & (519,469.89) \\
\hline 64-000-00-0000-7402-000-0000 & INTERFUND PAYABLE & 29 & \multirow[t]{2}{*}{-} & \multirow[t]{2}{*}{\((320,428.66)\)} & \multirow[t]{2}{*}{-} & \multirow[t]{2}{*}{-} & \multirow[t]{2}{*}{-} & \multirow[t]{2}{*}{-} & - \\
\hline \multirow[t]{2}{*}{64-000-00-0000-7402-010-0000} & DUE TO/FROM FUND 10 & \multirow[t]{2}{*}{29} & & & & & & & \((396,898.00)\) \\
\hline & Total Liabilities & & (415,000.00) & (1,145,059.16) & (580,000.00) & (340,052.50) & (280,000.00) & (446,873.55) & \((916,367.89)\) \\
\hline \multicolumn{10}{|l|}{Fund Balance} \\
\hline 64-000-00-0000-6760-000-0000 & BUDGETED FUND BALANCE & 38 & - & - & 250,000.00 & - & - & - & - \\
\hline 64-000-00-0000-6770-000-0000 & FUND BALANCE-HEALTH INSURANCE & 39 & (1,529,902.08) & (790,787.69) & (1,289,018.11) & (1,955,364.63) & 473,732.30 & - & 266,014.80 \\
\hline 64-000-00-0000-6792-000-0000 & NUTR SVCS-UNRESVD RETAINED EARNINGS & 39 & - & - & - & - & (2,428,078.48) & \((2,321,630.03)\) & \((2,321,630.03)\) \\
\hline \multirow[t]{4}{*}{64-000-00-0000-6051-000-0000} & APPROPRIATIONS & \multirow[t]{4}{*}{51} & - & - & \((250,000.00)\) & - & - & - & - \\
\hline & Total Fund Balance & & (1,529,902.08) & (790,787.69) & (1,289,018.11) & (1,955,364.63) & (1,954,346.18) & (2,321,630.03) & (2,055,615.23) \\
\hline & & & \((4,773,266.37)\) & (5,067,782.35) & \((3,243,364.29)\) & (4,276,994.66) & (1,954,346.18) & (2,321,630.03) & (2,055,615.23) \\
\hline & & & (1,944,902.08) & (1,935,846.85) & (1,869,018.11) & (2,295,417.13) & (2,234,346.18) & \((2,768,503.58)\) & (2,971,983.12) \\
\hline
\end{tabular}

\section*{Revenue}

64-000-00-0000-1510-000-0000 HEALTH INSURANCE-INTEREST 81
64-000-00-0000-1973-000-0000 HEALTH INSURANCE-REVENUE
\(64-000-00-0000-1979-000-0000\) HEALTH INSURANCE-REVENUE CONTRA
64-000-00-0000-1990-000-0000 HEALTH INSURANCE FUND OTHER REVENUE 64-000-00-0000-5210-000-0000 ALLOCATION FROM GF
64-000-64-0000-1510-000-0000 HEALTH-INTEREST REVENUE-COLOTRUST
64-800-00-0000-1990-000-0000 Employee Deduction Revenue
Consolidated Revenue
81
\begin{tabular}{lll} 
& \multicolumn{1}{c}{ Gross Revenue } \\
Expenses & & \\
\hline 64-800-28-2835-0335-000-0000 & HEALTH INS-MEDICAL SVS & 91 \\
\(64-800-28-2835-0337-000-0000\) & HEALTH INS-PHARMACY CLAIMS & 91 \\
\(64-800-28-2835-0338-000-0000\) & HEALTH INS- ACA PAYMENT - PROF SVS & 91 \\
\(64-800-28-2835-0339-000-0000\) & HEALTH INS-PROFESSIONAL SVS & 91 \\
\(64-800-28-2835-0390-000-0000\) & HEALTH INS-EAP SVS & 91 \\
\(64-800-28-2835-0529-000-0000\) & HEALTH INSURANCE-EXPENSE CONTRA & 91 \\
\(64-800-90-9000-0840-000-0000\) & INSURANCE CONTINGENCY & 91 \\
\cline { 3 - 3 } & & Consolidated Expense
\end{tabular}
Consolidated Expense
Net (Revenue) / Expense

Gross Expense


\section*{El Paso County School District No. 49}

Self-funded Health Benefit Plan


\section*{El Paso County School District No. 49}

Self-funded Health Benefit Plan
Historical Rate Trend
\begin{tabular}{|ll|}
\hline \begin{tabular}{|l|}
\hline\(\frac{\text { Prog Perf }}{}\) \\
rates chg.
\end{tabular} & \begin{tabular}{l} 
CAGR \\
\(4.4 \%\) \\
partic chg
\end{tabular} \\
\hline \(1.2 \%\) \\
\hline total prog & \(5.5 \%\) \\
\hline
\end{tabular}


\begin{tabular}{|rrrrr|}
\hline median salary track & 40,800 & 41,640 & 43,310 & 44,450 \\
avg avail choices \(\%\) sal & \(7.98 \%\) & \(8.34 \%\) & \(8.02 \%\) & \(8.10 \%\)
\end{tabular}
\begin{tabular}{|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|}
\hline \multicolumn{27}{|l|}{Employer Share} \\
\hline \multicolumn{27}{|l|}{OAP} \\
\hline EE only & 88\% & \$ & 375 & \$ & - & \$ & 375 & \$ & 25 & \$ & 400 & \$ & 20 & \$ & 420 & \$ & 30 & 7\% & \$ & 450 & 84\% & -4\% & \$ & 75 & 68\% & 3.7\% \\
\hline EE + spouse & 59\% & \$ & 500 & \$ & & \$ & 500 & \$ & 25 & \$ & 525 & \$ & 15 & \$ & 540 & \$ & 25 & 5\% & \$ & 565 & 57\% & -2\% & \$ & 65 & 43\% & 2.5\% \\
\hline EE + children & 63\% & \$ & 500 & \$ & & \$ & 500 & \$ & 25 & \$ & 525 & \$ & 10 & \$ & 535 & \$ & 25 & 5\% & \$ & 560 & 61\% & -2\% & \$ & 60 & 50\% & 2.3\% \\
\hline Family & 52\% & \$ & 600 & \$ & & \$ & 600 & \$ & 25 & \$ & 625 & \$ & 20 & \$ & 645 & \$ & 25 & 4\% & \$ & 670 & 52\% & 0\% & \$ & 70 & 50\% & 2.2\% \\
\hline H.S.A. & \multicolumn{7}{|c|}{(+ HSA match from District)} & & & & & & & & & & & & & & & & & & & \\
\hline EE only & 100\% & \$ & 350 & \$ & 20 & \$ & 370 & \$ & 25 & \$ & 395 & \$ & 25 & \$ & 420 & \$ & 30 & 7\% & \$ & 450 & 100\% & 0\% & \$ & 100 & 100\% & 5.2\% \\
\hline EE + spouse & 66\% & \$ & 485 & \$ & - & \$ & 485 & \$ & 25 & \$ & 510 & \$ & 30 & \$ & 540 & \$ & 25 & 5\% & \$ & 565 & 65\% & -1\% & \$ & 80 & 62\% & 3.1\% \\
\hline EE + children & 71\% & \$ & 490 & \$ & - & \$ & 490 & \$ & 25 & \$ & 515 & \$ & 20 & \$ & 535 & \$ & 25 & 5\% & \$ & 560 & 72\% & 1\% & \$ & 70 & 78\% & 2.7\% \\
\hline Family & 57\% & \$ & 610 & \$ & - & \$ & 610 & \$ & 25 & \$ & 635 & \$ & 10 & \$ & 645 & \$ & 25 & 4\% & \$ & 670 & 58\% & 1\% & \$ & 60 & 63\% & 1.9\% \\
\hline
\end{tabular}

Total Program
\begin{tabular}{|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|c|}
\hline OAP & & & & & & & & & & & & & & & & & & & & & & & CAGR \\
\hline EE only & \$ & 425 & \$ & 20 & \$ & 445 & \$ & 25 & \$ & 470 & \$ & 30 & \$ & 500 & \$ & 35 & 7\% & \$ & 535 & \$ & 110 & 26\% & 4.7\% \\
\hline EE + spouse & \$ & 850 & \$ & 50 & \$ & 900 & \$ & 25 & \$ & 925 & \$ & 30 & \$ & 955 & \$ & 45 & 5\% & \$ & 1,000 & \$ & 150 & 18\% & 3.3\% \\
\hline EE + children & \$ & 800 & \$ & 25 & \$ & 825 & \$ & 25 & \$ & 850 & \$ & 25 & \$ & 875 & \$ & 45 & 5\% & \$ & 920 & \$ & 120 & 15\% & 2.8\% \\
\hline Family & \$ & 1,160 & \$ & 25 & \$ & 1,185 & \$ & 25 & \$ & 1,210 & \$ & 35 & \$ & 1,245 & \$ & 55 & 4\% & \$ & 1,300 & \$ & 140 & 12\% & 2.3\% \\
\hline H.S.A. & & & & & & & & & & & & & & & & & & & & & & & \\
\hline EE only & \$ & 350 & \$ & 20 & \$ & 370 & \$ & 25 & \$ & 395 & \$ & 25 & \$ & 420 & \$ & 30 & 7\% & \$ & 450 & \$ & 100 & 29\% & 5.2\% \\
\hline EE + spouse & \$ & 735 & \$ & 25 & \$ & 760 & \$ & 25 & \$ & 785 & \$ & 40 & \$ & 825 & \$ & 40 & 5\% & \$ & 865 & \$ & 130 & 18\% & 3.3\% \\
\hline \(\mathrm{EE}+\) children & \$ & 690 & \$ & - & \$ & 690 & \$ & 25 & \$ & 715 & \$ & 30 & \$ & 745 & \$ & 35 & 5\% & \$ & 780 & \$ & 90 & 13\% & 2.5\% \\
\hline Family & \$ & 1,070 & \$ & - & \$ & 1,070 & \$ & 25 & \$ & 1,095 & \$ & 20 & \$ & 1,115 & \$ & 50 & 4\% & \$ & 1,165 & \$ & 95 & 9\% & 1.7\% \\
\hline
\end{tabular}

BOARD OF EDUCATION AGENDA ITEM 6
\begin{tabular}{|l|l|}
\hline BOARD MEETING OF: & October 26, 2016 \\
\hline PREPARED BY: & Ryan Johanson, Accounting Group Manager \\
\hline TITLE OF AGENDA ITEM: & Job Description Updates \\
\hline ACTION/INFORMATION/DISCUSSION: & Discussion \\
\hline
\end{tabular}

BACKGROUND INFORMATION, DESCRIPTION OF NEED: As part of a renewed focus on the all of the positions within the Business (Finance) office, we are reviewing and updating job descriptions to more accurately reflect the work that is being done.

RATIONALE: The updated job descriptions will give a clear picture of the work and expectations of the positions.
RELEVANT DATA AND EXPECTED OUTCOMES: This will not require any new headcount as the work is already being done by current employees. This will give more focus to the employees and help with employee reviews.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:
\begin{tabular}{|l|l|}
\hline \begin{tabular}{l} 
Rock \#1—Reestablishing the district as a \\
trustworthy recipient of taxpayer investment
\end{tabular} & Major Impact \\
\hline \begin{tabular}{l} 
Rock \#2-Research, design and implement \\
programs for intentional community \\
participation
\end{tabular} & \\
\hline \begin{tabular}{l} 
Rock \#3- Grow a robust portfolio of \\
distinct and exceptional schools
\end{tabular} & \\
\hline \begin{tabular}{l} 
Rock \#4— Build firm foundations of \\
knowledge, skills and experience so all learners \\
can thrive.
\end{tabular} & \\
\hline \begin{tabular}{l} 
Rock \#5- Customize our educational \\
systems to launch each student toward success
\end{tabular} & \\
\hline
\end{tabular}

FUNDING REQUIRED: None
AMOUNT BUDGETED: \(\$ 0\)
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Recommend the BOE move this item forward for approval at its next regular meeting.

APPROVED BY: Brett Ridgway, Chief Business Officer
DATE: 10/18/2016

\section*{Grant Accountant IAcCounting \& Grants Fiscal Compliance MANAGER}
\begin{tabular}{|c|c|c|}
\hline Job Title: & Accounting \& Grants Fiscal Compliance ManagerGrant Accountant I & Related Organization Chart \\
\hline Initial: & July 7, 2009 & \\
\hline Revised: & September 22, 2010 November 2016 & Accounting Group Manager \\
\hline Work Year: & 261 days & \multirow[b]{2}{*}{Accounting \& Grants Fiscal Compliance Manager} \\
\hline Office: & Business & \\
\hline Department: & Accounting & \multirow[b]{3}{*}{P-Card Administrator} \\
\hline Reports To: & \begin{tabular}{l}
Chief Business Officer Accounting Group \\
Manager
\end{tabular} & \\
\hline FLSA Status: & Exempt & \\
\hline Pay Range: & Professional/Technical Salary Schedule Range 3 & \\
\hline
\end{tabular}

POSITION SUMMARY: The Accounting \& Grants Fiscal Compliance Manager establishes and maintains fiscal record keeping systems for all grant-funded projects, monitors grant budgets and cash flow to assure funds are being received and expended appropriately, and establishes budgets with program administrators.

\section*{ESSENTIAL DUTIES \& RESPONSIBILITIES}

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on building assignment and other factors.
- Coordinates cost factors, receipts and budget administration, ensures compliance with state and federal laws and regulations and Board policies, and maintain knowledge of legal and regulatory changes.
- Prepare interim and final fiscal reports to funding agencies. Act as authorized fiscal representative for the district.
- Provide assistance, support and training for administrative staff \(\mathrm{F}_{2}\)-whose locations have grant awards.
- Establish budgets with program administrators. Coordinate cost factors, receipts and budget administration.
- Ensure compliance with state/federal laws, regulations and Board policies.
- Provide oversight of grants, as the Administrative Unit, awarded to the district on behalf of the Charter Schools, to ensure compliance.
- Maintain knowledge of legal and regulatory changes.
- Reconciliation of balance sheet accounts related to grant funds.
- Reconciliation of Insurance Fund bank account.
- Initiate bank transfers between district accounts and between the District and Charter Schools.
- Provide training and support to school administrative staff in regard to accounting policies and procedures.
- Acts as a resource for various accounting issues, including training, demonstrating and answering questions. Supervise P Card Coordinator
- Perform other duties as assigned.

\section*{Supervision \& Technical Responsibilities:}
- This position currently supervises the P-Card Administrator.

\section*{Budget Responsibility:}
- Directly responsible for developing and managing budgets related to grants.

QUALIFICATIONS
The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

\section*{Education \& Training:}
- Bachelor's degree or equivalent preferred or advanced training in accounting
-

\section*{Experience:}
- Accounting and/or grant accounting environment preferred.

\section*{Knowledge Skills \& Abilities:}
- Writing, communication, basic math, interpersonal, decision-making, analytical and accounting skills.
- -Knowledge of accounting procedures, externally funded programs and accounting requirements.
- -Demonstrated ability to use spreadsheets (MS Excel) and database (MS Access) software.

Operating knowledge of other computer software such as Word, Outlook, Adobe Acrobat and accounting systems preferred.
- Knowledge of State and Federal grant award regulations.

\section*{Certificates, Licenses, \& Registrations:}
- Criminal background check required for hire
- Valid Colorado driver's license required for hire

None required.

\section*{OTHER WORK FACTORS}

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Demands: While performing the duties of this job, the employee is regularly required to sit. The employee frequently is required to use hands to finger, handle or feel; reach with hands and arms. The employee is occasionally required to stand; walk, climb or balance; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Work Environment: While performing the duties of this job, the employee will work primarily in a usual office or school environment.

Mental Functions: While performing the duties of this job, the employee is frequently required to compare, analyze, communicate, coordinate, instruct, compute, synthesize, evaluate, use interpersonal skills and compile. Occasionally required to copy and negotiate.

\section*{AcCounting s Payable Technician}
\begin{tabular}{|c|c|c|}
\hline Job Title: & Accounting s Payable-Technician & Related Organization Chart \\
\hline Initial: & November 1, 2006 & \multirow{3}{*}{Accouting Group Manager} \\
\hline Revised: & November 2016 & \\
\hline Work Year: & 261 Days & \\
\hline Office: & Business & \\
\hline Department: & Finance & \multirow{3}{*}{Accounting Technician} \\
\hline Reports To: & Finance Department Supervisor Accounting Group Manager & \\
\hline \begin{tabular}{l}
FSLA \\
Status:
\end{tabular} & Non-Exempt & \\
\hline Pay Range: & Range 612 & \\
\hline
\end{tabular}

SUMMARY: At the direction of the Accounting Group Manager, t'The Accountings Payable Technician performs general accounts payable duties including day-to-day processing of accounts payable transactions to ensure that district finances are maintained in an effective, up-to-date, and accurate manner. supports the administration of the district's business affairs so as to provide the maximum services with the financial resources available.

\section*{ESSENTIAL DUTIES \& RESPONSIBILITIES}

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on building assignment and other factors.
- Process accounts payable including the following tasks: verify receipt of all merchandise, analyze and verify internal consistency, completeness, account codes, and mathematical accuracy of accounting documents; and perform adjustments in an accurate and timely manner.
- Process and verify all payments for goods and services, check settlements to see if all invoices have been paid, perform all payables data entry, match check copies to paid invoices and mail out all payable checks.
- Process purchase requisitions.
- by typing into computer, print purchase orders, make three color copies, match to the original requisitions, fax orders to vendors, send schools a copy, file yellow copies into purchase order books.
- Prepare, verify and enter checks and cash for daily receivables to include verification of bank reconciliation's and deposit slips for all accounts, delivering deposits to bank as needed.
- Enter and update W-9's that have been received \({ }_{5 ;}\) maintain report of outstanding W-9 vendors \({ }_{2}{ }^{2}\) send out 1099's.

\footnotetext{
To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
}
- Provide back up for receptionist as needed.
- Provide support for district purchasing cards including: answering questions, auditing of purchases, and other administrative duties as needed.
- Process prepare and distribute monthly reports, set up print reports, separate, distribute to schools and administrative personnel.
- Process Coca-Cola spreadsheet and checks, send checks and spreadsheet copies to school.
- Perform filing as needed.
- Perform other duties as assigned.

\section*{Supervision \& Technical Responsibilities:}
- This position has no supervisory responsibilities at this time.

\section*{Budget Responsibility:}
- This position has no direct budget responsibility,

\section*{QUALIFICATIONS}

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

\section*{Education \& Training:}
- High school diploma or equivalent.
- Specialized courses in accounting, or vocational classes, business classes in typing, 10 key preferred.

\section*{Experience:}
- Over two years and up to and including three years of experience in finance and office skills.

\section*{-}

\section*{Knowledge Skills \& Abilities:}
- Oral and written communication skills.
- English language skills.
- Interpersonal relations skills.
- Basic math and accounting skills.
- Personal computer, keyboarding and word processing skills.
- Customer service and public relations skills.
- Critical thinking and problem solving skills.
- Organizational skills.
- Ability to maintain confidentiality in all aspects of the job.
- Ability to manage multiple priorities.
- Ability to manage multiple tasks with frequent interruptions.
- Ability to defuse and manage volatile and stressful situations.
- Operating knowledge of and experience with personal computers and peripherals.
- Operating knowledge of and experience with general office equipment, including telephones, copier, fax machine, 10 key, etc.

\section*{-}

\section*{Certificates, Licenses, \& Registrations:}
- Criminal background check required for hire
- Valid Colorado driver's license required for hire

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

\section*{OTHER WORK FACTORS}

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Demands: While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle, or feel; reach with hands and arms. The employee is occasionally required to stand; walk; climb or balance; stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 25 pounds.

Work Environment: While performing the duties of this job, the employee will work primarily in a usual office or school environment. The noise level in the work environment is usually moderate.

Mental Functions: While performing the duties of this job, the employee is regularly required to compare, analyze, communicate, copy, coordinate, instruct, compute, synthesize, evaluate, use interpersonal skills, compile and negotiate.

\section*{P-CARD Coordinator}
\begin{tabular}{r|l} 
Job Title: & P-Card Coordinator \\
\hline Initial: & August 2011 \\
\hline Revised: & October 13, 2016 \\
\hline Work Year: & 261 days \\
\hline Office: & Finance \\
\hline Department: & Business Office \\
\hline Reports To: & \begin{tabular}{l} 
Accounting \& Grants Fiscal Compliance \\
Manager
\end{tabular} \\
\hline FLSA Status: & Non-Exempt \\
\hline Pay Range: & ESP Salary Schedule Range 14
\end{tabular}

Related Organization Chart
Accounting \& Grants Fiscal Compliance Manager

P-Card Coordinator

SUMMARY: The P-Card Coordinator administers the purchasing card and travel card program. The P-Card Coordinator performs analysis and monitoring of the automated card program, reinforces the control environment to ensure compliance with policies and procedures, provides direct support to district cardholders and their managers, and supports all aspects of program operations with heavy focus on customer service and driving card program development.

\section*{ESSENTIAL DUTIES \& RESPONSIBILITIES}

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on building assignment and other factors.
- Manage card application/issuance process.
- Review card applications and employee agreement forms for completeness and approvals.
- Review new account set up, including card distribution.
- Ensure timely closing of accounts (terminations), including card collection.
- Conduct new cardholder and card manager training. Update training documents as required.
- Data management oversight and reporting, including cardholders listings, account status, terminations, etc.
- Ensure transactions are in compliance with accounting and internal control policies and reporting deadlines are met.
- Coordinate period audits and policy compliance reviews; communicate findings and recommendations to management.
- Manage communications with cardholders, card managers and bank provider.
- Ensure web based reconciliation platform activities are conducted in a timely and accurate manner, within established financial and operational guidelines, including: 1) User profile set up and maintenance; 2) Card

To perform this job successfully, an individual must be able to perform each essential function satisfactorily.
Reasonable accommodations will be made to enable individuals with disabilities to perform the essential functions.
manager/approver set up and maintenance; 3) Monitor security settings; 4) Default account coding set up and maintenance; 5) Routine monitoring of all transaction activity to identify exception items.
- Provide recommendations for process improvements and efficient use of resources.
- Performs other related duties as assigned.

\section*{Supervision \& Technical Responsibilities:}
- This job has no supervisory responsibilities.

\section*{Budget Responsibility:}
- This position has no direct budget responsibilities.

\section*{QUALIFICATIONS}

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

\section*{Education \& Training:}
- High School diploma or equivalent, plus specialized courses in accounting or field relative to the position.

\section*{Experience:}
- Three years of experience in finance related field.

\section*{Knowledge Skills \& Abilities:}
- Oral and written communication skills
- Basic knowledge of spreadsheets
- English language skills
- Interpersonal relations skills
- Basic math and accounting skills
- Personal computer, keyboarding and word processing skills
- Customer service and public relations skills
- Critical thinking and problem solving skills
- Organizational skills and ability to manage multiple priorities and tasks
- Ability to maintain confidentiality in all aspects of the job
- Ability to manage and defuse volatile and stressful situations
- Operating knowledge of and experience with personal computers and general office equipment.

\section*{Certificates, Licenses, \& Registrations:}
- Criminal background check required for hire

\section*{OTHER WORK FACTORS}

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Demands: While performing the duties of this job, the employee is regularly required to stand; walk; sit; handle, or feel; talk, hear or smell. The employee frequently is required to use hands to finger, handle, or feel; reach with hands and arms. The employee is occasionally required to sit; stoop, kneel, crouch, or crawl; taste. The employee must regularly lift and/or move up to 10 pounds occasionally lift and/or move up to 25 pounds.

Work Environment: The noise level in the work environment is usually moderate.
To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mental Functions: While performing the duties of this job, the employee is regularly required to communicate, coordinate, instruct, evaluate, use interpersonal skills, compile. Frequently required to synthesize data. Occasionally required to compare, analyze, copy.

BOARD OF EDUCATION AGENDA ITEM 7
\begin{tabular}{|l|l|}
\hline BOARD WORK SESSION OF: & October 26, 2016 \\
\hline PREPARED BY: & \begin{tabular}{l} 
Brett Ridgway, Chief Business Officer \\
Matt Meister, Director of Communications
\end{tabular} \\
\hline TITLE OF AGENDA ITEM: & 2016 Election Education/Information Update \\
\hline ACTION/INFORMATION/DISCUSSION: & Discussion \\
\hline
\end{tabular}

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Board of Education has previously provided guidance to the Administration to conduct primary research for needs, options and financing vehicles for potential participation in the November 2016 election.

As details of the plan projects continue to be finalized, communication efforts are underway. Colorado law allows any school districts to speak positively and create promotional material about a potential bond issue before it refers the actual bond question to the voters.

RATIONALE: A coordinated communications plan identifying key audiences, materials, presentations and a timeline to ensure educational efforts around the proposed plan has been approved.

RELEVANT DATA AND EXPECTED OUTCOMES: Current D49.org webpages for the plan are presented as are examples of facility performance scorecards available for download on D49.org. Scorecards will also be printed and made available at each campus for review by students, parents, staff and community members.

\section*{IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:}
\begin{tabular}{|l|l|}
\hline \begin{tabular}{l} 
Rock \#1—Reestablishing the district as a \\
trustworthy recipient of taxpayer investment
\end{tabular} & \begin{tabular}{l} 
Clarity and transparency in revenue generation strategies \\
and related decisions.
\end{tabular} \\
\hline \begin{tabular}{l} 
Rock \#2—Research, design and implement \\
programs for intentional community \\
participation
\end{tabular} & \begin{tabular}{l} 
There is no closer engagement for community participation \\
than an election. Pursuing an election question in 2016 will \\
need significant community participation for it to be reflective \\
of the community's wishes for D49.
\end{tabular} \\
\hline \begin{tabular}{l} 
Rock \#3-Grow a robust portfolio of distinct \\
and exceptional schools
\end{tabular} & \begin{tabular}{l} 
An election campaign should have clear connection to \\
increasing our portfolio of distinct and exceptional schools.
\end{tabular} \\
\hline \begin{tabular}{l} 
Rock \#4—— Build firm foundations of \\
knowledge, skills and experience so all learners \\
can thrive.
\end{tabular} & \begin{tabular}{l} 
Recognizing that the efficiencies D49 has achieved the last \\
several years puts the district in a position to be trusted, to be \\
innovative and through the continuous exercise of both; building \\
a firm foundation for the future.
\end{tabular} \\
\hline Rock \#5—— Customize our educational systems & \begin{tabular}{l} 
A commitment to improving facilities and programs will have \\
a positive contribution to ensuring each student has their \\
best opportunity for success.
\end{tabular} \\
to launch each student toward success
\end{tabular}

FUNDING REQUIRED: Yes
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Continued Thoughts/Guidance

\author{
APPROVED BY: Brett Ridgway, Chief Business Officer
}

DATE: October 14, 2016

\section*{BOARD OF EDUCATION AGENDA ITEM 8}
\begin{tabular}{|l|l|}
\hline BOARD MEETING OF: & October 26, 2016 \\
\hline PREPARED BY: & D. Richer, Executive Assistant to the BOE \\
\hline TITLE OF AGENDA ITEM: & Policy and Procedure Review \\
\hline ACTION/INFORMATION/DISCUSSION: & Discussion \\
\hline
\end{tabular}

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Ongoing review of Board policies to ensure compliance with current laws and regulations and to ensure policies align with practices that best serve the district.

RATIONALE: Board policies are routinely reviewed to ensure that they are current and reflect applicable federal and/or state regulations as well as the needs and processes of the districts.

\section*{RELEVANT DATA AND EXPECTED OUTCOMES:}
\begin{tabular}{|l|l|l|l|l|}
\hline No. & Designation & Title & Reviewed by & Recommendations \\
\hline 8.a & AD-R & \begin{tabular}{l} 
School District 49 \\
Identity, Vision, Mission \\
and Philosophy: \\
Operating the Cultural \\
Compass
\end{tabular} & L. Fletcher & \\
\hline 8.b & EBBB & Accident Reports & \begin{tabular}{l} 
G. Hammond \\
S. Hathaway
\end{tabular} & Periodic review; no revisions \\
\hline 8.c & JEA & \begin{tabular}{l} 
Compulsory Attendance \\
Ages
\end{tabular} & L. Fletcher & Align with CASB \\
\hline 8.d & JIHB & Parking Lot Searches & D. Watson & Periodic review; align with CASB \\
\hline 8.e & \begin{tabular}{l} 
JJH, JJH-E, \\
JJH-R
\end{tabular} & Student Travel & B. Seeley & Periodic review; align with CASB \\
\hline 8.f & \begin{tabular}{l} 
JLCB, JLCB- \\
R
\end{tabular} & Immunization of Students & N. Lemmond & Align with CASB August updates \\
\hline
\end{tabular}

\section*{IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:}
\begin{tabular}{|l|l|}
\hline \begin{tabular}{l} 
Rock \#1—Reestablishing the district as a \\
trustworthy recipient of taxpayer investment
\end{tabular} & \\
\hline \begin{tabular}{l} 
Rock \#2-Research, design and implement \\
programs for intentional community \\
participation
\end{tabular} & \\
\hline \begin{tabular}{l} 
Rock \#3- Grow a robust portfolio of \\
distinct and exceptional schools
\end{tabular} & \begin{tabular}{l} 
Updating policy to reflect current laws, regulations and best \\
practices provides a solid foundation to lead the District.
\end{tabular} \\
\hline \begin{tabular}{l} 
Rock \#4— Build firm foundations of \\
knowledge, skills and experience so all learners \\
can thrive.
\end{tabular} & \\
\hline \begin{tabular}{l} 
Rock \#5- Customize our educational \\
systems to launch each student toward success
\end{tabular} & \\
\hline
\end{tabular}

BOE Work Session October 26, 2016
Item 8 continued
FUNDING REQUIRED: No
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: After review and discussion, move
6 policies in item 8 for action at the next regular board meeting.
\begin{tabular}{|r|l|}
\hline \hline Title & Accident Reports \\
\hline Designation & EBBB \\
\hline Office/Custodian & \begin{tabular}{l} 
Operations \& Business/Director of Transportation \& Risk Benefit \\
Manager
\end{tabular} \\
\hline
\end{tabular}

Adequate and prompt accident reporting is essential if similar accidents are to be prevented from happening again. If there are injuries or property damage, prompt reports also are vital in assuring the district staff, students and others of insurance coverage.

The Board requires therefore that an accident report be filed on every accident that takes place on District property or that involves a District vehicle, students or staff on school-sponsored trips, including staff members on authorized District business trips. Such reports are required whether or not there is any apparent evidence of injuries or damage to property. District staff must file appropriate worker's compensation form.

The Chief Education Officer in conjunction with the Chief Business Officer and Chief Operations Officer shall establish procedures for filing accident reports and shall make sure reports include details that:
1. Might be helpful in preventing similar accidents in the future.
2. Are needed for filing insurance claims.
3. Might be important in case of litigation.

District staff must file appropriate accident reporting forms in accordance with all regulations.
- Current practice codified 1980
- Adopted: date of manual adoption
- Revised: March 4, 1999
- Revised: October 3, 2002
- Revised: March 11, 2010
- Revised: January 10, 2013
- Reviewed: November 10, 2016
\begin{tabular}{|r|l|}
\hline \hline Title & Compulsory Attendance Ages \\
\hline Designation & JEA \\
\hline Office/Custodian & Education/EXCEL DeanIDirector of Culture and Services \\
\hline
\end{tabular}

Every child who has attained the age of six (6)years on or before August 1 of each year and is under the age of seventeen (17) is required to attend public school with such exceptions as provided by law. It is the parents'/guardians' responsibility to ensure attendance.

The courts may issue orders against the child, child's parent/guardian, or both compelling the child to attend school or the parent to take reasonable steps to assure the child's attendance. The order may require the parent, child, or both to follow an appropriate treatment plan that addresses problems affecting the child's school attendance and that ensures an opportunity for the child to obtain a quality education.

\section*{The compulsory school attendance laws also apply to a six year old child who has been enrolled in a public school in the first grade or in a higher grade level unless the parent or guardian chooses to withdraw the child.}
- Adopted: August 4, 1994
- Revised: August 10, 2000
- Revised: November 8, 2007
- Revised: May 13, 2010
- Revised: November 10, 2016

\section*{LEGAL REFS:}
- C.R.S. 22-32-110(1)(mm) Board may authorize school employee to represent school district in judicial proceedings to enforce compulsory attendance).
- C.R.S. 22-33-104(compulsory school attendance ages)
- C.R.S. 22-33-104.5(home-based education)
- C.R.S. 22-33-107(enforcement of school attendance laws)
- C.R.S. 22-33-108(judicial proceedings to enforce school attendance laws)

NOTE 1: On or after July 1, 2008, a parent of a five or six year old child who is attending preschool or kindergarten may notify the child's school of the parent's wish that the child not advance to first grade in the following school year. The school shall not advance the child to first grade after receiving this notice from the parent.

NOTE: 2: The Board of Education may pass a resolution authorizing one or more employees of the school district to represent the school district in truancy proceedings in state court.
\begin{tabular}{|r|l|}
\hline \hline Title & Care of School Property by Students \\
\hline Designation & JICB \\
\hline Office/Custodian & Operations/Director of Safety \& Security \\
\hline
\end{tabular}

When, after consideration of the evidence and providing the student an opportunity to explain, a school administrator determines that-school property wasis damaged or destroyed by an intentional act or through the negligence of a students, the district may request paymentit shall be the respensibility of from the parent or guardian of the student and student to pay for the damages. The school may eithereither shall contract for repairs and request payment frombill the student's parent or guardians for the amount of the repairs, or repairs mayshall be made by school staff_-_ with a record of time and materials used, and payment thereof by the parent or guardian may be requesteds billed accordingly. When an item must be replaced, the school may purchaseshall seeure the item and request payment frombill the parent or guardians for the replacement cost. Payments shall be made to Falcon School District \#49. A receipt shall be issued at the time payment is received in the central office. If the parent or guardian refuse to make the requested payment, the district may choose to seek further legal recourse.

Nothing in this policy shall alter the provisions of Board Policy JQ or JQ-R, or limit the district's ability to seek any of its available legal options in connection with the damaged or destroyed property, including referring the incident to law enforcement.
- Adopted: November 3, 1977
- Revised: August 10, 2000
- Reviewed: January 27, 2010
- Revised: November 10, 2016

\section*{CROSS REF:}
- ECAC, Vandalism
\begin{tabular}{|r|l|}
\hline \hline Title & Parking Lot Searches \\
\hline Designation & JIHB \\
\hline Office/Custodian & Operations/Director of Safety \& Security \\
\hline
\end{tabular}

The privilege of bringing a student-operated motor vehicle onto school premises is conditioned on consent by the student driver to allow search of the vehicle when there is reasonable suspicion that the search will yield evidence of contraband.

Refusal by a student, parent/guardian, or owner of the vehicle to allow access to a motor vehicle on school premises at the time of a request to search the vehicle shall be cause for termination without further hearing of the privilege of bringing the vehicle onto school premises without further hearing. Refusal to submit to search may result in disciplinary action and notification of law enforcement officials.

Routine patrolling of student parking lots and inspection of the outside of student automobiles shall be permitted at all times.
- Adopted: May 19, 1994
- Reviewed: September 2, 1999
- Revised: April 28, 2010
- Revised: November 10, 2016

\section*{LEGAL REF:}
- C.R.S. 22-32-109.1 (2)(a)(I)(I) (Board of education-specific powers and duties-safe schools

CROSS REF:
- JIH, Student Interrogations, Searches, and Arrests
\begin{tabular}{|r|l|}
\hline \hline Title & Student Travel \\
\hline Designation & \(\mathrm{HCB}+\mathbf{J J H}\) \\
\hline Office/Custodian & Education/Executive Assistant to the Chief Education Officer \\
\hline
\end{tabular}

All travel study trips (not field trips during the school day) sponsored by school personnel or offered by other individuals or groups through the schools shall require prior approval from the Innovation Leader and Chief Education Officer. These student activity trips are defined as overnight trips and trips exceeding 200 miles round trip.
- Adopted: January 17, 1990
- Revised: August 4, 1994
- Revised: July 12, 2007
- Revised: June 30, 2011
- Revised: November 10, 2016

\section*{LEGAL REF:}
- C.R.S. 13-22-107 (parental liability waivers)
- C.R.S. 40-10.1-301(4) (definition of children's activity bus)
- C.R.S. 40-10.1-302(1)(a) (permits required for operation of children's activity bus)C.R.S. 10-10-116(1)(b)

CROSS REFS:
- EEAFA, Extracurricular Activity Buses/Field Trips/Special Events Transportation
- EEAG, Student Transportation in Private Vehicles
- IJOA, Field Trips
\begin{tabular}{|r|l|}
\hline \hline Title & Travel Student (Parent Permission/Consent) \\
\hline Designation & IHHCB-E-1/JJH-E-1 \\
\hline Office/Custodian & Education/Executive Assistant to the Chief Education Officer \\
\hline
\end{tabular}

\section*{Travel Study \\ (Parent Permission/Consent)}
has my/our permission to participate in the

We understand that although the Falcon School District 49 has given its approval, it cannot be held responsible or liable for problems that develop relative to the trip.

Parent/Guardian Signature
Parent/Guardian Signature
Date: \(\qquad\)
- Adopted: August 4, 1994
- Reviewed: June 30, 2011
- Reviewed: November 10, 2016
\begin{tabular}{|r|l|}
\hline \hline Title & Student Travel \\
\hline Designation & HHCB-R/JJH-R \\
\hline Office/Custodian & Education/Executive Assistant to the Chief Education Officer \\
\hline
\end{tabular}

Travel study trips are defined as student trips which involve overnight stays and/or exceed \(\mathfrak{g} \underline{\underline{2}} \mathbf{0 0}\) miles round trip ene way or which involve out-of-state travel. Such trips must be planned and conducted in accordance with the following guidelines:
1. The sponsor and the building principal will review the trip criteria prior to making arrangements for the trip.
2. Indications of student/parent/guardian interest in a travel study trip may be solicited prior to submission of a request. However, it must be clearly understood that no commitment will be made for the trip until approval of the Chief Education Officer is secured.
3. All trips as defined in these guidelines involving district staff members and students, whether during a school or vacation period, must comply with these guidelines.
4. Requests for approval of all travel study trips will be processed through appropriate District staff and directed to the Chief Education Officer for final approval. The Chief Education Officer will inform the Board of Education of all approved student travel.
5. A proposal for a travel study trip will be submitted according to the following timelines. All deadlines are minimum and in terms of calendar days.
a. One hundred twenty (120) days prior to departure for any trip which requires fund raising.
b. Ninety (90) days prior to departure for any trip using an outside agency and/or going outside the continental United States.
C. Thirty (30) days prior to departure for all other trips which:
(1) Require overnight stays and/or exceed \(2 \underline{2} 00\) miles round tripene way, or
(2) Are out-of-state but within the continental United States and without the involvement of any outside agency.
6. Proposals for travel study trips will be submitted on the "Request for Travel Study Trip" form found on the district website.
7. Permission forms from the students' parents and teachers must be signed and returned prior to departure. These documents will be in the possession of the trip sponsor during the trip.
8. Medical release and insurance forms must be provided as appropriate.
9. Parents will be provided with all pertinent information pertaining to the trip.
10. The District will pay for a maximum of three substitute days regardless of the number of teachers involved. Activities required for established school vocational programs may be exempt from this requirement.
11. Any substitute days which are required to cover a trip will consist of professional and/or personal leave days.
District 49, El Paso County, Colorado
12. The maximum number of regular school days for any trips shall be three.
13. Student-adult ratios will not exceed eight-to-one with appropriate coverage to be approved by the administration. All adult chaperones must have approval of the principal. Those not employed by the District must register with the District administration office to determine liability coverage prior to trip departure.
14. Proof of adequate liability and insurance coverage must be provided for all out- of-state travel study days. Additional trip insurance must be secured in case of default by any outside agency.
15. No fund raising activity may begin until approval for the trip has been granted by the Chief Education Officer.
16. The sponsor will review acceptable standards of conduct with students and parents prior to the trip.
17. Provisions must be made in advance for coping with emergency or disciplinary situations. Students and parents must be informed of these provisions.
18. When a travel study trip is in a country which is non-English speaking, at least one of the adult guides/chaperones with the group must have adequate language skills to be functional in the country visited.
19. Any transportation needs will be addressed in accordance with Board policies and regulations related to transportation of students.
20. In addition to these guidelines, any student group which is accountable to the Colorado High School Activities Association must conform to the organization's guidelines, including those pertaining to out-of-state travel.

\section*{Criteria}

Prior to planning for any travel study trip with students, the sponsor and building principal should consider the following criteria which are among those that will be applied in the decision-making process.
1. Educational value of the trip.
2. For any teacher involved, the number of students to be involved in the trip, the number who will be left behind, and the quality of the program for the students who will be left behind.
3. Total cost of the trip.
4. Priority of this trip in relationship to other school and/or district activities.
5. The impact of fund raising activities if necessary.
6. The effect of the students' absences on other obligations and responsibilities of the students.
7. Ability of the District to support any of the proposed costs (released teacher time, etc.) if such support is necessary.
8. The degree to which some students might be discriminated against through cost-_factors.
9. Ability of the student and family to support participation.
10. Liability factors:
a. Will the District have adequate coverage?
b. Is there a need for the District to transport students?
c. Does the District have a supplemental insurance agreement for this trip? (This does not imply that the District will pay for additional coverage.)
d. Did the trip or information regarding the trip originate in the school or from a school employee?
e. Will the students take time off from the regular school program?
f. Did the school system approve this?
g. Will a school employee serve as chaperone?
11. The amount of time away from school that can be scheduled during vacation periods. The willingness of staff to use that time.
12. The kind of supervision that will be provided on the trip.
13. Necessary arrangements for travel outside the USA, if appropriate.
14. Provisions available for coping with emergency or disciplinary situations.
15. Approval of all travel study trips by the Board of Education.
- Approved: January 17, 1990
- Revised: August 4, 1994
- Revised: July 12, 2007
- Revised: June 30, 2011
- Revised: November 10, 2016
\begin{tabular}{|r|l|}
\hline \hline Title & Immunization of Students \\
\hline Designation & JLCB \\
\hline Office/Custodian & Education/Executive Director of Individualized Education \\
\hline
\end{tabular}

The Board of Education directs the Chief Education Officer or designee to annually provide parents/guardians of each student enrolled in the district a copy of the standardized immunization document developed by the Colorado Department of Public Health and Environment. The standardized immunization document includes a list of required and recommended immunizations and the age at which each immunization should be given.

No student is permitted to attend or continue to attend any school in this district without meeting the legal requirements of immunization against disease unless the student has a valid exemption for health, religious, personal, or other reasons as provided by law. Parents should use JLCB-E "Immunization Non-Medical Exemption Form (Religious and Personal Belief) to notify the District of an exemption due to religious or personal beliefs.

Students who do not submit an up to date certificate of immunization or a written authorization signed by one parent/guardian requesting loeal health officials to administer the immunizations-or a valid exemption will be suspended and/or expelled from school according to regulation JLCB-R.

All information distributed to parents/guardians by the district will inform them of their rights to seek an exemption for immunization requirements.
- Adopted: November 3, 1977
- Revised to conform with practice: date of manual adoption
- Revised: September 2, 1999
- Reviewed: April 8, 2010
- Revised: July 21, 2011
- Revised: November 10, 2016

\section*{LEGAL REFS:}
- C.R.S. 22-32-140 (annual distribution of standardized immunization document required)
- C.R.S. 22-33-106 (grounds for suspension, expulsion and denial of admission)
- C.R.S. 25-4-901 et seq. (school entry immunizations)
- 6 CCR 1009-2 (school immunization requirements)

\section*{CROSS REFS:}
- JF, Admission and Denial of Admission
- JF-R, Student Admission and Denial of Admission (Procedures for Students in Out-of-Home Placements)
- JKD/JKE, Suspension/Expulsion of Students
- JRA/JRC Student Records
\begin{tabular}{|r|l|}
\hline \hline Title & Immunization of Students \\
\hline Designation & JLCB-R \\
\hline Office/Custodian & Education/Executive Director of Individualized Education \\
\hline
\end{tabular}
1. No student may attend school in the district unless the student has presented to the school an up to date certificate of immunization or a completed exemption form.
4.2. A student shall be exempted from required immunizations only upon submission of:
a. certification from a licensed physician that the students physical condition is such that immunization would endanger the student's life or health or is otherwise medically contraindicated due to other medical conditions.
b. a statement signed by the parent/guardian or the emancipated student that the student adheres to a religious belief whose teachings are opposed to immunizations.
C. a statement signed by the parent/guardian or the emancipated student that the student holds a personal belief that is opposed to immunizations.

In the event of an outbreak of disease against which immunization is required, no exemption will be recognized and those students will be excluded from school.
3. Parents/guardians or emancipated students who assert an exemption from immunizations based on a religious or personal belief ("non-medical exemption") shall submit the required exemption form to the school on an annual basis. Such submission shall occur at the beginning of each school year that the nonmedical exemption is asserted.
4. Parents/guardians or emancipated students who assert an exemption from immunizations based on a medical reason shall submit the required medical exemption from to the school one time. The medical exemption form shall be maintained on file at each new school the student attends within the district.
2.5. The district will provide upon request an immunization form as required by the Health Department. The school nurse is responsible for seeing that required information is included on the form.
3.6. If there is a failure to comply with the immunization requirements, the school nurse-will personally notify the parent/guardian or emancipated student. Such notification will be accomplished either by telephone, e-mail, or in person. A follow up letter regarding the failure to comply with immunization requirements will be sent home. If this is not possible, contact will be by mail. Emancipated students must be contacted directly rather than through their parents/guardians.

The parent/guardian or emancipated student will be notified of the following:
a. that up to date immunizations are required under Colorado law.
b. that within fourteen (14) days of notification, the parent/guardian must submit either an authorization for administration of the immunization by health officials or a valid exemption or documentation to the school showing that the next required immunization has been given and a written plan for completion of all required immunizations.
c. that if the required documentation is not submitted within fourteen (14) days of notification or if the student begins but does not continue or complete the written plan, the student will be suspended or expelled.

4.7.A student who fails to comply will be suspended by the principal for up to five days and notice of the suspension sent to the Health Department in accordance with the applicable law.
5.8. If no certificate of immunization is received during the period of suspension, the Innovation Leader will institute proceedings for expulsion.

6-9. Any suspension or expulsion under this policy will terminate automatically upon compliance.
7.10. Record of any such suspension or expulsion will be contained in the student's health file, with an appropriate explanation-not in the student's disciplinary file.

Any student expelled for failure to comply with the immunization requirements will not be included in calculating the dropout rate, but will be included in the annual report to the State Board of Education.

\section*{Students in out-of-home placements}

The following procedure shall apply to students in out-of-home placements, as that term is defined by C.R.S. 22-32-138 (1)(e).

Unless the district or school is otherwise authorized to deny enrollment to a student in out-of-home placement, the district or school shall enroll the student regardless of whether the district or school has received the student's immunization records. Upon enrolling the student, the school shall notify the student's legal guardian that unless the school receives the student's certificate of immunization or a written authorization for administration of immunizations within fourteen (14) days after the student enrolls, the school shall suspend the student until such time as the school receives the certificate of immunization or authorization.
- Adopted: February 17, 1977
- Revised to conform with practice: date of manual adoption
- Revised to conform with practice: date of manual revision
- Revised: September 7, 2000
- Revised: April 28, 2010
- Revised: June 30, 2011
- Revised: July 21, 2011
- Revised: November 10, 2016

BOARD-APPROVED POLICY OF DISTRICT
49
\begin{tabular}{|r|l|}
\hline Title & \begin{tabular}{l} 
Immunization of Students Non-Medical Exemption Form \\
(Religious and Personal Beliefs)
\end{tabular} \\
\hline Designation & JLCB-E \\
\hline Office/Custodian & Education/Executive Director of Individualized Education \\
\hline
\end{tabular}

\section*{Immunization - Non-Medical Exemption Form (Religious and Personal Belief)}

Vaccines are one of the greatest public health achievements of the past century and save an estimated 3 million children's lives every year. The Colorado Department of Public Health and Environment strongly supports vaccination as one of the easiest and most effective tools in preventing diseases that can cause serious illness and even death. For nearly all children, the benefits of preventing disease with a vaccine far outweigh the risks. Declining to follow the advice of a health care provider, or public health official who has recommended vaccines may endanger an unvaccinated child's health and others who come into contact with him/her. Some vaccine-preventable diseases are common in other countries and unvaccinated children could easily get one of these diseases while traveling or from a traveler.

Colorado law C.R.S. § 25-4-902 requires all students attending any school in the state of Colorado to be vaccinated against certain vaccine-preventable diseases as established by Colorado Board of Health rule 6 CCR 1009-2, unless an official exemption form is filed. This law applies to students attending child care facilities licensed by the Colorado Department of Human Services, public, private and parochial kindergarten, elementary and secondary schools through \(12^{\text {th }}\) grade, and colleges or universities. Prior to kindergarten, an official non-medical exemption form must be filed each time a student is due for vaccines according to the schedule developed by the Advisory Committee on Immunization Practices. \({ }^{1,2}\) From kindergarten through \(12^{\text {th }}\) grade, an official nonmedical exemption form must be filed every year during the student's school enrollment/registration process \({ }^{1}\). Students with an exemption may be kept out of child care or school during a disease outbreak.

Please complete all required fields below; incomplete forms will not be accepted. All fields are required unless noted optional.
\begin{tabular}{|ccl}
\hline Type of Non-Medical Exemption Claimed: \(\quad \square\) Personal Belief \(\quad \square\) Religious \\
\hline
\end{tabular}

Student Information:
\begin{tabular}{|l|l|l|}
\hline Last Name: & First Name: & (optional) Middle Name: \\
\hline Gender: \(\square\) Female \(\square\) Male & Date of Birth: & \\
\hline Street \#: & Street Name: & Street Type (e.g. Ave.): \\
\hline Unit \#: & P.O. Box: & \\
\hline City: & State: CO & Zip Code: \\
\hline Email Address: & County: \\
\hline Phone Number: & \(\square\) Home \(\square\) Cell \\
\hline
\end{tabular}

Parent/Guardian Completing This Form: \(\quad\) Check if an emancipated student or student over 18 years old
\begin{tabular}{|l|l|l|}
\hline Last Name: & First Name: & (optional) Middle Name: \\
\hline Relationship to student: \(\square\) Mother \(\square\) & Father \(\quad\) Guardian \\
\hline Street \#: & Street Name: & Street Type (e.g. Ave.): \\
\hline Unit \#: & P.O. Box: & \\
\hline City: & State: CO & Zip Code: \\
\hline Email Address: & County: \\
\hline Phone Number: & \(\square\) Home \(\square\) Cell \\
\hline
\end{tabular}

School/Licensed Child Care Facility Information:

\section*{School Name/Licensed Child Care Facility:}

Phone Number:
Grade of Student:

\footnotetext{
\({ }^{1}\) Colorado Board of Health rule 6 CCR 1009-2: http://www.sos.state.co.us/CCR/GenerateRulePdf.do?ruleVersionld=6437\&fileName=6\%20CCR\%201009-2.
\({ }^{2} 2016\) Recommended Immunizations from Birth through 6 Years Old: www.cdc.gov/vaccines/parents/downloads/parent-ver-sch-0-6yrs.pdf. Based on this schedule, a nonmedical exemption form would be submitted at 2 months, 4 months, 6 months, 12 months and 18 months of age.
}

\section*{Vaccine Preventable Disease Information}

The information provided below is to ensure parents/guardians/students are informed about the risks of not vaccinating.
Diphtheria, tetanus, pertussis (DTaP, Tdap) - Unvaccinated children may be at increased risk of developing diphtheria, tetanus and/or pertussis if exposed to these diseases. Serious symptoms and effects of diphtheria include heart failure, paralysis, breathing problems, coma, and death. Serious symptoms and effects of tetanus include "locking" of the jaw, difficulty swallowing and breathing, seizures, painful tightening of muscles in the head and neck, and death. Serious symptoms and effects of pertussis (whooping cough) include severe coughing fits that can cause vomiting and exhaustion, pneumonia, seizures, brain damage, and death. For more information: http://www.cdc.gov/vaccines/hcp/vis/vis-statements/dtap.pdf and http://www.cdc.gov/vaccines/hcp/vis/vis-statements/tdap.pdf

Haemophilus influenza type b (Hib) - Unvaccinated children may be at increased risk of developing invasive Hib disease if exposed to this disease. Serious symptoms and effects include bacterial meningitis, pneumonia, severe swelling in the throat, permanent neurologic damage including blindness, deafness, and mental retardation, infections of the blood, joints, bones, and covering of the heart, and death. For more information: http://www.cdc.gov/vaccines/hcp/vis/vis-statements/hib.pdf

Hepatitis B - Unvaccinated children may be at increased risk of developing hepatitis B if exposed to this disease. Serious symptoms and effects include jaundice, life-long liver problems such as liver damage, scarring, liver cancer, and death. For more information: http://www.cdc.gov/vaccines/hcp/vis/vis-statements/hep-b.pdf

Inactivated poliovirus (IPV) - Unvaccinated children may be at increased risk of developing polio if exposed to this disease. Serious symptoms and effects include paralysis of muscles that control breathing, meningitis, permanent disability, and death. For more information: http://www.cdc.gov/vaccines/hcp/vis/vis-statements/ipv.pdf

Measles, mumps, rubella (MMR) - Unvaccinated children may be at increased risk of developing measles, mumps, and/or rubella if exposed to these diseases. Serious symptoms and effects of measles include pneumonia, seizures, brain damage, and death. Serious symptoms and effects of mumps include meningitis, painful swelling of the testicles or ovaries, sterility, deafness, and death. Serious symptoms and effects of rubella include rash, arthritis, and muscle or joint pain. If a pregnant woman gets rubella, she could have a miscarriage or her baby could be born with serious birth defects such as deafness, heart problems, and mental retardation. For more information: http://www.cdc.gov/vaccines/hcp/vis/vis-statements/mmr.pdf

Pneumococcal conjugate (PCV13) or polysaccharide (PPSV23) - Unvaccinated children may be at increased risk of developing pneumococcal disease if exposed to this disease. Serious symptoms and effects include pneumonia, lung infections, blood infections, meningitis and death. For more information: http://www.cdc.gov/vaccines/hcp/vis/vis-statements/pcv13.pdf and http://www.cdc.gov/vaccines/hcp/vis/vis-statements/ppv.pdf
Varicella (chickenpox) - Unvaccinated children may be at increased risk of developing varicella if exposed to this disease. Serious symptoms and effects include severe skin infections, pneumonia, brain damage, and death. For more information: http://www.cdc.gov/vaccines/hcp/vis/vis-statements/varicella.pdf

Required Vaccines for School Entry - Place an " \(X\) " next to each vaccine you are declining.
\begin{tabular}{|l|l|l|}
\hline Diphtheria, tetanus, pertussis (DTaP) & & Inactivated poliovirus (IPV) \\
\hline Tetanus, diptheria, pertussis (Tdap) & & Measles, mumps, rubella (MMR) \\
\hline Haemophilus influenza type b (Hib) & & Pneumococcal conjugate (PCV13) or polysaccharide (PPSV23) \\
\hline Hepatitis B & & Varicella (chickenpox) \\
\hline
\end{tabular}

I am the parent/guardian of the above-named student or am the student himself/herself (emancipated or over 18 years of age) and am declining the vaccine(s) indicated above due to a religious or personal belief that is opposed to vaccines. The information I have provided on this form is complete and accurate.
- I may change my mind at any time and accept vaccination(s) for my child/myself in the future.
- I can review evidence-based vaccine information at www.colorado.gov/cdphe/immunization-education, or www.ImmunizeforGood.com for additional information on the benefits and risks of vaccines and the diseases they prevent.
- I can contact the Colorado Immunization Information System (CIIS) at www.ColoradollS.com or my health care provider to locate my child's/my immunization record. \({ }^{3}\)

\section*{I acknowledge that I have read this document in its entirety.}

Parent/Guardian/Student (emancipated or over 18 yrs old) signature: \(\qquad\) Date:

I authorize my/my student's school to share my/my student's immunization records with state/local public health agencies and the Colorado Immunization Information System, the state's secure, confidential immunization registry.

Parent/Guardian/Student (emancipated or over 18 yrs old) signature:
Date:

\footnotetext{
 out-procedures. Please be advised you will be responsible for maintaining your child's/your immunization records to ensure school compliance.
}

BOARD OF EDUCATION AGENDA ITEM 9
\begin{tabular}{|l|l|}
\hline BOARD MEETING OF: & October 26, 2016 \\
\hline PREPARED BY: & Chief Officers \\
\hline TITLE OF AGENDA ITEM: & Monthly Chief Officer Reports \\
\hline ACTION/INFORMATION/DISCUSSION: & Information \\
\hline
\end{tabular}

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The chief officers will provide an update to the board on district activity in their respective areas.

RATIONALE: To provide timely information to the board.

\section*{RELEVANT DATA AND EXPECTED OUTCOMES:}

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:
\begin{tabular}{|l|l|}
\hline \hline \begin{tabular}{l} 
Rock \#1—Reestablishing the district as a \\
trustworthy recipient of taxpayer investment
\end{tabular} & \\
\cline { 1 - 1 } \begin{tabular}{l} 
Rock \#2-Research, design and implement \\
programs for intentional community \\
participation
\end{tabular} & \\
\hline \begin{tabular}{l} 
Rock \#3- Grow a robust portfolio of \\
distinct and exceptional schools
\end{tabular} & \\
\hline \begin{tabular}{l} 
Rock \#4— Build firm foundations of \\
knowledge, skills and experience so all learners \\
can thrive.
\end{tabular} & \\
\hline \begin{tabular}{l} 
Rock \#5- Customize our educational \\
systems to launch each student toward success
\end{tabular} & \\
\hline
\end{tabular} CHIEF OPERATIONS OFFICER REPORT
OPERATIONS DEPARTMENTS PERFORMANCE REPORT -October 2016

\section*{COO SUMMARY}

The facilities department along with the balance of the operations team is anxiously awaiting the results form the November Election. Given a positive thumbs up from our community we are ready to roll out an MLO priority \(1 \& 2\) implementation plan.

Recently, the facilities team has reached its first operating milestone by attaining the level of a SchoolDude Campus Champion for facilities management. They reached the level in July 2016 and have retained this level for the past three months. This places our facilities team in the top \(20 \%\) of the 6,500 SchoolDude operating system users. This is quite a feat and I congratulate all of the team members that have been a part of this accomplishment. It has truly been a team effort. The IT team is right on the heels of the maintenance teams SchoolDude Campus Champion quest as well and is on track to reach this milestone soon.

In conjunction with SchoolDude, a few of the facilities team along with our CEO, Peter Hilts and some members of the IT and finance team attended SchoolDude University West in San Diego to continue our mantra of getting better every day. The executive leadership of SchoolDude entertained us for dinner one evening and is quite impressed with our level of commitment to being a best school district to learn, work and lead. They were was also impressed that Peter attained an operational dedicated conference. I thank Peter for attending and gaining some insight as well as providing some key IT insight for several of our newer Dude operating systems.

I want to congratulate our Nutritions Services Director, Monica Deines-Henderson for her recent selection to the CASBO (Colorado Association of Business Offcials) leadership team. She continues to lead in the area of Nutrition Services across the State of Colorado as well as nationally.

The transportation team recently received their four new buses and will soon have then fully deployed in the daily delivery of students. Gene is also working with Schriever Air Force base on a pilot program that may benefit their students that desire to attend D49. On October 20, Gene and I will attend the Ellicott board meeting to make a presentation on behalf of the base.

Next month I will have the opportunity to provide an update on the safety and security department activities in more detail.

Sincerely,

Jack W. Bay

District 49-Operations KPI Matrix


\section*{DEPARTMENT SUMMARIES}

\section*{FACILITIES \& GROUNDS}

Values: Strive for Operational Excellence. Ongoing Staff Education. Human Diversity. Maximize Individual Potential. Lifelong learning. Productive Effort. Make a Difference. Shared Responsibilities \& Leadership. Emphasize Team Power. Ethical Behavior. Continuous Improvement. Mission: To provide a safe, aesthetically pleasing and comfortable environment for our students, staff and community members.

\section*{Updates:}
- FLC - Commenced phase 2 restroom expansion/ renovation
- FLC - Main domestic water line is being replaced due to leak discovered- existing line is unstable due to age
- CO - Reroof HR and Finance modular buildings are underway
- HMS - Greenhouse project is substantially completed/ electrical and plumbing underway
- HMS - Parking lot addition has been completed
- CESC - Parking lot under construction, grading completed, curb and gutter being installed
- TLC paint \& floor teams have been assigned sites and are currently painting/ reflooring
- District Electrician and Lead District Custodial positions have been appointed

Work Orders per Student per Year
Number of Work Orders completed for a one year period divided by the total number of students.


\section*{Total Number of Work Orders}

Total number of work orders for a 12 month window.


CHIEF OPERATIONS OFFICER REPORT
OPERATIONS DEPARTMENTS PERFORMANCE REPORT -October 2016

\section*{Work Orders Completed in less than a Week}

Percentage of routine work orders completed in less than seven days.


KPI KEY: \(\quad\) You \(\triangle\) Your Peers in Public K-12 Schools KPI CATEGORY: Process Indicator

\section*{Work Orders from Request Portals}

Percentage of total Work Order requests submitted from the My School Building on-line request website vs. entered by operational staff.

Work Orders from Request Portals
8\%


KPI KEY: V You \(\triangle\) Your Peers in Public k -12 Schools KPI CATEGORY: Leading Indicator

\section*{Campus Champions - \\ WE REACHED OUR GOAL IN JULY!}

This is a level achieved as one of the top 20\% effective users of the program.

Moving forward, we are working toward a top 10\% Peak Performer level by Feb 2018.



CHIEF OPERATIONS OFFICER REPORT
OPERATIONS DEPARTMENTS PERFORMANCE REPORT -October 2016

\section*{Work Hours per Employee per Week}

Sum of Labor Hours for a rolling 12 month window divided by 50 weeks.


Contract Work vs. In-House
Percentage of 3rd party contract work vs. work that is completed by in-house by employees.


Work Orders with a Purpose Code
Percentage of the total Work Orders submitted that have been assigned a specific Purpose Code.

Work Orders with a Purpose Code


Work Orders per Employee per Year
Average number of work orders assigned to an employee in a rolling 12 month window.



Work Orders Completed in less than a Week
Average by County for CO Public K-12 Schools 10/17/2016 11:01 AM


\section*{Technology KPI Dashboard}

\section*{Incidents Completed in One Day or Less}

Percentage of Completed/Closed IT Incidents that were completed in one day or less.


Average Number of Days to Complete Incident
Average number of days to complete incident, from the request date to the actual completion date.



Average Days Aged for Open Incident
Snapshot of the average age for New Request, Work In Progreses, On Hold, Waiting More Information, Parts on Order, and Re Open Incidents.


\section*{Incidents with First Contact Resolution}

The percentage of technology incidents that were resolved with first contact or without escalation.
 CHIEF OPERATIONS OFFICER REPORT

\section*{Utilities KPI Dashboard}

Utilities Cost per Student per Year
Utilities cost per student per year is based on the total bill amounts entered for a most recent 12 month rolling window divided by student enrollment in NCES.


Utilities Cost per Square Foot
Utilities cost per square foot per year is based the total bill amounts for the most recent 12 month window, divided by the building's area. This KPI is an average.


Number of Events per Student per Year
Total number of events scheduled over the past 12 months that's Approved and Activated, excluding Cancelled events, divided by the total number of students.


\section*{Average Number of Days to Activate Permits}

Average cycle time (number of days) between community facility use requests and approval of the community facility use request.


CHIEF OPERATIONS OFFICER REPORT
OPERATIONS DEPARTMENTS PERFORMANCE REPORT -October 2016

\section*{NUTRITION SERVICES}

Values: Take responsibility for serving a safe high quality and nutritious meal for a reasonable price. Be financially self-sufficient. Team Spirit. Be proud of staff member's contributions.
Vision: Nutritional well-being; to support and promote proper dietary habits contributing to student's health status and academic performance.
Mission: To enhance each students ability to learn by providing quality food and quality service.
Updates:
- Adding spice stations at all schools

District 49 - Nutrition Services KPI Matrix
\begin{tabular}{|c|c|c|c|c|c|c|c|c|}
\hline & & Key Performance Indicator & 17-Sep & FY16 & FY15 & Fy14 & FY13 & Trend \\
\hline 1 & Nuts & Annual Profit/Loss from Operations & -2,841.04 & \$236,179 & \$103,585 & \$42,313 & \$139,755 & \\
\hline 2 & Nuts & Revenue Total & 807,708.19 & \$3,339,235 & \$3,364,547 & \$3,333,913 & \$3,686,024 & \\
\hline 3 & Nuts & Expenses & 810,549.23 & \$3,103,056 & \$3,260,962 & \$3,291,600 & \$3,546,269 & \\
\hline 4 & Nuts & Catering & 4826 & \$48,795 & & & & \\
\hline 5 & Nuts & Ala Carte & 96,375.95 & \$369,560 & & 590,431.50 & & \\
\hline 6 & Nuts & Free \& Reduced \% & 24.73 & 26.2\% & 28.5\% & 26.6\% & 26.7\% & + \\
\hline 7 & Nuts & School Sites supported & 19 & 19 & 19 & 20 & 20 & \\
\hline 8 & Nuts & Breakfast served sites & 14 & 14 & 14 & 13 & 12 & \\
\hline 9 & Nuts & Meals Served Lunch & 219595 & 924,437 & 947,503 & 928,372 & 946,283 & \\
\hline 10 & Nuts & Meals Served Breakfast & 31,434 & 132,350 & 124,368 & 115,516 & 110,586 & \\
\hline 11 & Nuts & Total Students & 15928 & 16,456 & 14,654 & 14,165 & 13,996 & nc \\
\hline 12 & Nuts & SFA Reporting in Data Pipeline & 182 & 182 & 182 & 182 & & \\
\hline 13 & Nuts & SFA Excess Net cash reserves & & 12 & 16 & 16 & & \\
\hline 14 & Nuts & SFA Top performing \% & & 6.6\% & 8.8\% & 8.8\% & & \\
\hline
\end{tabular}

\section*{SECURITY \& SAFETY}

Values: Student safety supporting safe learning environments.
Mission: To provide safety and security services to D49 school community.
Updates:
- Threat and suicide assessment support at D49 schools.
- To date, 58 Safe2Tell reports for the school district, most received after hours, mental health/ self harm are high percentage of reports.
- CPI, de-escalation training provided to 28 staff members.
- Suicide and Threat safety assessment training provided to approximately 50 D49 staff.
- Collaborative investigation with local Law Enforcement partners with "Clown" investigation and threats at two D49 high schools.
- Provided crisis team support to Meridian Ranch Elementary after loss of staff member.
- Unannounced drills completed at approximately \(95 \%\) of the district.
- Assist school admin at after school athletic activities, presence, traffic control, disruptive students, etc.

CHIEF OPERATIONS OFFICER REPORT
OPERATIONS DEPARTMENTS PERFORMANCE REPORT -October 2016

\section*{TRANSPORTATION}

Values: Safety. Professionalism. Integrity. Teamwork. Service.
Vision: To be recognized as the best student transportation organization in the state of Colorado.
Mission: To provide a valued service as efficiently and safely as possible at the least cost.
Updates:
- 2 bus drivers short, 0 paras short.
- 4 buses (3 GENED, 1 SPED) have been received. All will be placed in service 24 Oct.
- 1 additional SPED bus placed on order. Funded with combination of Medicaid reimbursement monies and remaining capital project monies earmarked for bus purchase. Build date is 6 Dec. Expect to place in service Jan 2017.
- 26 Oct. Chili Cook Off fundraiser in support of Santa's Toy Express.
- 17-19 Oct. Lead trainer \& SPED router attending training on current wheelchair and restraint procedures.
- 3-9 Nov. Transportation manager attending NAPT national conference.
- 29 Oct-1 Nov. SPED router attending National Association for the Education of Homeless Children and Youth (NAEHCY) national conference.

District 49 - Transportation KPI Matrix
\begin{tabular}{|c|l|l|r|r|r|r|r|}
\cline { 3 - 7 } \multicolumn{2}{c|}{ Key Performance Indicator } & FY 16 & \multicolumn{1}{c|}{ FY15 } & FY14 & FY13 & Trend \\
\hline Key & Tr & Driver Daily Attendance & \(\mathbf{9 7 . 0} \%\) & & & & \\
\hline 1 & Tr & GENED Routes & 30 & 28 & 26 & 26 & + \\
\hline 2 & Tr & SPED Routes & 24 & 24 & 22 & 22 & \\
\hline 3 & Tr & GENED Spare Buses & 9 & 10 & 12 & 14 & - \\
\hline 4 & Tr & SPED Spare Buses & 5 & 7 & 7 & 8 & - \\
\hline 5 & Tr & Trip Buses & 12 & 12 & 12 & 12 & \\
\hline 6 & Tr & Total Operational Buses & \(\mathbf{8 0}\) & \(\mathbf{7 5}\) & \(\mathbf{7 3}\) & \(\mathbf{7 9}\) & \\
\hline 7 & Tr & Count Day Miles & 4,922 & 4,479 & 4,199 & 4,297 & + \\
\hline 8 & Tr & Count day students & 5,053 & 6,270 & 2,885 & 3,271 & + \\
\hline 9 & Tr & GENED Route Miles & 452,662 & 381,472 & 317,367 & 363,614 & + \\
\hline 10 & Tr & SPED Route Miles & 297,968 & 330,302 & 307,858 & 322,450 & + \\
\hline 11 & Tr & Total Trip Miles & 97,947 & 84,522 & 103,667 & 103,319 & + \\
\hline 12 & Tr & Total Miles & \(\mathbf{8 5 5 , 3 9 6}\) & \(\mathbf{8 0 4 , 5 5 2}\) & \(\mathbf{7 3 8 , 6 8 0}\) & \(\mathbf{8 0 7 , 0 5 2}\) & \(\mathbf{+}\) \\
\hline 13 & Tr & Diesel gallons purchased & 122,105 & 113,921 & 103,462 & 108,292 & \\
\hline 14 & Tr & Fleet mpg avg & 7.01 & 7.06 & 7.14 & 7.45 & - \\
\hline 15 & Tr & Total Trips & 1301 & 1211 & 1624 & 1168 & - \\
\hline 16 & Tr & Costs Recovered - Trips & \(\$ 208,726\) & \(\$ 221,230\) & \(\$ 329,019\) & \(\$ 208,726\) & - \\
\hline 17 & Tr & Avg Trip Cost & 160 & \(\$ 183\) & \(\$ 203\) & \(\$ 183\) & - \\
\hline
\end{tabular}

ATTENDANCE STATISTICS YTD 2016-2017
\begin{tabular}{|c|c|c|c|c|c|c|c|c|c|c|c|c|c|}
\hline Month & Employees & \# School Days & \% of Leave & Sick & Sick Bereavement & Sick FMLA & Personal & Dock & Dock FMLA & twop & twp & Jury Duty & Total/Mth \\
\hline August & 92 & 20 & 5.2\% & 42 & & & 9.5 & 44 & & & & & 95.5 \\
\hline September & 96 & 20 & 4.8\% & 63 & & & 14 & 16 & & & & & 93 \\
\hline October & & & & & & & & & & & & & 0 \\
\hline November & & & & & & & & & & & & & 0 \\
\hline December & & & & & & & & & & & & & 0 \\
\hline January & & & & & & & & & & & & & 0 \\
\hline February & & & & & & & & & & & & & 0 \\
\hline March & & & & & & & & & & & & & 0 \\
\hline April & & & & & & & & & & & & & 0 \\
\hline May & & & & & & & & & & & & & 0 \\
\hline & AVG & & & & & & & & & & & & \\
\hline Totals YTD & 27 & 40 & & 105 & 0 & 0 & 23.5 & 60 & 0 & 0 & 0 & 0 & 188.5 \\
\hline
\end{tabular}

KEY STATISTICS


\section*{BUSINESS OFFICE}

10850 East Woodmen Road • Falcon, CO 80831
Tel: 719-495-1100 • Fax: 719-494-8922 - www.d49.org
This month's Business Office Report includes dashboard information from various departments within the office. These measures of performance targets and trends of performance over time should all support our desires for performance excellence and process improvement.

Now that we are back in the swing of a new school year, many business office departments have been busy preparing themselves, and school and department leaders for the new year in terms of staffing, budgets, funds availability, purchasing supplies to start the year, arranging facility rentals for the new school year, and planning for the possibilities presented by the now officially named ballot initiative 2016-3B. To this point we are not aware of any organized opposition to the measure, but we will inform you of such if and when it becomes apparent. On that election front, you probably recall one of my mantras for the Business Office is informed decision making. I have said many times in election presentations, that all I am really wanting is an informed decision by our voters - hopefully an informed, logical, decision, but even if it is an emotional decision, as long as the voters are well-informed, that is all we can do. I do feel like we have put a lot of good, clear, concise information out to our voting public and so I am comfortable with the likelihood of voting decisions being well-informed.

I recently made a presentation, along with COO Jack Bay, at the International Association of School Business Officials (ASBO) on our unique leadership model of Distributed Leadership through Aligned Partner Experts that we best exemplify with our three Chief Officer model in lieu of a traditional Superintendent model. The level of engagement in that presentation was invigorating and it truly was an international experience with many questions coming from attendees from Australia and Canada. Also coming soon is an article in the 'School Business Affairs' magazine which has asked for an article for their December 2016 issue.

We recently received the report of the CDE audit of our October count submissions for the 2011/12, 2012/13, 2013/14 school years. With nearly \(\$ 300 \mathrm{~mm}\) in cumulative funding being reviewed, we are happy to report that the total adjustment for that review was \(\$ 21,374.63\), which is an error rate of only \(0.007 \%\), or conversely accuracy to \(99.993 \%\) - great precision performance for our October count process.

\section*{General Update}

Audit interim fieldwork was completed in early June. Audit financial fieldwork will begin again this September. During this time, the auditors will do final review of the financial results for the 2015/16 fiscal year. We will also be striving to convert from a basic audit report to a more robust 'Comprehensive Annual Financial Report (CAFR), which includes a statistical reporting section that will be one of the primary, longterm, vehicles that will indicate our growth as an organization through the Performance Excellence framework.

\section*{Brett Ridgway}

\section*{Human Resources Monthly Board Report}

\section*{Focus: Process Improvements}

Paul Andersen, Director of Human Resources
October 17, 2016

\section*{Volunteer Workforce}

Volunteers are a value segment of our workforce. Contributing many hours of their time in most of our schools, volunteers support our mission and are an essential part of our community. The Human Resources team screened approximately 300 new volunteers just for the 2016-17 school year, bringing our total approved volunteers to over 1000.

While Human Resources (HR) has had some role in D49's volunteer program for quite a few years, HR's involvement has increased over the past couple of years to the point that HR now "owns" the volunteer program.

To enable effective coordination, HR improved and formalized the process for becoming an approved volunteer in the district. The process is documented in the flow chart that follows.

Refinements over the past year to the volunteer onboarding process include the use of Raptor as our volunteer application system, the use of LiveScan to fingerprint volunteer candidates, and using Raptor to designate a person as an approved volunteer.


\section*{Job Description Process}

Almost every month, the administration asks the board to review and approve either new or significantly updated job descriptions.

Per board policy, only the board of education can create a new position. The administration is authorized to modify duties for an already-established position. However, if the administration seeks to significantly change the duties, change the job title or reclassify the pay range, the job description is sent to the board for review.

In an organization such as D49, which embraces and encourages innovation and change, new roles emerge frequently. This pace and volume of change in positions requires a sound and effective process to develop, review and approve new job descriptions.

Over the past year, in a cycle of continuous improvement, the administration has refined the process associated with job descriptions, as shown in the next slide.


\section*{Finance Group}
- In an effort to move the district from Passive Budget Mgmt (Bottom line budget managing) to Active Budget Mgmt (Individual Line Item budget managing) the Finance Group has decided to report on the number of Negative Balance Accounts (Accounts with higher spend than the amount budgeted) at each location.
- Negative balances can occur for many different reasons. However, it is up to each school to identify when an account has been over spent and make the necessary budget transfer to 'cover' the increased spend. This is particularly important in the school's Building or School Mgd Budget. Even better would be for the school to identify future spend and make the necessary adjustments before making the purchase. We are seeing an increasing number of these types of transfers.
- The percentages you will see on the following slides do not take into account dollar amounts, so an account that is \(\$ .01\) overspent will have the same effect that an account that is overspent by \(\$ 1,000.00\)
- Please keep in mind that, there are NUMEROUS accounts within our Trial Balance, and transactions occur at all times during the month. Issues are being worked constantly to help keep within our goal of \(10 \%\), but as you will see there are a number of areas outside of the goal. These issues are 'OK' as long as there are plans to work with the Finance Group and/or send in budget transfers.

\section*{The Best Choice to Learn, Work and Lead}

\section*{Finance Group}
- Summary: All Zones/Groups are under the \(10 \%\) goal, this is fairly normal at the beginning of the school year as we are only slightly more than a quarter of the year.
- Personnel account numbers are driving most of the Negative balance accounts. Our first payroll for the year is the Sept Payroll, so July and August numbers are based on accruals using last school year's numbers. These negatives should clear once the accrual is adjusted and based on current year information. This adjustment will be made using data from the October payroll. The accrual has been adjusted, but there is still a need to move people that are either budgeted or getting paid from the wrong account. 1 person that is incorrect causes 9 accounts to be negative. (Salary \& Benefits)
- The following graphs show some categories over \(30 \%\), in these cases there are a small amount of accounts with 1 or 2 negatives. i.e. HMS Extracurricular has 2 accounts and 1 is negative driving the percentage to \(50 \%\). We are working with the schools to adjust these accounts so they do not have a neg balance. Schools have been extremely responsive and have been a big help in reducing the amount of negative accounts on their spend budget.

\section*{The Best Choice to Learn, Work and Lead}

\section*{Finance Group}

\section*{District/10}

\section*{Falcon Zone}


Total Zone has 7.19\% of their accounts in a negative status, this is a \(1.8 \%\) reduction from last month. Again, the majority of these accounts are driven by Payroll and will be cleaned up as budget adjustments are made using latest payroll info.

\author{
- 132 Falcon Elem \\ 134 Meridan Ranch \\ 137 Woodmen Hills \\ - 220 Falcon Middle \\ 310 Falcon High \\ - Total Zone
}

\section*{The Best Choice to Learn, Work and Lead}

\section*{Finance Group}

\section*{District}

Sand Creek Zone


Total Zone has \(6.24 \%\) of their accounts in a negative status, this is a \(1.26 \%\) reduction from last month again majority is driven by personnel cost.
\[
\text { - } 131 \text { Evans Elem }
\]
\[
\square 135 \text { Remington }
\]
\[
138 \text { Springs Ranch }
\]
\[
\text { ■ } 225 \text { Horizon Middle }
\]
\[
315 \text { Sand Creek High }
\]
- Total Zone

\section*{The Best Choice to Learn, Work and Lead}

\section*{Finance Group}

\section*{District/10}

\section*{Power Zone}


Total Zone has 7.67\% of their accounts in a negative status, this
a reduction of \(.07 \%\) over last
month. again majority is driven by personnel cost
- 136 Ridgeview

139 Stetson
- 140 Odyssey
- 230 Skyview Middle

320 Vista Ridge High
- Total Zone

\section*{The Best Choice to Learn, Work and Lead}

\section*{Finance Group}

\section*{iConnect Zone}


\section*{Finance Group}

\section*{Internal Vendors}


\section*{Finance Group}

\section*{Internal Svs}


Total Group has 8.99\% of their
accounts in a negative status, this
a reduction of \(1.16 \%\) over last
month. again majority is driven by
personnel cost
- Total Central Svs
- Total Learning Svs

Total Special Svs
- Total Internal Svs

\section*{District/19}

\section*{Accounting Department}

\author{
THE BEST DISTRICT TO LEARN, WORK \& LEAD
}

\section*{Principal's Discretionary September}
\begin{tabular}{|c|c|c|c|c|c|c|c|}
\hline School & Funded Student Count & Min PP Disc. Target & Max PP Disc. Target & Min Total & Max Total & Current Principal Disc & Current Plan \\
\hline Evans Elementary & 668 & 2 & 12 & 1,336 & 8,013 & 4,840 & \\
\hline Falcon Elementary & 277 & 2 & 12 & 553 & 3,319 & 6,324 & - teacher/staff appreciation incentives \\
\hline Meridian Ranch Elementary & 674 & 2 & 12 & 1,349 & 8,092 & 25,596 & \begin{tabular}{l}
- Instructional books \\
- Math Recovery Program
\end{tabular} \\
\hline Remington Elementary & 521 & 2 & 12 & 1,042 & 6,250 & 6,113 & \\
\hline dgeview & 719 & 2 & 12 & 1,439 & 8,632 & 53,757 & \begin{tabular}{l}
- Technology needs (TV's, computers, projectors) \\
- Brain Pop, Brain Pop Jr.
\end{tabular} \\
\hline Woodmen Hills Elementary & 692 & 2 & 12 & 1,383 & 8,298 & 20,489 & - Instructional Technology \\
\hline Springs Ranch Elementary & 509 & 2 & 12 & 1,018 & 6,108 & 7,326 & - instructional books and materials \\
\hline Stetson Elementary & 510 & 2 & 12 & 1,020 & 6,120 & 18,466 & - Convert workroom into a conference room \\
\hline Odyssey Elementary & 496 & 2 & 12 & 991 & 5,947 & 1,081 & \\
\hline Falcon Middle & 940 & 2 & 12 & 1,880 & 11,280 & 4,001 & \\
\hline Horizon Middle & 716 & 2 & 12 & 1,433 & 8,598 & 3,485 & \\
\hline Skyview Middle & 1,110 & 2 & 12 & 2,220 & 13,320 & 5,168 & \\
\hline Falcon High & 1,248 & 2 & 12 & 2,495 & 14,970 & 2,308 & \\
\hline Sand Creek High & 1,231 & 2 & 12 & 2,462 & 14,769 & 5,446 & \\
\hline Vista Ridge High & 1,449 & 2 & 12 & 2,898 & 17,388 & \((1,869)\) & Negative due to miscoding to be corrected \\
\hline
\end{tabular}

Schools with amounts in green are currently within the projected range and need no explanation.

\section*{THE BEST DISTRICT TO LEARN, WORK \& LEAD}

\section*{Comprehensive Annual Financial Report}
- As we work on our annual financial report we would like to show the board some of the pages that will be going in the statistical section of the Comprehensive Annual Financial Report (CAFR)

\section*{Assessed Value of Taxable Property}
\begin{tabular}{|c|c|c|c|c|c|c|c|c|c|c|c|}
\hline & & & & & & & & & & \multicolumn{2}{|l|}{Assessment Rates} \\
\hline Assessment Year & Collection Year & Residential Property & Commercial Property & Industrial, Agricultural, And Natural Resources & \begin{tabular}{l}
State \\
Assessed, Vacant Land, and Other
\end{tabular} & Total Taxable Assessed Value & Total Direct Tax Rate & Estimated Actual Taxable Value & \begin{tabular}{l}
Taxable \\
Assessed Value as a Percentage of Actual Value
\end{tabular} & Residential & All others \\
\hline 2015 & 2016 & 518,510,430 & 157,253,610 & 11,800,340 & 64,408,090 & 751,972,470 & 44.635 & 7,318,389,792 & 10.28\% & 7.96\% & 29.00\% \\
\hline 2014 & 2015 & 462,675,840 & 152,800,100 & 11,201,630 & 63,046,990 & 689,724,560 & 45.796 & 6,594,766,136 & 10.46\% & 7.96\% & 29.00\% \\
\hline 2013 & 2014 & 442,234,860 & 147,150,700 & 11,405,580 & 63,806,180 & 664,597,320 & 45.617 & 6,321,813,966 & 10.51\% & 7.96\% & 29.00\% \\
\hline 2012 & 2013 & 442,006,450 & 147,353,840 & 10,877,810 & 63,479,710 & 663,717,810 & 45.585 & 6,317,740,713 & 10.51\% & 7.96\% & 29.00\% \\
\hline 2011 & 2012 & 432,478,460 & 147,318,740 & 11,351,400 & 67,345,580 & 658,494,180 & 45.842 & 6,212,889,184 & 10.60\% & 7.96\% & 29.00\% \\
\hline 2010 & 2011 & 461,396,340 & 154,956,330 & 12,102,310 & 75,483,300 & 703,938,280 & 45.792 & 6,632,924,756 & 10.61\% & 7.96\% & 29.00\% \\
\hline 2009 & 2010 & \(453,376,890\) & 154,508,260 & 12,519,520 & 79,205,910 & 699,610,580 & 45.572 & 6,544,920,650 & 10.69\% & 7.96\% & 29.00\% \\
\hline 2008 & 2009 & \(431,314,820\) & 132,287,440 & 12,953,120 & 79,969,530 & 656,524,910 & 45.674 & 6,195,485,589 & 10.60\% & 7.96\% & 29.00\% \\
\hline 2007 & 2008 & \(412,599,750\) & 116,095,780 & 11,106,720 & 80,226,220 & 620,028,470 & 45.795 & 5,899,026,417 & 10.51\% & 7.96\% & 29.00\% \\
\hline 2006 & 2007 & 341,637,650 & 88,972,890 & 9,649,590 & 64,263,120 & 504,523,250 & 45.547 & 4,853,147,177 & 10.40\% & 7.96\% & 29.00\% \\
\hline
\end{tabular}

Estimated Actual Taxable Value has continued to increase. The main reason for the increase is residential property.
Residential property is assessed at a much lower rate than all other property (7.96\% vs. 29\%)

\section*{Full time equivalent employees by functional program}
\begin{tabular}{|l|r|r|r|rrrr|r|}
\hline & 2016 & 2015 & 2014 & 2013 & 2012 & 2011 & 2010 \\
\cline { 2 - 8 } & 933 & 920 & 914 & 817 & 787 & 818 & 850 \\
\hline Classroom Instruction & 300 & 251 & 209 & 119 & 149 & 190 & 229 \\
\hline Teaching Assistants & 102 & 100 & 113 & 96 & 77 & 76 & 76 \\
\hline General Office Support & 75 & 72 & 60 & 53 & 51 & 65 & 60 \\
\hline Instructional Support & 66 & 69 & 69 & 64 & 61 & 84 & 79 \\
\hline Facility Workers & 61 & 79 & 64 & 82 & 56 & 47 & 41 \\
\hline Other Assistants & 60 & 39 & 24 & 8 & 8 & 14 & 15 \\
\hline Man.Dir.Sup. Coor. & 53 & 50 & 64 & 48 & 42 & 45 & 50 \\
\hline Principals/Asst/Assoc & 47 & 49 & 46 & 47 & 44 & 51 & 53 \\
\hline Bus Drivers & 41 & 43 & 64 & 41 & 13 & 11 & 11 \\
\hline Other Paraprofessionals & 41 & 42 & 34 & 33 & 30 & 40 & 42 \\
\hline Special Service Providers & 35 & 39 & 46 & 42 & 43 & 44 & 36 \\
\hline Food Services & 33 & 17 & 16 & 14 & 11 & 20 & 18 \\
\hline Professionals Support & 29 & 31 & 33 & 33 & 37 & 38 & 38 \\
\hline Foreman/Lead Workers & 18 & 13 & 11 & 8 & 6 & 6 & 7 \\
\hline Coor./Supr. & 18 & 36 & 31 & 12 & 14 & 15 & 16 \\
\hline Office Manager/Supervisor & 11 & 12 & 12 & 12 & 10 & 12 & 12 \\
\hline Security & 9 & 9 & 9 & 6 & 6 & 3 & 3 \\
\hline Supt/Asst Supt/BOCES Director & 6 & 4 & 12 & 5 & 9 & 14 & 12 \\
\hline Computer Technology & 4 & 4 & 3 & 4 & 5 & 5 & 5 \\
\hline Vehicle Drivers/Workers & 1,942 & 1,879 & 1,834 & 1,543 & 1,459 & 1,598 & 1,653 \\
\hline Total & & & & & & & & \\
\hline
\end{tabular}

Full time equivalent employees by functional program
- The chart above is for all schools, including charter schools.
- The addition of GOAL Academy increased the number of classroom instruction and teaching assistants employees in the district.

\section*{The Planning Department}

\section*{September- October}

\section*{Planning}
- FCBC meeting
- Meetings with Developers
- Meetings with Cell Tower companies - lease options
- Meeting with Affiniti (Trillion) regarding end of contractual obligations

\section*{Data}
- Geocode students
- Provide corrections to data for IC - school of residence
- Internal choice from Aug 1-May 30 for last 3 years
- GIS
- Ellicott students that choice into D49 and related data
- Sped Students receiving Transportation
- Students residing on a military base
- Number of students new to the District, leave the district and transfer in from charters each year
- Data group
- Identify ownership of data systems, processes for staff name changes, cleanup of existing data, permissions
- SQFT/student and energy consumption national average, Colorado average \& D49 average.

\section*{Other}
- School Dude Training
- Vending Machines for PPCC
- Hail claim with Eastern Colorado Bank properties
-360's
- Dashboard


El Paso County Students Attending District 49 2016/17


The Best Choice to Learn, Work and Lead

\section*{Purchasing and Contract Management}


\section*{P-Card Purchases for September}

P-Card by Zone for September


\section*{P-CARD SPEND}

\(50 \%\) of total is spent on support operations

Department: | Chief Education Officer

\section*{Falcon Zone CEO Update}

Innovation Zone Leader: Julia Roark
\begin{tabular}{|c|c|c|c|c|c|c|}
\hline \multicolumn{2}{|l|}{Action Status} & \multicolumn{4}{|c|}{Results} & Other/Comments \\
\hline \multirow{5}{*}{Primary Literacy - 3 \(^{\text {rd }}\) grade ACT Aspire} & \multirow{5}{*}{\begin{tabular}{l}
September - \\
October, 2016
\end{tabular}} & \multicolumn{4}{|l|}{\begin{tabular}{l}
Subject Proficiency for Third Grade (\%) \\
(Interim Assessment 1)
\end{tabular}} & \multirow[t]{5}{*}{\(3^{\text {rd }}-5{ }^{\text {th }}\) grade students at all schools were given the interim assessment in English, Reading and Math to create a baseline for current performance. Staff will be crosschecking ACT Aspire performance with DIBELS Next and classroom assessments results.} \\
\hline & & School & Engli & & Reading & \\
\hline & & FESoT & 41 & & 46 & \\
\hline & & MRES & 49 & & 51 & \\
\hline & & WHES & 51 & & 52 & \\
\hline \multirow{4}{*}{49 Pathways ACT Aspire} & \multirow{4}{*}{September October, 2016} & \multicolumn{4}{|l|}{Subject Proficiency by School Level (\%) (Interim Assessment 1)} & \multirow[t]{4}{*}{FMS and FHS staff members are beginning to examine results based on item analysis from the ACT Aspire assessment to gauge on-target readiness for college testing. ACT Aspire also provides a knowledge and skills map, which staff can use to influence instructional decisions.} \\
\hline & & School & English & Ma & & \\
\hline & & \[
\begin{aligned}
& \text { FMS } \\
& 6^{\text {th }}-8^{\text {th }} \\
& \text { gr. }
\end{aligned}
\] & 56 & 33 & & \\
\hline & & FHS
\(9^{\text {th }}\) -
\(10^{\text {th }} \mathrm{gr}\). & 61 & 41 & & \\
\hline Enrollment & \[
\begin{gathered}
\text { October } 5, \\
2016
\end{gathered}
\] & \multicolumn{3}{|l|}{\begin{tabular}{l}
FHS- 1188 \\
FMS- 980 \\
WHES-739 \\
MRES-719 \\
FESoT-302 \\
TOTAL: 3,928
\end{tabular}} & & Current K-12 student enrollment in Falcon Zone. FMS is above, and FHS is below the Spring estimate. \\
\hline \begin{tabular}{l}
Budget \\
Performance
\end{tabular} & Fall, 2016 & \multicolumn{4}{|l|}{2016-17 MLO Funds: \(\$ 142,550\) endorsed for spending in September at DAAC budget subcommittee meeting.} & On track with MLO funds, zone and school budgets spending. MLO funds requested for Chromebooks, professional development, Project Based Learning at FESoT, and safety enhancements. \\
\hline \begin{tabular}{l}
Community \\
Engagement
\end{tabular} & October November, 2016 & \multicolumn{4}{|l|}{\begin{tabular}{l}
Parent Survey completed Oct. 8 \\
Falcon Zone Coalition Meeting, Nov. 1
\end{tabular}} & Parent Survey results will be analyzed/acted upon by Falcon Zone Coalition and Zone Leadership Team. (Super Six) \\
\hline
\end{tabular}

\section*{POWER Zone CEO Update}

Innovation Zone Leader: Mike Pickering
\begin{tabular}{|c|c|c|c|}
\hline Action & \multicolumn{2}{|l|}{Status Results} & Other/Comments \\
\hline District Literacy Focus DIBELS Progress Monitoring Data K-5 & \[
\begin{aligned}
& 2 \text { Weeks } \\
& (9 / 26 \text { to } \\
& 10 / 7)
\end{aligned}
\] & \begin{tabular}{l}
POWER Zone Elementary Schools: \\
At Risk Category: 90\% Some Risk Category: 99\%
\end{tabular} & \(\%\) of K- 5 students with completed progress monitoring data \\
\hline \begin{tabular}{l}
District Literacy Focus Primary Literacy DIBELS Beginning of the Year Data \\
Scoring Patterns for Students at Benchmark
\end{tabular} & \begin{tabular}{l}
Beginning of Year \\
Data 201617
\end{tabular} & \begin{tabular}{l}
Kindergarten: \(\mathbf{5 0 \%}\) \\
1st Grade: \(\mathbf{6 6 \%}\) \\
2nd Grade: 79\% \\
3rd Grade: \(\mathbf{6 7 \%}\)
\end{tabular} & \begin{tabular}{l}
Grades K-2 are increasing the number of students proficient at the beginning of each subsequent year. \\
This pattern currently stops at 3rd grade. One goal is to extend this pattern across 3rd through 5th grades over the next three years.
\end{tabular} \\
\hline District Pathways Focus ICAP Milestone Completion & \begin{tabular}{l}
2015-16 \\
School Year
\end{tabular} & \begin{tabular}{l}
2015-16: VRHS -91\% \\
2015-16: SMS - 79\% \\
2016-17 Goal-100\%
\end{tabular} & Completion of ICAP milestones is one important indicator to evidence the pathway focus at the school level-Q1 Progress Update Next Month \\
\hline \begin{tabular}{l}
Zone Accountability \\
Focus \\
Performance Dashboard Work
\end{tabular} & October 2016 & Performance Dashboard format approved by Zone Innovation Assembly; Problem Solving \& Critical Thinking Scales Presented and Feedback Requested. Request for Dashboard presentation sent to BOE secretary. & Presentation of Dashboard Work to BOE before December 2016 \\
\hline Zone Literacy Focus Literacy Excellence Programming - OES & Distance from Benchmark DIBELS Composite Score After Year 2 & \begin{tabular}{l}
Students in LEx Programming: \\
Prior to Year 2 LEx \\
Intervention-30\% Away from Proficiency \\
Students in LEx Programming: After to Year 2 LEx \\
Intervention - 3\% Away from Proficiency
\end{tabular} & Students receiving 2 years of the LEx programming are, on average, making marked gains towards reaching grade level benchmark proficiency \\
\hline
\end{tabular}

Sand Creek Zone CEO Update
Innovation Zone Leader: Sean Dorsey
\begin{tabular}{|c|c|c|c|}
\hline Action & Status & Results & Other/Comments \\
\hline Student Count & October 5th & \begin{tabular}{l}
SCHS-1257 \\
HMS-710 \\
SRES-564 \\
RES-538 \\
EIES-685
\end{tabular} & Enrollment is up by 88 students since August 3rd \\
\hline Concurrent Enrollment & October & \begin{tabular}{l}
Concurrent-47 (25 returning) \\
Ascent-1 \\
AVP- 17
\end{tabular} & Number of SCHS students enrolled in classes \\
\hline Lunch Program & October & \begin{tabular}{l}
SCHS-33 \\
HMS-49 \\
EIES-59 \\
RES-37 \\
SRES-26
\end{tabular} & Percentage of our students on FRL \\
\hline Literacy & Fall 2016 & \begin{tabular}{l}
EIES-60 \\
RES-67 \\
SRES-69
\end{tabular} & BOY Dibels data, percentage of students at or above grade level \\
\hline School Websites & Aug-Oct 7 & \begin{tabular}{l}
SCHS-14,000 \\
HMS-4100 \\
SRES-5300 \\
RES-3100 \\
EIES-2500
\end{tabular} & Website utilization in our community \\
\hline High School Sports & Fall 2016 & \begin{tabular}{l}
Football-32 \\
Cheer-19 \\
Volleyball-3 1 \\
Boys Soccer-8
\end{tabular} & Increase in student participation as compared to Fall 2015 \\
\hline Community Engagement & September & Nearly 300 parents and students & Springs Ranch READ night \\
\hline \begin{tabular}{l}
Community \\
Engagement
\end{tabular} & September & SCHS Freshman and Families & Hosted first "A Scorp’s Tale". \\
\hline
\end{tabular}
iConnect Zone CEO Update
Zone Leader, Andrew Franko
\begin{tabular}{|c|c|c|c|}
\hline Location & Status & Results & Other/Comments \\
\hline
\end{tabular}

Report of the Chief Education Officer
\begin{tabular}{|c|c|c|c|}
\hline \begin{tabular}{l}
Annual CASBO \\
Fall Conference
\end{tabular} & \[
\begin{aligned}
& \text { October } \\
& 2016
\end{aligned}
\] & \begin{tabular}{l}
iConnect Zone Superintendent \\
Andy Franko presented on multiple panels in Breckenridge
\end{tabular} & Discussing solutions \& strategies for charter school contracting and charter school authorizing \& evaluation \\
\hline Creekside Success Center & \[
\begin{aligned}
& \text { Fall } \\
& 2016
\end{aligned}
\] & 12 of 13 zone coaches attended & Districtwide coaches PLC training \\
\hline Springs Studio for Academic Excellence & \[
\begin{gathered}
\text { September } \\
2016
\end{gathered}
\] & \begin{tabular}{l}
Awarded \(\$ 6000\) \\
CDE Ready Schools Grant
\end{tabular} & Improving classroom environments to support the whole child \\
\hline Pikes Peak Early College & \[
\begin{aligned}
& \text { Fall } \\
& 2016
\end{aligned}
\] & The first year of the college will be documented & FuelEd is creating a new video blog series \\
\hline Pikes Peak School of Expeditionary Learning & October 2016 & 4 staff members will attend the National EL Education Conference in Detroit, MI & Enabling the school to become more grounded in the EL model, and learn new classroom strategies \\
\hline Imagine Classical Academy & \[
\begin{gathered}
\text { Fall } \\
2016
\end{gathered}
\] & 100\% testing completed & STAR Math 1-8 STAR Reading K-8 \\
\hline \begin{tabular}{l}
Falcon \\
Legacy Campus
\end{tabular} & October 2016 & PPEC became an Accuplacer testing site & Allowing students to be assessed on site for college classes \\
\hline GOAL Academy & Fall 2016 & Student to Teacher ratio 50-1 & Increasing student engagement \\
\hline \begin{tabular}{l}
D49 \\
Representation
\end{tabular} & November 2016 & Dave Knoche will speak at the FuelEd conference in Virginia & Documenting the evolution of SSAE and the inception of PPEC \\
\hline
\end{tabular}

\section*{Department: Learning Services}

\section*{Current and Ongoing Activity}

Data and Assessment: The first ACT Aspire window is complete. Approximately 6,000 students in 13 D49 schools, completed over 22,000 tests. Students were assessed in English, reading, science and math in grades 3-10. Educators and leaders started looking at the data to make instructional decisions to maximize student

\section*{Report of the Chief Education Officer}
learning. On October 5, school administrators met to analyze initial ACT Aspire results. After fall break, Kathleen Granaas, coordinator of Academic Performance, will train school assessment coordinators further in utilizing the results to best meet students' needs. Daniel De Jesus, Instructional Technology Specialist, provided technical support for the ACT Aspire assessment during the first interim testing window in September for schools that elected to use the platform. Daniel is continuing to work closely with Brian Green on implementation of the Schoology integrated assessment management platform (AMP) for the Sand Creek zone.

Kathleen trained 54 teachers across D49 on the use of DIBELS Math, a researched based assessment designed to help educators identify students with deficits in mathematics. Teachers assessed 1,638 students across 6 schools this fall. Similar to DIBELS Next in reading, the assessment allows educators to track student growth on foundational math skills and to guide instructional next steps.

The Assessment Data Analyst and Data Clerk worked to increase efficiency and accuracy of data by automating data loads and increasing the frequency of updates. Through computer scripting, student uploads occur partially or fully automated. Uploading students nightly has created a time-savings at the school level and support for higher data accuracy.

Alpine Achievement is the D49 assessment data warehouse. Leaders and educators across the district use Alpine to access student assessment data from multiple sources. In late September, Alpine Achievement training was provided for over 50 educators in utilizing the tool to maximize instructional decision-making. The Data and Assessment Office also provided individualized and small group training to leaders and educators throughout first quarter.

\section*{ACT Results:}


Data presented during the September BOE work session included errors in ACT reported results. Although the conclusions stated were accurate, errors in reporting were corrected and included in the data represented in this report. The majority of D49 schools showed an upward trend in scores with VRHS presenting a fiveyear high.

School Readiness: D49 Learning Services and Springs Studio were awarded \$25,000.00 for the Ready School Grant from CDE. These grant funds will provide high quality literacy professional development and various projects at SSAE to support school readiness including: training in early childhood, funds to support a parent academy, materials, supplies, social emotional and physical growth of students.

Primary Literacy: School Leadership Teams from the Early Literacy Grant schools, OES, RES, and SES, participated in a Reading Conference in Denver this September. They also had their first visit of many with their literacy consultant. On September 23rd, Kindergarten and first grade teacher representatives from schools, with instructional coaches, learned how to use data to change instruction at a training provided by Amplify through the ELAT Project. Other professional development opportunities coordinated and/or presented by Kristy Rigdon, Coordinator of Literacy performance in September included Burst Intervention
training and READ Plan training. Three sessions of READing Foundations Academy began across the district as well.

Throughout September and October, senior leaders and principals are meeting to discuss beginning of the year reading data, celebrations, and literacy plans. Teachers are currently completing READ Plans to share at conferences. READ Plan numbers will be available for the next board report.
Library staff across the district met for the first time in recent years to begin collaboration centered on best practices for school libraries. The group plans to meet monthly for the remainder of the school-year.


Title Programs: On September 15 D49 received final approval from the Colorado Department of Education for the Consolidated Application (Titles I, II, and III). This application includes the budgets for each of three programs. Due to a change in CDE's on-line application platform, the deadline for application submittal was extended to July 29. CDE then reviewed applications the first two weeks of September. With final approval, we are now able to obligate our Title funds and request reimbursement from CDE.

On September 27, Paul Coleman, Title Program Coordinator, gave a presentation to the District Advisory and Accountability Committee on the Every Student Succeeds Act and how the Title I, II, and III funds are used in District 49. This presentation also covered the major requirements of each program. Paul also introduced Kim Brown, Title I Family Engagement TOSA, to share her role and experiences as the liaison between the Title I schools and the families they serve.

Governor Hickenlooper designated October as Family and School Partnership in Education Month. On Oct. 6, Kim Brown, Title I Family Engagement TOSA, represented District 49 at CDE for the formal kick-off event. Several prominent education leaders were present including Senator Evie Hudack and Congressman Jared Polis. Next year, Kim plans to bring parents and teachers to the event.

\begin{abstract}
Aha! Network: The professional development team has formalized and standardized online course and instructor processes to create uniformity of online, face-to-face and blended professional learning activities to ensure quality delivery, product, and facilitation. This semester, 17 learning on demand courses designed to facilitate instructional strategies and teaching best practices, as well as, 11 Spark courses designed to inspire and spark interest in educational topics or issues are available for teachers and leaders.

Schoology: Brian Green, Online Professional Learning Specialist and Annette Romero, Professional Development Events Coordinator are leading the implementation of The \(2^{\text {nd }}\) Annual Connect Colorado with Schoology, state-wide conference in partnership with Jefferson County, Cherry Creek, and Schoology. The event is scheduled for October 14. Over 175 Schoology users and leaders will join the Schoology headquarters team and Schoology power users to share and discuss best practices.
\end{abstract}


Instructional Technology: John Litchenberg, Instructional Technology Specialist has been busy working with schools to get students in to their Google accounts. He has worked with HMS on student email, MRES on Google Classroom, and the POWER Zone to help with the innovators path, John also attended SchoolDude University in early October to learn more about our IT ticketing and inventory system.

On October 29, John Litchenberg and Pam Lewis, Power Zone Technology Coach are co-hosting the first EdCamp of the school year in partnership with District 20 at Discovery Canyon Campus. EdCamp is a free "unconference" committed to reaching educators in public, private, charter, and higher education environments to share innovative instructional strategies and pioneering technologies that transform education for all students. Attendees start the day with breakfast, networking, and creating the schedule by proposing topics of interest. Every session is facilitated entirely by the educators in the room, and there are no formal presentations or pre-made slide decks.

Several members of Learning Services are working as a Data Solutions Team along with other data leaders across offices with the goal of improving processes involving data to ensure the integrity of staff and student data within the organization.

Several Learning Services team members are supporting schools to implement new requirements for studentdata privacy. A Curriculum, Assessment and Instruction (CIA) Tool Acquisition Process has been drafted and shared with principals. This process will allow for improved support to schools and leverage purchasing power while maintaining district / school compliance with state legislation.

\section*{Report of the Chief Education Officer}

Unified Improvement Planning UIP and Accountability: In early October, CDE released preliminary School and district performance Frameworks, which will guide school accreditation and improvement planning processes. The Learning Services team is verifying information contained within the reports and supporting schools with the Request to Reconsider Process.
It is expected that a request to consider (an appeal of the accreditation rating) will be submitted to CDE for the district and at least one school. Schools are beginning to identify and implement action steps aligned with District priorities within their UIPs. Several UIP trainings have been held for principals throughout the first quarter of the school year.

Grants and Research: Katherine Hochevar, Grants and Research Data Analyst led the Research Review Committee in the evaluation of two requests from external researchers during the month of September. After review, the committee denied one request and approved one request. However, when the researcher of the approved request was contacted, she informed the district, that due to time constraints, she was rescinding her request.

With the assistance of our Hanover Grants partner, Katherine submitted a grant application to the Lowe's foundation with the hope of securing additional funding for the Career and Technical Education Biomed program at Patriot High School.

Wellness: Rachel Duerr, Wellness Coordinator informed principals during the month of September on the final rule of the wellness policy and the committee's plan to update policy ADF and ADF-R.

Five D49 staff members were trained to be Second Chance Administrators on. Second Chance is an online tobacco education program developed by the Colorado Department of Public Health and Environment. The program can be used for middle and high students who violate the tobacco policy.

As of September 21, 114 employees have participated in 497 classes at Hot On Yoga through the district sponsored Yoga benefit. Over 200 staff members are participating in the 31 Day: Love What You Eat Nutrition Challenge that runs October 1-31.

Educator Effectiveness: During the month of September, Amber Whetstine, Exec. Director of Learning Services provided training to leaders across the region to certify them as evaluators with the state model teacher, principal and special service provider rubrics. The training is typically offered twice annually and recognized by CDE as an approved certification program for evaluators.

49 Pathways: Learning Services leaders supported a Capstone Summit held on two nights during September. The Summit's intent was to bring together secondary leaders and counselors and advisors to shape what Capstones for D49 students will look aligned with the Colorado Graduation Requirements.

Principal Induction Leadership Academy: On October 5, Principal Induction candidates met to discuss strategies to develop external leadership potential and balancing the demands of instructional leadership. Presenters included Matt Meister and Stand Richardson, independent leadership consultant.

\section*{Upcoming:}

Assessment: Kathleen Granaas, Coordinator of Academic Performance, will train school assessment coordinators SACs and counselors in November on using PSAT data to plan engaging instruction from students. She will share resources to influence student growth from the April 2016 PSAT assessment to the SAT given with the same cohort in spring of 2017.

Title Programs: Kim Brown, Title I Family Engagement TOSA is leading an effort in conjunction with

Springs Studio to provide Thanksgiving turkey dinners to Title I families in need. Turkeys are currently being donated from several local organizations and families are being contacted that the schools have identified as those who may appreciate a turkey for the holiday. We are anticipating giving away 100 turkeys to families in total.

Primary Literacy: READ Camp runs Monday -Thursday, Oct. 10 - 20 over fall break. Currently, 30 students are confirmed to attend. Camp will be held at WHES, SRES, and RVES.

In October, elementary teachers will participate in Language Essentials for Teachers of Reading and Spelling (LETRS) training. LETRS modules will focus on the challenge of learning to read, teaching and learning of phonological awareness, and spelling.

Alternative Licensure: On November 8, members of the CDE licensing Unit will visit with the Professional development Team to provide feedback on the district's application to become a designated agency for alternative teacher and principal licensure. The visit should provide the team with next steps for developing the program within D49.

Educator Effectiveness: The Educator Effectiveness Liaison Grant funds continue to support educator effectiveness work across D49. Cross-zone instructional rounds facilitated by consultant, Stan Richardson, are scheduled for Nov. 3, Dec. 2, Feb. 1, and May 10. Instructional Rounds involve teachers and leaders visiting classrooms and calibrating understandings about best practices in instructional delivery.

49 Pathways: D49 will host a regional ICAP Summit, on the evening of Oct. 25. The evening will provide a chance for leaders to share best practices and greatest challenges with ICAP implementation in the Pikes Peak region and Colorado.

Report of the Chief Education Officer
Department: \(\quad\) Individualized Education
\begin{tabular}{|l|l|l|l|}
\hline Dept. & \multicolumn{1}{c|}{ Athletics } & & \\
\hline Specific Action & Due Date & Status & Other/Comment \\
\hline \begin{tabular}{l} 
Fall sports are underway \\
and going smoothly. We \\
have dealt with a few \\
eligibility issues but \\
nothing unresolved
\end{tabular} & Ongoing & Ongoing & \begin{tabular}{l} 
Mr. Hahn will continue \\
to touch base and access \\
building athletic directors \\
as well as attend and \\
monitor fall athletic \\
events.
\end{tabular} \\
\hline
\end{tabular}
\begin{tabular}{|c|c|c|c|}
\hline & & & Targets/Formative Assessments (DOL)/Effectively written English Language Plans (ELPs) and Increasing EL Parent Involvement \\
\hline Coordinated with Solution Tree - Providing PLC@Work to the ELD team & \[
\begin{gathered}
\text { 1st PD - } 10 / 3 \\
\text { 2nd PD - } 2 / 15 \\
\text { 3rd PD - } 4 / 26
\end{gathered}
\] & Ongoing & PLC@Work is a framework/culture of a team/group on how we meet the needs of each student using data. With 15 ELD teachers districtwide, we need a protocol/community in which we help each other and ensure each student increases academically. \\
\hline Dept. & \[
\begin{gathered}
\hline \text { EXCELL/EXCELL } \\
\text { PLUS }
\end{gathered}
\] & & \\
\hline Specific Action & Due Date & Status & Other/Comment \\
\hline EXCELL PLUS is now serving 6 students in the program. They are staffed into the program on a temporary basis as an additional intervention to meet the needs of students that are having social/behavior issues in school. Mr. Hahn also met with Dr. Lemmond to discuss the future of this program going into next year. & Fall of the 2016/2017 school year & Ongoing & More students are starting to enter the program as the semester gets further along which is normal. We currently have 3 middle school students for 4 weeks and 3 high school students for the remainder of the semester. Falcon needs to bring back an alternative middle school setting that is not blended learning but relationship based. \\
\hline EXCELL is currently serving 1 expelled student. More students are coming up for expulsion and this will also increase as the semester goes along. & Fall of 2016-2017 school year & Ongoing & This student is 18 and has 2 credits. After meeting with the family and the student, the EXCELL program will help support and provide resources for this student to start the GED program in D11 \\
\hline I meet and talk regularly with parents about the need for a GED program & Ongoing & Ongoing & D49 desperately needs to offer a GED program for our students. We used to offer GED classes and testing at Patriot. \\
\hline Dept. & Gifted and Talented & & \\
\hline Specific Action & Due Date & Status & Other/Comment \\
\hline
\end{tabular}

Report of the Chief Education Officer
\(\left.\left.\left.\begin{array}{|l|l|l|l|}\hline \begin{array}{l}\text { Grade Acceleration } \\
\text { Process at Odyssey } \\
\text { Elementary School }\end{array} & \text { Dependent on Process } & \text { Completed } & \begin{array}{l}\text { At request of school } \\
\text { administration, } \\
\text { kindergarten student } \\
\text { (staff members only) } \\
\text { began full grade level } \\
\text { acceleration process. } \\
\text { Student did NOT make } \\
\text { past first round. Led }\end{array} \\
\text { "difficult" conversation } \\
\text { with parents in two } \\
\text { separate meeting. }\end{array}\right] \begin{array}{l}\text { 10 Facilitators } \\
\text { participated in training. } \\
\text { Unfortunately Infinite } \\
\text { Campus hasn' "caught }\end{array}\right] \begin{array}{l}\text { up" and G/T is waiting to } \\
\text { implement. Until then - } \\
\text { traditional ALPs will be } \\
\text { developed }\end{array}\right]\)\begin{tabular}{l} 
Participated in CDE led \\
\begin{tabular}{l} 
Standards Based Advanced \\
Learning Plans
\end{tabular} \\
September 7, 2016
\end{tabular}

Report of the Chief Education Officer
\begin{tabular}{|c|c|c|c|}
\hline Additional funds - Budget Revision & September 30,2016 & Completed & Received an additional \(\$ 16,000\) in funding for G/T Programming \\
\hline Data Management System & Ongoing & Ongoing & \begin{tabular}{l}
Developing \\
Comprehensive Program Plan and other additional reporting required by CDE
\end{tabular} \\
\hline Dept. & College in Colorado & & \\
\hline Specific Action & Due Date & Status & Other/Comment \\
\hline Maintain College in Colorado Student Account & Ongoing throughout the school year & 7,560 student accounts created to date & Accounts are "cleaned up" biweekly- meaning any accounts associated with students no longer in district will be released and new accounts created. \\
\hline Plan of Study Milestone & October 24, 2016 & Ongoing & Manually adding courses to each school site as well as coding and fixing any data issues to be able to import all course catalogs and locations into College in Colorado. NOTE: deadline pushed back due to CIC tech support creating new course fields for our district. \\
\hline Tech Support for CIC & Ongoing throughout the school year & Ongoing & Assisting all personnel with issues in CIC. Also helped administrators with completion reports. \\
\hline ICAP 1st Quarter Completion and Comparison Reports & October 7, 2016 & Completed & Create and analyze 1st Quarter ICAP completion rates for each school, grade level, and milestone for 2015-2016 and 20162017 \\
\hline
\end{tabular}

Report of the Chief Education Officer
\begin{tabular}{|c|c|c|c|}
\hline \begin{tabular}{l}
Collect Additional \\
Achievement Data for GT \\
Identification
\end{tabular} & No Deadline & Completed & Collect qualifying achievement data for students identified as General Intellectual Gifted to move to Specific Academic Aptitude \\
\hline Score/Norm GT Abilities Test (CogAT, TOMAGS, KBIT2) & Within two weeks of test administered & Completed & \begin{tabular}{l}
Scored/normed 126 \\
student tests in \\
September. Of those, 15 were identified as General \\
Intellectual Gifted
\end{tabular} \\
\hline Concurrent Enrollment Math Student Profile & No Deadline & Ongoing & Creation and development of a CE math student profile using historical data to help identify characteristics of a "successful" CE math student vs. an "unsuccessful" CE math student \\
\hline Concurrent Enrollment State Reporting Information & Thursday, October 6, 2016 & Completed & Compare Student schedule information from PPCC 3rd party billing to infinite campus schedules. Identify discrepancies and establish PT/FT funding for students. Also make sure all state report coding is up to date. \\
\hline Various data reports for other departments/individuals & No Deadline & Completed & Create data reports for various other departments including "Crisis Response Team and Administrative Assistant to the Sand Creek Zone Leader" \\
\hline Dept. & Special Education & & \\
\hline Specific Action & Due Date & Status & Other/Comment \\
\hline \begin{tabular}{l}
Area of Focus: Effective Instruction \\
Enrich TOTs (Trainer of Trainers) had a two hour
\end{tabular} & Jan 6, 2017 & Ongoing & Preparation of Enrich training utilizing four refresher sessions prior to Jan. \(3^{\text {rd }}\) and Jan \(6^{\text {th }}\) trainings \\
\hline
\end{tabular}

Report of the Chief Education Officer
\begin{tabular}{|c|c|c|c|}
\hline refresher session with Special Education Data Analyst to increase proficiency of Enrich usage. & & & \\
\hline \begin{tabular}{l}
Area of Focus: Effective Instruction \\
Completed I-13 Audit
\end{tabular} & December 1, 2016 & Ongoing & Results of Audit will be reviewed and final results uploaded to Data Management System (DMS) by Dec. \(1^{\text {st }}\). \\
\hline \begin{tabular}{l}
Area of Focus: Effective Instruction \\
Held a one day WoodcockJohnson IV training for new special education teachers or those wanting to refresh their skills
\end{tabular} & Sept. 30, 2016 & Completed & \\
\hline \begin{tabular}{l}
Area of Focus: Recruit and Retain \\
Held the first quarterly event to thank teachers and itinerants for their hard work at Creekside Service Center
\end{tabular} & Oct.7, 2016 & Completed & Schedule similar events each quarter. Low turn out as it related to parent/teacher conferences and short notice. \\
\hline \begin{tabular}{l}
Area of Focus: Recruit and Retain \\
Implementation of Enrich
\end{tabular} & (See Above) & & \\
\hline \begin{tabular}{l}
Area of Focus: \\
Collaborative \\
Communication with Stakeholders \\
Proactive Individual meetings with The Resource Exchange (TRE), and the Colorado Department of Education (CDE) Administrative Partners
\end{tabular} & Ongoing & Ongoing & \\
\hline \begin{tabular}{l}
Area of Focus: \\
Collaborative \\
Communication with Stakeholders
\end{tabular} & September 17, 2016 & Completed & Good turnout. Vendors that came resulted in increased partnerships with District 49. Parent \\
\hline
\end{tabular}

\section*{Report of the Chief Education Officer}
\begin{tabular}{|l|l|l|l|}
\hline \begin{tabular}{l} 
Annual SEAC Picnic at \\
Springs Ranch
\end{tabular} & & \begin{tabular}{l} 
and family turnout was \\
positive.
\end{tabular} \\
\hline Area of Focus: & & & \\
Collaborative & & & \\
Communication with & & & \\
Stakeholders & & & \\
\begin{tabular}{l} 
Schedule a breakfast and \\
invite community partners
\end{tabular} & November 15, 2016 & Postponed & \\
such as TRE, DHS, Emily & & & \\
Griffith, BOCES, etc. to & & & \\
learn about District 49's & & & \\
Area of Focus, Cultural & & & \\
Compass and Big Rocks. & & & \\
\hline
\end{tabular}

Department - Communications
Data Dashboard - D49.org
As the first quarter ends, website traffic on D49.org continues to show session growth and users at markedly increased levels year-over-year. The number of page views is up slightly, just under ten-percent. Pages per session and average session duration continue to show decreases of approximately 20-percent in 2016. This drop is primarliy due to student devices defaulted to open to the D49.org homepage upon launch of a browser. Students are opening a browser in a class and then immediately going to external websites for content and curriculum information.


Data Dashboard - Bronto Email Distribution Platform
\begin{tabular}{|c|c|c|c|c|c|}
\hline \multicolumn{5}{|l|}{Performance over Last 90 Days} & \multirow[t]{3}{*}{Over the last 90 days, we've sent approximately 242,000 emails with 24-percent open and 6-percent click rates - our targets are \(25 \%\) open rates and 10} \\
\hline Sent & \multicolumn{2}{|l|}{Delivery Rate Open Rate} & Click Rate & version Rate & \\
\hline 242,391 & \[
99.7 \%
\] & 23.8\% & 5.5\% & 0.0\% & \\
\hline & & & & & work flows that trigger emails as people are using our \\
\hline \[
\begin{gathered}
\text { Email } \\
\text { Revenue }
\end{gathered}
\] & Other
Reverue & \[
\begin{gathered}
\text { Total } \\
\text { Revenue }
\end{gathered}
\] & Revenue Per Email & Revenue Per Order & website, these emails are increasing the open and click \\
\hline \$0.00 & \$0.00 & \$0.00 & \$0.00 & \$0.00 & through rate. Delivering an email to stakeholders as they \\
\hline & & & & & are seeking information or service is highly effective and \\
\hline \multicolumn{2}{|l|}{Emal} & \(O\) & & \(\xrightarrow[\substack{\text { Total } \\ \text { Orders }}]{ }\) & typically results in successful engagements and customer \\
\hline \multicolumn{2}{|l|}{Orders} & Orders & & Orders
0 & service experiences. \\
\hline
\end{tabular}

\section*{Data Dashboard - LiveChat Web Customer Service}

LiveChat statistics from Sept. 1 through Oct. 6 show a continued increase in use of the chat platform. Tickets in particular continue to show 30-percent growth year to year. The increase in tickets continues to be staff members requesting assistance with updates on various pages of D49.org. I'd like to recognize and thank the site directors from our schools. We've increased training and interaction for them this year. They are to be commended for taking the training that we've providing and implementing it with great success. The volume and quality of content on our website is as good as it has ever been.





\section*{Data Dashboard - Social Media}

District 49 social media users and engagement continues to grow- This month I highlight Twitter. Engagement on the platform continues to be heavily driven by secondary students. Here's an early forecast for winter: Twitter engagement will dramatically increase Nov.-Mar. The students love to beg for snow days...we use the opportunity to have some personality, engage with them, and get a little buy-in from the student population along the way.

\section*{Report of the Chief Education Officer}

28 day summary with change over previous period
\begin{tabular}{llll} 
Tweets & Tweet impressions & Profile visits & Mentions \\
\(3.3 \uparrow 17.9 \%\) & \(33.7 \mathrm{~K} \uparrow 38.9 \%\) & \(1,125 \downarrow 14.8 \%\) & \(50 \uparrow 6.4 \%\)
\end{tabular}

\section*{Department: | Concurrent Enrollment}

\section*{Best Choice to Learn, Work, and Lead}
- D49 is sponsoring the following CE College Instructor candidates with graduate coursework:
- VRHS Math Amy Rogers Emporia State University
- FHS Math Pam Russell Emporia State University
- FHS Hist Seth Baun Western NM University
- Paul Finch provided weekly mentoring for the newly credentialed ENG121 English Composition I college instructor at VRHS.

\section*{Trust}
- Completed D49/PPCC Third Party Billing reconciliation for Fall 2016 college tuition and fees billing. Invoices to be paid in October.

\section*{Firm Foundation}
- Assisted new HS counselors with CE college advising with parents \& students.

\section*{Every Student}
- Paul Finch and Mary Perez presented to SCHS sophomores, several interactive, self-reflective, visual slides of various jobs as a way to introduce career pathways with different training and education requirements, honoring all pathways towards professional and industrial certification and credentialing, associate degrees, and college credit transfer to 4-year universities. Below are a few slides that helped guide the conversation...




\section*{Portfolio of Schools}
- Paul Finch and Mary Perez held CE planning meetings with VRHS and SCHS counselors and admin to forecast CE on-campus needs and graduate school for teachers wishing to teach higher demand college courses.

\section*{Community / Every Student / Portfolio of Schools}
- Theresa Klinitski, D49 Homeschool Liaison, created and posted an amazing new district homeschool webpage (http://d49.org/homeschool) listing multiple education/support options and concurrent enrollment opportunities for homeschool families, and provides a well-organized table (below) with links and contacts for D49 schools and programs to meet the needs of our homeschool community. The intent is to welcome and provide additional resources to homeschool families, and to slow down the number of homeschool students choicing out of D49.

D49 Opportunities for Homeschool Students
\begin{tabular}{|c|c|c|c|c|}
\hline & & & & \multirow[t]{2}{*}{Revised 7.2016
Links} \\
\hline \begin{tabular}{l}
D49 \\
Opportunity
\end{tabular} & Description & Grades Served & Contact Information & \\
\hline \begin{tabular}{l}
Homeschool Liaison \\
*continue to maintain your homeschool status*
\end{tabular} & The main focus of this position is to be a resource for families who choose to homeschool and provide support when necessary. Theresa is available to answer all general homeschooling questions, individualized curriculum planning assistance, speaking to groups, organizing yearly ITBS testing, filing NOIs and test results and many other items. & K - Adult & \begin{tabular}{l}
Theresa Klinitski Homeschool Liaison tklinitski@D49.org 719-494-8985x2 \\
Can mail NOI to: 7545 Mohawk Rd. Colorado Springs, CO 80908
\end{tabular} & \begin{tabular}{l}
Website: \\
www.D49.org/Homeschool \\
Facebook: \\
https://www.facebook.com/Homes choolSupportandResources/
\end{tabular} \\
\hline \begin{tabular}{l}
Falcon \\
Homeschool Enrichment \\
Program \\
(FHEP) \\
*continue to maintain your homeschool status*
\end{tabular} & The Falcon Homeschool Enrichment Program's mission is to provide resources and academically engaging, friendship-building opportunities to homeschooled students in a nurturing and respectful environment. The program classes are organized so students attend on one day a week (Monday, Tuesday or Thursday) from 8:45 a.m. to \(3: 30\) p.m., and are placed in one of our four classrooms. & \begin{tabular}{l}
\[
\mathrm{K}-7 \mathrm{th}
\] \\
Grades
\end{tabular} & \begin{tabular}{l}
Jess McAllister Program Administrator imcallister@D49.org 719-491-5630 \\
School Location: 7545 Mohawk Rd. Colorado Springs, CO 80908
\end{tabular} & \begin{tabular}{l}
Website: \\
www.D49.org/FHP \\
Facebook: \\
www.facebook.com/falconhomesc hooll
\end{tabular} \\
\hline \begin{tabular}{l}
Falcon \\
Homeschool \\
Academic \\
Program \\
(FHAP) \\
*continue to maintain your homeschool status*
\end{tabular} & In a cooperative effort, FHAP teachers and parents are committed to building a strong foundation for learning, through a systematic, blended approach that focuses on the whole child and their development of skills that will equip students for future endeavors. The academic program classes serve as the students main curriculum for the school year and are taught in a blended format in which students attend classes at our location from 1.5-3 hours per week and work with their parent at home in preparation for the next class meeting. & 6th -12 th Grades & \begin{tabular}{l}
Jessica McAllister \\
Program Administrator imcallister@D49.org
\[
719-491-5630
\] \\
School Location: \\
11990 Swingline Rd. \\
Peyton, CO 80831
\end{tabular} & \begin{tabular}{l}
Website: \\
www.D49.org/FHP \\
Facebook: \\
www.facebook.com/falconhomesc hooll
\end{tabular} \\
\hline \begin{tabular}{l}
D49 \\
Concurrent Enroliment (CE) Program through (FHP) \\
*continue to maintain your homeschool status*
\end{tabular} & Families who choose to homeschool deserve personalized options that fit the needs of their students and support their individual career and college goals. Students earn free college credits on both high school and college campuses while completing high school graduation requirements. Join us in meaningful planning and advising conversations, shaping student pathways to professional certifications, career plans, college degrees, and life after high school. & 9th - 12th Grades & \begin{tabular}{l}
Theresa Klinitski Homeschool Liaison tklinitski@D49.org 719-494-8985×2 \\
Jessica McAllister Program Administrator imcallister@D49.org 719-491-5630
\end{tabular} & \begin{tabular}{l}
Website: \\
www.d49.org/CE
\end{tabular} \\
\hline
\end{tabular}

\section*{Report of the Chief Education Officer}
\begin{tabular}{|c|c|c|c|c|}
\hline \begin{tabular}{l}
Rocky \\
Mountain \\
Classical \\
Academy - \\
Homeschool \\
Program \\
*continue to maintain your homeschool status*
\end{tabular} & RMCA offers interactive, hands-on learning including Character, Language Arts, Science (including dissection), Critical Thinking Skills, Art, and PE for grades K-8. Music is offered for grades K-5; Colorado history for 4 th graders, grades 6-8 have activities that follow the classical time periods of the ancients, medieval and modern times. They also learn about small business and investing. & K-8th & \begin{tabular}{l}
Carla Whitmer \\
Director \\
cwitmer@rmcacs.org \\
719-591-5666 \\
School Location: \\
3525 Akers Drive \\
Colorado Springs, CO
\end{tabular} & Website: www.rmcacs.org/index.php/homeschool/welcome \\
\hline \begin{tabular}{l}
Pikes Peak Early College (PPEC) \\
"will NOT maintain your homeschool status*
\end{tabular} & PPEC is a public blended online public high school to empower a diverse student population through individualized learning paths, personal educational growth, and college and career readiness coaching. PPEC provides students a high quality blended online college preparatory experience with affordable, flexible, individualized choices to college and career. & 6th - 14th Grades & \begin{tabular}{l}
Dave Knoche Executive Principal dknoche@D49.org \\
Office: 719-494-8906 \\
Cell: 719-345-7732 \\
School Location: \\
11990 Swingline Rd. \\
Peyton, CO 80831
\end{tabular} & Website: www.D49.org/PPEC \\
\hline \begin{tabular}{l}
Power Technical Early College (PTEC) \\
*will NOT maintain your homeschool status*
\end{tabular} & The mission of PTEC is to prepare students to enter the workforce with the skills necessary to be successful in a trade while also having the character and work ethic to become the most valuable members in their chosen trade. These goals will be attained through student and activity centered projects that develop academic, technical and team skills. & \begin{tabular}{l}
6th - 10th \\
Fall 2016 \\
"will expand one grade each year**
\end{tabular} & \begin{tabular}{l}
Rob Daugherty \\
Principal \\
Office: 719-302-9025 \\
Cell: 719-216-7818 \\
Rob.Daugherty@james \\
irwin.org \\
School Location: \\
2525 Canada Drive \\
Colorado Springs, CO \\
80922
\end{tabular} & Website: https://jamesirwin.org/trade-school -ptecl \\
\hline \begin{tabular}{l}
Playing Sports \\
*continue to maintain your homeschool status*
\end{tabular} & Homeschool students are allowed to try-out for sports at D49 middle and high schools. They must follow all of the guidelines and rules that are in place at each particular school. Also all fees are the responsibility of the parent. & 6th - 12th Grades & Contact the Athletic Director at the school you choose & Visit the District 49 School Directory to find your local middle or high school: http://www.d49.org/domain/239 \\
\hline \begin{tabular}{l}
Taking Courses \\
*continue to maintain your homeschool status*
\end{tabular} & Homeschool students of all ages are welcome to inquire about the availability to participate in courses at their local D49 school. & \begin{tabular}{l}
K - 12th \\
Grades
\end{tabular} & Contact the School Counselor at the school you choose & Visit the District 49 School Directory to find your local school: http://www.d49.org/domain/239 \\
\hline
\end{tabular}

\section*{Department: Career \& Technical Education}

\section*{Current and Ongoing Activity}

The CTE office was notified by CCCS we are under a Desktop Monitoring audit. The program that is under audit is the FHS Biotech program.

D49 FBLA and HOSA attended the fall leadership conference on Sept \(27^{\text {th }} 2016\)
PHS Construction attended the construction day field trip (pictures attached)
FHS AOHS - A 2015 graduate was able to get all prior Health care academy college credits transferred and accepted to Colorado Mesa University where they will be working on their nursing degree.

SC \& FHS ACE special are attending the COS Conservatory once to twice a month for music-making program for young adults with disabilities that empowers all participants to access a sense of joy, selfdiscovery, belonging and accomplishment.

SCHS \& VRHS - 8 engineering students visited Bal-Seal Manufacturing where they were given a real-world problem to solve. These students will be creating and developing a prototype/solution to the problem to present back to the engineers at Bal-Seal.

VRHS FCCLA attended the state conference in Sept 2016
Lauren Jones from CCCS came to meet with the SCHS counselors to discuss ICAPs and Meaningful Career Conversations September 2016

\section*{Upcoming Activity}

Planning for the 2016 College and Career fair is underway. This year both middle and high schools will be invited to attend. This is a partnership event with District 11. Currently we have over 45 vendors signed up already.

PHS is planning a Senior Citizens' Thanksgiving Feast for November 2016
D49 Visual Arts and Design instructors will be attending the CAEA conference on Nov \(3^{\text {rd }} \& 4^{\text {th }}\)
VRHS FCCLA will be attending the national cluster meeting in Denver Nov 2016
Nikki Lester will attend the Career \& College Readiness Symposium on ICAP on Oct 31 st 2016
FHS AOHS has a meeting scheduled with PPCC to discuss the future possibility of Pharmacy Tech integration into the AOHS academy

Report of the Chief Education Officer


\section*{Report of the Chief Education Officer}

\section*{Department: |Culture and Services}

Building culture and providing services is a continuous process that requires buy-in from School District 49's leadership, students, parents, and community. Intentional exposure and meaningful interaction leads to measurable outcomes, which creates a responsive multicultural environment.

\section*{Current and Ongoing Activity}

Cultural Framework
In support of the Department of Defense Education Activity (DODEA) Building Restorative Interventions Growing Honorable Traditions (BRIGHT) social-emotional support grant both a BRIGHT Project Manager (PM) and a Military Student Transition Consultant (MSTC) were hired. The Military Child Education Coalition (MCEC) Technical Assistance Center took the lead for the MSTC's hiring process with input from the district. The district hosted candidate interviews in person and MCEC participated by video teleconference. An outstanding MSTC was selected using the latter process and her start date is October 24, 2016. The BRIGHT PM's hiring process was a local effort, which screened a group of high quality candidates and resulted in the selection of a highly qualified PM. The BRIGHT PM will start on October 24, 2016 as well. The MSTC will be integrated with Central Enrolment (CE) to facilitate early engagement with military families as they enter the district. The BRIGHT PM will work with district stakeholders to build the 5 -year execution plan for the BRIGHT Initiative, which encompasses the implementation of the International Institute for Restorative Practice's (IIRP) Safer Saner Schools 2-year program starting in school year 2017-18 as well as other supportive interventions.

\section*{Department of Justice}

The Department of Justice (DOJ) and the Director of Culture and Services (DCS) participated in telephone feedback about the 2nd Annual Report, which was was delivered to the DOJ on July 1, 2016. The DOJ requested a few minor items (e.g., Resource Officer Presentation and Cultural Compass Survey data). The DOJ and DCS will engage soon on whether there will be a DOJ visit spring 2017.

\section*{Community Outreach}

Participating in the CDE community engagement conference in August by teleconference.

\section*{Upcoming Activity}
1) RP Professional Development Planning 2) RP Policy Briefs 3) DODEA Grant Execution

\section*{Department: | Central Enrollment (CE) and Student Information (SI)}

Central Enrollment is the entry point of the district; therefore, processes are being reviewed daily to add efficiency and customer focus. The SIS is vital tool in the process of fostering integration in the district.

\section*{Current and Ongoing Activity}

\section*{Enrollment Reform}

Decisions on the potential migration of SIS and other IT systems, to support District 49 operations, are still on hold pending the Chief Officers' guidance.

\section*{Upcoming Activity}

Process Documentation \& Customer Service Training
CE and SI Team featured during October Fantastic 49; great process discipline through enrollment spike.

\title{
BOARD OF EDUCATION AGENDA ITEM 10
}
\begin{tabular}{|l|l|}
\hline BOARD MEETING OF: & October 26, 2016 \\
\hline PREPARED BY: & Brett Ridgway, Chief Business Officer \\
\hline TITLE OF AGENDA ITEM: & Chief Business Officer Performance Review \\
\hline ACTION/INFORMATION/DISCUSSION: & Discussion \\
\hline
\end{tabular}

BACKGROUND INFORMATION, DESCRIPTION OF NEED: In April 2014, the Board of Education adopted an annual performance review process for each of its chief officers. The chief business officer's review timeline is November - October of each year with the overall review to be completed in November for the twelve months ended October 31. This year's review covers the period of November 1, 2015 - October 31, 2016.

RATIONALE: Since the adoption of the chief officer's annual performance review process, the CBO has been working with board member Kevin Butcher as the designated board liaison to develop the appropriate performance review metrics within the following leadership domains: 1. Business Leadership. 2. Strategic Leadership. 3. Leadership Development. 4. Cultural Leadership. 5. Communication. 6. Personnel Management. 7. Measurable targets and/or standards. Once these domains were identified, the CBO developed documentation that provides certain bodies of evidence to support the particular review parameter. This process will be supplemented by a 360 performance review to be conducted by the Human Resources department.

RELEVANT DATA AND EXPECTED OUTCOMES: A portfolio has been prepared by the CBO. This document supports the objective, in the annual performance review cycle, for the CBO to use a portfolio review model where the reviewers may examine leadership behavior in the context of daily and long-term activity and accomplishments in conjunction with the District's strategic plan. This document, along with the CBO 360 performance review, will provide the Board of Education the tools to efficiently and effectively review the performance of the CBO for the completion of the 2015-2016 fiscal year, and the start of the 2016-2017 fiscal year. This performance review will provide key insight and direction for the CBO in the performance of his leadership responsibilities for District 49. The performance and the actions of the Business Office departments play a key role in the attainment of the District's strategic plan five big rocks (Big Rock \#1 - Trust).

\section*{IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:}
\begin{tabular}{|l|l|}
\hline \begin{tabular}{l} 
Rock \#1—Reestablishing the district as a \\
trustworthy recipient of taxpayer investment
\end{tabular} & \begin{tabular}{l} 
The CBO establishes an environment and processes that allow \\
the District to conduct business efficiently and accurately, \\
including dissemination and presentation of information to \\
interested parties, all to establish and maintain the confidence \\
in the District by constituents, students and staff.
\end{tabular} \\
\hline \begin{tabular}{l} 
Rock \#2-Research, design and implement \\
programs for intentional community \\
participation
\end{tabular} & \begin{tabular}{l} 
The CBO supports community engagement by providing \\
materials and presentations that can be viewed by the \\
community to increase their understanding of important \\
aspects of the business of the school district and upcoming \\
issues facing the school district.
\end{tabular} \\
\hline \begin{tabular}{l} 
Rock \#3- Grow a robust portfolio of \\
distinct and exceptional schools
\end{tabular} & \begin{tabular}{l} 
The CBO establishes an environment that produces good \\
fundamental results and strives to innovate and improve the \\
work product by leading, training, and empowering staff to \\
perform at a high level.
\end{tabular} \\
\hline
\end{tabular}

BOE Work Session October 26, 2016
Item 10 continued
\begin{tabular}{|l|l|}
\hline \begin{tabular}{l} 
Rock \#4——Build firm foundations of \\
knowledge, skills and experience so all \\
learners can thrive
\end{tabular} & \begin{tabular}{l} 
The CBO provides a firm foundation for the school district by \\
ensuring that financial and personnel needs are met so that all \\
educational staff have the clarity and opportunity to serve \\
students.
\end{tabular} \\
\hline \begin{tabular}{l} 
Rock \#5- Customize our educational \\
systems to launch each student toward \\
success
\end{tabular} & \begin{tabular}{l} 
The CBO supports this rock by identifying related financial \\
issues, quantifying them and identifying decision points that \\
will not only enable education leaders to make decisions for \\
each student, but will also support general philosophies and \\
strategies that will continue to facilitate the desire to customize \\
educational systems.
\end{tabular} \\
\hline
\end{tabular}

FUNDING REQUIRED: Currently budgeted in 2016-2017
AMOUNT BUDGETED: \(\mathrm{n} / \mathrm{a}\)
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move the Chief Business Officer's performance review to the November regular board meeting for approval.


\section*{Chief Business Officer}

Annual Performance Review
Presentation of Evidence
October 26, 2016


BUSINESS OFFICE
10850 East Woodmen Road • Falcon, CO 80831
Tel: 719-495-1100 • Fax: 719-494-8922 • www.d49.org

Date: \(\quad\) October 20,2016
To: District 49 Board of Education

From: Brett Ridgway
Chief Business Officer
Re: Performance Review Package Contents
I. Job Description \& Contract
II. Performance Metrics document approved by BOE
III. 360 Review Summary and Report
IV. Philosophical Performance Domains - Summary and Evidence
V. Measurable Performance Targets - Summary and Evidence
1. Evaluation of direct reports and appropriate follow through.
a. All seven direct report evaluations completed by fiscal year end.
2. Schedule and hold monthly meetings with Business Office
a. Business Office Team Meetings - 5 meetings held 11/1/15-10/31/16
3. Schedule and hold bi-monthly meetings with Direct Reports
a. Business Office Leadership Team (BOLT) Meetings - 17 meetings held
4. Overall district financial performance
a. Five-point performance
b. Year-end financial report
5. Audit result \& reflection on Business Office processes
a. 2015/16 audit exit memo
6. Outward facing visibility and participation
a. Colorado Succeeds Legislative Kickoff Luncheon Presentation
i Related Colorado Springs Gazette article
b. Work and Testimony on SB16-187 \& SB16-188
i Related amendment drafted
c. Future of Education Finance Summitt
a. Conference program - relevant pages
b. Conference presentation
c. Other presentation's validation of D49 SBFM
d. International Association of School Business Officials (ASBO)
d. Conference program - related pages
e. Conference presentation

\title{
Chief Business Officer
}
\begin{tabular}{|c|c|c|}
\hline Job Title: & Chief Business Officer & Related Organization Chart \\
\hline Budget Code: & & \\
\hline Initial: & July 1, 2008 & \multirow{3}{*}{Board of Education} \\
\hline Revised: & May 26, 2010 & \\
\hline Work Year: & 261 days & \\
\hline Office: & Business & \\
\hline Department: & Business & \multirow{3}{*}{Chief Business Officer} \\
\hline Reports To: & Board of Education & \\
\hline FLSA Status: & Exempt & \\
\hline Pay Range: & Administrative Salary Schedule & \\
\hline
\end{tabular}

\section*{SUMMARY:}

Responsible for advising the superintendent and school board on the financial and budget matters of the district. The chief financial officer prepares and administers the district budget, guides the development of long-term capital financing methods, directs and supervises all business/finance functions including accounting, payroll, budgeting, accounts payable, purchasing, and grants while adhering to district policies and procedures.

\section*{ESSENTIAL DUTIES AND RESPONSIBILITIES:}

The following statements of duties and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties, responsibilities, frequency, and percentages may vary depending upon building assignments and other factors.
- Direct the receipt, management of investments and expenditures of the district's funds to insure proper and maximum returns on these funds. Forecasts short- and long-range cash requirements and obligations as a basis for sound financial funding mechanisms.
- Provide leadership for the development, maintenance, enhancements and continual improvement to the district's comprehensive financial data systems.
- Serve on the superintendent's cabinet and leadership team.
- Direct the grants management programs to ensure maximum and effective participation in all available local, state, and federal grants.
- Assure protection of the assets of the district by enforcing and promoting internal controls, internal auditing, and ensuring proper insurance coverage.
- Act as the district's representative on statewide school finance committees. Provide advice to the district's lobbyist on all school finance legislation.
- Direct the preparation of the Comprehensive Annual Financial Report and other reports as required by the board of education and state and federal agencies to assure compliance with the law. Direct the external audit processes.
- Direct the preparation and implementation of the district budget to ensure compliance with state laws and alignment with district goals.
- Direct the administrative activities required for all financial aspects of budget override and school-bond-issue elections.
- Initiate school board policy development on business and budget related matters of the district.
- Provide financial advice on the district's negotiations with employee groups to allow negotiation settlements to be within budget. Serve on the district's negotiation team.
- Act as the district's representative in the purchase or sale of property.
- Perform other duties as assigned

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

\section*{EDUCATION AND TRAINING:}

Master's degree in business, accounting, finance, public or education administration.

\section*{EXPERIENCE:}

Over five, up to and including seven years of experience in public sector financial management including increasing supervisory responsibility and administration of governmental accounting system, ability to work well with others in a diverse educational community, demonstrated knowledge of computer application skills (i.e. Microsoft Word, Excel, PowerPoint), and excellent written and verbal communication skills.

\section*{SKILLS, KNOWLEDGE, EQUIPMENT \& OTHER:}

Operating knowledge and experience with office equipment, personal computers, computer software. Operating knowledge of and experience with personal computers and hardware. English language skills required.

\section*{CERTIFICATES, LICENSES, \& REGISTRATIONS:}

None

\section*{SUPERVISION/TECHNICAL RESPONSIBILITY:}

Directly supervises the Director of Finance and Administrative Assistant to the CFO, indirectly supervises up to 10 employees through direct reports. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include interviewing, hiring and training employees; promoting and transferring employees; planning, assigning and directing work; appraising performance; rewarding, disciplining and terminating employees; and addressing complaints and resolving issues.

BUDGET AND/OR RESOURCE RESPONSIBILITY: This position has sole responsibility for developing, administering, monitoring and coordinating the district budget and initiating requisitions. Also responsible for participating and recommending all budgets district wide for board approval. Responsible for developing, coordinating, monitoring, and administering budgets in the areas of finance, accounting, accounts payable, payroll, budget, purchasing, warehouse, grants management, nutrition services, audit, banking, and debt service.

The physical demands, work environment factors, and mental functions described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

\section*{PHYSICAL DEMANDS:}

While performing the duties of this job, the employee is regularly required to stand; walk; sit; use hands to finger, handle, or feel. The employee frequently is required to talk or hear. The employee is occasionally required to reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds. There are no special vision abilities required by this job.

\section*{WORK ENVIRONMENT:}

The noise level in the work environment is usually moderate.


\section*{Chief Business Officer}

Annual Performance Review
Presentation of Evidence
October 26, 2016

Section II - Performance Metrics document approved by BOE

\section*{ANNUAL PERFORMANCE REVIEW CYCLE FOR CHIEF BUSINESS OFFICER:}

\section*{NOVEMBER -> OCTOBER, REVIEW DELIVERED NOVEMBER}

When evaluating a senior executive, it is important to align leadership activity with the district's strategic plan. Since the strategic plan is operational, it is helpful to use a portfolio review model where the reviewers may examine leadership behavior in the context of daily and long-term activity and accomplishments.

The first six sections organize leadership performance into manageable, observable patterns (i.e. Performance Domains from established standards from CDE). For each section, additional insights might be gleaned from existing surveys and feedback systems or the pursuit of new collections related to a particular performance measure.

The final section lists targets and standards that will provide the quantitative measurements of leadership related to the performance domains.

\section*{01-BuSiness Leadership}

The CBO shall direct a comprehensive and coordinated program that leads to systematic and measurable achievement of Business and Financial Goals.

The CBO shall submit a portfolio of acceptable evidence of Business Leadership that may include:
- Routine data analyses to identify areas of strong practices and programs as well as opportunities for improvement.
- Intentional abandonment and/or reengineering of failing practices and programs (i.e. process improvement).
- Recognition and promotion for Business Office team members.
- Encourage sustainability and momentum in Business Office Departments \& major processes that is independent from personnel involved.

Members of the Board of Education and interested district stakeholders may submit additional evidence of Business Leadership from their direct experience and interactions with the CBO or from their personal experiences in and around the district.

\section*{02-Strategic Leadership \\ The CBO shall promote and embed the district's strategic priorities and initiatives into all decisions and actions.}

The CBO shall submit a portfolio of acceptable evidence of Strategic Leadership that may include:
- Documents, decisions, or other artifacts from strategic planning sessions or implementation activities.
- Concrete examples (narratives) of activities where the CBO emphasized the strategic plan and caused other stakeholders to support and prioritize strategic initiatives.
- Specific proposals, projects, routines, or other activity that leads to a measurable improvement in any of the five strategic priorities.
- Presentation of cause \& effect underlying issues to state-level legislation or initiatives.

Members of the Board of Education and interested district stakeholders may submit additional evidence of Cultural Leadership from their direct experience and interactions with the CBO or from their personal experiences in and around the district.

\section*{03-LEADERSHIP DEVELOPMENT}

The CBO shall establish and improve a culture of leadership development that leads to increased clarity, accountability, and performance of all District leaders.

The CBO shall submit a portfolio of acceptable evidence of Leadership Development that may include:
- Direct participation in professional development sessions to improve district leaders' capacity to effectively embrace best business practices.
- Identification of leadership strengths and leadership deficits for Business Office leaders to improve leadership practices in their areas of responsibility.
- Industry-wide and/or state-wide input to issues and/or presentations related to such.

Members of the Board of Education, leaders within the Education Office, and interested district stakeholders may submit additional evidence of Leadership Development from their direct experience and interactions with the CBO, Education Office leaders, or district stakeholders.

\section*{04-CULTURAL LEADERSHIP \\ The CBO shall identify and implement cultural practices that foster an invitational and welcoming atmosphere in Business Office departments, and at district events and programs.}

The CBO shall submit a portfolio of acceptable evidence of Cultural Leadership that may include:
- Identifying \& encouraging practices that invite and welcome individuals of many backgrounds, abilities, and perspectives; while identifying \& limiting barriers and deficits to those individuals so that our culture fosters learning, working, or leading to a person's best potential.
- Supports for the District's Cultural Compass and individual points on the compass.

Members of the Board of Education and interested district stakeholders may submit additional evidence of Cultural Leadership from their direct experience and interactions with the CBO or from their personal experiences in and around the district.

\section*{05-LEADERSHIP THROUGH Communication:}

The CBO shall lead the district's business strategy by communicating clearly, regularly, and effectively to a variety of audiences through an assortment of methods and media.

The CBO shall submit a portfolio of acceptable evidence of Leadership through Communication that may include:
- Direct messages to district staff, parents, and other stakeholders.
- Written messages, personal presentations, and multimedia content.
- Specific feedback from recipients, including surveys, comments, and responses.
- Use of Communications Department and related resources to widen/deepen the understanding of business issues.

Members of the Board of Education and interested district stakeholders may submit additional evidence of Leadership through Communication from their direct experience and interactions with the CBO or district stakeholders.

\section*{06-Leadership through Personnel Management:}

The CBO shall lead by developing and unifying a strong team of learners, workers, and leaders through high expectations, supportive supervision, and fair evaluation.

The CBO shall submit a portfolio of acceptable evidence of Leadership through Personnel Management that may include:
- Activities to identify and unify leadership teams around the Strategy and Culture of Continuous Improvement (SCCI).
- Supportive communications that affirm excellent performance and support for our strategic plan and cultural compass.
- Communications that note performance relative to District Vision, Mission as well as Business Office Statement of Purpose \& Intent (SOPI).
- Initiatives to optimize the workforce through clarified job descriptions, reporting relationships, and recruiting new talent to the district.

Members of the Board of Education and interested district stakeholders may submit additional evidence of Leadership through Personnel Management from their direct experience and interactions with the CBO or district stakeholders.

07-Measurable Performance Targets and Standards that will support one or more of the Leadership Performance Categories previously described:

The portfolio of evidence submitted by the CBO should include a list of results for the following, specifically measured, items. It is intended that these measurements would provide the bulk of, if not all of, the Quantitative Performance Targets portion of the performance review.
1. Demonstrate a consistent, or improved, employee engagement of the District's Vision, Mission \& Culture; and the Business Office's SOPI through:
a. Completion of all seven direct reports' evaluations in a timely manner,
b. Business Office Team (BOT) Meetings - number scheduled \& number held vs. number of opportunities
c. Business Office Leader (BOL) Meetings - number scheduled \& number held vs. number of opportunities
2. Overall district financial performance
a. General Fund spend managed to a window of \(98 \%-100.5 \%\) of appropriation, General Fund - Fund Balance within policy or budget expectations
b. All other funds within budget, strategic, financial, and managerial priorities
c. Comparisons of financial performance with other districts, including direct neighbors, to evidence comparable or superior financial performance.
3. Audit result \& reflection on Business Office processes
a. Overall audit opinion as reflected on Business Office performance
b. No more than 1-2 Business Office comments per year, no similar comments in consecutive years without a multi-year plan for mitigation/correction.
4. Outward facing visibility and participation through:
a. Presentations of Information - Board Meetings, Departments, IL Meetings, Schools, Constituents, Legislature, etc. - Avg. 3-4 presents/participations per month
b. Group Participations - e.g. FCBC, PPASBO, Colotrust Board, etc. - 2-5 groups,
c. General Provision of Information
d. Financial Transparency Items - [all required \(\sim 50\) items per year]
e. Presentation Versatility - develop "audience-friendly" materials (graphs, etc.) to enhance transparency to a wider audience. Also, look for alternative distribution points for such materials and use those to reach that wider audience.
f. Issue identification and process distillation / improvement.
g. Increased/improved preambles to significant publications, to include FAQ's, Business mantras, etc..


\section*{Chief Business Officer}

Annual Performance Review
Presentation of Evidence
October 26, 2016

Section III - 360 Review Summary and Report

BUSINESS OFFICE

Date: October 20, 2016
To: District 49 Board of Education
From: Brett Ridgway
Chief Business Officer
Re: Summary \& Observations from CBO \(360^{\circ}\) Performance Survey

As many of you know from our time together, I value \(360^{\circ}\) feedback very highly - especially in the kind of leadership role that I have had these last five years in the district. Your interaction and observation of me is from a periodic interaction and some anecdotal input. When that limited information is coupled with anonymous feedback from 24 individuals throughout our organization (25 were invited to participate), you, as my ultimate reviewers have a more complete set of observations to form your opinion with.

The survey, again, had 24 participants (up from 23 last year) that self-categorized themselves as either peers (fellow chief officers, zone leaders), Business Office staff, and other colleagues. I like the distribution of the participant pool so that you are not only seeing subordinates, but also persons outside of my direct sphere of influence. This year, again, only nine members of the Business Office staff were in the invited pool of 25 - a statistically significant number, but minority nonetheless. For 2016, we also made an effort to have both consistency (the same persons participating from last year) and new inputs that had not provided input before. Overall 10/25 of the invited participants did not participate in last year's review. That gives us 34 total respondents over the last two years that validate what I am most passionate about: Strong, Intelligent, Servant Leadership, exercised with Consistency, Integrity, and Dedication to the organization, its mission and its goals.

Personally, I think the statistical and graphical representations of the survey data are very useful and I am very appreciative of the report format the vendor has provided.

In general, I am very happy with the results of the survey. The main reasons are:
1. The overall score on page 4 shows statistical consistency between how I rated myself, how my peers rated me, and how other colleagues rated me - all within the range of 4.05-4.08. This is very important to me to know that, overall, I do not see myself much differently than others see me. That implies what I like to call intellectual integrity, recognizing my own strengths and weaknesses in similar value as others see those in me. The Business Office staff, this year, scored me higher than all other groups, including my score for myself. I certainly appreciate that as well, because it is and should be the Business Office staff opinions that are most valuable to me as the leader of that group.
2. The highest mean rating score item shown on page 4 was for Personal Leadership in the Business Office (4.70), followed closely by Cultural Leadership in the Business Office (4.63).

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This is most gratifying for me since many of you will remember from my review two years ago, that a key takeaway then was that I needed to provide more attention to the Business Office staff and be a better leader for them. Having this particular measure now be the highest scoring item in the survey provides validation of progress in that area.
3. The lowest mean rating score, was the score I gave myself for Leadership Development (3.60), followed by Leadership through Personnel Management (3.67) - also the score I gave myself in that category. This is not to say that I lack confidence in those areas, or am simply selfdeprecating. I do, always, want to do more and do better by those that report directly to me. The fact that that group grades me higher than I grade myself is a positive to indicate that they are not feeling slighted in these areas, but I believe I will always want and strive to do more and do better for them in guiding their career paths - be they in our out of District 49.
4. In the scoring overview on page 4 , the item that shows the greatest disparity of a score below the average for a category was the 0.39 point difference between my own score for Leadership through Personal Management (3.67) to the average grade for me in that category (4.06), which I addressed in \#3, above. The second largest gap, then is seen in Cultural Leadership, where Other Colleagues (3.93) scored me 0.33 points lower than the full category average of 4.26. The negative gaps section on page 5 shows the top three individual question gaps between myself and the Other Colleagues group that drive the overall statistical gap for Cultural Leadership. The second question on that list, which has the lowest overall score of 2.5 from the Other Colleague group relates to attracting and retaining people of different cultural backgrounds.
With the Business Office having only 26 total staff, and with the skill sets being fairly specific for most of those roles, the opportunities to make changes in that area are much less frequent than other areas of the District. I do feel there is a good distribution of cultural diversity in the Business Office, and I am always aware of such 'opportunities' when we are hiring from the outside, but I will usually choose not to make hiring decisions that will bring in lesser talent and skill sets in favor of cultural diversity. When I can do 'both and' I will definitely take that route, but with so few roles in the Business Office, and the pervasive need to be efficient and effective in the execution of those roles, talent and skills must not be completely sacrificed. It should also be noted that the Business Office staff did give me a very high mean score in this category (4.63), and that population did have representation of the Business Office diversity.
5. In the gap identification pages 5-7, the only other individual question that showed a gap greater than 1.0 were all positive gaps - meaning that I rated myself lower than others rated me. Again, this speaks to appropriate humility in knowing myself. This also means that only 8 questions from the total of 60 had a gap of more than 1.0 between myself and any other identified group which, to me, shows that I have no consistent or material blind spots between how I view myself and how others view me.
6. Some key positive phrases that I appreciate from the Qualitative Responses on pages 15 \& 16 include: "Effective communication and timely contributions...", "...Brett has provided sound guidance and encouragement...", "Having an open door and always willing to offer advise...", "Supports, and helps me implement the ideas that I bring 'to the table'...", "Vast knowledge of finance and willingness to collaborate...", "He recognized when I was struggling and approached me with support and options...".


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7. Some key phrases that indicate areas for improvement from the Qualitative Responses on pages 17 \& 18 include: "Responsiveness to other leaders in the organization...", "Answers are hard to come by. ...", "Brett is not always as responsive to principal requests ...", "Be a little more open about the challenges he may be facing in his day-to-day work. ..."
8. Some key phrases that I appreciate from the Qualitative Responses on pages \(19 \& 20\) regarding ways that I made a difference over the past year include: "His approach to finance and his strategies for the election. ...", "Intelligent school budgeting design - Brilliant work on current mill campaign...", "Embraced the RMPEx criteria...", "Opening the lines of communication through our Business Office meetings..."

From this feedback, items I would like to focus on over the next year include:
1. I want to explore the individual question scoring gaps on Cultural Leadership previously mentioned and listed in the 'negative gap' section on page 5 . As I have in the past, I will send an email out to the invited participants to first thank them for participating and to invite them to spend one-on-one time with me to provide me clarity and guidance to their thoughts on my performance. In the past, several people have accepted this invitation and been willing to come have that visit - which is not only greatly appreciated, but also validates my providing a safe environment for that conversation.
2. Communication has been, and likely always will be, an area of weakness for me that then necessitates intentional focus. Some scores and comments reinforce this truth, although I generally see improvement in that area in this report. One question gap that notes a focus for me in the next year is \#6, in the negative gap area, on page 5 . Is easy to approach with concerns and is open to constructive criticism. The gap on that question was only 0.43 , and the Other Colleagues group rated me at 3.57 , which is pretty much right in between the 'sometimes' and 'usually’ grades for that question. Again, as with \#1, above, I hope that the invitation to the invited participants will give me insight to that area.
3. If the election question passes, that will harken a new, albeit temporary, complication for the District in how to manage the numerous projects and processes that will come as a result. That will be unexplored ground for most of us and will need and deserve intense focus to carry it out with the highest effectiveness and efficiency and with the highest integrity and transparency we can possibly muster.

Thank for your time reading this information and considering it in my overall performance review.


Multi-Rater Feedback Report Brett Ridgway

October 13, 2016

\section*{About Your Report}

Presented on the following pages are the results of the multi-rater feedback process completed by you and your raters. The use of multiple raters increases the reliability and validity of the conclusions of this report. This report can help you to:
- Encourage candid and honest communication between you and your colleagues
- Help you identify your professional strengths and developmental opportunities
- Give you the opportunity to improve your skills by being more aware of others' perceptions and observations of your performance
- Guide your conversations with your colleagues to ensure you remain informed of their observations and suggestions

\section*{Your Respondents}

The following respondents were invited to participate in your multi-rater feedback process.
\begin{tabular}{|l|l|}
\hline Total Respondents & 25 \\
\hline Self & 1 \\
\hline Other Colleagues & 10 \\
\hline Business Office Staff & 8 \\
\hline Peers & 6 \\
\hline
\end{tabular}

\section*{Rating Scale}

This assessment used the following rating scale when raters provided their feedback.

Never demonstrates this attribute
Seldom demonstrates this attribute2
Sometimes demonstrates this attribute ..... 3
Usually demonstrates this attribute ..... 4
Always demonstrates this attribute ..... 5


\section*{Scoring Radar}



\section*{Chief Business Officer}

Annual Performance Review

\author{
Presentation of Evidence
}

October 26, 2016

Section IV - Philosophical Performance Domains Summary \&Evidence

\title{
Providing stewardship, customer service and communication through and with our business team
}

August 29, 2015

\title{
Compensation Schedules and Considerations
}

\author{
By: Brett Ridgway, Chief Business Officer
}

The topic of changes to compensation is an annual conversation that begins each spring as we contemplate budget for the upcoming school and fiscal year. For the 2016/17 fiscal year, that conversation started at the March 10, 2016 regular meeting with discussion item 9.03. At that meeting, in that item, Ron Sprinz presented the page attached for high-level conversation about how revenue was expected to change and what items that increased revenue amount may be directed to. Generally, the first use of new funds to be considered will always be compensation. That consideration will apply to all employee groups equally - but not in a literal sense. Some groups (i.e. Admin) will typically have lower percentage changes.

After that initial board discussion, the budget is built upon the consensus opinion of the board and administration that is derived at that meeting. The Board does not ever specifically formally approve a compensation change (unless a schedule change is required to implement it), instead it is approved by implication when the full budget package is approved in June of each year.

Every employee in the district is compensated off of a pay schedule. The four schedules we have are posted on the website at this address: http://d49.org/Page/4980

Each schedule is what I refer to as a " \(2 \%\) schedule" - meaning that the average change to pay on each schedule is around \(2 \%\). In theory, a schedule could have either constant percentage increases, or constant dollar increases, or it could be a blend in between. A constant percentage change schedule does not allow a lower-stepped person to feel like they are ever 'catching up. A constant dollar change schedule makes veterans feel slighted because their raise is the same as a lower-stepped employee. That is why wel prefer a blended, or melded, schedule, but we have not accomplished that on every schedule yet.

How that is applied to each schedule:
1. Educational Support Personnel (ESP - also formerly known as 'Classified') - this schedule is literally a \(2 \%\) schedule (constant percentage), where each step across a range is \(2 \%\) higher than the step previous. There are several ranges for different position categories that are listed in the ESP Ranges and Titles document on the same webpage.
2. Professional/Technical - this schedule has three categories of prof/tech positions. The step amount of each level is consistent over time (constant dollar change), as a result the percentage decreases over time; going from a high around \(2.5 \%\), to a low around \(1.6 \%\), but the midpoint for each layer being just under 2.0\%. The three level also have different number of total steps to

Brett Ridgway, Chief Business Officer - Assistant Treasurer
Paul Andersen, Director of Human Resources \(\sim\) Ron Sprinz, Finance Group Mgr \(\sim\) Ryan Johanson, Accounting Group Mgr Melissa Andrews, District Planner ~ Jim Rohr, Purchasing Mgr ~ Shannon Hathaway, Risk \& Benefits Mgr

\title{
Providing stewardship, customer service and communication through and with our business team
}
accomplish this. Range 1 has 20 steps possible, Range 2 has 22 steps possible, and Range 3 has 24 steps possible.
3. Licensed - (teachers) - this schedule is the traditional style that the others are patterned after. It is a blended schedule. This schedule reflects the notion that additional college education is valuable and the lower number of steps on the lower education lanes are designed to emphasize and encourage that idea. Is that a valid idea? I'm not an educator and so I'm not the one to answer that question. Personally, I would say it's debatable at least. The licensed schedule is blended where changes in the upper left of the schedule have higher percentage increases, but changes toward the lower right of the schedule have higher dollar changes but a lower percentage change.
4. Administrative - this schedule is the most difficult, i.e. complicated and confusing, of the four because it is really several separate schedules balled into one. Philosophically, the admin schedule rewards higher college education just like the licensed schedule does. This is appropriate because most administrators come from the teaching world and had that benefit on their teaching salary schedule as previously discussed. The key to the administrative schedule is the base salary. The education credit, gets multiplied on that base as steps increase, but not to a full step equivalent, so there is an added step component as well. To effect an appropriate step change for persons on the schedule, the base amount has to be changed to drive the multipliers high enough. That is not a requirement of the other schedules, so the base on the admin schedule is getting farther and farther away from the base on the other three as time goes on. That is a phenomena I need to eliminate at some point.

In a year when the District chooses to offer more than a \(2 \%\) increase, that desire is implemented by changing the base pay of each of the first three schedules just like is done on the admin schedule on a routine basis. That is why it is important to have schedules with a relatively low average annual increase so that when the opportunity to offer more presents itself, it can be accomplished by adjusting the base and allowing that change to 'ripple through' the schedule; and when only a moderate change is plausible, we do not get stuck with one-time, or interim, strategies.

Each schedule has a limit in the number of steps. This means that it is possible that an employee serving in the same role for a long time - usually the majority if not their entire career, will hit a point where they 'cap out' on the schedule. Some of this is by design with the core focus of the system being on educators and then suggests that teachers need to keep 'moving up' in order to increase their pay. This includes moving into administration (i.e. becoming a principal, and eventually a superintendent). That assumption

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is from a prior time and has less and less relevance to a modern design for education and/or a larger organization vs. a small, rural, school district.

It is our desire, then, to stop limiting veteran employees from receiving any change to their annual compensation just because they have been loyal and committed to the District for many, many, years.

The district desires to provide a supplemental benefit, to its most veteran employees that have reached the end of their salary schedule, by maintaining its relative investment in their position.

Through a 'Loyalty Award', the District wishes to maintain its relative investment in a schedule-limited employee's position subject to the following conditions:
1. General Fund per-pupil revenue rate increases from the prior year
2. Overall funded student count does not decrease from the prior year
3. Employee's most recent performance review is' satisfactory' or better, according to the employee's relative performance evaluation process.

When those criteria are met, the Board of Education may choose to supplement the schedule-limited employee's base pay with an additional amount equivalent to the net change in PPR rate measured from the point at which the employee became limited, or 'capped', on their pay schedule, beginning June 30, 2016 - to a point that is the same or lower than the average change of lower-stepped employees working in the same role and/or on the same schedule and range that the schedule-limited employee has 'capped out' on.

For the current District pay schedules, this would apply at the following steps:
```

- Licensed - step 27
- Educational Support Personnel (ESP) - step 26
- Professional-Technical - step 21 (range 1), step 23 (range 2) or step }2
(range 3)

```
- Administrative - step 31

In general, the current design of compensation schedules is very limiting to employees. It comes from a style that aims to simply reward all employees equally or even equitably - regardless of the ability and results of the employee's work product. There are certain situations where that style is relevant and even appropriate, but it is not the majority of situations - it is the relatively infrequent and isolated situations where changes to process may result in lower performance during transition. If that scenario does not exist, however, the scheduled style of compensation is less appropriate and only results in limiting performance and thereby limiting results.

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School District 49 Position Paper Workforce Planning and Budget Personnel Planning

By: Ron Sprinz
Brett Ridgway
El Paso County School District 49 spends roughly \(80 \%\) of its annual expenditures in Personnel dollars. With the district being close to the bottom of the list for State funding, it becomes crucial to accurately budget those personnel dollars to allow the funding of our non-personnel (Implementation) type expenses. An error of \(+/-1 \%\) in our personnel budget could lead to a potential over/under spend of \(\sim \$ 750 \mathrm{~K}\). In order to fulfill the work force requirements for the district and remain fiscally responsible, the budget office spends a substantial amount of time preparing and analyzing staffing models, analyzing actual vs. budgeted spend and communicating potential spend risks/opportunities to immediate stake holders (i.e Zone Leaders / Principals).

The workforce planning and budgeting cycle reflects closely with the Learn, Work, Lead model of the district. While we are constantly working to learn what is currently happening within our budget, there are two significant starting points for the Learn, Work and Lead process: one at the very beginning of the process in February, another cycle beginning with the start of school in August. Through both, we are working to identify areas that are budgeted correctly or areas that have opportunities. We implement new budgeting models, review the actual performance to what was budgeted, work to refine the model, validate results and start the process anew.

The annual planning process, or planning cycle, begins in the February period after the previous year's amended budget has been approved by the BOE. A current staffing model based on the February payroll is created to align Zone Leaders and Department Heads with the then-current staffing profile. This staffing model includes salary, benefit expense, step (\# of years with district) and lane (educational adjustments) for every position in the district. Initially, an assumption is made by the Finance department that each location will be staffed the same as the previous year, so the staffing model builds the next year's budget by applying an increase in pay commensurate with where the employee falls on the staffing schedule.

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Once these initial models are complete, we will start the actual workforce planning with Zone Leaders / Department Heads. Initially, a meeting is set-up in the February, March timeframe to discuss the staffing models. At this time, the models are adjusted with any known changes the ZL or Dept heads have about the upcoming year. For example, they may know of an upcoming retirement or an employee's decision to not return for the upcoming school year. A decision is made as to whether or not these positions will be replaced or not. If the decision is to replace, the finance department will remove the budget information for the specific employee and replace with a budget amount for the average salary requirements for the position. If the decision is made to not re-hire, related budget information is deleted. At this time, any known changes to add personnel is also included in the models using average pay for the positions being added.

This process starts in February, but, remains very fluid and ever changing as new information is learned throughout the budgeting cycle. These changes include knowledge of employees leaving, but also include staffing changes due to program changes and expected increases or decreases in the amount of money available to spend on personnel. During this time, estimates are made on student counts, which directly drive the amount of money available for personnel. Decisions to add personnel because of expected higher student counts or to remove personnel because of lower student counts happen during this time. These changes are captured through numerous communication methods, i.e. Applitrack hiring software, termination emails from HR and direct communications with Zone Leaders, Principals, Department Heads etc. All requests for New hires or replacement hires go through an HR tracking software called Applitrack. This software requires that all hires go through an approval process. The finance dept is usually the second approval and once the requests come in, the information from the request is used to update the location's staffing model. At that time the PR\# (Personnel Requisition number) is used in place of the name of the position being replaced or is used as the name for a new position. This process is completed daily from February through May.

At the end of May another meeting is held with the ZL's or Department Heads and a proposed budget amount for personnel costs is loaded into our financial system based on the most current information we have derived from the staffing model. The proposed budget is voted on by the BOE in June and becomes the budget of record for the upcoming school year. Even though the BOE has just approved a budget, the budgeting process does not stop. Information regarding the upcoming

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school year is still fluid and all new information updated to the staffing models become changes to the Amended budget that is completed and voted on in January.

One of the key assumptions that is made early on in the budgeting cycle is the number of students expected to be registered for the upcoming school year; thus driving our expected revenue for the year. The number of students the state uses to determine our funding for the year is taken on Oct 1st and is finalized in the late November to early December time frame. Numerous decisions are made early on based on the estimated number of students. The budget office carefully tracks the number of students registering in the district from the start of the school year until the official count in Oct. During this time meetings are held with ZLs and Dept Heads to discuss possible budget shortfalls or opportunities with respect to how these counts are coming in as opposed to what was budgeted. Spend plans are then discussed and adjusted according to the student count revenue.

The most important aspect of the budget process comes from accurately estimating the number of students at each school. Estimate too low, and funds for personnel are not budgeted in a timely manner thus not giving us access to a more robust applicant pool. Estimate too high, and personnel contracts are entered in to without the necessary funding to account for the increased hiring.

When actual student counts are coming in lower than our estimates, it becomes crucial to communicate with the direct Stakeholders the possible shortfall of funding to the district. At this time, plans are implemented to help the Zone or District stay within the new spending limits. These plans include, not back filling positions and using overages to cover the loss of the back fill, requiring extra approval on spend over a certain dollar thresh hold, and closely monitoring 'Other Pay’ type items like Overtime, Extra time, Substitute pay, stipends etc.


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\section*{Position Paper - Medical \& Retail Marijuana Finance Impacts to District 49}

Date: April 14, 2016
By: Brett Ridgway
Colorado voters approved amendment 64 on November 6, 2012; adding article XVIII, section 16 Personal use and regulation of marijuana, to the Colorado Constitution.

A major part of the campaign for that amendment was that a portion of the related tax collections would go toward schools. This position paper intends to bring clarity to what that amendment and related tax streams, as well as medical marijuana-related tax streams mean for D49.

The basic question: How has amendment 64, personal use of marijuana, provided revenue to D49?
The short answer: Recreational Marijuana sales enabled by Amendment 64 have done nothing for D49 from a specific revenue perspective; and it is likely that it never will.

Why? 1. The City of Colorado Springs does not allow retail sales in city limits.
2. El Paso County does not allow retail sales in unincorporated portions of the county.
3. As a result of \#1 and \#2, above, there are no sales tax revenues that come to either of those two government entities that may have been invested in programs at schools and/or school facilities located in those two jurisdictions. Pueblo County, on the other hand does allow sales, does collect local sales taxes, and therefore does allocate funds to their schools.
4. The state excise tax (the pseudo-sales tax collected on a state level [ \(15 \%\) of sales]) which is collected for the Public School Capital Construction Assistance Fund is controlled by the BEST (Building Excellent Schools Today) program at the state level. That program is heavily biased toward rural school districts. D49's past efforts to receive BEST funds have not been successful and we don't see any change coming to the current biases used in the decisioning process by the BEST committee.

Other comments: The only connection of recreational marijuana tax revenues and D49 is the fact that the state sales tax collections ( \(12.9 \%-2.9 \%\) basic sales tax \(+10 \%\) special sales tax) do contribute to the State General Fund. Spends from that fund do include K12 education. However, the revenue generated represents only \(0.8 \%\) (.008) of the Colorado General Fund budget ( \(\sim \$ 77 \mathrm{~mm}\) out of \(\$ 9.7 \mathrm{~B}\) ). So, again, the impact of recreational marijuana to D49 is essentially nonexistent.

Amounts collected from the state excise tax in excess of \(\$ 40 \mathrm{~mm}\) (so, yes the school capital availability is limited to \(\$ 40 \mathrm{~mm}\) per year) are distributed to marijuana-related enforcement, education, prevention and treatment programs throughout the state - i.e. not to school districts, only to municipal authorities. A single High School costs approximately \(\$ 80 \mathrm{~mm}\), so the entire amount would build one-half of one high school each year. There are 647 in Colorado.

The district desires to provide a supplemental benefit, to its most veteran employees that have reached the end of their salary schedule, by maintaining its relative investment in their position. Through Schedule Limited Supplementary Pay, the District is wishes to maintain its relative investment in a schedule-limited employee's position subject to the following conditions:
1. General Fund per-pupil revenue rate increases from the prior year
2. Overall funded student count does not decrease from the prior year
3. Employee's most recent performance review is' satisfactory' or better, according to the employee's relative performance evaluation process.

When those criteria are met, the Board of Education may choose to supplement the employee's base pay with an additional amount equivalent to the net change in PPR rate measured from the point at which the employee became limited, or 'capped', on their pay schedule, beginning June 30, 2016.

For the current District pay schedules, this would apply at the following step:
- Licensed - step 27
- Educational Support Personnel (ESP) - step 26
- Professional-Technical - step 21
- Administrative - step 31

Impacts:
Current Employees that could be effected:
ESP - 10 employees
PT - 1 employee
Licensed - 6 employees

BUSINESS

The D49 Business Office creates a firm foundation for our district as good stewards of stakeholder trust \& taxpayer investments in this community. We accomplish this through exceptional customer service, efficient and effective processes, with comprehensive strategic planning. Working as a team, we commit to communicating effectively and treating each other respectfully in all of our interactions.

\section*{Cultural Compass - Orientation}

3/7/2016
Employee:
Role:

Contributor:

\section*{Inner Ring Alignment}
\begin{tabular}{|l|l|l|}
\hline \multicolumn{1}{|c|}{ Compass Marker } & Score (1-4) \\
\hline \begin{tabular}{l} 
The inner ring of our cultural compass reflects our commitment for how we \\
treat each other.
\end{tabular} & \\
\hline \begin{tabular}{l} 
Respectful-how does/has the employee show respect to you and your needs \\
through the work process? \\
Demonstrations: \\
Opportunities:
\end{tabular} \\
\hline \begin{tabular}{l} 
Transparent - have you felt appropriate transparency from the employee in how they \\
have presented themselves and their work to you?
\end{tabular} & \\
Demonstrations: & & \\
Opportunities: & & \\
\hline \begin{tabular}{l} 
Accountable - has the employee demonstrated accountability to you for work follow \\
up and follow through?
\end{tabular} & \\
Demonstrations: & & \\
Opportunities: & & \\
\hline Caring - has the employee been sensitive to your work situation and work needs? Do & \\
you feel like the employee is sympathetic/empathetic to your needs? \\
Demonstrations:
\end{tabular}

\section*{Cultural Compass - Orientation}

3/7/2016
Employee:
Role:

Contributor:

\section*{Outer Ring Alignment}
\begin{tabular}{|l|l|l|}
\hline The outer ring reflects our commitment to how we treat our work. & \\
\hline \begin{tabular}{l} 
Strategic - has the employee demonstrated an ability for critical thinking that goes \\
beyond an issue-at-hand to consider secondary effects and/or tangential effects? \\
Demonstrations: \\
Opportunities: \\
Creative - has the employee been able to find creative solutions that reflect a unique \\
aspect to a situations that still respects the integrity of process and culture?
\end{tabular} \\
\begin{tabular}{l} 
Demonstrations: \\
Opportunities:
\end{tabular} & \\
\hline \begin{tabular}{l} 
Innovative - has the employee sought to improve processes or systems rather than \\
leaning on the status quo?
\end{tabular} & \\
Demonstrations: & & \\
\hline Opportunities: & & \\
\hline \begin{tabular}{l} 
Learning - has the employee been open to learning about your role, your \\
department/school, so that their assistance for you is the best application of available \\
process and systems? \\
Demonstrations: \\
Opportunities:
\end{tabular} & \\
\hline
\end{tabular}

\section*{District/49}

\section*{BUSINESS OFFICE}

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2/23/2016
Mill Levy Oversight Committee
Application Strategy/Interpretations for 2014-3A Ballot Measure

The MLO-Op Oversight Committee, currently defined as one and the same with the DAAC Budget Subcommittee, has established strategies for using MLO-Op funds that were made available to the District with the passage of ballot measure 2014-3A, for each sub-point presented in that ballot question as follows:
- CONTINUING REPAYMENT OF CAPITAL CONSTRUCTION COSTS AUTHORIZED BY THE 2005 BALLOT QUESTION;

No additional interpretation as of yet.
- ATTRACTING AND RETAINING HIGHLY EFFECTIVE TEACHERS BY OFFERING SALARIES AND BENEFITS THAT ARE COMPETITIVE WITH OTHER DISTRICTS IN EL PASO COUNTY;

No additional interpretation as of yet.
- OFFERING CLASSES FOR STUDENTS TO RECEIVE COLLEGE CREDITS, EARN CAREER CERTIFICATIONS, AND PREPARE FOR ACADEMICS AND EMPLOYMENT AFTER HIGH SCHOOL;

MLO-Op Oversight Committee Strategy - The committee interprets this to include any improved and/or new program offering that has any potential of supporting the last phrase of the above criteria that states "... and prepare for academics and employment after high school;". Consequently, the committee does not interpret that every program spend has to have a direct college credit or certification connection (first two targets in the above criteria) as long as it can be feasibly presented as qualifying for the third target, and that any level of school (elementary, middle \& high school) are eligible for funds.
- SECURING THE GROUNDS, TRAFFIC FLOW, MAIN ENTRIES, AND CLASSROOMS AT DISTRICT SCHOOLS WHILE TRAINING AND EQUIPPING SAFETY PERSONNEL; AND

No additional interpretation as of yet.
- PROVIDING STUDENTS WITH TECHNOLOGY TO ADAPT AND ACCELERATE ACHIEVEMENT, AS WELL AS TEACHER TRAINING AND SUPPORT TO ENHANCE AND ASSESS LEARNING?

No additional interpretation as of yet.


\section*{er \\ By Matt Meister \\ Director of Communications}

Welcome to the first edition of the District 49 Dispatch. This newspaper is an important part of our plan to increase communication efforts to the 60 percent of residents in District 49 that don't have a current, direct connection to our schools.
As a resident, you invest in our students, staff, programs and facilities. We have a job to report to you how we are doing, and how you can communicate with us. Each quarter we'll do just that on these pages of the District 49 Dispatch. We'll report on the impacts
our educational programs are making on the lives of young people as we prepare to launch them to success after high school. We'll report on how we are using your financial investment effectively and efficiently. We'll report on some of the tools we have available to make two-way communication with our community as easy as possible.
Communication takes resources. You'll notice that a number of local businesses have chosen to support our communication efforts by advertising on these pages. May I suggest, in turn, that you consider supporting them. The Colorado Springs Military Newspaper Group and
the Colorado Springs Business Journal believe that education is important. They have chosen to partner with us in bringing the Dispatch to you each quarter. I thank them for their efforts in helping to bring you a quality report on your local schools.
It takes all of us to effectively educate the next generation, and it takes all of us to have a healthy and productive dialogue about the successes our schools are having and the challenges we face.
I hope you enjoy learning a little bit more about the important work happening inside your local schools. Thanks for reading the District 49 Dispatch.

\section*{Students Kiss Summer Break Goodbye As School Begins at RVES}


Liam Scharer, Ridgeview Elementary School kindergarten student kisses his mom, Andrea Scharer, before heading into school Aug. 2. "He was so excited he asked if he could ride his bike to school by himself today," Andrea said. The POWER Zone school in District 49 serves more than 700 preschool through fifth grade students. Each student is welcomed with a handshake every morning as part of the Capturing Kids' Hearts program used by school.

\section*{The Business}

\section*{of Education}

\section*{in Colorado}

\section*{By Brett Ridgway}

Chief Business Officer
In the United States, public education is carried out at the state and local levelsThe federal government exerts considerable influence over the state systems through funding of certain and specific programs, but ultimately each state designs its own system.
Article IX of Colorado's state constitution is titled 'Education', covering both ' \(\mathrm{K}-12\) ' and the higher education of a college or university. Article IX establishes the State Board of Education to be the oversight authority, but it also specifically gives control of instruction to local school boards. Article IX also charges the state legislature to ". . . provide for the establishment and maintenance of a thorough and uniform system of free public schools throughout the state, wherein all residents of the state, between the ages of six and twenty-one years, may be educated gratuitously."
Key in that phrase is, "a system of free public schools". That system does not relate to buildings as much as it relates to a coordinated set of educational programs to be delivered to students; the physical structures are the responsibility of the local districts throughout the state. This is why local districts come to constituents to provide the funding to construct the physical facilities, state formula funding is to be used for the operation and delivery of the educational program.
That de-facto requirement is further established in the next layer of influence over education below the state constitution, the Colorado Revised Statues. 'Education,' CRS Title 22, details how local districts and schools are established and funded. A primary ideal at the front of Title 22 [CRS 22-1-102(1)] establishes that, "Every public school shall be open for the admission of all children between the ages of five and twenty-one years, residing in that district without the payment of tuition."
This combination of our state constitution statutes require local school districts to be able to educate residents of their district. That requirement only concerns the program from a technical perspective. As a practical matter, it must also include the physical structures - having adequate physical buildings and space to educate the resident students of the district. Prior to 2008 , school districts were required to allocate a portion of their per-pupil funding (i.e. PPR) for a capital reserve fund. However, when the great recession hit and education funding in Colorado was cut by about 16 percent, more than \(\$ 1\) billion per year, the legislature removed this requirement so that schools could keep educational programs going during See Business of education page 2

\section*{Business of education \\ From page 1}
the funding cuts. Unfortunately, those funding cuts continue today through the 'negative factor' - the work-around developed by the state legislature to cut about \(\$ 1\) billion each year from constitutionally required education spending.
District 49's share of the 'negative factor' was \(\$ 20.4\) million for the 2015-2016 school year. District 49's share of the 'negative factor' since implementation by the state legislature totals more than \(\$ 100\) million dollars of lost revenue for the education of our local students. As a result of 'negative factor' losses, many local schools district's capital planning has shifted to merely minor maintenance
of their physical facilities.
This is the new reality. The more than 16 percent of funding that was removed with the 'negative factor' is not likely to return unless a statewide tax increase is passed. That strategy was tried with the proposal of Amendment 66 in 2013. The District 49 Bard od Education wisely opposed the \(\$ 1\) billion tax increase; the distribution mechanism behind Amendment 66, also known as SB 13-213, would have increased the funding disparity that already plagues District 49. Residents in District 49 would have ended up paying more in the new income tax than District 49 would have received in the distribution

\section*{Gentle Dental Care}

\author{
Howard Short, D.M.D.
}

Accepting
United Concordia Insurance for military families!

Botox and Dermafill Treatment Available!

CALL FOR APPOINTMENT! 719-574-7631 5739 Constitution Ave. CARE CREDIT ACCEPTED
formula.
District 49 leaders continue to believe that taxes each of us pay to support the public good should have appropriate benefit to the school district you live in. The current funding formula, much less than the proposed formula of SB 13-213, have factors designed to penalize District 49 because we do not have the high-visibility demographic factors that the formula's authors are intending to benefit. The formula also ignores equally deserving demographic factors that District 49 does experience.

\section*{District 49 Demographics}

Our community has grown quickly since the turn of the century, and today some 17,500 students live in District 49. While some school building space has been added since 2000, the district unfortunately does not have sufficient space to accomodate all of these students.
As previously established, the district itself cannot cure that deficiency - only the community members of the district can remedy that by authorizing the assessment and collection of tax streams by the school district, for the purpose of constructing and physically maintaining school facilities adequate enough to actually educate all resident students.
Another important concept impacting District 49 is what Colorado calls 'choice enrollment'. Choice enrollment exists due to a provision in state statute [CRS 22-36-101] that indicates, ". . . Every school district . . . shall allow: (b) Commencing with the 1994-95 school year and thereafter, nonresident pupils from other school districts . . . without requiring the nonresident pupils to pay tuition." Choice enrollment brings approximately 1,400 students into District 49 because of the excellent educational programs we offer. Students attending a District 49 school through choice enrollment do increase the district's funded student count and annual funding allocation from the state provided for operations.
In total, District 49 needs to accommodate nearly 19,000 students in our schools - this does NOT include the more than 4,000 students enrolled in the various online programs District 49 operates. The current portfolio of buildings that District 49 operates will effectively educate 11,500 students in permanent structures - that is a shortfall of space for 7,500 students! The district does have four, soon to be five, authorized charter schools operating within district boundaries that provide approximately 3,000 seats, bringing the total permanent facility capacity to 14,500 students - still leaving a 4,500 shortfall
in capacity.
To make accommodations to educate all of our students, District 49 uses a fleet of 57 temporary, modular structures to provide over 105,000 square feet of additional space. While that is the best short-term option, it is not a good, or feasible, long term option.
Some schools are in more mature (i.e. older) neighborhoods and therefore do not experience significant overcrowding. However, other schools are operating well above capacity in efforts to educate as many students as possible. One elementary school is operating at \(116 \%\) of capacity while another is operating at 108\% of capacity. These capacity stresses do not take into account resident students who end up attending a different school district through choice enrollment. Over 2,300 resident students were compelled to make that 'choice out' decision in the 2015-2016 school year.
Since Colorado places the authority and responsibility for building local schools on the residents of each school district, as resident voters we need to consider whether we are adequately fulfilling our Colorado constitution and statutory requirements to provide education for our resident students. Even if District 49 did not accept any out-of-district choice enrollments, we would still not have enough facilities to educate the resident students - AND, new houses are being built every day.

\section*{Residential Development, Developers, and FCBC}

In some states, developers involved in residential construction are required to build schools in the neighborhoods they create. Others, like Colorado, require only that the developer dedicate land to the school district. While the former strategy has the benefit of assigning costs to the residents of the newly formed neighborhoods, it has the constraint of keeping the school district out of the construction of the school they will eventually be running. This can lead to a portfolio of disparate buildings that are often inefficient and not able to function in a coordinated manner, and may or may not be filled with students.

Colorado's technique of requiring developers to dedicate land mitigates the negatives associated with developer-built schools, by involving both the school district and the residents of the district in all aspects of the decisions regarding school construction. Under our state's system, it is the responsibility of the district to monitor facility issues from a capacity and quality perspective, inform its public
\begin{tabular}{ll} 
& \multicolumn{1}{c}{ DISPATCH } \\
Board of Education: & Administration: \\
President, Marie LaVere-Wright & Chief Education Officer, Peter Hilts \\
Vice-President, David Moore & Chief Business Officer, Brett Ridgway \\
Secretary, Tammy Harold & Chief Operations Officer, Jack Bay \\
Treasurer, Kevin Butcher & Director of Communications, Matt Meister \\
Director, John Graham & \begin{tabular}{l} 
Digital Communications Specialist, Dustin \\
\end{tabular}
\end{tabular}

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\title{
EIES Students Gear Up For First Day
}


Rita Morris, kindergarten teacher, starts a new school year with a story Aug. 2 at Evans International Elementary School in District 49. She read "First Day Jitters" by Julie Danneberg, a story about starting classes at a new school, and making new friends. Morris then opened a two-liter bottle labeled "jitter juice," a mixture of Hawaiian Punch, 7UP and pineapple juice, and poured a cup for every student. As students finished the bottle labeled "jitter juice," a mixture of Hawaiian Punch, TUP and pineapple juice, and poured a cup for every student. As students finished the says her focus is on ensuring familiarity with the school grounds and procedures, and then phonetics and word structure "My goal is to get them all reading, so they're ready for first grade."

\author{
By Dustin Senger
}

Digital Communications Specialist
Roughly 700 students began the school year Aug. 2 at Evans International Elementary School in District 49.
As families approached the school during a warm summer morning, teachers and administrators offered greetings and explained classroom assignments. Several students swapped summer break stories outside, while others rushed into the building.
As students from preschool to fifth grade filed into classrooms for orientation activities, school administrators and support staff prepared a kick-off assembly in the gymnasium.
Kindergarten teacher Rita Morris read "First Day Jitters" by Julie Danneberg, a story about starting classes at a new school, and making new friends. The story's surprise ending shows how anyone might catch the jitters about entering a new situation, even teachers.
Morris, who has led kindergarten though third grade classrooms, taught second-graders last year. Now with a classroom of kindergarteners again, she says her focus is on ensuring familiarity with the school grounds and procedures, and then phonetics and word structure.
"My goal is to get them all reading, so they're ready for first grade," said Morris.
After coloring and cutting out "first day of school" crowns and before touring the building, Morris opened a green two-liter bottle labeled "jitter juice," a mixture of Hawaiian Punch, 7UP and pineapple juice. She poured a cup for every student.
As students finished the juice, one boy rose his hand and said, "Mrs. Morris, it helped take all the butterflies away."

\section*{Continued from page 2}
of those issues, and present decision points (i.e. election questions) to the constituents for consideration. The community, in turn, has the responsibility to stay abreast of issues in the school district in order to make appropriate, informed decisions on the election questions presented to them. If the school district's election plan is prudent, appropriate, and necessary, then it is incumbent upon the community to support the needed funding that will enable programs or facilities to occur for the benefit of students.
Many residents are unaware that many companies developing residential neighborhoods in District 49 go above and beyond what is required to support education in our district. A public benefit, non-profit entity called Falcon Community Builders for Classrooms, has contributed over \(\$ 5\) million to District 49 for assistance in various capital needs. The developers make voluntary contributions to what is essentially a trust fund, managed by the FCBC Board of Directors. The board, with equal representation between District 49 and residential developers, with a final member drawn from among one of the publicly elected individuals from county or city offices in the school district, vote on distributions made to the district.
The voluntary contributions made by developers are typically \(\$ 1,500\) per single family home and \(\$ 1,000\) for a multi-family housing unit. Operating in this way since its inception in 2005, FCBC and its contributors have shown they truly care about District 49 students, residents, and taxpayers. The continue to demonstrate that with their continued efforts today.

\section*{Local Support From Property Taxes}

How do school district tax assessments of District 49 compare to neighboring school districts? While there can be a basic comparison of total levy rates, the underlying questions (e.g., Is the tax rate appropriate?

Do the students have what they need? Are our students equitably funded with neighboring districts?) are much more complicated and not as easy as they may occasionally be portrayed. To truly understand the issue, one must consider:
1. A district's mill levy structure (general fund, abatements, bond levies, override levies)
2. A district's funded student count,
3. A district's distribution of property types existing within their boundaries, and
4. The tax assessment rates for the various types of property.
A majority of the total tax levy assigned by the school district is written in state statute. For example, in District 49, for the 2015 assessment year, the general fund portion of the total levy was 24.459 mills and the abatement portion was 0.217 mills. The general fund amount has been frozen since the School Finance Act of 1994. The abatement levy is formulaic, simply representing the total taxes abated (refunded or reduced) in the prior tax year, applied to all assessed property in the new tax year. Combined, these two components that can't be changed represent 'unactionable' mills.
District 49's general+abatement levy is 24.676 mills, D20's is 27.308 mills and D11's is 23.694: one higher and one lower than District 49's. The next question is more appropriate - How much local support is generated for each student. Applying the mill rates to the total assessed value and student count of each district shows District 49 students receive \(\$ 850\), D20 students receive \(\$ 1,651\) and D11 students receive \(\$ 1,941\) - very large discrepancies!
'Actionable' mills, bond levies and override levies approved by school district residents, show a similar pattern. District 49 has 19.959 voter-approved mills, D20 has 32.908 and D11 has 17.109. Again, one is higher and one is lower than District 49. When applied to each districts' total assessed value and student count, we see
that District 49 students receive \(\$ 687\) of actionable local support per student, D20 students receive \$1,989 and D11 students receive \(\$ 1,402\).
While District 49 leaders appreciate being held to a higher standard of efficiency and effectiveness than our competitors, it is fair to recognize that even significant performance will not likely make up for 189 percent (D20) and 104 percent (D11) advantages in actionable local support from residents.

\section*{Conflicting Tax Policies}

There is a lot of complexity and policy conflict present in three of Colorado's major tax-related dogmas known as:
- The Gallagher Amendment
- Taxpayer Bill of Rights [TABOR]
- Amendment 23.

These policies are well intentioned, but the conflation of the three (as they are currently written) is a virtual terminal diagnosis for the future financial health of the state of Colorado. Why?
Gallagher restricts residential property tax rates - not a bad thing for individual property owners, but a bad thing for education when you consider that the School Finance Act was written with an assumed ratio of \(60 \%\) state support and \(40 \%\) local support - and that ratio is now sitting at \(70 / 30\) - a \(10 \%\) swing on a \(\$ 7\) billion dollar state budget for K-12 education.
TABOR is multi-faceted, but one component is troubling regarding state revenue limitations. When state revenues go down, as they did during the great recession, it resets a new maximum revenue total going forward. Unlike we do in our own homes, the state can't 'live lean' during hard times and go back to normal after the crisis has passed. Instead, the 'living lean' becomes the new normal. Conceptually that could seem OK, but in reality, that limitation isn't able to be maintained long term. While this was the full intention of those who wrote TABOR, voters may not have fully understood the repercussions of this portion of the policy.
Amendment 23 requires that K-12 education funding in Colorado keeps pace with inflation - a sensible Continued on page 4

Continued from page 3
enough idea. However, when Gallagher restricts property tax receipts and TABOR restricts revenue, Amendment 23 has no chance to be implemented. That is why the legislature now engages in the dance of giving the increase required by Amendment 23, only to take it back with the aforementioned 'negative factor'. Our state legislature has no other choice while this policy conflict persists.
As a generality, District 49 is a suburban component of the Colorado Springs metropolitan area. Being outside the industrial and commercial core of the city makes our district a wonderful place to call home. However, that quality-of-life benefit comes at a cost to our school district. The Gallagher Amendment, passed in 1982, had the intention of keeping the ratio of residential property values vs. commercial property values consistent. This has provided great benefit and relief to residential property owners over the years, to the point that residential property is now assessed at less than \(1 / 3\) the rate of commercial property. For the 2015 tax year, residential property was assessed at \(8 \%\) of retail value, while all other taxable property types were assessed at \(29 \%\) of retail value.
Those assessment rates, when applied to total taxable property values of a school district, result in a 'assessed value' for the district. Taking that total against the number of students in the school district provides a very telling measure of 'Assessed Value per Pupil,' or AVPP. What AVPP indicates, when compared across school districts, is the relative burden each district's property owners bear to provide equal opportunities for
students. It's the 'effective cost' of having a better quality-of-life community in suburbia than is generally experienced in more urban or city-center communities. Those communities have the benefit of commercial property to distribute tax burdens, but the cost, generally, is sacrificing some benefits from a quality-of-life or quality-of-community experience.
Everything we've discussed boils down to this: Providing District 49 students equal opportunities experienced in neighboring school districts will require:
- Increased investment by District 49 taxpayers
- High-level financial efficiency and financial performance by District 49 leaders
- Excellent learning effectiveness by District 49 educators

The challenge of the latter two necessities is something that District 49 recognizes, embraces, and enthusiastically pursues every single day - and the evidence of having successes in efficiency and effectiveness exist and are becoming more and more visible. For example:
- District 49 was recognized as one of the top three districts in Colorado for financial efficiency by the Center for American Progress
- District 49 was recognized by Education Week as one of 25 districts worth visiting in America
- District 49 was recognized by Getting Smart as one of 30 districts in the country worth visiting
- District 49 was the recipient of the Foothills Award from Rocky Mountain Performance Excellence, the regional affiliate of the Malcom Baldridge National Quality Award program
- The literacy experts at the Colorado Department of Education, during their
\begin{tabular}{|c|c|c|c|}
\hline \multicolumn{4}{|r|}{Local Funding Contribution to Area School Districts Unactionable Mills} \\
\hline & District 49 & District 20 & District 11 \\
\hline Assessed Mills & 24.676 & 27.308 & 23.694 \\
\hline \$ Generated & \$850 & \$1,651 & \$1,941 \\
\hline \multicolumn{4}{|c|}{Actionable Mills} \\
\hline Assessed Mills & 19.959 & 32.908 & 17.109 \\
\hline \$ Generated Per Student & \$687 & \$1,989 & \$1,402 \\
\hline Total Local Funding Per Student & \$1,537 & \$3,640 & \$3,340 \\
\hline
\end{tabular}
end-of-year review of our DIBELS results, said that District 49 was leading Colorado in the rate of improvement for our young learners. They said our improvement efforts were unprecedented and a role model.
- The Colorado State Board of Education recognized District 49 as leading culture change in the state through our implementation of individual career and academic plans for secondary students, a key component of Colorado's new graduation guidelines.
These specific recognitions, along with numerous requests to present components of our success at state, national, and international conferences on education, all speak to the accomplishments of District 49's efficiency and effectiveness. We also regularly host visitors from far and wide that want to see our success in innovating and creatively changing public education to better serve our students, families, and
residents, in person.
In our American culture, we have the famous idiom of 'squeezing blood from a turnip'. In the business sector, we know that optimizing efficiency and effectiveness creates growth. Once that optimum level is achieved, only additional investment will drive growth. District 49's elected and administrative leaders desire to continue to grow and improve. We have spent the last eight years turning the efficiency and effectiveness dials to reach the optimal balance we have today. The next step is investment. In order to improve the educational experience for our students, to improve and increase the school district's impact on the local economy and property values, to give the students in District 49 every opportunity that neighboring districts give their students - please support the good plans we have for the future.

Imagine how much your office would benefit from...

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- Secure backups to ensure quick recovery - Strategic technology planning to cut costs - And overall better management of your IT investments
"Colorado Computer Support has been a valued partner with District 49 for the past 5 years. They are an intricate part of our IT Department as we continue to grow and improve our processes and performance."

Jack Bay, District 49, Chief Operations Officer
is the trusted strategic technology partner for Medical Practices and Educational Institutions throughout Colorado.


\section*{Chief Business Officer}

Annual Performance Review
Presentation of Evidence
October 26, 2016

Section V - Measurable Performance Targets Evidence


presented by
ExxonMobil

\section*{PROGRAM}

\section*{Great Schools are Good Business}

Transforming Colorado's education system Welcome

Scott Laband
President of Colorado Succeeds

The Secrets to Transformative Systems Change Peter Sheahan
Founder \& Group CEO of Karrikins Group

Panel: Real Innovation Inside Colorado Schools

Peter Sheahan
Patty Quinones St. Vrain Valley School District

Brett Ridgway
Falcon School District 49

ExonMobil
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\section*{Falcon School District DECENTRALIZING EDUCATION}

\section*{District/49}

Falcon School District near Colorado Springs is revolutionizing how schools do business today. Less than four years ago, the district began implementing what is now the state's most comprehensive student-based budgeting system (SBB). Also known as "backpack funding," SBB ensures per pupil dollars follow students to their school of choice. Since this change, Falcon is a more transparent, equitable, and flexible system where students come first.

Instead of a superintendent, Chief Business Officer (CBO) Brett Ridgway, along with two other district leaders, now fill the central office. Ridgway is the primary driver of Falcon's new finance model, materializing the district's demands of efficiency, transparency, and local autonomy. Before, principals implemented detached top-down decisions, and now they play a key role in decision-making around budget and staffing decisions.

The Office of the State Auditor called Falcon one of the most financially healthy school districts in Colorado, operating without any mill levy or override funds and publishing their financials on their financial transparency website. "Built first on the rock of trust and transparency," Falcon's success sets a standard that other districts should follow.


The
Future
of
Education
Finance
Summit

\title{
The Future of Education Finance Summit 2016
}

\section*{Program + Summit Agenda}
\(\stackrel{\leftrightarrow}{N}\) LUNCH PANEL DISCussion
\(\stackrel{\rightharpoonup}{\circ}\) \#EdFinTech: The Role of Technology
\(\stackrel{y}{r}\) in Education Finance

Jess Gartner, Allovue, Inc.
Nicole Neal, Noodle Markets
Karl Rectanus, Lea(R)n
Jamie Rosenberg, ClassWallet
Moderator: Cory Turner, NPR Ed

Lisa Snell and Tyler Koteskey Azure
Reason Foundation

Arun Ramanathan, Ph.D.,
Ballroom A
Deborah Sims, and Joyce Highhouse
Pivot Learning

Michael Goetz, Ph.D.
Balliroom B
Allovue, Inc.
\(\stackrel{-}{-}\) RESEARCH AND POLICY
© Trends in the National
Student-Based Budgeting Landscape: Exploring Best Practices and Results
state/district spotlight
More than Budgeting: The CA Smarter School Spending Project

RESEARCH AND POLICY
Cost-Effectiveness and Cost-Benefit Analysis for Strategic Management of Resources


\section*{2:50-3:40}

BREAKOUT SESSION E


\section*{A New Way for Arizona}

Arizona has created a strong policy environment where school choices are concerned, but our traditional geographicallybound finance system for schools has proven highly inefficient and incompatible with the introduction of and continuance of open enrollment, public charter schools, digital learning, or an emphasis on high quality. We have reached a tipping point - very quickly, we will outpace our state's ability to pay for the quality schools demanded by students and families. Arizona sits on the cusp of a major change in state funding policy that other states will soon face as well. At A for Arizona, we see through the lens of highly-performing low-income schools and have developed creative ideas to use funding to drive performance, provide greater transparency at the school level, and transition to studentcentered funding at the state-level.

\section*{STATE/DISTRICT SPOTLIGHT :} BALLROOMA

Lisa Graham Keegan | Executive Director, A for Arizona

Emily Anne Gullickson, J.D., M.Ed. | Program Director, A for Arizona

Becky Hill | Senior Policy Advisor, A for Arizona

Katie Fischer | Executive Director, The Arizona Chamber Foundation

> Budgeting for Equity: Teacher Salaries and Student-Based Budgeting

Districts that employ student-based budgeting are presented with numerous implementation decisions that have significant implications. Among the most critical choices is whether to charge school budgets using the district's average teacher salary or actual teacher salaries. This session will explain the differences between methodologies and explore the various tradeoffs associated with each, so districts can make decisions that best serve the needs of their communities.

RESEARCH AND POLICY: BALLROOM B

Aaron Smith | Education Policy Analyst, Reason Foundation

Student-Based Budgeting aims to strengthen the
funding syste funding system


Equity
Resources are distributed equitably based on student need
"Dollars follow the student"

Transparency
Clear and easily understood rules for where, how, and why dollars flow
"The formula tells you what you get"


Flexibility
School leaders define the resources they need to drive student achievement "Principals own their budgets"

\section*{Traditional vs. SBB Funding Systems}
\begin{tabular}{|l|l|l|}
\hline & Traditional & Student-Based-Budgeting \\
\hline \begin{tabular}{l} 
How resources \\
are allocated
\end{tabular} & \begin{tabular}{l} 
District-wide staffing and \\
resourcing ratios
\end{tabular} & \begin{tabular}{l} 
A formula based largely on \\
individual student needs
\end{tabular} \\
\hline \begin{tabular}{l} 
School budgets \\
include...
\end{tabular} & \begin{tabular}{l} 
Specific staff positions \\
plus a targeted set of \\
prescribed resources
\end{tabular} & \begin{tabular}{l} 
Dollars to be spent on resources to \\
implement the school's instructional \\
model, plus categorical/centrally \\
controlled funds
\end{tabular} \\
\hline \begin{tabular}{l} 
\% school \\
budgets \\
controlled by \\
school leaders
\end{tabular} & \(<5 \%\) & \(50-70 \%\) \\
\hline
\end{tabular}

\section*{SBB}


\section*{and district leaders}

Traditional System
- District sets school designs, budgets and slaffing
- School ieaders implement those decisions


\section*{Annual Meeting \& Expo \(2(8816\)}

consequently they are in a unique position to help shape the financial outcome. At the 2014 and 2015 Louisiana legislative sessions, testimony from school business managers helped pass, defeat, or change many key bills and saved public school systems in excess of \(\$ 323\) million. Learn how to prepare to testify before a committee, what important points to bring out in your testimony, and the importance of setting up a legislative alert email protocol to get timely information to and from business managers.

Presenter: James Melohn, CFO \& Legislative Liaison, St. Charles Parish School Board, Luling, LA

11:00 a.m. - 12:00 p.m.

\section*{Meritorious Budget Award Discussion Group (DG02)}

Room 128B
SFOs: 1 CPEs: 1
Field of Study: Finance
Content Area: School Finance
Get answers to your questions and guidance regarding the Meritorious Budget Award (MBA) and Pathway to the MBA programs. This discussion group focuses on the specifics of districts' situations and offers sound advice for those who are planning to submit as a first-timer or who want to improve their current submission.

Learning Objectives: 1 . Outline steps for ensuring the budget document is useful to the district. 2. Describe strategies for ensuring receipt of the award. 3. Discuss creative ideas/ solutions to common problem areas.

Presenters: ASBO International MBA Advisory Committee; Karin Smith, Partner, Heinfeld, Meech \& Co., PC, Phoenix, AZ; Paul Kelly, Assistant Superintendent, Business and Technology, Park Hill SD, Kansas Gity Monnaraizzoni, Treasurer/CFO, Berea City SDquea, OH

11:00 a.m. - 12:00 p.m.
Distributed Leadership to Empower Education (DG03)
Room 122A
SFOs: 1
Content Area: Management Techniques
School District 49 in Colorado Springs, Colorado, is thriving without a superintendent! D49's model of distributed leadership allows educators to do what they do best-educate kids with the support of capable and.professional resources in business and operations. Learn how D49 has taken lessons and strategies from the private sector, molded them for public education, and implemented them with stunning success in rms of stabilizing the organization and allowing it to foc
redpriorities in each school's education program.


11:00 a.m. - 12:00 p.m.

\section*{We Did It: The Many Benefits of Switching to Alternative Fuels (DG04)}

\section*{Room 128A}

SFOs: 1 CPEs: 1

\section*{Field of Study: Production} Content Area: Pupil Transportation

Considering switching to alternative fuel for your district transportation fleet? Learn how one Pennsylvania district migrated an entire fleet to alternative fuel. Presenters will review the process of researching, analyzing, and presenting the proposal for alternative fuel vehicles to the school board and community. They will discuss the process, cost comparisons, and challenges they overcame to migrate an entire fleet to alternative fuel.

Learning Objectives: 1 . Discuss evaluation of an alternative fuel migration option. 2. Review the process to bid for alternative fuel vehicles, fueling stations, and other components. 3. Discuss implications of implementing a switch to propane vehicles, including training employees and community members.
4. Outline steps in seeking alternative fuels as a means to reduce operating and maintenance costs.

Presenters: Matthew Malinowski, Business Manager, Upper Moreland SD, Willow Grove, PA; Kelly Rhodunda, Transportation Director, Upper Moreland SD, Willow Grove, PA

11:00 a.m. - 12:00 p.m.

\section*{Making School Finance Understandable (DG05) Room 122B}

SFOs: 1 CPEs: 1
Field of Study: Finance Content Area: School Finance
Are you having difficulty getting teachers, staff, the public, and even your board of education to understand the basics of school finance, much less more complicated issues? Explore how to avoid finance jargon and explain school finance in terms anyone can understand. Clear examples and references will be presented that will engage your district's staff and community in meaningful dialogue about school finance.

Learning Objectives: 1 . Demonstrate how to translate school finance into layman's terms. 2. Discuss how to be a creative communicator of school finance issues. 3. Explain why effective communication is a necessity for successful financial management.

Presenter: John Hutchison, Chief Financial and Operations Officer, Olathe Public Schools, Olathe, KS```


[^0]:    Donna Richer
    Executive Assistant to the Board of Education

